

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Susan Lantz, Jim Brown, David Williams, Jenny Leeper, Doug Shaw and James Kenyon. Others in attendance were: Dr. Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Dan Conrad, Director of Secondary Education and Pam Zeigler, Director of Elementary Education. Also in attendance: MacKenzie Elmer, Dawn AskMartin, Sarah Eastman, Megann Tresemer, Abby Hendrickson, Sarah Cromy, Katy Resop, Emily Guetzlaff, Deb Beving, and Kim Cross.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

Item No. 1 – Public Hearing on the Summer 2014 North Cedar Project

President Coil reported that she had in her possession an affidavit of publication showing the notice of time and place of the public hearing for the proposed summer 2014 North Cedar project. This notice was published in the Waterloo/Cedar Falls Courier on February 10, 2014. The Board will now hold a public hearing on this project. President Coil asked for public comments. No public comments were offered. No written comments were received. President Coil then declared the public hearing closed.

Item No. 2 – Approval of the Following Consent Agenda Items:

Director Lantz moved and Director Leeper seconded the motion that the Board approved the consent agenda items as presented:

1. The agenda of the February 24, 2014, Board of Education
2. Approval of the February 10th, 2014 regular and special Board of Education meeting minutes as presented.
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Susan Lantz
4. Open Enrollment
5. Approval of Agreement with Redeemer Church for Southdale Center Preschool.

Open Enrollment Report

February 24, 2014

Nikyah Christie	9 th Grade
Current resident district:	Cedar Falls
District requested:	Iowa Connections Academy
Effective date:	2013-2014

Directors voting in favor of the motion: Brown, Shaw, Williams, Leeper, Coil, Kenyon and Lantz. Those voting “no” none. Motion carried.

Item No. 3 – Public Comment

None

Item No. 4 – Communications

Dr. Pattee distributed a written student board member report from student representative, Andrew Stensland. The written report stated the following:

1. Dance marathon was held and raised over \$1,500 to go to the Iowa Children’s Hospital
2. Blood drive is scheduled for April 4, 2014
3. Update on winter activities including: sub-state basketball game with Waterloo West, recap of State wrestling results, girls basketball tournament play, as well as upcoming district speech contests for Cedar Falls students.

Dr. Pattee introduced Janelle Darst, the District’s new Coordinator of Communications and Community Relations.

Dr. Pattee announced the District now has an official Twitter account. The account name is *cf_schools*.

Item No. 5 – Informational Report: Technology Update

Dan Conrad began the technology report by reviewing the roll out of the one-on-one initiative and Phase I of the new District Technology Plan that was approved by the Board on August 26, 2013. Brian Unruh, Coordinator of Instructional Technology reviewed training schedule for District staff and reported there have been 74 trainings since November 1, 2013 with 122 teachers receiving the training, plus 11 additional teachers taking on-line Google Apps course training. Mr. Conrad and Mr. Unruh reviewed the following:

Curriculum and student learning:

- 21st Century Technology Literacy Skills
- Encourage and support teachers to use new applications and analyze data
- Use of Clarity Bright Bytes software.

Research and support associated with the technology plan:

- Establishment of DTC smart goals and action plans
- Discussed accountability and proficiency with Schoology student management system that was implemented in January 2014.
- Cedar Falls Schools technology webpage for staff use
- Digital citizenship for students

Shane Page, Supervisor of Technology reviewed the budget as well as infrastructure accessibility.

Dr. Powers, High School Principal reviewed the roll out of the Chromebooks at the high school in January and stated the distribution of Chromebooks could not have gone any smoother.

Richard Strike, high school mathematics teacher shared with the Board information related to student experiences and examples of usage of the Chromebooks. Mr. Strike reported on specific informational websites such as geogebra.org and desmos.com, as well as students working with the Schoology student management system.

Abby Hendrickson, teacher at the Peet Junior High described how Schoology operated from student's side of the program. Ms. Hendrickson reported on interaction between students and teachers on the turning in of assignments by the students.

Emily Guetzlaff, 4th grade teacher at Southdale Elementary reported on google accounts, mini research projects, classroom newspapers and kids blogs that her students are currently partaking in.

Mr. Conrad and Mr. Unruh reported on the next steps which include:

- Continued training for PreK-12 staff
- Planning and preparation for Phase II of the technology plan
- Network assignments for both Holmes and Peet Junior High Schools
- Schoology staff training
- UNI partnerships and possible Grants and Master's degree cohort

Ms. Beving, Ms. Cross and Ms. Estep, Elementary Principals shared experiences with staff and students from the elementary level.

The Board members discussed with the group student technology access from home. Dr. Pattee commented that over 90% of all Cedar Falls Community School students currently have technology and internet access from their homes.

Board members thanked the group for their presentation and collaboration.

Item No. 6 – Approval of 2013-2014 Calendar Elementary Performance Writing Change

Ms. Zeigler, Director of Elementary Education requested a change in the 2013-2014 school calendar to move the Pre-K visit day from May 14th to May 21, 2014. This change would align the Pre-K visit day with other activities taking place on May 21st, 2014. Director Lantz moved and Director Leeper seconded the motion to approve the change in the 2013-2014 school calendar as presented. Directors voting in favor of the motion: Lantz, Brown, Coil, Leeper, Kenyon, Williams and Shaw. Those voting "no" none. Motion carried.

