

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Deon Senchina in the chair, and the following named Directors: Jenny Leeper, James Kenyon, Susan Lantz, Joyce Coil and David Williams by teleconference. Others in attendance were: Dr. David Stoakes, Superintendent, Douglas Nefzger, Director of Business Affairs, Dan Conrad, Director of Secondary Education and Pam Zeigler, Director of Elementary Education. Also in attendance: Mike Wells, E. Christensen, Dale Port, Liz Kressig, G. Brost, Nick Hilderbrandt, Doug Shatt, Emily Christensen and Theresa Dethufs.

President Senchina called the meeting to order and reported that the business and action to be taken at tonight's meeting will be focused on student achievement.

President Senchina reported that a governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body provides public access to the conversation of the meeting to the extent reasonably possible. The place of the meeting is the place in which the communication originates and the minutes of the meeting shall include a statement explaining why a meeting in person was impossible or impractical as pursuant to Iowa Code 21.8. The reason for the meeting done by electronic mean is due to out of town travel.

Item No. 1 – Approval of the Following Consent Agenda Items

Director Coil moved and Director Lantz seconded the motion to approve the following items:
The agenda of the May 14, 2012, Board of Education agenda as presented.

1. Approval of the April 23 and May 7, 2012 Board of Education Minutes
2. Approval of the bills as presented for payment as reviewed by the designated Board member, Jim Brown
3. Approval of Open Enrollment Requests
4. Approval of Human Resource Report
5. Approval of Agreements:
 - Cedar Valley Fitness Repair
 - Student Accident Insurance Participation
 - Food Service Master Plan

Open Enrollment Report

May 14, 2012

Sarah Spurr	4 th Grade
Current resident district:	Cedar Falls
District requested:	Dike-New Hartford
Effective date:	2012-2013
Denise C Abben	Kindergarten
Current resident district:	Janesville
District requested:	Cedar Falls
Effective date:	2011-2012 – C
Katrina Abben	3 rd Grade
Current resident district:	Janesville
District requested:	Cedar Falls
Effective date:	2011-2012 – C

Open Enrollment Report – Out
 Malcolm Price Laboratory School
 May 14, 2012

Aplington-Parkersburg – 1

Margaret Creeden 12

Denver – 11

Allie Allspach 11
 Emily Allspach 11
 Daniel Amile 9
 Sylvia Amile 11
 Rhianna Conry 7
 Rowen Conry 11
 Margaret Creeden 12
 Christian Mauer 6
 Jack Mauer 9
 Shirley Speckerman 12
 Jack Thode 9

Dike-New Hartford – 18

Madison Bell 10
 Margaret Creeden 12
 Amelia Eastman 11
 Evelyn Eastman 3
 Christian Mauer 6
 Jack Mauer 9
 Kory Miller 12
 Charles Saunders 10
 Samantha Saunders 6
 Drew Shepard 12
 Samuel Shepard 9
 Danielle Snowden-Jacoby 11
 Shirley Speckerman 12
 Cody Swinton 11
 Shaylie Swinton 3
 Jack Thode 9
 Dakota Wheeler 10
 Kyle Wiebers 11

Jesup – 2

Daniel Amile 9
 Sylvia Amile 11

Waterloo – 2

Isaiah Barney 9
 Kiana Barney 7

Oelwein – 2

Rowen Conry 11
 Rhianna Conry 7

Union – 1

Margaret Creeden 12

Hudson – 24

Allie Allspach 11
 Emily Allspach 11
 Daniel Amile 9
 Sylvia Amile 11
 Abel Anderson 12
 Madison Bell 10
 Rhianna Conry 7
 Rowen Conry 11
 Margaret Creeden 12
 Amelia Eastman 11
 Evelyn Eastman 3
 Cecelia Hawbaker 10
 Katheryn Hawbaker 7
 Rosalina Hawbaker 4
 Christian Mauer 6
 Jack Mauer 9
 Andrew McVicker 7
 Daniel McVicker 10
 Emily McVicker 7
 Kory Miller 12
 Drew Shepard 12
 Samuel Shepard 9
 Cody Swinton 11
 Shaylie Swinton 3

Waverly-Shell Rock – 15

Alexander Bagby 10
 Rowen Conry 11
 Rhianna Conry 7
 Margaret Creeden 12
 Amelia Eastman 11
 Evelyn Eastman 3
 Cullan Meyer 8
 Duncan Meyer 6
 Drew Shepard 12
 Samuel Shepard 9
 Cody Swinton 11
 Shaylie Swinton 3
 Emma Wagoner 7
 Cole Wetzel 9
 Cameron Wetzel 1

Janesville – 83

Allie Allspach	11	Rosalina Hawbaker	4
Emily Allspach	11	Estella Heinzl	1
Daniel Amile	9	Lilian Heinzl	7
Sylvia Amile	11	Justine Henck	10
Annamarie Backstrom	11	Dallas Hoepfner	1
Chad Backstrom	7	Dorian Hundley	12
Briana Baker-Bruce	6	Nicholas Jordan	6
John Bossert	11	Alex Krieger	9
Jake Bromwich	4	Kyler Krieger	4
Zach Bromwich	7	Christian Mauer	6
John Butler	1	Jack Mauer	9
David Butler	5	Andrew McVicker	7
Katherine Butler	4	Daniel McVicker	10
Danielle Carr	6	Emily McVicker	7
Gabrielle Carr	8	Cullan Meyer	8
Astoria Chao	6	Duncan Meyer	6
Brooke Clark	10	Kory Miller	12
Rachel Clark	11	Nicholas Nelson	9
Rhianna Conry	7	Rachel Nuhn	11
Rowen Conry	11	Natalie Peterson	10
Margaret Creeden	12	Cayla Rasmussen	9
Owen Deibler	1	Emma Redington	10
Taylor Denning	7	Alissa Ryckert	11
Hannah Dietz	11	Katherine Schroeder	8
Natalie Dirks	7	Charles Saunders	10
Trevor Dirks	2	Samantha Saunders	6
London Dodd	8	Frances Shaw	2
Noah Dodd	9	Drew Shepard	12
William Doyle	3	Samuel Shepard	9
Amelia Eastman	11	Danielle Snowden-Jacoby	11
Evelyn Eastman	3	William Spurr	10
Alexander Escalada	7	Elizabeth Swanson	9
Keigan Feldmann	7	Cody Swinton	11
Paige Feldmann	4	Shaylie Swinton	3
Amber Fuller	12	Jack Thode	9
Austen Fuller	11	Emily Trautmann	11
Alissa Geving	11	Alex Visokey	9
Elizabeth Hansen	11	Emily Weber	9
Cecelia Hawbaker	10	Rachel Weber	12
Katheryn Hawbaker	7	Sarah Weber	10
		Cameron Wetzel	1
		Cole Wetzel	9
		Dakota Wheeler	10

