

July 18, 2011

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Deon Senchina in the chair, and the following named Directors: Richard Vande Kieft, Joyce Coil, Duane Hamilton, Jim Brown, and Susan Lantz. Others in attendance were: Dr. David Stoakes, Superintendent, Douglas Nefzger, Director of Business Affairs, Daniel Conrad, Director of Secondary Education, Pam Zeigler, Director of Elementary Education and Dr. Adrian Talbot, Director of Human Resources. Also in attendance were Tina Hinz and John Steen.

President Senchina called the meeting to order and reported that the business and action to be taken at tonight's meeting will be focused on student achievement.

President Senchina welcomed Pam Zeigler, the District's new Director of Elementary Education.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Coil moved and Director Hamilton seconded the motion to approve the following items:

1. The agenda of the July 18, 2011, Board of Education meeting
2. Approval of the June 13, 16, and 27, 2011 Board of Education minutes.
3. Approval of the bills as presented for payment as reviewed by Director Coil
4. Approval of Open Enrollment Requests
5. Approval of Quarterly Transportation Report
6. Approval Human Resource Report
7. Approval of Agreements:
 - a. SAI: School Administration Manager Contract
 - b. Exceptional Persons, Inc. Transportation Contract
 - c. Black Hawk County Health Department: School Nursing Agreement
 - d. RSP & Associates LLC: Enrollment Analysis Agreement
 - e. University of Phoenix Student Teaching Agreement

Open Enrollment Report

July 18, 2011

Kristen V Boyle	9 th Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2011-2012 – C
Brittney Kastli	2 nd Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2011-2012 – C
Amanda Sue Kinman	9 th Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2011-2012 – C
Dallas Kosiba	4 th Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2011-2012 – C

Lexie L Lloyd	Kindergarten
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2011-2012
Thess Reidy	9 th Grade
Current resident district:	Dike-New Hartford
District requested:	Cedar Falls
Effective date:	2011-2012
Ben M Weno	10 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2011-2012 – C

Malcolm Price Laboratory School

2011-12 Applications – Approval

Allie Allspach	10 th Grade
Current Resident District:	Cedar Falls
Address:	4016 Rownd Street, Cedar Falls
Effective Date:	2011-2012 Moved after the March 1 st deadline
Emily Allspach	10 th Grade
Current Resident District:	Cedar Falls
Address:	4016 Rownd Street, Cedar Falls
Effective Date:	2011-2012 Moved after the March 1 st deadline
Chase M Buckingham	9 th Grade
Current Resident District:	Cedar Falls
Address:	709 21 st St, Cedar Falls
Effective Date:	2011-2012 Moved after the March 1 st deadline
Lily Conrad	9 th Grade
Current Resident District:	Cedar Falls
Address:	163 Summit Dr, Cedar Falls
Effective Date:	2011-2012 Moved after the March 1 st deadline
Kaytlyn Orsborn	5 th Grade
Current Resident District:	Cedar Falls
Address:	1333 Brenton Drive
Effective Date:	2011-2012 Moved after the March 1 st deadline/change in family situation
Lauryn Orsborn	3 rd Grade
Current Resident District:	Cedar Falls
Address:	1333 Brenton Drive
Effective Date:	2011-2012 Moved after the March 1 st deadline/change in family situation

Human Resources Report

July 18, 2011

****New Teaching Contracts - Recommended for Approval***

Emily K. Jones	Second Grade	Southdale	BA Step 4	\$36,841
Kim R. Nelson	Kindergarten	Southdale	BA Step 3	\$35,753
Kelly Elliott	Special Education	Orchard Hill	BA Step 6	\$39,018
Jared Pirkl	Sixth Grade	Hansen	BA Step 8	\$41,195
Tonia Ferguson	Kindergarten	Southdale	BA15, Step 11	\$45,623
Lindsay Heitland	Fourth Grade	Hansen	MA Step 5	\$41,993
John (Ron) Hoofnagle	Mathematics (.9 FTE)	Sr High/Jr High	BA Step 3	\$32,178
Joni E. Krejchi	Third Grade	North Cedar	BA Step 11	\$44,462
Brittany Hopkins	Third Grade	Lincoln	BA Step 3	\$35,753
Michelle Kirchner	First Grade	Hansen	BA Step 4	\$36,841
Matthew Switzer	Sixth Grade	Lincoln	MA Step 9	\$46,638
Briley Fairbanks	Special Education	Lincoln	BA Step 3	\$35,753
Aerial Linder	Third Grade	Hansen	BA Step 3	\$35,753
Tony Norton	Fifth Grade	Southdale	BA Step 11	\$44,462

**Employment with the Cedar Falls Community School District is contingent upon confirmation of medical examination required by the Iowa Department of Education, and acceptable results on employment, licensure, reference, education, criminal background, child abuse registry, release from current contract (if applicable), and other pre-employment checks deemed necessary.*

Teacher Resignations - Recommended for Approval

M. Van Hardy	Physical Ed/Health	Senior High	EOSY	Reason: Relocating
Dennis Rokusek	Fifth Grade	Southdale	EOSY	Reason: Other Employment
Mindy Fisher	Preschool	Lincoln	EOSY	Reason: Other Employment

New Coaching Contracts – Recommended for Approval

Bradley Baker	Bowling	Senior High	Step 1	\$2,613
David Grund	Head Trap Shooting	Senior High	Step 1	\$1,597
Kenton Swartley	Robotics	Senior High	Step 1	\$2,903

Directors voting in favor of the motion: Vande Kieft, Coil, Hamilton, Lantz, Brown and Senchina. Those voting “no” none. Motion carried.

