

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in special session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 9:30 a.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Jenny Leeper, Susan Lantz, James Kenyon, Jim Brown, Doug Shaw and Dave Williams. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Dan Conrad, Director of Secondary Education, Dr. Adrian Talbot, Director of Human Resources and Pam Zeigler, Director of Elementary Education. Also in attendance: Deb Beving, David Welter, Jason Wedgbury, Andrea Christopher, Matt Brummond, Jon Weibers, Tara Estep, Troy Becker, Rich Powers, Bill Boevers, Chad Grandon, Jen Hartman and Mark Farland.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

Item No. 1 –

Board members reviewed the progress of the 2013-2014 board goals which included:

1. The Board will undertake a culture of learning and participate in the following:
 - Participate in Team Building Activities
 - Participate in Iowa School Board Training
 - Take the DISC assessment and training
 - Reach out to PTO's, PTA's and service clubs to discuss school related items
2. The Board will “model learning” by participating together as a board team and sharing individual activities with fellow board members.
 - The Board will read the book: “Cultures Built to Last: Systemic PLC's at Work” by: DuFour and Fullan.
3. The Board will continue to build support and awareness of the PLC process.
 - Support and continue to learn about the District's Professional Learning Communities.
4. Decide how to best meet the District's facility needs.
 - The Board sets clear expectations and will work to create a 10-year Master Plan for facilities in the Cedar Falls Community School District.
5. The Board will set up a cycle of visiting schools with students present.
 - Each Board member will visit buildings at least three times per year in a group of no more than three members and the superintendent on a rotational basis.
6. The Board sets clear expectations and expects to have a Technology Plan in place by December to give greater access to all students.

The Plan will include:

 - 1) Is sustainable,
 - 2) Builds upon best practices,
 - 3) Systemic in nature, and
 - 4) Includes protocols for training, expectations for students and long- term planning.
7. The Board sets clear expectations and expects to have a study on World Language completed by March /April 2014.

The Plan will include:

 - 1) Is sustainable,
 - 2) Builds upon best practices,
 - 3) Systemic in nature, and
 - 4) Includes protocols for training, expectations for students and long- term planning.

Item No. 2 – Building Goals

Building principals provided updates on goals for the 2013-2014 school year in academics, Professional Learning Communities and culture/climate for their individual schools. Ms. Zeigler presented for Orchard Hill Elementary.

Mr. Conrad and Ms. Zeigler reviewed district wide academic learning, culture/climate and Professional Learning Community goals. Mr. Conrad reviewed district staff K-12 critical issues survey results.

Item No. 3 – Clarity/Bright Bytes Survey

Mr. Unruh reviewed the results of the Clarity/Bright Bytes survey that was distributed to teachers, administrators and students. The survey will provide a base line before the implementation of the District’s new technology plan. Surveys revealed information on the use of technology in the classroom, technology access, technology skills, and the technology environment within the District. Mr. Unruh also provided a brief review of the new technology section of the District’s website.

Item No. 4 – School in Need of Assistance (SINA) / District in Need of Assistance (DINA)

Ms. Ziegler provided an update on SINA/DINA. Efforts included additional professional development and other support provided by AEA267 and other agencies. North Cedar and Orchard Hill Elementary schools are designated as Schools in Need of Assistance. The District is waiting for approval of the plan from the Department of Education.

Item No. 5 – Physical Education Program (PEP) Grant Update

Troy Becker provided an update on the new PEP grant. The PEP grant is for \$1,354,477 over 3 years. The first student data collection has just been completed. Two more collections will need to be completed before the end of the 2013-14 school year. Mr. Becker provided an update on new equipment that will be a part of the grant.

President Coil thanked the administrators for their time and dedication.

Item No. 6 – Adjournment

Director Brown moved and Director Williams seconded the motion to adjourn. Directors voting in favor of the motion: Lantz, Brown, Coil, Williams, Leeper, Kenyon and Shaw. Those voting “no” none. Motion carried. The meeting was adjourned at 11:46 a.m.

Secretary

President