

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Susan Lantz, Jenny Leeper, David Williams, Doug Shaw and James Kenyon. Others in attendance were: Dr. Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Adrian Talbot, Director of Human Resources and Pam Zeigler, Director of Elementary Education. Also in attendance: Sarah Eastman, Liz Kressig, Dawn AskMartin, Jenna Miller, Jim Moody, Andrea Christopher and Jane Strike.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

Item No. 1 – Presentation of Financial Leadership Award:

Dr. Pattee introduced David Braton, Publisher and Nancy Newhoff, Editor of the Waterloo-Cedar Falls Courier. Mr. Braton and Ms. Newhoff presented the Waterloo-Cedar Falls Courier 2015 Finance Leadership Award to Douglas Nefzger, Director of Business Affairs of the Cedar Falls Community School District. Mr. Nefzger was selected as one of the 2015 Cedar Valley financial leaders. Dr. Pattee and the Board thanked Mr. Braton and Ms. Newhoff for attending this evening and reported they could not have selected a more deserving individual. Dr. Pattee and the Board congratulated Mr. Nefzger.

Item No. 2 – Approval of the Following Consent Agenda Items:

Director Lantz moved and Director Kenyon seconded the motion to approve the following items:

1. The agenda of the April 13, 2015, Board of Education agenda as presented
2. Approval of the March 9, 2015 Board of Education meeting minutes
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Jim Brown
4. Approval of open enrollment requests
5. Weight Room Equipment Sale
6. Human Resource report

**Open Enrollment Report
April 13, 2015**

Shania D Anderson Current resident district: District requested: Effective date:	9th Grade Waterloo Cedar Falls 2014-2015 – C
William Kuntz Current resident district: District requested: Effective date:	4th Grade Waterloo Cedar Falls 2014-2015 – C
Arianna N Lickness Current resident district: District requested: Effective date:	8 th Grade Waterloo Cedar Falls 2014-2015 – C
Heaven N Lickness Current resident district: District requested: Effective date:	5 th Grade Waterloo Cedar Falls 2014-2015 – C
Noah Lickness Current resident district: District requested: Effective date:	2 nd Grade Waterloo Cedar Falls 2014-2015 – C
Isabella R Hundley Current resident district: District requested: Effective date:	Kindergarten Waterloo Cedar Falls 2014-2015 – C

Harmony Shannon
Current resident district: Waterloo
District requested: Cedar Falls
Effective date: 2014-2015 – C

Joseph Winland
Current resident district: Hudson
District requested: Cedar Falls
Effective date: 2014-2015

Jordan Winland
Current resident district: Hudson
District requested: Cedar Falls
Effective date: 2014-2015

2015-2016 – Open Enrollment Report IN

Dazha LG Barr
Current Resident District: Waterloo
District Requested: Cedar Falls
Effective Date: 2015-2016

Zaniyah Bell
Current Resident District: Waterloo
District Requested: Cedar Falls
Effective Date: 2015-2016

Chase M Iehl
Current Resident District: Hudson
District Requested: Cedar Falls
Effective Date: 2015-2016

Savannah R Iehl
Current Resident District: Hudson – currently attends Waterloo
District Requested: Cedar Falls
Effective Date: 2015-2016

Ty'Shon Johnson
Current Resident District: Waterloo
District Requested: Cedar Falls
Effective Date: 2015-2016

Makenzie Kleiner
Current Resident District: Hudson
District Requested: Cedar Falls
Effective Date: 2015-2016

Ava Rose Purdy
Current Resident District: Waterloo
District Requested: Cedar Falls
Effective Date: 2015-2016

2015-2016 – Open Enrollment Report OUT

Aastha Chandra
Current Resident District: Cedar Falls
District Requested: Waterloo – IB Program
Effective Date: 2015-2016

Conrad Wagner
Current Resident District: Cedar Falls
District Requested: Waverly-Shell Rock
Effective Date: 2015-2016

Human Resources Report
April 13, 2015

New Contracts - Recommended for Approval

2015-16 School Year

Brian Ortman	Principal	Cedar Heights	\$107,000
--------------	-----------	---------------	-----------

Resignations - Recommended for Approval

Scott Bogard	6 th Grade	Lincoln	EOSY 2014-15
Vicki Goshon	Special Education	Cedar Heights	EOSY 2014-15
John (Ron) Hoofnagle	Math/Science/PLTW	Senior High	EOSY 2014-15
Rona Ira-Messmore	Counselor	Holmes	EOSY 2014-15
Linda Schutte	Family Consumer Science	Senior High	EOSY 2014-15
Todd Strien	Social Studies	Holmes	EOSY 2014-15
Antonio Dileo	4 th Grade	Orchard	EOSY 2014-15

Directors voting in favor of the motion: Leeper, Coil, Kenyon, Williams, Lantz and Shaw. Those voting “no” none. Motion carried.