Annual Meeting:

Item No. 2 – Reconciliation of the Treasurer’s Report

The Treasurer’s reconciliation report was presented by Mr. John Steen from Wells Fargo Bank, as the custodial bank for all district funds reconciled on this statement. The report is for the general and school house funds. Director Coil moved and Director Brown seconded the motion to approve the Treasurer’s reconciliation report as presented: Directors voting in favor of the motion: Coil, Vande Kieft, Brown, Hamilton, Senchina, and Lantz. Those voting “no” none. Motion carried.

TREASURER'S RECONCILIATION REPORT
Cedar Falls Community Schools
July 30, 2011

GENERAL FUND

Affidavit of Depository Bank

Wells Fargo Bank - Checking Accounts	
General Fund	\$756,115.73
Student Activity Fund	\$92,667.20
Food Service Fund	\$216,597.90
School House Fund	\$431,305.53
ARRA Account	\$850,509.54

Investments:

Wells Fargo Reg. Savings	\$12,698,423.66
Wells Fargo Elna Christensen Savings	\$1,514,669.19
Lincoln Savings Bank CD	\$3,733,291.83
ISJIT	\$9,073,517.00
First National Bank	\$1,088,808.17

Treasurer's Balance June 30, 2011 \$30,455,905.75

Secretary's Balance

Operating Fund	\$8,470,803.94
Management Fund	\$979,941.33
Trust & Agency Fund	\$1,745,087.88
Student Activity Fund	\$626,603.82
Food Service Fund	\$636,843.66
Local Option Fund (LOT)	\$14,134,295.42
PPEL Fund	3,392,796.81

\$29,986,372.86

Difference to Account For:

Outstanding checks	\$671,943.16
Flex Spending payable	(\$22,247.68)
June Interest not posted	\$5,045.80
Deposit in transit	\$(182,997.67)
Bank charges	<u>(\$2,210.72)</u>

\$469,532.89

Secretary's Balance June 30, 2011 \$30,455,905.75

John E. Steen
July 18, 2011

Item No. 3 – Approval of Depository Banks and Maximum Deposit Resolutions

Mr. Nefzger recommended the following depository banks and maximum deposit resolutions for fiscal year 2012. Director Lantz moved and Director Brown seconded the motion to approve the Depository Banks and Maximum Resolution amounts for the 2011-2012 school year as follows: Directors voting in favor of the motion: Hamilton, Vande Kieft, Coil, Brown, Senchina, and Lantz. Those voting “no” none. Motion carried.

<u>Banks</u>	<u>2010-2011</u>	<u>2011-2012</u>
Wells Fargo, Iowa, NA	30,000,000	30,000,000
US Bank Iowa, NA	20,000,000	20,000,000
Regions Bank	20,000,000	20,000,000
First National Bank of C.F.	20,000,000	20,000,000
Bank Iowa	20,000,000	20,000,000
Liberty bank	20,000,000	20,000,000
Community National Bank	20,000,000	20,000,000
Lincoln Savings Bank	20,000,000	20,000,000
Farmers State Bank	20,000,000	20,000,000
ISJIT	20,000,000	20,000,000

Item No. 4 – Approval of Appointment of School District Board Secretary

Director Coil moved and Director Brown seconded the motion to reappoint Mr. Douglas Nefzger as District Board of Education Secretary for the 2011-2012 school year. Directors voting in favor of the motion: Vande Kieft, Coil, Hamilton, Brown, Senchina, and Lantz. Those voting “no” none. Motion carried. President Senchina then administered the oath of office to Mr. Nefzger. Mr. Nefzger answered in the affirmative. President Senchina thanked Mr. Nefzger for his willingness to serve in this capacity.

Item No. 5 – Approval of Appointment of School District Treasurer

Director Hamilton moved and Director Lantz seconded the motion to reappoint Mr. John Steen as school district Treasurer. Directors voting in favor of the motion: Vande Kieft, Coil, Hamilton, Brown, Senchina, and Lantz. Those voting “no” none. Motion carried. President Senchina then administered the oath of office to Mr. Steen. Mr. Steen answered in the affirmative. President Senchina thanked Mr. Steen for his willingness to serve in this capacity.

Regular Meeting:

Item No. 6 – Secretary’s Monthly Financial Report

Mr. Nefzger reviewed the June 2011 fund balances for general, schoolhouse, student activity and food service funds. President Senchina stated that the report would be filed subject to audit.