MALCOLM PRICE LABORATORY STUDENTS
 OPEN ENROLLMENT – IN

AMBROSE	BLISS	7	WATERLOO
AMBROSE	PHYNNEX	8	WATERLOO
BARNES	SAMARIA	4	WATERLOO
BROWN	CODY	12	DENVER
BURROUGHS	NOAH	9	SUMNER- FREDERICKSBURG
CLAY	KALE	12	WATERLOO
CLAY	PEYTON	8	WATERLOO
DIERKS	LEAH	5	WATERLOO
FAGAN	TRA'VON	9	WATERLOO
FREY	TURNER	8	WATERLOO
GARCIA	RILEY	12	WATERLOO
HARRIS	LUCAS	4	WATERLOO
HARRIS	MADISON	9	WATERLOO
HARRIS	NATALIE	7	WATERLOO
HEISTAD	ISAAC	2	GLADBROOK-REINBECK
HEISTAD	MARGARET	7	GLADBROOK-REINBECK
HENDERSON	ERIC	11	WATERLOO
HOLMES	HALANIER	12	WATERLOO
JACKSON	DURRELL	10	WATERLOO
JEFFERSON	CARTER	1	WATERLOO
JEFFERSON-MYLES	ELLIEANNA	4	WATERLOO
JOYCE	ALYSSA	5	WATERLOO
JOYCE	JUBILEE	7	WATERLOO
JUSUFOVIC	JENIS	6	WATERLOO
KELLER	AYSIAH	6	WATERLOO
LOWRIE	MICHAEL	7	WATERLOO
MADLOCK	AHMAD	3	WATERLOO
McDERMOTT	HANNAH	11	JANESVILLE
McGRATH	BENJAMON	6	WATERLOO
MCLANE	NATASHA	3	WATERLOO
MINGO	SEAIRA	9	WATERLOO
MONG	ALEXANDER	8	WATERLOO
MONG	ANDREW	10	WATERLOO
O'CONNOR	CALEB	9	WATERLOO
OLTROGGE	JADA	5	WATERLOO
PRINTY	NOAH	7	WATERLOO
PRINTY	SPENSER	11	WATERLOO
REDDING	AURION	8	WATERLOO
SIMPSON	COLIN	7	WATERLOO
SIMPSON	MILO	5	WATERLOO
SMILEY	ELLIE	3	DIKE-NEW HARTFORD
SMITH	ANISIA	3	WATERLOO
THOMPSON	JOSHUA	12	JANESVILLE
VAN ARSDALE	MASON	9	WATERLOO
VAN ARSDALE	MITCHELL	12	WATERLOO
VAUGHN	KAITLYNNE	8	WATERLOO
VAUGHN	MAKAYLA	9	WATERLOO
VAUGHN	SHIRANN	12	WATERLOO
WAGNER	ABBY	5	WATERLOO
WAGNER	EMMA	2	WATERLOO

Human Resources Report

May 14, 2012

****New Contracts - Recommended for Approval***

2012-13 School Year

Ann Byersdorfer	Peet JH	Band (.4 FTE)	MA Step 9 (\$19,191)
Andrew McCormick	Holmes JH/CFHS	Art	MA Step 9 (\$47,977)
Alissa Unertl	Holmes JH	Art	BA Step 8 (\$42,362)
Jennifer Meeske	Southdale	Second Grade	BA15 Step 8 (\$43,559)
Sara Blanco	Holmes	Spanish (.8 FTE)	MA Step 10 (\$39,341)
Megan Grafe	Peet/CFHS	Family Consumer Science	BA Step 5 (\$38,992)

Resignations - Recommended for Approval

David Bewyer	Cedar Heights	Sixth Grade	EOSY	Reason: Retirement
Sheryl Bewyer	Southdale/CH	TAG	EOSY	Reason: Retirement
Cassidy Lang	Southdale	Special Ed	EOSY	Reason: Relocation
Karen Bolger	Peet JH	Physical Ed	EOSY	Reason: Retirement
Libby Ridgeway	Holmes JH	Art	EOSY	Reason: Relocating
Jerry Brown	Admin-Preschool Program Director		EOSY	Reason: Resignation
LuAnn Husmann	Lincoln	Second Grade	EOSY	Reason: Retirement
John Hanish	Cedar Heights	Strategist	EOSY	Reason: Resignation

Directors voting in favor of the motion: Kenyon, Coil, Senchina, Leeper, Williams and Lantz. Those voting “no” none.
Motion carried.

Item No. 2 – Secretary’s Monthly Financial Report

Mr. Nefzger reviewed the April 2012 fund balances for general, schoolhouse, student activity, and food service. President Senchina stated that the report would be filed subject to audit.

Item No. 3 – Communications

Dr. Stoakes reported the next school board meeting will be at 5:00 p.m. on May 24, 2012.

Item No. 4 – Update on Hansen Elementary Phase II

Mr. Nefzger introduced Nick Hilderbrandt and Dale Port from Structure Architects. Mr. Hilderbrandt updated the Board on the plans and design of the Hansen Elementary Phase II project. Plans for the project include expansion and improved traffic flow in the parking lot, the addition of a new gymnasium/cafeteria/ administrative area, fifteen additional classrooms, and remodeling of the current multipurpose room into the District’s media center. Tentative plans call for a final approval of the design and specification for the project will be presented to the Board at the July 2012 school board meeting.

Item No. 5 – Approval of 2012-2013 Student Fees

Mr. Conrad reviewed the student fee adjustments for the 2012-2013 school year with the following proposed changes:

1. Increase of \$3.00 per month for transportation fees for every month of the school year
2. Increase of \$10.00 in instrument equipment rent for students in grades 5-12
3. Increase of \$5.00 for activity passes for students in grades K-12
4. Increase of .10 for breakfast and lunch fees, as well as an increase .05 for extra milk
5. Increase of \$4.00 per semester in snack milk

Director Kenyon moved and Director Leeper seconded the motion to approve the proposed 2012-2013 student fee schedule as presented. Directors voting in favor of the motion: Kenyon, Coil, Senchina, Leeper, Williams and Lantz. Those voting “no” none. Motion carried.

