

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present James Kenyon in the chair, and the following named Directors: Jim Brown, Jeff Hassman, Susie Hines, Susan Lantz, Jenny Leeper and Doug Shaw. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Dan Conrad, Director of Secondary Education, Dr. Adrian Talbot, Director of Human Resources and Pam Zeigler, Director of Elementary Education. Also in attendance: Sarah Eastman, Dawn AskMartin, Jim Young, Brian Suiter and Cathy Pingel.

Item No. 1 – Approval of the Following Consent Agenda Items:

1. Director Brown moved and Director Lantz seconded the motion to approve the consent agenda as presented:
2. The agenda of the October 12, 2015 Board of Education meeting
3. Approval of the September 14, 2015 Board of Education minutes
4. Approval of the bills as presented for payment as reviewed by Director Leeper
5. Approval of Agreements:
 - Bremwood Consortium Agreement with Waverly-Shell Rock CSD
 - Cooperative Sharing Agreement with Valley Lutheran for Jr. High Football (Peet)
 - Iowa State University Clinical Placement Agreement
 - Robotics Building Lease Agreement
 - Cedar Falls Health Trust Fund Grant Application

Directors voting in favor of the motion: Brown, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No. 2 – Public Comment

None

Item No. 3 – Secretary’s Monthly Financial Report

Mr. Nefzger reviewed with the Board the September 2015 fund balances for general, schoolhouse, student activity, and food service. President Kenyon stated the report would be filed subject to audit.

Item No.4 – Communications

High School Student Senate representative Michael Flanscha presented to the Board on the following activities:

- The High School Football team is 5 and 2 overall and is scheduled to play at Cedar Rapids Kennedy on 10/17/14
- The ladies finished 2nd and the men finished 1st at the Cross Country super meet
- “Do Better Be Better” 5K: Students raised just over \$1,000
- 2015 Northeast Iowa Food Drive: Students at the Cedar Falls High School raised approximately \$18,000 last year and their goal is \$22,000 for this year. Activities associated with the food drive include:
 - Bake sales
 - Dance
 - Trunk or treat event will that is scheduled for October 29, 2015
- Marching Band received all Division I ratings at the State contest on October 10, 2015

Item No. 5 - Approval of Substantial Completion 2014 Orchard Hill Portable Relocation Project

Mr. Nefzger reviewed the substantial completion of the 2014 Orchard Hill portable relocation project. The contract was awarded to Porter & Porter Construction, Independence, Iowa. The original budget estimate for the project was \$233,490. This budget amount included original contract, contingency, design and moving of the portable classroom. The final cost was \$207,141. This is \$26,349 under originally estimated budget. Director Leeper moved and Director Brown seconded the motion that the Cedar Falls Board of Education accept as complete the 2014 Orchard Hill portable relocation project. All claims for materials furnished, labor performed and service on this contract must be filed within the next 30 days. Directors voting in favor of the motion: Brown, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No. 6 - Approval of Substantial Completion 2015 North Cedar Classroom Remodeling Phase II Project

Mr. Nefzger reviewed the substantial completion of the 2015 North Cedar classroom remodeling Phase II project. The original contract was awarded to Peters Construction, Waterloo, Iowa in the amount of \$618,775. The original budget estimate for the project was \$753,718. This included original contract, contingency, and design. The final cost was \$669,003. This is \$84,715 under originally estimated budget. Director Hassman moved and Director Shaw seconded the motion that the Cedar Falls Board of Education accept as complete the 2015 North Cedar classroom remodeling Phase II project. All claims for materials furnished, labor performed and service on this contract must be filed within the next 30 days. Directors voting in favor of the motion: Brown, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No. 7 - Approval of Substantial Completion 2015 Southdale Classroom Remodeling Phase II Project

Mr. Nefzger reviewed the substantial completion of the 2015 Southdale classroom remodeling Phase II project. The original contract was awarded to Peters Construction, Waterloo, Iowa in the amount of \$538,538. The original budget estimate for the project was \$665,510. This included original contract, contingency, and design. The final cost was \$580,281. This is \$85,229 under originally estimated budget. Director Shaw moved and Director Lantz seconded the motion that the Cedar Falls Board of Education accept as complete the 2015 Southdale classroom remodeling Phase II project. All claims for materials furnished, labor performed and service on this contract must be filed within the next 30 days. Directors voting in favor of the motion: Brown, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No.8 - Approval of IASB Legislative Advocate Designee

After discussion, Director Hassman volunteered to be the IASB Legislative Advocate Designee for the Cedar Falls Community School District. Director Lantz moved and Director Brown seconded the motion to appoint Director Hassman to be the Cedar Falls Community School IASB Legislative Advocate Delegate. Directors voting in favor of the motion: Brown, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No.9 - Approval of 2015-2016 SIAC Members

Dr. Pattee reviewed the list of membership of the 2015-2016 school year School Improvement Advisory Committee (SIAC). The committee typically meets three times each school year. Director Hines moved and Director Hassman seconded the motion to approve the following SIAC membership list. Directors voting in favor of the motion: Brown, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

2015-2016 School Improvement Advisory Committee

Jody Barney
Jamie Becker
Heidi Burnett
Joyce Coil
Dan Conrad
Janelle Darst
Kevin Droe
Lori Fegley
Jason Fort
Ron Gaines

Karris Golden
David Hlas
Todd Harrington
Jake Hartman
Michelle Jensen
Pastor King
Susan Lantz
Christine Mangrich
Jorge Marquez
Nick Pace

Andy Pattee
Chris Rygh
Aaron Sannes
Mallorie Sckerl
Tony Smothers
Kathy Venem
Jason Wedgbury
Pam Zeigler

Item No. 10 – Board of Education Goals Update

Dr. Pattee reviewed the following Cedar Falls Community Schools Board of Education goals from the 2014-2015 school year. Board members formed a sub-committee to review and set Board goals for the upcoming 2015-2016 school year. The committee will consist of Directors Lantz, Shaw and Leeper.