Item No. 7 – Approval of Plans, Specifications and Set Public Hearing Date for 2014 Orchard Hill Portable Classroom Relocation Project

Mr. Nefzger introduced Dan Channer from Struxture Architects and Mike Brocka from Modus Engineering. Mr. Channer and Mr. Brocka reviewed the plans and specifications for moving a two classroom portable unit from Hansen Elementary to Orchard Hill Elementary. These classrooms are needed due to increasing enrollment at Orchard Hill Elementary. The projected costs include Alternate I to remodel the restroom in one of the other portable classrooms at Orchard Hill for a total projected cost of \$233,090. Director Brown moved and Director Lantz seconded the motion that the Cedar Falls Community School District Board of Education approve the proposed plans, specifications, proposed form of contract, and set March 24, 2014 at 7:00 p.m. as the date and time to hold a public hearing for the 2014 Orchard Hill portable classroom project. Directors voting in favor of the motion: Lantz, Brown, Coil, Leeper, Kenyon, Williams and Shaw. Those voting “no” none. Motion carried.

Item No. 8 –Approval of Summer 2014 Tuckpointing Bids

Mr. Nefzger reviewed the bids received for the summer 2014 tuckpointing project. The District received a total of four bids for the project. It was the recommendations of Brown Engineering Co. to accept the low bid of \$112,345 from Restoration Services, Inc. of Waterloo Iowa for tuckpointing work at Holmes Junior High and Orchard Hill Elementary. Director Williams moved and Director Kenyon seconded the motion to approve the bid from Restoration Services, Inc for the summer 2014 tuckpointing project in the amount of \$112,345. Directors voting in favor of the motion: Brown, Shaw, Coil, Leeper, Kenyon, Williams and Lantz. Those voting “no” none. Motion carried.

Item No. 9 – Approval of SBRC Application - Modified Allowable Growth – River Hills Administrative Expenses

Mr. Nefzger reviewed the School Budget Review Committee application for additional allowable growth to cover the administrative expenses associated with the operation of River Hills School. The estimated total amount for modified allowable growth requested is \$141,785. This request to the SBRC is not for additional revenue, but allows Cedar Falls Community School District to bill all the surrounding school districts that have students attending River Hills School a prorated portion and share of the administrative costs associated in operating River Hills facilities. Director Williams moved and Director Shaw seconded the motion to approve the application to the School Budget Review Committee for special education administrative costs associated with River Hills School for the 2013-2014 school year. Directors voting in favor of the motion: Lantz, Shaw, Coil, Kenyon, Leeper, Williams and Brown. Those voting “no” none. Motion carried.

Item No. 10 – Final Acceptance of Orchard Hill 2013 Portable Classroom Project

Mr. Nefzger reviewed the final budget for the Orchard Hill Elementary project. The project came in at \$169,336. This is \$4,444 over budget. The primary reason for the increase was due to some foundation issues associated with the installation of the portables due to the excessive wet spring the community endured in spring of 2013. Director Leeper moved and Director Brown seconded the motion to accept, as complete, the Orchard Hill Elementary 2013 portable classroom project. All claims for labor and services performed and materials furnished on this contract must be filed within the next 30 days. Directors voting in favor of the motion: Lantz, Shaw, Coil, Kenyon, Leeper, Williams and Brown. Those voting “no” none. Motion carried.

Item No. 11 – Set Public Hearing for 2014-2015 School Hours Calendar and Early Start Date

Dr. Pattee reviewed the need to set a public hearing for the 2014-2015 school year calendar and early start date. Dr. Pattee stated the District will probably be making a recommendation to move to an hours calendar instead of days. Dr. Pattee reviewed the recommended early start date for next school year, as well as weather make up days. Director Shaw moved and Director Leeper seconded the motion that the Cedar Falls Community School District Board of Education set a public hearing date on March 24, 2014 at 7:00 p.m. at the James L. Robinson Administrative Center for the 2014-2015 school hour calendar and early start date. Directors voting in favor of the motion: Brown, Coil, Leeper, Kenyon, Williams, Brown and Shaw. Those voting “no” none. Motion carried.

Item No. 12 – Superintendent’s Report

Dr. Pattee reported on the following:

- March 10th Board meeting has been moved to March 24th, 2014
- Board members discussed the possibility of changing from iPad devices to Chromebooks for use at school board meetings.
- Discussion at the next school board meeting about architect selection for the potential upcoming construction projects.

Item No. 13 – Questions, Comments, and Concerns from Board Members

The Board discussed the following:

- The possibility of having an appreciation proclamation of some sort for Cedar Falls Utilities for all the work they have done in in cooperation with developing the District’s network infrastructure for the use of the District’s technology plan and one-on-one initiative.
- The Board provided information on the UEN Legislative day that took place on February 23, 2014.
- Leader in Me conference scheduled for February 25 and 26, 2014.

Item No. 14 – Adjournment

Director Brown moved and Director Williams seconded the motion to adjourn. Directors voting in favor of the motion: Brown, Coil, Kenyon, Leeper, Williams, Lantz and Shaw. Those voting “no” none. Motion carried.

The meeting adjourned at 9:23 p.m.

Secretary

President