Item No. 6 – Approval of Early Graduation Request

Mr. Conrad reviewed the early graduation request from Noelle Konieczny. Mr. Conrad reported that due to some unique circumstances Ms. Konieczny is requesting early graduation. Ms. Konieczny will be 2.5 credits short of graduation as of the end of this semester. It is Ms. Konieczny’s intent to enroll in summer school through Patrick Henry College to complete the 2.5 credits necessary for graduation. Mr. Conrad recommended approval of Ms. Konieczny’s request for early graduation subject to successful completion of her high school credit work. Director Lantz moved and Director Kenyon seconded the motion to approve the early graduation request of Noelle Konieczny contingent upon successful completion of high school credit work during the summer of 2012. Directors voting in favor of the motion: Kenyon, Coil, Senchina, Leeper, Williams and Lantz. Those voting “no” none. Motion carried.

Item No. 7 – Approval of 2012-2013 Cedar Falls Education Association

Dr. Stoakes reviewed the tentative agreement between the Cedar Falls Community School District and the Cedar Falls Education Association to cover a one year period from July 1, 2012 – June 30, 2013. This follows a one year agreement for the 2011-2012 school year, which expires on June 30, 2012.

Economics of the contract include:

- \$920 addition to the base salary
- Step advancement
- District funding for health insurance for all employees will be based on the Select II plan. Employees who choose the Select I plan will pay \$79.45/month towards the cost of single premium. Employees who choose Select II health insurance will pay \$25.00/month towards the cost of single premium. The District will pay an additional 40% of the Select II family insurance premium for eligible employees.
- Employees will pay \$1.00/month for single dental and \$1.00/month for single vision premiums.

Language changes include:

- When hiring teachers the District may recognize up to 15 years of relevant experience for purposes of placement on the salary schedule i.e. placement on step 16. Currently the highest step on which a teacher can be placed is step 11.

The total package settlement is 4.08%. Director Coil moved and Director Lantz seconded the motion to approve the proposed 2012-2013 contract between the Cedar Falls Education Association and the Cedar Falls Community School District. Directors voting in favor of the motion: Coil, Leeper, Kenyon, Williams, Senchina, and Lantz. Those voting “no” none. Motion carried.

Item No. 8 – Approval of 2011-2012 Teamsters Contract

Dr. Stoakes reviewed the tentative agreement between the Cedar Falls Community School District and the Teamsters Local 138 to cover a one year period from July 1, 2012 – June 30, 2013. This follows a one year agreement for the 2011-2012 school year, which expires June 30, 2012. The tentative agreement has been ratified by the Teamsters.

Language Items

- Clarification of language regarding procedures to be followed when the need arises to leave the building during work hours due to a personal emergency.
- As previously agreed now that the building projects are completed at Holmes and Peet Junior High Schools the time allocated to conduct building checks will be re-assessed. The ESC building will be added to the Orchard Hill building check and the amount of time allocated will be adjusted accordingly. Hanson and Southdale Elementary buildings will be re-assessed once the building projects are completed.
- Adopt sick leave language per 2011-12 agreement with CFEA i.e. an increase to 6 days from the current 5 days for immediate family sickness, use of family sick leave in cases of adoption, and elimination of designated days.
- Permit sick leave to be taken in one (1) hour increments.

Economic Items

- Hourly wage increase of \$0.55 for current staff. Additional \$0.30/hour in addition to across the board increase for employees in classification VII.
- Current contract on insurance premiums.

The total package settlement is 3.85%. Director Kenyon moved and Director Coil seconded the motion to approve the proposed 2012-2013 contract between the Teamsters Local 138 and the Cedar Falls Community School District. Directors voting in favor of the motion: Coil, Hamilton, Kenyon, Williams, Senchina, and Lantz. Those voting “no” none. Motion carried.

Item No. 9 – Approval of the 2012 Proposed list of Graduates

Superintendent David Stoakes reported that commencement exercises for the 136th graduating class of Cedar Falls Community School District will be held at 2:00 p.m. on Sunday May 27th, at the University of Northern Iowa McLeod Center. The following is a preliminary list of candidates for graduation. Director Coil moved and Director Kenyon seconded the motion to approve awarding the diplomas for the following 2012 graduates contingent upon satisfactory completion of graduation requirements as attested to by the Senior High School principal. Directors voting in favor of the motion: Williams, Kenyon, Lantz, Senchina, Coil, and Leeper. Those voting “no” none. Motion carried.

Cedar Falls High School – 2012 Graduates

Board of Education Minutes
May 14, 2012
Page 8

Kelsey Ann Abbas
Makayla Brooke Abbas
Ian James Abbott
Dakota James Abels
Luke Anthony Addington
Matthew Burton Adrian
George Benjamin Ahrenholz
Amber Rose Alaniz
Germine Wahid Alfonse
Shane Devindra Anant
Andrea Lynn Anderson
Andrew Jacob Anderson
Monica Rosemary Anton
Emmanuel Oguguo Asota
Brandon Michael Avery
Matthew James Ballantyne
Corrina Rae Bane
Lauren Barbara Bannon
Allison Jean Barker
Claire Marie Baumgartner
Mija Elena Bean
Brittany Elizabeth Beck
Paula Bekavac
Brooke Ellen Berg
Jacob Jay Bermel
Allison Kay Berry
Quinn Bryan Bigler
Rylee Amber Blakesley
Brennan Russell Block
Madison Marie Boland
Tanner Scott Bonorden
Benjamin Douglas Bonwell
Marshall David Boyer
Robert James Bremner
Colin William Brocka
Christopher Michael Bruess
Elena Varela Bruess
John Robert Bruess
Aaron Joseph Brummel
Brandon James Brunning
She'Auntrice Moné Bullock
Amanda Marie Bunkofske
Jacob Donald Byers
Lucas Jerome Byers
Braden Antonio Cervetti
Benjamin Edward Challgren
Madeline Jean Cheeney
Sung Min Cho
Austyn Claire Christensen
Mackenzie James Christensen
Donita Marie Clark
Montana Olivia Clasby
Breanna Mae Claussen
Casey Lee Connor
Daniel Matheson Conway
Katelyn Juhl Corkery
Stephanie Elise Cox
Brooke Nicole Craig
Jon William Crain