2014-2015 Board of Education Goals

1. Student Achievement -The Board will focus on student achievement and undertake a culture of learning and participate in the following:
 - To ensure the District Technology Plan is executed with fidelity and accountability
 - The Board will receive, discuss and act upon recommendations from the World Language Committee
 - The Board will execute the District Facility Master Plan subject to the support of the community
2. Culture/Climate - The Board will “model learning” by engaging in reading and discussing topics of culture, climate and character education and the impact programs have on education.
 - The Board will read articles and other relevant literature regarding character education and culture/climate
3. Professional Learning Communities - The Board will continue to build support and awareness of the PLC process and enhance its engagement and visibility at the building level and at PTO/PTA meetings
 - The Board will enhance its engagement of the community and visibility at the building level and at PTO/PTA meetings

Item No. 11 – Approval of 2015-2016 School Board Committee Assignments

The Cedar Falls Schools Board of Education reviewed the board committee assignments for the upcoming 2015-2016 school year. Director Shaw moved and Director Hassman seconded the motion to approve the following 2015-2016 board committee assignments. Directors voting in favor of the motion: Brown, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

2015-2016 Board Committee Assignments

IASB Legislative Network	Jim Kenyon, Jim Brown
IASB Delegate Assembly	All Board Members (Jeff Hassman)
Career & Technical Education Advisory Council	Jim Brown, Susie Hines
School Improvement Advisory Committee	Susan Lantz, James Kenyon
County Conference Board	Susan Lantz
District Facility Committee	Jeff Hassman, Doug Shaw
District Foundation Committee	Susan Lantz
Wellness Committee	Susan Lantz, Jenny Leeper
Board Policy Review	Susan Lantz, Jenny Leeper, Doug Shaw
Iowa Core Curriculum Leadership Team Representative	Jenny Leeper
Iowa Core Curriculum/21 st Century Skills Committee	Susie Hines
District Technology Committee	Jenny Leeper, James Kenyon
World Language	Jeff Hassman

Item No. 12 – Approval of Certified Annual Report (CAR)

Mr. Nefzger reviewed the certified annual report and special education supplement for the Cedar Falls Community School District for the 2014-2015 school year. A considerable amount of data was presented in a Power Point presentation showing trends and performance of the District’s individual funds over the past seven years and detailed information of miscellaneous income and federal funds received over the previous two years. Mr. Nefzger reviewed the special education supplement for the certified annual report showing trend lines over the past seven years for revenue, expenditures and special education fund balances. Mr. Nefzger reported that the District’s special education fund balance for the 2014-2015 school year totaled a negative \$675,684.54. Director Lantz moved and Director Hines seconded the motion to move that the Board of Directors approve the 2014-2015 certified annual report, 2014-2015 certified annual report special education supplement and submit a request to the School Budget Review Committee to seek allowable growth and supplemental aid for the negative special education balance as presented. Directors voting in favor of the motion: Brown, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No. 13 – Superintendent Goal Update

Dr. Pattee reviewed the Superintendent goals for the 2014-2015 school year. Board members formed a sub-committee to review and set Superintendent goals for the upcoming 2015-2016 school year. The committee will consist of Directors Kenyon, Hines and Leeper to visit with Dr.Pattee to review and develop the superintendent goals for the 2015-2016 school year

Item No. 14 – Facilities Discussion

Dr. Pattee reviewed and distributed the Grade Readiness Alignment and Data Report. Dr. Pattee reported that while not final the District's certified enrollment will increase approximately 144 students from the 2014-2015 school year. Within the report Dr. Pattee reviewed each of the nine sections, which include the following:

1. Overhead document
2. Current proficiency levels in reading, math and science
3. 9th grade course offerings
4. Drop-out and graduation rates
5. High School population
6. Iowa High School's suspension removal rates
7. 8th and 9th grade student acceleration opportunities
8. Survey results from CFCS staff, graduates, 6th-12th grade students and parents of Pre-K- 12th grade students
9. Research information and additional articles

Dr. Pattee reported the data within the report reinforces the 2013 decision of the Cedar Falls Community School Board of Education to keep grade alignment at Pre-K-6th, 7th- 9th and 10th- 12th grades. Board members discussed various aspects of the report including pros and cons of changing the alignment, moving towards a four grade high school versus a four grade high school, and the survey questions.

Item No 15 - Superintendent's Report:

Dr. Pattee discussed the following:

1. IASB State Convention – November 18-20, 2015
2. New board member orientation is scheduled for October 21, 2015 in Oelwein.
3. October 26th school board meeting there will be annual yearly progress report.

Item No 16 – Questions, Comments and Concerns

None

Item No. 17 – Closed Session of the Board of Education Under Iowa Code Section 21.5(1)(j)

Director Hines moved and Director Brown seconded the motion that the Cedar Falls Board of Education enter into closed session to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed under 2011 Iowa Code 21.5(1)(j). Directors voting in favor of the motion Brown, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting "no" none. Motion carried.

Board room cleared at 9:26 p.m.

Board entered closed session at 9:35 p.m.

Board returned to open session at 9:55 p.m.

Item No 18 – Adjournment

Director Lantz moved and Director Hines seconded the motion to adjourn. Directors voting in favor of the motion: Brown, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting "no" none. Motion carried.

The meeting was adjourned at 9:55 p.m.

Secretary

President