Item No. 7 – Communications

None

Item No.8– Board of Education Goals

Directors Lantz and Coil were appointed to a subcommittee to review and make recommendations to the Board of Education on the 2011-2012 Board of Education goals.

Item No. 9– Approval of 2011-2012 School Improvement Advisory Committee Recommendations

Mr. Conrad reviewed the bullying and harassment report for the 2010-2011 school year. Mr. Conrad stated there was one reported incident of bullying or harassment at the elementary level of the magnitude required for reporting to the Iowa Department of Education. There were twenty-one reported incidences of bullying or harassment at the secondary level of the magnitude required for reporting to the Iowa Department of Education. All incidences were student to student incidences. There were no reported incidences of teacher staff or volunteer bullying or harassment for the 2010-2011 school year.

Mr. Conrad reviewed the school improvement advisory committee District goal recommendations for the 2011-2012 school year. The goals are as follows:

K-12 District Reading Goals: All K-12 students will achieve at high levels in reading comprehension, prepared for success beyond high school. **The annual reading goal statement:** The percent of students with proficient reading comprehension skills in each of the targeted cohort groups will increase from the fall of 2010 to fall/spring 2011-2012 as measured by the ITBS/ITED Reading Comprehension Test.

K-12 District Mathematics Goal: All K-12 students will achieve at high levels in mathematics, prepared for success beyond high school. **The annual mathematics goal statement:** The percent of students with proficient mathematics skills in each of the targeted cohort groups will increase from the fall of 2010 to fall/spring 2011-2012 as measured by the ITBS/ITED Math Concepts, Estimation and Problem Solving Sub-Tests.

K-12 District Science Goal: All K-12 students will achieve at high levels in science, prepared for success beyond high school. **The annual science goal statement:** The percent of students with proficient science skills in each of the targeted cohort groups will increase from the fall of 2010 to fall/spring 2011-2012 as measured by the ITBS/ITED Science Test

Other District goals include:

1. All K-12 students will use technology in developing proficiency in reading, mathematics and science.
2. All K-12 students will choose healthy lifestyles and feel safe and connected to school.
3. Support services will operate effectively and contribute to improved student and parent satisfaction.

Director Lantz moved and Director Coil seconded the motion to approve the School Advisory Committee recommendations. Directors voting in favor of the motion: Coil, Vande Kieft, Brown, Hamilton, Senchina, and Lantz. Those voting “no” none. Motion carried.

Item No. 10 – Discussion of 2011-2012 Legislative Priorities

Dr. Stoakes reviewed with the Board of Education the proposed list of Legislative priorities as suggested by the Iowa Association of School Boards. The Board members will continue discussion and finalize the Cedar Falls Community School District Legislative priorities at a later date.

Item No. 11 – Informational Report: Student Demographics

Dr. Stoakes presented to the Board historical information on the following student demographics:

1. Percentage of minority students
2. Percentage of ethnic students
3. English language learners
4. Free and reduced lunch students
5. Special Education students
6. Open enrollment students
7. Special Education open enrollment students that are on free and reduced lunch
8. Open enrollment per school building
9. Black Hawk County births
10. Kindergarten students that attended a pre-kindergarten program
11. Percentage of graduating seniors that started kindergarten at Cedar Falls Schools

Item No. 12 – Informational Report: Christensen Grant

Dr. Stoakes distributed information concerning the Elna Christensen grant. The grant from Ms. Christensen started in 2005 and has contributed \$247,000 over the past nine school years for projects within the district.

Item No. 13 – Closed Session of the Board of Education Under Iowa Code Section 21.5(i).

Director Coil moved and Director Hamilton seconded the motion that the Cedar Falls Board of Education enter into closed session to evaluate the professional competency of an individual who's appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session 2009 Code of Iowa 21.5(i). Directors voting in favor of the motion: Vande Kieft, Coil, Hamilton, Lantz, Brown and Senchina. Those voting "no" none. Motion carried.

Board room was cleared at 8:30 p.m.

Board entered closed session at 8:35 p.m.

Board returned to open session at 9:30 p.m.

Item No. 14 – Approval of Superintendent's 2010-2011 Salary and Benefit Adjustment

Director Lantz moved and Director Coil seconded the motion to postpone a decision on the Superintendent's 2011-2012 salary and benefit package. Directors voting in favor of the motion: Vande Kieft, Coil, Hamilton, Lantz, Brown and Senchina. Those voting "no" none. Motion carried.

Item No. 15 – Questions, Comments, and Concerns

Director Coil informed the Board that a farewell reception is being planned for Director Vande Kieft on September 8, 2011.

Item No. 16 – Adjournment

Director Lantz moved and Director Hamilton seconded the motion to adjourn. Directors voting in favor of the motion: Vande Kieft, Coil, Hamilton, Lantz, Brown and Senchina. Those voting "no" none. Motion carried.

The meeting was adjourned at 9:33 p.m.

Secretary