Andrew Michael Crawford
Colby James Creger
Kyle Kemper Creger
Taylor Wilson Cross
Austin James Cuvelier
Samuel Scott Dagit
Hannah Evans Dailey
Jacob Glanding Dailey
Jeffrey Robert Daniels
Roxanne Jeanette Danielsen
Dylan Andrew DeGroot
Jordan Denae Derhammer
Kelley Nicole Dobson
Mitchell Lucas Dowell
Maria Corso Dropps
Jayne Warren Durnin
Emily Ann Duval
Cory Jacob Elsbernd
Cody Bennett Engen
Chase Tyler Eremieff
Jacob Conner Fagersten
Morgan Mae Fairman
Brianna Gwen Farber
Jamie Lynne Farley
Nicholas Jacob Fisher
Kelsey Alexandra Fleming
Mikayla Jo Foland
Gina May Folkers
Olivia Joy Franke
Brooke Michelle Franklin
Joshua Michael Fristo
Brittney Nichole Frost
Ryan Joseph Frost
Sara Ann Gabriele
Samantha Jo Gaffney
Cole Patrick Galles
Jacob Sloan Gallu
Madeline Ann Gary
Allie Curtis Gearhart
Kathryn Suzanne Gettman
Ryan Harris Giarusso
Patrick Michael Graham
Grant Michael Grainger
Krystal Casandra Graves
Nicolas James Gudgeon
Jennifer Marie Guetzlaff
Briana Kaye Gulbranson
Ellen Carol Gustavson
Jordon James Haag
Samantha Jacquelyn Habinck
Shawn Ryan Hagarty
Kelsey Marie Hagenson
Megan Renae Hahn
Tyler Joseph Hallman
Andrew John Halloran
Lucas John Hamilton
Mitchell Duane Hammer
Kurt Bradley Hanlin
Austin Arden James Hansen
Whitney Lynn Hanson
Jehnon Indigo Hardy
John Harlow
James Gregory Harrington

Erin Elizabeth Harris
Paige Renee Harris
Halle Marilyn Harting
Lindee Sue Heidt
Logan Arthur Henderson
Kaitlyn E. Hennings
Ashley Julia Heredia
Abbey Marie Hermansen
Nicholas Alexander Heth
Alexis Ann Higgins
Elizabeth Mary Highland
Alex Richard Hill
Barkley William Hill
Jessica Marie Hintzman
Tate Jordan Hoepfner
Reece Fenton Hoffman
Andrew James Horan
Lauren Pauline Houle
Billy Jaydon Howard
GraceAnn Elizabeth Hoyer
Nate Peng Hua
Blake Allen Huffman
Andrew Jordan Hughes
Steven Edward Humphrey
Wil Anthony Hunemuller
Christopher James Harleeray Hyers
Steven Lee Ingersoll
Porsha Sue Isbell
Kaitlin Christina Izer
Falken Maximilian Jaramillo
Aaron Michael Jepsen
Madison Leigh Jesse
Christopher Dale Johnson
Tony Darnell Johnson, Jr.
Trevor Jay Johnson
Bethany JoAnn Kattelman
Erin Rose Keiser
Brian Derrell Kelly
Hannah Rose Kemp
Richelle Chiu Kime
Aubree Lynne Kirkpatrick
Connor Frederick Klein
Andrew Charles Kloos
Luke Wesley Kobliska
Christopher John Koltookian
Caleb Bruce Konieczny
Elizabeth Ann Kosmicki
Kelsey Lynn Krull
Megan Taylor Lane
David Stephanus Langley
Abigail Rose Larsen
Andrew Benjamin Lehman
Danielle Rachelle Lilleskov
Isaac David Loecher
Michaela Marie Lonning
Adam Tyler Lovell
Anthony Mathew Lumetta, II
Adam Louis Mackey
Andrew Patrick Malley
Dylan Nicole Martin
Kaitlyn Rae Mason
Derek Alan Matson

Board of Education Minutes
May 14, 2012
Page 9

Brandon James Matthias
Scott Taylor Mau
Catherine Kalie McCombs
Ocean Orion McCool
Kelsey Lynn McCrea
Mitchel Joseph McCunniff
Katelyn Grace McDaniel
Abigail Patricia McFadden
Anthony Xavier McFarlane
Claire Louise McGee
Caitlin Ann McGowan
Shelby Nicole McKenzie
Elizabeth Nicole McMurrin
Grace Marian McNeal
Austin James Mehmen
Colt B. Melte
Makayla Marie Mennen
Lucas Allen Mettlin
Alexis Meghan Miller
Brandi Nicole Miller
Nicholas Daniel Edward Miller
Paige RaNae Miller
Steffanie Rae Miller
Charles Rondel Mims
David Lawrence Lewis Moore
Mitchell James Mosley
Brandon Michael Mullesch
Emily Rae Murphy
Talor Jacob Mussman
Changuoth Pal Mut
Leah Ann Naber
Keegan Daniel Nemmers
Alex Dean Nicholson
Spencer Thomas Nicol
Janaya Elaine Nielsen
Sungha Kang Nielsen
Jarrett Matthew Norman
Gabrielle Elizabeth Notermann
Kimberly Kay Oberheu
Rebecca Elaine Oberrieder
Roy Wayne Odekirk
Michaela Renae Oehler
Erik Thomas Peterson Olsen
Collin Steven Olson
Curtis James Olson
Anne Catherine Ore
Melinda Renee Owens
Leon Henry Owusu
Austin Michael Packard
Kyle Robert Packer
Gyun Beom Park
Aygul Nurbanu Parpucu
Danika Leanne Patten
Daniel James Paulson
Lucas Haze Payne
Furkan Yusuf Pecan
Dustin Joseph Peverill
Sarah Ann Phillips
Alicia Kate Pierce

Lillian Norma Poe
Jessica Lee Potter
Christopher James Pratt
Tyler James Pyle
Justin Alan Quint
Zachary Michael Rahnvardi
Melanie Nicole Rasmussen
Shantrice Nashay Redd
Kody Terrell Reiners
Alesha Marie Rettenmeier
Taylor Kathryn Richard
Seth Ryan Rickard
Hannah Sue Riebkes
Austin Dean Rindels
Morgan Jean Robe
Taylor René Roberts
Hannah Lyn Roethler
Abigail Renae Rolinger
Alyssa Marie Roney
Jesse James Rus
Karol Lukasz Sadkowski
James Alexander Sands
Brynna Nicole Sankey
Hannah Louise Savage
Austin Michael Schaub
Christopher Spencer Schoentag
Joshua Christopher Schoon
Andrew Cole Schroeder
Kelsey Marie Schumacher
Devon Austin Schwickerath
Jacob Matthew Seehase
Patrick Jeffrey Sesker
John Paul Sevcik
Shane Douglas Shaddox
Colton Isaiah Sherwood
Kyle James Sienknecht
Leah Caru Simmons
Tyler Joseph Simon
Brandon Dean Slayden
Kaitlyn Marie Smith
Lauren Anne Smith
Marcus R. Smith
Parker Lawrence Smith
Elizabeth Anne Solon
Celeste Nicole Southall
Gabriel Douglas Stackhouse
Morgan Marie Starbeck
Alexander Nicholas Staudt
Alexander Thomas Stensland
Alexandra Elaine Stewart
Adam Ernest Streicher
Jesse William Streicher
Laura Kristine Streicher
Cole Robert Stricker
Drew Madison Suggs
William Dale Svarverud
Shelby Anne Swarts
Rhydian Rose Talbot
Emily Elizabeth Tangen
Andrew Jensen Tasset
Nathaniel Patrick Taylor
Nickolaus Saxton Terpstra
Krystal Thomas