Item No. 3 – Public Hearing to Adopt the Fiscal Year 2015-2016 School Year Certified Budget

President Coil reported that she had in her possession an affidavit of publication showing the notice of time and place of the hearing for the 2015-2016 school year budget having been published in the Waterloo/Cedar Falls Courier on March 30, 2015. The Board will now hold a hearing on the proposed school budget summary for fiscal year 2015-2016. No public comments were offered. No written comments were received. Mr. Nefzger reported the 2015-2016 school year budget was based on the Governor’s recommendation of a 1.25% increase in supplemental State aid. Mr. Nefzger explained the process should the final supplemental State aid, once established by Legislature and the Governor is different, how it would affect the tax rate and revenue stream for next year. President Coil then declared the public hearing closed.

Item No. 4 – Public Hearing to Amend the 2014-2015 School Year Budget

President Coil reported that she had in her possession an affidavit of publication showing the notice of time and place of the hearing for the proposed school budget amendment for fiscal year 2014-2015 having been published in the Waterloo/Cedar Falls Courier on March 30, 2015. The Board will now hold a hearing on the proposed budget amendment for fiscal year 2014-2015. No public comments were offered. No written were received. Dr. Pattee reported that the budget amendment will not cause an increase in property taxes. Reserves or dollars on hand will be used to cover the amended expenditures for this current school year. President Coil then declared the public hearing closed.

Item No. 5 – Public Comment

None

Item No. 6 – District Facility Committee Discussion

Dr. Pattee reviewed the process of providing input from the community from the September 2014 bond election. Dr. Pattee reviewed the capacity needs of the District at the elementary buildings, as well as the high school facility needs in capacity and improvements. Jenna Miller and Jim Moody from the district facility committee reported that the elementary capacity issue within the school district is “glaring “. Ms. Miller and Mr. Moody reported on the facility needs in education and capacity issues of the high school. The district facilities committee reported that planning for a new high school takes time and it is the committees’ recommendation to take a phased approach for future bond elections. The district facility committee recommends proceeding with the bond vote in June of 2015 for a new elementary building and the additions/remodeling of the current North Cedar and Orchard Hill Elementary buildings. After more analysis, a follow up with a potential bond vote for the high school facility question in late winter early spring of 2016.

Dr. Pattee reported that there is a myriad of facility challenges within the District that need to be addressed as we move forward with the process for both an elementary and high school votes. The District will continue to work on the process in determining the added value to the community as we move forward on a high school vote and work with both staff and committee towards reaching that goal.

Discussion and questions between the committee and the board included:

- The comfort level and how the recommendation to phase the bond vote was determined.
- Finding the balance to get information the community requested to meet both the high school and elementary facility needs
- Public forum meetings: The public wants more detail and to see what the value of a new high school is to the community. In order to provide that information it will take time to develop and process the information.

President Coil thanked Ms. Miller, Mr. Moody and the district facilities committee for all the time, effort and work on this most important issue.

Dan Channer from Struxture Architure reviewed some high level schematics of proposed additions and remodeling to both Orchard Hill and North Cedar Elementary buildings, as well as a first glimpse of where the proposed new elementary school would be located. Mr. Channer reported the proposed new elementary would be located on 40 acres of ground jointly owned by the City of Cedar Falls and the Cedar Falls Community School District at the west end of Eric Road on the southwest side of Cedar Falls. Preliminary estimated costs associated with the new elementary building and the elementary remodeling projects are approximately in the \$38 million dollar range. The goal is to provide a final estimate for the projects in the next week to ten days. The District will use approximately \$3 million dollars of the State wide sales and service funds it will have on hand as of June 30, 2015 reducing the final general obligation bond asking to approximately \$35 million dollars.

