

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Eric Giddens, Jeff Hassman, Susie Hines, Jenny Leeper, Jeff Orvis and Sasha Wohlpart. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Daniel Conrad, Director of Secondary Education, Dr. Adrian Talbot, Director of Human Resources, and Pam Zeigler, Director of Elementary Education. Also present Jeanne Schmidt and Cynthia Grider.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Hines moved and Director Wohlpart seconded the motion the Board approves the following items:

1. The agenda of the November 12, 2018 Board of Education as presented.
2. Approval of the October 22, 2018 Board of Education meeting minutes as presented.
3. Quarterly Transportation report
4. Auction Items for November 24, 2018 Auction
5. Approval of the bills as presented for payment as reviewed by the designated Board member, Jeff Hassman
6. Agreements:
 - Upper Iowa Field Experience/Student Teaching Agreement

Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Item No. 2 – Public Comment

None

Item No. 3 – Communications

The Cedar Falls Community School Board of Education student board liaison member, Marika Yang reported on the following:

- Food Drive: High School came in first place with 31,355 meal equivalent items collected out of a total of 66,172 meals equivalent items collected.
- Rocket Club presented to NASA
- Volleyball team finished 2nd at the State Volleyball Tournament.
- Volunteer club started weekly trash pick-up for High school grounds and parking

Janelle Darst reported on the following District news activities:

- Girls HS State volleyball runner-up
- Three National Merit Semifinalists
- CAPS awarded STEM Best Program grant
- Aldrich Elementary Celebration
- Cedar Falls Time Out Cheer team received 2nd place at State Cheer Championships
- Grace Frericks received 2nd place at State swimming in the 100 yard backstroke
- Holmes Junior High Holocaust Presentation
- Recognition of Veterans Day across the District
- High School Chamber Choir Master Class with Ten Tenors at Gallagher Bluedorn Performing Arts Center
- High School Environmental Awareness team challenges
- Cedar Valley STEM Festival
- Hour of Code Week volunteers needed
- Winter Sports Kick-off
- Football team in the HS State football championship game on Nov. 16, 2018
- Cedar Falls Boosters winter sports event

Item No. 4 – Adoption of the American Education Week Proclamation

Jeanne Schmidt, Cynthia Grider and Kristi Lienhard presented the following proclamation for American Education Week, which will be observed the week of November 12-16, 2018. Dr. Pattee and the Board of Education thanked the presenters for their presentation.

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, all education employees, be they teachers, counselors, teacher librarians, instructional coaches, curriculum specialists, paraprofessionals, school secretaries, custodians, nurses, maintenance and grounds personnel, technology specialists, bus drivers, food service, building principals, business services, human resources, district administrators, school boards, or substitute ESPs and teachers, work tirelessly to serve our children and communities with care and professionalism; and work together to provide a safe and healthy learning environment for students”

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

NOW, THEREFORE, we as Representatives of the Cedar Falls Educational Support Professionals and the Cedar Falls Education Association do hereby proclaim November 12–16 as the annual observance of American Education Week.

Signed this 12th day of November 2018.

Item No. 5 – Facility Presentation Update

Dr. Pattee introduced Mr. Brad Leeper from InVision Architecture. Mr. Leeper reviewed the process for the study of the current high school, including discovery and implementation process. Mr. Leeper reviewed insight week discussion that was held in January, 2018. During insight week connectedness, community colocation, and diversity were discussed as drivers for any potential renovations or a new high school.

Mr. Leeper reported on the existing conditions of the current high school, including site capacity and parking issues. He reported the existing high school is 54 years of old and has had a total of thirteen additions. 75 % of the current high school has not been renovated, and only 26% of the building has air conditioning. Mr. Leeper reviewed information gathered from Waukee, Ames, Johnston, Iowa City, and Ankeny on the size and number of acres of their high schools.

Mr. Leeper compared the City of Cedar Falls population growth, high school enrollment growth and future projects, as well as historical growth of the community from 1950 to today as well as projected population trends for the next 20 years. Mr. Leeper reviewed the 2001 master plan for the high school which was built on a philosophy of “this is how much money we have and what can we do with it” versus the 2012 master plan focused on “what are the needs of the facility”. It appears that the renovations needed would incur approximately 76% of the cost of a new facility.

Mr. Leeper commented next steps include new building space programming test and reaching out for an update with staff and community groups.

A question and answer session took place on various topics including future use of the existing high school. The Board of Education thanked Mr. Leeper for his work on this very important project.