Katherine Ann Todd
Kaylee Ann Tomson
Luke Spencer Toyosi
Kaitlyn Anne Trampel
Peter Thanh Tran
Jared David Trimble
Elizabeth Anne Turcotte
Tyler Matthew Tweed
Kelsey Ann Umthun
Kourtney Ann Underwood
Jonathan Ryan Van Gent
Ian James Veenstra
Danna Elisa Verastegui
Jacob Alan Verbeck
Alanna Marie Wachal
Brady Micheal Waskow
Cleighton Joel Watson
Jesse Michael Webbeking
Jordan Nichole Weichers
Alexa Francis Weilein
Oliver Samuel Weilein
Hali Janelle Weimerskirch
Nicholas Alden Welch
Bradey Michael Wells
Nathaniel Waite Welshons
Sarah Patricia Welter
Emily Anastasia Weno
Tammy Jo Whitcomb
Jacob Brian Whitlatch
Cathleen Ann Widen
Lucas August Wildeboer
Alexandra Dee Wirth
Bryce James Wolf
Rachel Kay Wolf
Ashlynn Marie Yant
Courtney Jo Youngblood
Elizabeth Linn Zars
Travis John Zika
Hatice Reyhan Zora
Michael J Zuck

**Cedar Falls Alternative High School – 2012
Graduates**

Tyler Douglas Anderson
Hannah Elaine Back
Sky Ann Baldwin
Elizabeth Anne Boody
Myriah Renee Bordner
Brian Thomas Brunsen
Austin Gilbert Christian
Serenity Z. Cornelius
Jacob William Crawford
Tanner Daniel Davis
Samanth Kay Glass
Cory Neal Goecken
Brandon L. Goetsch
Austin Ryan Good
Sierra Marie Good
Donald Thomas Halbmaier
Austin James Huffman
Tyler Lee Jones

Brianna Justine Keigan
Carlson Collins Krueger
Alexander J. Langel
Nicholas Darren Long
Jaymee Lynn Lough
Kathleen Marie Mallon
William Stanton McCaughey
Jordan Adam Michels
Alina Marie Miller
Marcus G. Mims
Larissa Lee Olson
Sean Joseph Poppy
LaKosha Lee Rogers
Taylor Jeffrey Roske
Jakota James Sassaman
Lisa Starr Temple
Kameron C. Warrior
Brittany Lynne Wolf
Zachary Bruce Wutzke

Item No. 10 – Approval of 800 and 900 Series Board Policies

Dr. Stoakes reviewed Board Policies 802.1, 802.1R, 802.2, 802.4, 803.1, 803.2, 803.3, 803.4, 804.1, 805.1, 806.2, 901.1, 901.2, 902.1, 902.3, 902.4, and 903.1. All policies incurred minor changes and this is the first and final reading. Director Coil moved and Director Lantz seconded the motion to approve the minor changes, first and final reading of Board Policies 802.1, 802.1R, 802.2, 802.4, 803.1, 803.2, 803.3, 803.4, 804.1, 805.1, 806.2, 901.1, 901.2, 902.1, 902.3, 902.4, and 903.1 as presented. Directors voting in favor of the motion: Williams, Kenyon, Lantz, Senchina, Coil, and Leeper. Those voting “no” none. Motion carried.

Policy Title:

Student Fees

Code No. 802.1

STUDENT FEE WAIVER PROCEDURES

The Board recognizes that while certain fees charged students are appropriate and authorized, certain students and their families are not financially able to pay the fees. The school district will grant either full waivers, partial waivers or temporary waivers, depending upon the circumstances and the student or student’s parents’ ability to meet the financial criteria.

A. Waivers –

1. Full Waivers – a student will be granted a full waiver of fees charged by the school district if the student or student’s parents meet the financial eligibility criteria for free meals under the Child Nutrition program, Family Investment program, Supplemental Security Income guidelines, or transportation assistance under open enrollment. Students in foster care are also eligible for full waivers.
2. Partial Waivers – a student will be rated a partial waiver of fees charged by the school district if the student or the student’s parents meet the financial eligibility criteria for reduced price meals offered under the Child Nutrition program. (A partial waiver shall be based on the same percentage as the reduced price meals.)
3. Temporary Waivers – a student may be eligible for a temporary waiver of fees charged by the district in the event the student’s parents are facing financial difficulty. Temporary waivers may be applied for at any time throughout the school year and shall not extend beyond the end of the school year.

- B. Application –** Parents or students eligible for a fee waiver shall make an application on the form provided by the school district. Applications may be made at any time but must be renewed annually.

- C. Confidentiality – The school district will treat the application and application process as any other student record and student confidentiality and access provisions will be followed.
- D. Appeals – Denials of a waiver may be appealed to the principal, director, superintendent and the Board.
- E. Fines or charges assessed for damage or loss to school property are not fees and will not be waived.
- F. Notice – the school district will annually notify parents and students of the waiver. The following information will be included in registration materials printed in the parent and student handbook.

Students whose families meet the income guidelines for free and reduced price lunch, the Family Investment Program (FIP), Supplemental Security Income (SSI), transportation assistance under open enrollment, or who are in foster care are eligible to have their student fees waived or partially waived. Students whose families are experiencing a temporary financial difficulty may be eligible for a temporary waiver of student fees. Parents or students who believe they may qualify for temporary financial hardship should contact the principal at registration time for a waiver form. This waiver does not carry over from year to year and must be completed annually.

Policy Title: *Investments* **Code No. 802.2**

Section 1 — Scope of Investment Policy

The Investment Policy of the Cedar Falls Community School District shall apply to all operating funds, bond proceeds, and other funds and all investment transactions involving operating funds, bond proceeds, and other funds accounted for in the financial statements of the Cedar Falls Community School District. Each investment made pursuant to this investment policy must be authorized by applicable law and this written investment policy.