Board members discussed and shared questions with Mr. Channer concerning occupancy, time lines for construction if the bond vote is successful, as well as environmental and operational expenses associated with the facilities once they become operational. After additional discussion it was the general consensus of the Board to move forward with the phasing of the facility plan with continued education and development for the need of a new high school with in the school district.

Item No. 7 – Approval of the Fiscal Year 2015-2016 Certified Budget

Director Shaw moved and Director Kenyon seconded the motion that the Cedar Falls Board of Education approve the 2015-2016 school year budget as follows:

	2015-16 Estimated Expenditures	Estimated Amount Necessary to be Raised by Taxation
General Operating Fund	\$52,500,983	\$17,594,089
Student Activity Fund	\$1,286,450	\$0
Management Fund	\$682,644	\$530,000
Fiduciary Fund	\$25,034	\$0
Capital Projects Fund	\$5,267,626	\$0
Physical & Plant Equipment Levy	\$3,420,128	\$3,176,043
Debt Service Fund	\$2,780,442	\$0
Nutrition Fund	<u>\$2,606,368</u>	<u>\$0</u>
Total	<u><u>\$68,569,675</u></u>	<u><u>\$21,300,132</u></u>

Directors voting in favor of the motion: Leeper, Coil, Kenyon, Williams, Lantz and Shaw. Those voting “no” none. Motion carried.

Board of Education Minutes
April 13, 2015
Page 5

Item No. 8 – Approval of Amendment to the Fiscal Year 2014-2015 School Year Budget

Director Kenyon moved and Director Lantz seconded the motion that the Cedar Falls Board of Education approve the proposed amendment to the 2014-2015 school year budget as presented. Directors voting in favor of the motion: Leeper, Coil, Kenyon, Williams, Lantz and Shaw. Those voting “no” none. Motion carried.

Item No. 9 – Secretary’s Monthly Financial Reports

Mr. Nefzger reviewed the monthly balances for March 2015 for the general fund, schoolhouse, student activity, and food service. President Coil reported that the report would be filed subject to audit.

Item No. 10 – Communications

Andrew Stensland, student board member reported on the following:

- Upcoming events sponsored by student senate include the following:
 - Day Awards ceremony
 - Staff appreciation breakfast
- Tiger Trot fund raising event is scheduled for April 25, 2015 at 8:00 a.m.
- Recent fund raising activity for a student within the school District that has developed cancer: The fund raising activity raised over \$1,000 for that student’s family

Item No. 11 – Approval of Cedar Falls High School Classroom Renovation Bids

Mr. Nefzger reviewed the bids for remodeling of a classroom for a science lab at the high school. The request to remodel the classroom was due to continued increases in enrollment in science courses at the high school. The classroom that is being proposed to be remodeled in to a science lab is directly adjacent to an existing science lab. The District will be able to utilize existing building infrastructure in making the connections for the sinks, electricity, and natural gas at a less expensive cost than would be if the science class was located in a different part of the building. Two bids were received and it is the recommendation of the design team and administration to accept low quote from Kidder Construction, Waterloo Iowa at a cost of \$50,892. Payment for this project will be from the 2015-2016 school year Physical Plant and Equipment Levy. Director Kenyon moved and Director Lantz seconded the motion to approve the bid from Kidder Construction in the amount of \$50,892 for the high school classroom renovation bid. Directors voting in favor of the motion: Coil, Williams, Leeper, Kenyon, Shaw, and Lantz. Those voting “no” none. Motion carried.

Item No. 12 – Approval of Substantial Completion of Hansen Elementary Phase II Classroom Additions

Mr. Nefzger reviewed the substantial completion of the Hansen Elementary Classroom Remodeling Phase II project. The original contract was awarded on September 10, 2012 to Cardinal Construction of Waterloo Iowa. The original budget estimate including contingency for the project was \$10,699,681 and the final cost was \$10,577,797. This is \$121,884 under originally estimated budget. Mr. Nefzger reviewed a summary of the total phase I and II projects, plus the addition of the portable classrooms that were placed at Hansen Elementary during construction project. The total cost for all work done at Hansen Elementary was \$13,313,685. Director Lantz moved and Director Kenyon seconded the motion that the Cedar Falls Board of Education accept as complete the Hansen Elementary Phase II project. All claims for materials furnished, labor performed and service on this contract must be filed within the next 30 days. Directors voting in favor of the motion: Leeper, Coil, Kenyon, Williams, Shaw and Lantz. Those voting “no” none. Motion carried.

