

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 6:45 p.m. The meeting was called to order by the President and the roll being called there were present Deon Senchina in the chair, and the following named Directors: Jim Brown, James Kenyon, Joyce Coil, Susan Lantz, David Williams, and Jenny Leeper. Student representatives present Andrew Stensland and Elizabeth Sesker. Others in attendance were: Mike Wells, Superintendent, Dan Conrad, Director of Secondary Education, Pam Zeigler, Director of Elementary Education and Douglas Nefzger, Board Secretary. Also present: Melissa Reade, Dustin Odham, Kenton Swartley, Jason Wedgbury, Jen Hartman, Michelle Peters, Alison Gowans, Kari Schwartz, Kim Jackson, Linda Walther, Sarah Eastman, Joni Krejchi, Stacy Gary, Joseph L. Brown and Monica Haag.

President Senchina called the meeting to order and reported that the business and action to be taken at tonight's meeting will be focused on student achievement.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Coil moved and Director Lantz seconded the motion to modify the agenda for tonight's Board meeting with the removal of items of Q and R. Directors voting in favor of the motion: Brown, Senchina, Williams, Leeper, Coil, Kenyon and Lantz. Those voting "no" none. Motion carried.

Director Brown moved and Director Williams seconded the motion to remove item number 5 Human Resource Report to a separate action item. Directors voting in favor of the motion: Brown, Senchina, Williams, Leeper, Coil, Kenyon and Lantz. Those voting "no" none. Motion carried.

Director Coil moved and Director Leeper seconded the motion that the Board approves the remaining consent agenda items as presented:

1. The agenda of the February 25, 2013, Board of Education
2. Approval of the February 5, 6, 11 and 12 Board of Education minutes as presented
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Susan Lantz
4. Open Enrollment
5. Human Resources Report (moved to a separate line item)
6. Approval of Agreements:
  - Tennis Sharing agreement with Janesville Consolidated School District
  - Full Count Sports Academy Rental Agreement

**Open Enrollment Report**

February 25, 2013

Braeden L. Adams	5 <sup>th</sup> Grade
Current resident district:	Dike-New Hartford
District requested:	Cedar Falls
Effective date:	2012-2013 - C
Kooper M Adams	1 <sup>st</sup> Grade
Current resident district:	Dike-New Hartford
District requested:	Cedar Falls
Effective date:	2012-2013 - C

Directors voting in favor of the motion: Brown, Senchina, Williams, Leeper, Coil, Kenyon and Lantz. Those voting "no" none. Motion carried.

Item No. 2 – Human Resource Report

Earlier in the day Mr. Wells had submitted his letter of resignation. At this time Mr. Wells communicated to the Board that he wishes to withdraw that letter of resignation.

Item No. 3 – Communications

None.

Item No. 4 – Closed Session of the Board of Education Under Iowa Code Section 21.5(a)

Director Coil moved and Director Leeper seconded the motion that the Cedar Falls Board of Education enter into closed session to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body's possession or continued receipt of federal funds 2009 Code of Iowa 21.5 (a). Directors voting in favor of the motion: Brown, Senchina, Coil, Lantz, Kenyon, Leeper and Williams. Those voting "no" none. Motion carried.

Board room cleared at 6:50 p.m.

Board entered closed session at 6:52 p.m.

Board returned to open session at 7:07 p.m.

Item No. 5 – Approval of Board Recommendation

Director Kenyon moved and Director Leeper seconded the motion that the Cedar Falls Board of Education approve the re-admittance of Student A effective February 26, 2013. Directors voting in favor of the motion: Brown, Coil, Kenyon, Leeper, Williams, Lantz and Senchina. Those voting "no" none. Motion carried.

Item No. 6 – Approval of Plans, Specifications and Set Public Hearing Date for 2013 Orchard Hill Portable Classroom Project

Mr. Nefzger introduced Dan Channer from Structure Architects. Mr. Channer reviewed the plans and specifications for two portable classrooms at Orchard Hill Elementary. These classrooms are needed due to increased enrollment. Both portable classrooms will be placed on the north side of the Orchard Hill Elementary building. Projected costs include construction costs of \$182,500, \$14,500 in architectural design, \$6,000 in contingency and professional fees for total project costs of \$203,000, plus the cost of moving the portable classrooms to the site, which is estimated to cost \$40,000. Director Coil moved and Director Williams seconded the motion that the Cedar Falls Community School District Board of Education approve the proposed plans, specifications, proposed form of contract, and set March 11, 2013 at 7:00 p.m. as the date and time to hold a public hearing for the 2013 Orchard Hill portable classroom project. Directors voting in favor of the motion: Lantz, Brown, Coil, Leeper, Kenyon, Williams and Senchina. Those voting "no" none. Motion carried.

Item No. 7 – Approval of Summer 2013 Tuckpointing Bids

Mr. Nefzger reviewed the bids received for the summer 2013 tuckpointing project. The District received a total of seven bids for the project. It was the recommendation of Darrell Smith of VJ Engineering to accept the low bid of \$85,930 from Restoration Services, Inc. of Waterloo Iowa. Director Brown moved and Director Kenyon seconded the motion to approve the bid from Restoration Services, Inc for the summer 2013 tuckpointing project in the amount of \$85,930. Directors voting in favor of the motion: Brown, Senchina, Coil, Leeper, Kenyon, Williams, and Lantz. Those voting "no" none. Motion carried.