The investment of bond funds or sinking funds shall comply not only with this investment policy, but also be consistent with any applicable bond resolution

Upon passage and upon future amendment, if any, copies of this investment policy shall be delivered to all of the following:

1. The governing body or officer of the Cedar Falls Community School District to which the investment policy applies.
2. All depository institutions or fiduciaries for public funds of the Cedar Falls Community School District.
3. The auditor engaged to audit any fund of the Cedar Falls Community School District.

Section 2 — Delegation of Authority

In accordance with Section 12B.10(1), the responsibility for conducting investment transactions resides with the treasurer of the Cedar Falls Community School District. Only the treasurer and those authorized by resolution may invest public funds.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the Cedar Falls Community School District shall require the outside person to notify in writing the Cedar Falls Community School District within thirty days of receipt of all communication from the auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the Cedar Falls Community School District by the outside person.

The records of investment transactions made by or on behalf of the Cedar Falls Community School District are public records and are the property of Cedar Falls Community School District whether in the custody of the district or in the custody of a fiduciary or other third party.

The treasurer shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the Cedar Falls Community School District responsible for elements of the investment process, and to address the capability of investment management. The controls shall provide a receipt and review of the audited financial statement and related report on internal control structure of all outside persons performing any of the following for this public body.

1. Investing public funds.
2. Advising on the investment of public funds.
3. Directing the deposit or investment of public funds.
4. Acting in a fiduciary capacity for this public body.

A bank, savings and loan association, or credit union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure

Section 3 — Objectives of Investment Policy

The primary objectives, in order of priority, of all investment activities involving the financial assets of the Cedar Falls Community School District shall be the following ([Code of Iowa, Section 12B.10]):

1. Safety: Safety and preservation of principal in the overall portfolio is the foremost investment objective.
2. Liquidity: Maintaining the necessary liquidity to match expected liabilities is the second investment objective.
3. Return: Obtaining a reasonable return is the third investment objective.

Section 4 — Prudence

The treasurer of the Cedar Falls Community School District, when investing or depositing public funds, shall exercise the care, skill, prudence, and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the Section 3 investment objectives. This standard requires that when making investment decisions, the treasurer shall consider the role that the investment or deposit plays within the portfolio of assets of the Cedar Falls Community School District and the investment objectives stated in Section 3.

When investing assets of the Cedar Falls Community School District for a period longer than one (1) month, the treasurer shall request competitive investment proposals for comparable credit and term investments from a minimum of two (2) investment providers.

Section 5 — Instruments Eligible for Investment

Assets of the Cedar Falls Community School District may be invested in the following:

- Interest bearing savings accounts, interest bearing money market accounts, and interest bearing checking accounts at any bank, savings and loan association, or credit union in the State of Iowa. Each bank must be on the most recent Approved Bank List as distributed by the Treasurer of the State of Iowa or as amended as necessary by notice inserted in the monthly mailing by the Rate Setting Committee. Each financial institution shall be properly declared as a depository by the governing body of the Cedar Falls Community School District. Deposits in any financial institution shall not exceed the deposit limits approved by the school board.
- Obligations of the United States government, its agencies, and instrumentalities.
- Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to Chapter 12C.
- Iowa Schools Joint Investment Trust (ISJIT).

All instruments eligible for investment are further qualified by all other provisions of this investment policy, including Section 7 investment maturity limitations.

Section 6 — Prohibited Investments and Investment Practices

Assets of the Cedar Falls Community School District shall not be invested in the following:

1. Reverse purchase agreements.
2. Futures and options contracts.

Assets of the Cedar Falls Community School District shall not be invested pursuant to the following investment practices:

1. Trading of securities for speculation or the realization of short-term trading gains.
2. Pursuant to a contract providing for the compensation of an agent or fiduciary based upon the performance of the invested assets.
3. If a fiduciary or other third part with custody of public investment transaction records of the Cedar Falls Community School District fails to produce requested records when requested by this public body within a reasonable time, the Cedar Falls Community School District shall make no new investment with or through the fiduciary or third party and shall not renew maturing investments with or through the fiduciary or third party.

Section 7 — Investment Maturity Limitations

Operating funds must be identified and distinguished from all other funds available for investment. Operating funds are defined as those funds which are reasonable, expected to be expended during a current budget year or within fifteen months of receipt.

All investments authorized in Section 5 are further subject to the following investment maturity limitations:

1. Operating funds may only be invested in instruments authorized in Section 5 of this investment policy that mature within three hundred ninety-seven (397) days.

Section 8 — Safekeeping and Custody

All invested assets of the Cedar Falls Community School District involving the use of a public funds custodian agreement, as defined in section 12B.10, shall comply with all rules adopted pursuant to Section 12B.10C. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the State of Iowa.

Section 9 — Investment Policy Amendment

Notice of amendments to the Investment Policy shall be promptly given to all parties noted in Section 1.

Policy Title: *Inventories & Assets* Code No. 802.4

A perpetual inventory of all centrally stocked consumable items shall be maintained and a cycle count of inventory shall be taken on June 30th to ensure the accuracy of inventory records and the auditing purposes.

A perpetual inventory of all fixed assets (furniture and other non-consumable equipment) with a cost of two-thousand dollars (\$2,000) or more and an estimated useful life in excess of one (1) year shall be maintained.

An inventory of intangible assets with a cost of fifty-thousand (\$50,000) or more shall be maintained as required per Governmental Accounting Standards Board Statement #51. Examples of intangible assets include easements, land use rights (water, timber, mineral), patents, trademarks, copyrights and computer software that is purchased, licensed or internally generated (including websites), as well as outlays associated with an internally generated modification of computer software.

A physical inventory within all District buildings shall be conducted every three years under the supervision of the Director of Business Affairs. The inventory report shall be filed in the Administrative Center Business Office. An electronically recorded inventory of all District buildings shall be conducted every three years for insurance purposes, and will be stored in the Administrative Center Business Office.

All District assets (fixed and intangible) shall be depreciated using the straight line method of depreciation.

Policy Title: *Salary Payments* **Code No. 803.1**

Payroll for all district employees will be distributed on the day authorized by the director of business affairs. Payment may be withheld until licensure, health certificate, W4's, INS forms, and official transcripts have been received by the human resource director and the business office. This is in compliance with state, federal, and local regulations. Deductions will include only those required by law or authorized by the Board of Education.