Item No. 13 – Approval of PEP Grant Weight Room Equipment Bid

Mr. Nefzger reviewed the bids for the Carol M. White Physical Education Project grant for new weight room equipment throughout the District. A total of two bids were received and it is the recommendation of the administration to accept the low quote from Power Lift Connor Athletic Products at a total cost of \$140,304.22. The entire cost of the purchase will be funded by the Carol M. White Physical Education Project funds. Director Leeper moved and Director Shaw seconded the motion that the Cedar Falls Board of Education accept the low quote from Power Lift Connor Athletic

Products in the amount of \$140,304.22 for weight room equipment. Directors voting in favor of the motion: Leeper, Coil, Kenyon, Williams, Shaw and Lantz. Those voting “no” none. Motion carried.

Board of Education Minutes

April 13, 2015

Page 6

Item No. 14– Approval of 2015-2016 School Hours Calendar

Dr. Pattee reviewed the proposed 2015-2016 school year calendar. Due to a recent law signed by Governor Branstad the earliest start date for a school that does not offer year round school is August 23, 2015. The first day of school for the Cedar Falls Community School District will be August 24, 2015, as August 23, 2015 falls on a Sunday. The projected final day of school will be May 27, 2016. The proposed start date does align with the start dates with both University of Northern Iowa and Hawkeye Community College. It was noted there is no snow make-up days built into the calendar and graduation will be projected to be held the weekend before Memorial Day weekend. Dr. Pattee reported that he apologizes for the tardiness in being able to develop the calendar for the 2015-2016 school year due to Legislation action restricting the start date for school districts across Iowa. It was best the date was settled between Legislature and the Governor before announcing a calendar for the next school year. Director Lantz moved and Director Kenyon seconded the motion that the Board approve the 2015-2016 school calendar as presented. Directors voting in favor of the motion: Leeper, Coil, Kenyon, Williams, Shaw and Lantz. Those voting “no” none. Motion carried.



Cedar Falls Community Schools 2015-2016 Calendar



July 2015

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 14, 17, 18	New Teacher Orientation
August 20-21	Teacher Workshop
August 24	First Day of School
September 7	Labor Day - No School
September 18	Professional Development
October 30	End of First Quarter (48 days)
November 3	7-12 Evening P/T Conferences
November 5	7-12 Evening P/T Conferences
November 6	7-12: No School
November 20	End of First Trimester (63 days)
November 25	Professional Development
November 26-27	Thanksgiving: No School
December 1	PK-6 Evening P/T Conferences
December 3	PK-6 Noon Dismiss/PT Conferences
December 4	PK-6: No School
December 24-31	Winter Break: No School
January 1	PK-12 No School: Holiday
January 4	PK-12 Students Return to School
January 14	End of Second Quarter (44 days)
January 15	7-12: No School - Teacher Workday
January 18	MLK Jr. Day: No School
February 25	End of Second Trimester (58 days)
February 26	Professional Development
March 8	PK-6 Evening P/T Conferences
March 10	PK-6 Noon Dismiss/PT Conferences
March 11	PK-6: No School
March 14-18	Spring Break
March 25	End of Third Quarter (43 days)
March 29	7-12 Evening P/T Conferences
March 31	7-12 Evening P/T Conferences
April 1	7-12: No School
April 15	Professional Development
May 11	PK-6 Noon Dismiss/Performance Writing
May 22	Graduation
May 27	End of Fourth Quarter (44 days)
May 27	End of Third Trimester (59 days)
May 30	Memorial Day
May 31	Teacher Work Day

- Vacation
- Holidays
- Professional Development
- Workshop/Workday

Days missed due to inclement weather will be made up on subsequent week days at the end of the school year.