Item No. 6 – First Reading of Board Policy 1007.1: Service/Assistive Animals

Dr. Pattee reviewed the first of two readings of Board Policy 1007.1 Service Animals Permitted. Dr. Pattee stated this policy was developed in cooperation with the Iowa Department of Education and District attorneys. Director Leeper moved and Director Giddens seconded the motion that the Cedar Falls Community School District Board of Education approve the first reading of Board Policy 1007.1 Service Animals Permitted Directors voting in favor of the motion: Coil, Hassman, Giddens, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Policy Title:

Service Animals Permitted

Code No. 1007.1

It is the policy of the Cedar Falls Community School District to foster an equal educational environment for all students, employees and community members within the district. The District shall comply with all state and federal laws, regulations, and rules regarding the use of service animals by staff or students with a qualifying disability. The District shall allow the use of service animals to accompany individuals with disabilities in all areas of District property where the individual is normally allowed to go. This may include, but is not limited to classrooms, cafeterias, and school buses. Individuals with disabilities are people who have a physical or mental impairment that substantially limits one or more major life activities.

Service Animals

Service animals are dogs and in some instances miniature horses trained to do work or perform tasks for individuals with disabilities. Service animals do not include any animal other than a dog or a miniature horse; wild animals, farm animals and rodents, or animals whose sole function is to provide emotional support, comfort, therapy, companionship, therapeutic benefits, or to promote emotional well-being are specifically excluded from this policy.

Service animals must be current on all required vaccinations. Service animals also must be under control at all times while on District property, either by the individual with a disability, or by a handler of the service animal. "Under control" means that the animal is harnessed, leashed, or tethered, unless these devices interfere with the animal's work or are impractical due to the individual's disability, in which case control may be established using voice, signal, or other effective means to maintain control.

Service animals will be allowed in District transportation vehicles only when the service animal is under the control of its handler, including while entering and exiting the vehicle.

Miniature Horses as Service Animals

Miniature horses shall be allowed as service animals within the District whenever it is reasonable to allow them. Factors to consider when determining reasonableness include:

- whether the animal is housebroken;
- whether the animal is under control;
- whether the facility can accommodate the animal's type, size and weight;
- and whether the animal's presence will not compromise legitimate safety requirements necessary for safe operation of the facility.

Establishing the Need for a Service Animal

When no prior notice is given to the District of the use of a service animal; The Superintendent or designee are permitted to ask only the following questions:

"Do you need/require this animal because of a disability?"

If the animal's trained tasks are not readily apparent, the Superintendent or designee may ask:

"What work or task has the animal been trained to perform?"

Service Animals in Training

Employees requesting to bring service animals in training to school must receive written approval from the Superintendent or designee. Approval will be granted on a case by case basis, within the Superintendent or designee's sole discretion. Employees who are granted approval to bring a service animal in training to work must be able to fully perform their job duties for the District at all times.

Employees who train service animals will be allowed access with their service animal in training to those areas of District buildings and property where the employee would otherwise be permitted to go. The service animal in training is expected to abide by the same requirements as a service animal, as set forth in this policy.

Exclusion of Service Animals

In certain limited circumstances, it may be reasonable to exclude the use of a service animal from District property. The Superintendent or designee is permitted to exclude service animals from District buildings and property in the following circumstances:

- The presence of the animal poses a direct threat to health and safety of others;
- the owner or handler is unable to control the animal;
- the animal is not house broken;
- the animal is ill;
- the animal is not clean or has a foul odor;
- the presence of the animal significantly disrupts or interferes with the educational process;
- or the presence of the animal would require a fundamental alteration to the program.

If a service animal is properly excluded from district property, the District shall provide the individual served by the animal the opportunity to participate in the program, service, or activity without having the service animal on district property.

Liability

The individual with a disability (and/or his/her parent, where the individual is a minor) is liable for any damage to the District's property, personal property, and any injuries to individuals caused by their service animal to the same extent that a non-disabled individual who caused such damage would be held liable by the District. The District further assumes no liability for any illness or injury sustained by a service animal on District property. The individual with a disability (and the parent/guardian, if the individual is a student) who uses a service animal on school district property will indemnify and hold harmless the District and its officers, employees, agents, and assigns from any such damages.

Grievances

Denial of access of a service animal for an individual with a disability may be appealed to the District's Section 504 Coordinator.

Item No. 7– Superintendent's Report

Dr. Pattee reported on the following:

1. IASB Convention is November 14-16, 2018
2. The November 26, 2018 board meeting will have a follow-up on the information gathered during the IASB convention.
3. December 10th Board meeting will include informational report on Computer Science.

Item No. 8 – Questions, Comments, and Concerns from Board Members

Director Coil thanked all Veterans for their service for this country.

Item No. 9 – Adjournment

Director Hines moved and Director Hassman seconded the motion to adjourn. Directors voting in favor of the motion Coil, Hassman, Hines, Giddens, Leeper, Orvis and Wohlpart. Those voting "no" none. Motion carried. The meeting was adjourned at 6:23 p.m.

Secretary

President