Policy Title: *Payment for Goods and Services* **Code No. 803.2**

The board authorizes the issue of warrants for payment of claims against the school district for goods and services. The board will allow the warrants after the goods and services have been received and accepted in compliance with board policy and the claims audited by the board.

Claims for payment of freight, drayage, express, postage, printing, water, lights, telephone, rents, and payment of salaries pursuant to the terms of a written contract may be paid by the board secretary prior to formal audit and approval by the board. In addition, the secretary, upon approval of the board president, may issue warrants for verified bills filed with the secretary when the board is not in session prior to payment and prior to audit and approval by the board. The board secretary shall examine the claims and verified bills.

The secretary shall determine to the secretary's satisfaction that the claims presented to the board are in order and are legitimate expenses of the school district. It shall be the responsibility of the secretary to bring claims to the board.

The board president and board secretary may sign warrants by use of a signature plate or rubber stamp. If the board president is unavailable to sign warrants, the vice president may sign warrants on behalf of the president.

Policy Title: *Disposition of Obsolete Equipment* **Code No. 803.3**

School property, such as equipment, furnishings, equipment and/or supplies (hereafter equipment), will be disposed of when it is determined to be of no further use to the school district. It shall be the objective of the school district in disposing of the equipment to achieve the best available price or most economical disposal.

Obsolete equipment shall be disposed of in a manner determined by the board. A public hearing shall be held regarding the disposal of the equipment with a value of \$25,000 or more prior to the board's final decision.

In case of a sale, advertisements for bids shall be taken. If the bids received by the board are deemed inadequate, the board may decline to sell the property and re-advertise.

It shall be the responsibility of the superintendent to make a recommendation to the board regarding the method for disposing of equipment of no further use to the school district.

Property having a value of not more than five thousand dollars, other than real property, may be disposed of by any procedure which is adopted by the board and each sale shall be published by at least one insertion each week for two consecutive weeks in a newspaper having general circulation in the district.

Acceptable methods approved by the board are sealed bids and public auction.

Policy Title: *Purchasing and Acquisition of Technology Equipment* **Code No. 803.4**

All technological equipment and devices (including, but not limited to) printers, projectors, software or graphic cards, must be reviewed, approved, and facilitated by the Supervisor of Technology Services. All technology related purchases and/or donations to the Cedar Falls Community School District must adhere to these guidelines. This includes, but is not limited to; district, corporate, public, private and staff donations.

The review and approval procedure for purchasing any technology equipment and software is intended to provide:

- 1). A centralized point of information about technology items
- 2). A campus-wide inventory of hardware and software
- 3). Pricing advantages
- 4). License compliance for software purchases
- 5). Hardware and software that can be supported

Policy Title:

Credit Card Use

Code No. 804.1

Employees may use school district credit cards for the actual and necessary expenses incurred in the performance of work-related duties.

Employees and officers using a school district credit card must submit a detailed receipt in addition to a credit card receipt indicating the date, purpose and nature of the expense for each claim item. Failure to provide a proper receipt shall make the employee responsible for expenses incurred. Those expenses are reimbursed to the school district no later than ten working days following use of the school district's credit card. In exceptional circumstances, the superintendent or board may allow a claim without proper receipt. Written documentation explaining the exceptional circumstances shall be maintained as part of the school district's record of the claim.

The school district may maintain a school district credit card for actual and necessary expenses incurred by employees and officers in the performance of their duties. The superintendent may maintain a school district credit card for actual and necessary expenses incurred in the performance of the superintendent's duties. The transportation director may maintain a school district credit card for fueling school district transportation vehicles in accordance with board policy.

It is the responsibility of the superintendent to determine whether the school district credit card use is for appropriate school business. It is the responsibility of the board to determine through the audit and approval process of the board whether the school district credit card used by the superintendent and the board is for appropriate school business.

Policy Title:

Preservation of School District Records

Code No. 805.1

School district records shall be kept and preserved according to the schedule below:

Permanently

Annual Statistical Reports	FICA & IPERS Reports
Applications of those hired	Individual Payroll Records
Articles of Incorporation	Legal Cases
Attendance Records	Local Education Agency – Certified Annual Report
Audit Reports	Oath of Office for Board Members
Board Minutes & Monthly Bills Lists	Resignations & Reasons for Termination
Bond & Coupon Register	Student Accident Reports (Challenged in court)
Budgets (Certified)	Student Records
Certified enrollment	Transportation Reports
Easements & Deeds	Treasurer's Annual Reports
Employee Record summary	Union/Association Master Contracts

Twenty Years

Payment of Judgments Against School District
Workers Compensation Injury Report
Student Accident Reports

Ten Years

Bonds and Coupons (Paid)	Iowa Schools Cash Anticipation Program (ISCAP)
Check Registers/Vendor Checks	Iowa School Joint Investment Trust (ISJIT)
Employee Contracts	
Construction Contracts & Files	

Five Years

Affidavits of Publication	Invoices (Paid)
Bank Statements & Cancelled Checks	Investment Records
Board Correspondence	Iowa Workforce Reports
Budget Estimate Worksheets	Pentamation-Live data for Finance & Human Resources
EEO-5 Reports	Phase I, II, and III Reports
Federal Program Files	Receipt Copies
Financial Correspondence	Sales Tax Refund Claims
Flexible Spending Account Enroll. Forms	Secretary's Monthly Financial Reports
Flexible Spending Account Payments	Tuition Applications
Fixed Asset Addition & Deletion Cards	Unemployment Claims
Food Service Financial Reports	Vandalism Reports
Free and Reduced Lunch Applications	Vehicle List Updates
Fuel Tax Refund Claims	W-2, W-3, W-4, 941 and 1099 Forms
Insurance Policies including fidelity bonds of officials	
Nursing Daily Log and Medication Administration Records	

Three Years

Administrative Council Minutes	Garnishment Records
Bid Files	Iowa Child Labor Forms (Work Permits)
Cabinet Minutes	Nomination Papers
Citizen Petitions	Rental Contracts
Elementary Field Trip Permission Slips Signed by Parents	

Two Years

Annual Requisitions	Time Sheets
Annuity Company Monthly Invoices	Field Trip Requests
Board Agenda	Work Orders & Supply Requisitions
Payroll Authorizations (Green Sheets)	Bus Pre-Trip Inspection Forms

One Year

Minutes & Audio Recordings of Closed Session Board Meetings
Payroll Job Stream Reports

Miscellaneous

Board policies – retained until superseded with new policy
Enrollment for insurance, direct deposit – as long as current
Job Applications – minimum one year
Maintenance & Warranty Agreements – life of agreement
Property Accounting Printouts – destroy when superseded by new one
Savings Bond Forms, Sick Leave Bank Forms, Union due Forms –
destroy when superseded by new one
Underground Storage Tank Level Sensor Records – keep one year after life of tank
I-9 Minimum of three years or one year following termination of Employment

Appropriate school officials are authorized to destroy school records when school district records have been preserved in accordance with the above schedule.