January 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2015-2016 School Calendar

Start – Finish
August 24 – May 27

CALENDAR LEGEND

Start	
Professional Development	
Quarter	
Trimester	
Holidays	
No Student Day	

Student Contact Days:

August	6
September	20
October	22
November	18
December	17
January	18/19
February	20
March	18
April	20
May	20

Quarters:

October 30 – 48 days
January 14 – 44 days
March 25 – 43 days
May 27 – 44 days

Trimesters:

November 20 – 63
February 25 – 58
May 27 – 59

August					Student /Teacher Days	
M	T	W	Th	F		
03	04	05	06	07		
10	11	12	13	14		
17	18	19	20	21		2
24	25	26	27	28	5	7
31						
September						
	01	02	06	04	10	12
07	08	09	10	11	14	16
14	15	16	17	18	18	21
21	22	23	24	25	23	26
28	29	30				
October						
			01	02	28	31
05	06	07	08	09	33	36
12	13	14	15	16	38	41
19	20	21	22	23	43	46
26	27	28	29	30	48	51
November						
02	03	04	05	06	53	56
09	10	11	12	13	58	61
16	17	18	19	20	63	66
23	24	25	26	27	65	69
30						
December						
	01	02	03	04	70	74
07	08	09	10	11	75	79
14	15	16	17	18	80	84
21	22	23	24	25	83	87
28	29	30	31			
January						
				01		
04	05	06	07	08	88	92
11	12	13	14	15	93	97
18	19	20	21	22	97	101
25	26	27	28	29	102	106
February						
01	02	03	04	05	107	111
08	09	10	11	12	112	116
15	16	17	18	19	117	121
22	23	24	25	26	121	126
29						
March						
	01	02	03	04	126	131
07	08	09	10	11	131	136
14	15	16	17	18		
21	22	23	24	25	136	141
28	29	30	31			
April						
				01	141	146
4	05	06	07	08	146	151
11	12	13	14	15	150	156
18	19	20	21	22	155	161
25	26	27	28	29	160	166
May						
02	03	04	05	06	165	171
09	10	11	12	13	170	176
16	17	18	19	20	175	181
23	24	25	26	27	180	186
30	31					187
June						
		01	02	03		

180 Day/1080 Hours Calendar

Date	Events
August 7, 10	High School Registration
August 11	Holmes Jr. High Registration
August 12	Peet Jr. High Registration
August 24	School Start
September 7	Labor Day – No School
September 18	Professional Development
October 30	End of First Quarter (48 days)
November 3	7-12 Evening P/T Conferences
November 5	7-12 Evening P/T Conferences
November 6	7-12 No School
November 20	End of First Trimester (63days)
November 25	Professional Development
Nov 26-27	Thanksgiving – No School
December 1	PK-6 Evening P/T Conferences
December 3	PK-6 Noon Dismiss/PT Conf
December 4	PK-6 No School
Dec 24-31	Winter Break
January 1	PK-12 No School
January 4	PK-12 Students Return to School
January 14	End First Semester (92 days)
January 15	7-12 No School/Teacher W' day
January 18	MLK Jr. Day – No School
February 25	End of 2 nd Trimester (58 days)
February 26	Professional Development
March 8	PK-6 Evening P/T Conferences
March 10	PK-6 Noon Dismiss/PT Conf
March 11	PK-6 No School
March 14-18	Spring Break
March 25	End of Third Quarter (43 days)
March 29	7-12 Evening P/T Conferences
March 31	7-12 Evening P/T Conferences
April 1	7-12 No School
April 15	Professional Development
May 11	PK-6 Noon Dismiss/ Performance Writing
May 22	Graduation
May 27	Last Day of School
May 30	Memorial Day (No School)
May 31	Teacher Work Day

Item No.15 – Superintendent’s Report

Dr. Pattee reported on the following:

1. Commencement is May 17, 2015 and will be at the University of Northern Iowa McLeod Center.
2. Retirement reception for Cedar Falls retiring employees is scheduled for May 20, 2015 at 4:00 p.m. at Pheasant Ridge.
3. The April 27th school board meeting will include an informational report on TAG.

Item No. 16 – Questions, Comments, and Concerns

Director Leeper commented that she will be attending the Lincoln PALS parent meeting on April 14, 2015.

Director Kenyon commented on his attendance at the Southdale Elementary science fair during the week of April 6, 2015

President Coil commented that Director Shaw and herself attended a parent group meeting at North Cedar Elementary the week of April 6, 2015. President Coil also reported that she attended a 3rd grade animal event associated with the “Leader in Me Project” at Orchard Hill Elementary the week of April 6, 2015.

Item No. 17 – Adjournment

Director Kenyon moved and Director Lantz per seconded the motion to adjourn. Directors voting in favor of the motion: Leeper, Coil, Kenyon, Williams, Shaw and Lantz. Those voting “no” none. Motion carried. The meeting was adjourned at 8:34 p.m.

Secretary

President