Item No. 8 – Approval of the 2011-2012 School Year Audit Report

Mr. Nefzger introduced Ms. Monica Haag from Carney, Alexander & Marold, Co. Ms. Haag reviewed the summary of the independent Auditor's results reporting that this audit was an unqualified opinion and the audit did not disclose any deficiencies in internal controls or non-compliance that are material to financial statements. Ms. Haag highlighted the notes to the financial statements, required supplementary information, other supplementary information and the internal control portions of the audit. Ms. Haag expressed her gratitude and thanks to the business office for their courtesies that they offered during the audit. Director Kenyon moved and Director Lantz seconded the motion to approve the 2011-2012 audit report as presented. Directors voting in favor of the motion: Brown, Kenyon, Coil, Lantz, Leeper, Senchina and Williams. Those voting "no" none. Motion carried.

Item No. 9 – Report on District Financial Health

Mr. Nefzger presented the end of the 2011-2012 school year District financial health report, including information on:

- Revenue and expenditures
- Fund balances
- Current and projected unspent authority
- 2013-2014 allowable growth
- Projected 2013-2014 settlement costs
- Enrollment
- Assessed valuation
- Other financial indicators

Item No. 10 – Approval of the Southdale Project Change Order

Mr. Nefzger reviewed a request from Henkel Construction Company concerning the Southdale Elementary School project. In the original bid that was accepted for the project the Board included Alternate 4 to install a second reinjection well as needed. It has been determined by mechanical engineers that the well is not needed. The request is to omit Alternate 4 and decrease the original bid by \$55,850. Director Leeper moved and Director Coil seconded the motion that the Cedar Falls Community School District Board of Education approve the decrease in the original bid by \$55,850 for the Southdale Elementary School project. Directors voting in favor of the motion: Lantz, Brown, Coil, Leeper, Kenyon, Williams and Senchina. Those voting “no” none. Motion carried.

Item No. 11 – Approval of Application to SBRC for Allowable Growth

Mr. Nefzger and Mr. Wells reviewed the School Budget Review Committee application for additional allowable growth to cover the administrative expenses associated with the operation of River Hills special education school. The total amount for modified allowable growth request is \$243,770. Director Williams moved and Director Coil seconded the motion to approve the application to the School Budget Review Committee for additional allowable growth in the amount of \$243,770 for administrative costs associated with the operation of Rice Hills School for the 2012-2013 school year. Directors voting in favor of the motion: Lantz, Senchina, Coil, Kenyon, Leeper, Williams and Brown. Those voting “no” none. Motion carried.

Item No. 12 – Informational Report: Leader in Me

Leader Valley Director Melissa Reade and Dustin Odham client partner with Franklin-Covey presented an update on the Leader in Me program. Leader Valley sponsors the Leader in Me program and has partnerships throughout the community. The goal is to help school districts through the program and improve employability, job readiness, soft skills, goal leadership and 21<sup>st</sup> Century skill opportunities. The Leader Valley is a 501(c)(3) Foundation and the first priority is the Leader in Me program.

Ms. Reade reviewed the Leader Valley philosophy including investment in schools for pre-work and readiness, with an overall result in commitment, fidelity and perseverance for the program. Ms. Reade reviewed the schools in the Cedar Valley that are involved in the program. Ms. Reade reported on the following statistics of the Leader Valley:

1. Cedar Falls Community Schools has four schools in the Leader in Me program.
2. There are a total of 11 schools fully implemented or in training.
3. There are 8 additional schools conducting pre-work or implanting the plan within the Cedar Valley.
4. It is estimated that approximately 5,189 students are impacted by Leader in Me program through the Leader Valley.
5. There are approximately 674 educators have been trained in the Leader in Me program.
6. The goal is to have all 46 schools in the Cedar Valley implementing the Leader in Me program by the 2015-2016 school year.

A question and answer session took place with Mr. Odham concerning the Leader in Me program and how it has been implemented by the Cedar Valley and other schools across the nation. In addition, testimonials were given by students and staff in the Leader in Me program at North Cedar Elementary. Board members thanked Ms. Reade and Mr. Odham for their time.

Item No. 13 – Student Board Member Report

Student Board member Andrew Stensland reported on the following:

1. Three period lunch trial at the high school.
2. Three wrestlers qualified for the state wrestling tournament.
3. The boys basketball team will be playing in the sub-state final on February 26th.
4. There was over \$1500 in donations were collected from the dance marathon held at the high school.

Item No. 14 – Closed Session of the Board of Education Under Iowa Code Section 21.5(1)(c).

Director Kenyon moved and Director Coil seconded the motion that the Cedar Falls Board of Education enter into closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation under 2011 Iowa Code 21.5(1)(c). Directors voting in favor of the motion: Brown, Senchina, Coil, Lantz, Kenyon, Leeper and Williams. Those voting “no” none. Motion carried.

Board room cleared at 8:42 p.m.

Board entered closed session at 8:42 p.m.

Board returned to open session at 9:00 p.m.

Item No. 15 – Approval of Board Recommendation

Director Coil moved and Director Lantz seconded the motion that the Cedar Falls Board of Education approve to proceed with the litigation process. Directors voting in favor of the motion: Brown, Coil, Kenyon, Leeper, Williams, Lantz and Senchina. Those voting “no” none. Motion carried.

Item No. 16 – Questions, Comments, and Concerns from Board Members

Director Coil and Director Kenyon reported they will not be able to attend the March 11, 2013 school board meeting.

Item No. 17 – Adjournment

Director Leeper moved and Director Lantz seconded the motion to adjourn. Directors voting in favor of the motion: Brown, Coil, Kenyon, Leeper, Williams, Lantz and Senchina. Those voting “no” none. Motion carried.

The meeting adjourned at 9:03 p.m.

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Secretary

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President