Policy Title: ***Conversion of School Health Insurance for Retirees*** Code No. ***806.2***
All personnel who retire at the age of 60 or more and who have had at least 24 months of employment in the Cedar Falls School District, and those who retire at age 55-59 and who have had at least five years of employment in the district shall be entitled to continue their school health insurance. Such employment must have been immediately preceding retirement.

Employees, who retire at age 55 or more and who, immediately upon retirement, begin receiving Iowa Public Employees Retirement System and social security (FICA) retirement benefits shall be eligible to continue their school health insurance without regard to length of service.

The total cost of such insurance shall become the responsibility of the retiree. All payments for continuation of school health insurance must be made in a timely manner to the Cedar Falls Community School District business office in accordance with the insurance payment procedures of that office.

Policy Title: ***Insufficient Classroom Space*** Code No. ***901.1***
Insufficient classroom space is determined on a case-by-case basis. In making its determination whether insufficient classroom space exists, the board may consider several factors, including but not limited to, the nature of the education program, the grade level, the available licensed employees, the instructional method, the physical space, student-teacher ratios, equipment and materials, facilities either being planned or under construction, facilities planned to be closed, financial condition of the school district and projected to be available, a sharing agreement in force or planned, a bargaining agreement in force, laws or rules governing special education class size, board-adopted school district goals and objectives, and other factors considered relevant by the board.

Policy Title: ***Playground/P.E. Equipment*** Code No. ***901.2***
Any purchase of playground or physical education equipment for the Cedar Falls Community Schools by any organization will have the approval of the superintendent or the superintendent's designee. Such additions to equipment inventory may not be purchased without vendor certification of compliance with OSHA standards. Consideration will be given to A.D.A. compliance guidelines.

Policy Title: ***Destruction of Property*** Code No. ***902.1***
Everyone should treat school district buildings, sites, and property with respect. Intentional or deliberate destruction of school property is a serious offense. Those responsible for damage, defacing, alteration or destruction of property shall be held accountable for total restitution of the property value.

Persons responsible for unintentional or accidental destruction of school property may be held accountable for total restitution.

It shall be the policy of the Cedar Falls Board of Education to use whatever legal means available to obtain restitution. District policies and procedures pertaining to student discipline shall also be administered when applicable.

Policy Title: ***Energy Conservation*** Code No. ***902.3***
In the continuing effort to best utilize public resources in an effective and efficient manner, employees and students shall practice energy conservation methods when utilizing the school district's buildings and sites. These methods include, but are not limited to, recycling, turning off lights and equipment when not in use, reducing the temperature of the facility, particularly when it is not in use, and keeping windows and doors properly closed or open, depending upon the weather.

It shall be the responsibility of the superintendent to develop energy conservation guidelines for employees and students. Employees and students shall abide by these guidelines.

Policy Title: ***Tobacco-Free Environment*** Code No. ***902.4***
It is the policy of the Cedar Falls Community School District that all students, employees and visitors shall be provided with a tobacco-free environment. Therefore, tobacco use shall not be permitted at any time in school district facilities and grounds or in district owned vehicles. It is the responsibility of the administration to enforce this policy.

Policy Title: *Visitors to School District Buildings & Sites* Code No. *903.1*

The board welcomes the interest and involvement of parents and other members of the school district community and invites them to visit the school buildings and sites. In order to minimize disruption and make appropriate arrangements, scheduling for visitations should be made in advance.

Parents, college students, volunteers, and other visitors are asked to make their presence known by signing in at the school offices. Visitors shall wear a district provided identification badge at all times.

It is expected that visitors will conduct themselves in a manner fitting to their age level and maturity and with mutual respect and consideration for the rights of others while attending school events. Visitors failing to conduct themselves accordingly may be asked to leave the premises. Children who wish to visit school must be accompanied by a parent or responsible adult.

It shall be the responsibility of employees to report inappropriate conduct. It shall be the responsibility of the superintendent and principals to take the action necessary to cease the inappropriate conduct. If the superintendent or principals are not available, a school district employee shall act to cease the inappropriate conduct.

Item No. 11 – Discussion : Potential Elementary Boundary Line Change

Dr. Stoakes reviewed RSP and Associates enrollment projections for Lincoln and Hansen Elementary Schools. The closing of the Malcolm Price Laboratory School will increase the enrollment at Lincoln Elementary School. The District has met with City of Cedar Falls and officials from Skogmann Realty on the Wild Horse sub-division. The Wild Horse sub division is located at the southwest corner of West 12th Street and Union Road. Infrastructure for the sub-division is currently in place and construction of new homes is scheduled to take place late summer or early fall 2012. It is estimated when completed the sub-division will add 60-80 students. The current west Lincoln Elementary boundary line runs from the corner of First Street and Hudson Rd., south to 12th Street and then due west to the west boundary line of the school district. The District is proposing changing the west Lincoln Elementary boundary line from the corner of Hudson and west First Street to 12th Street, then west to Union Rd., then south on Union Road to 27th Street, then west of 27th Street to the west district boundary line. There are a total of three residents within the proposed boundary line change that have school age children with one household having children of elementary school age. If requested these three families would have their children grandfathered into their current attendance center. Dr. Stoakes reported that in conversations with the City of Cedar Falls and the developer, the developer was okay with any potential change in boundary lines for elementary attendance school centers. This discussion was informational only and no action was taken.

Item No.12 – Superintendent’s Report

Dr. Stoakes reported on the following:

1. Commencement – May 27, 2012, 2:00 p.m. at the University of Northern Iowa McLeod Center
2. Retirement reception for school district employees, May24, 2012 at 4:00 p.m. at Pheasant Ridge
3. Board/Administration Council retreat is scheduled for June 14, 2012

Item No. 13 – Questions, Comments, and Concerns

None

Item No. 14 – Adjournment

Director Coil moved and Director Lantz seconded the motion to adjourn. Directors voting in favor of the motion: Williams, Kenyon, Coil, Leeper, Senchina, and Lantz. Those voting “no” none. Motion carried. The meeting was adjourned at 8:10 p.m.

Secretary

President