

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 6:00 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: James Brown, Jenny Leeper, James Kenyon, Doug Shaw, David Williams and Susan Lantz. Others in attendance were: Dr. Andy Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Daniel Conrad, Director of Secondary Education, Pam Zeigler, Director of Elementary Education and Dr. Adrian Talbot, Director of Human Resources. Also in attendance were: Dawn AskMartin, Sarah Eastman and MacKenzie Elmer.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Lantz moved and Director Leeper seconded the motion to approve the consent agenda as presented:

1. The agenda of the October 28, 2013 Board of Education meeting
2. Approval of the October 14, 2013 special and regular Board of Education minutes
3. Approval of the bills as presented for payment as reviewed by Director Lantz
4. Approval of Quarterly Transportation report
5. Human Resource Report
6. Approval of Open Enrollment
7. Approval of Contracts:
 - KB Consulting
 - River Hills
 1. Alden /River Hills
 2. Gladbrook-Reinbeck /River Hills
 3. Jesup /River Hills

**Open Enrollment Report
October 28, 2013**

Tyson Green	11 th Grade
Current resident district:	New Hampton
District requested:	Cedar Falls
Effective date:	2013-2014
Lilah Skaar	6 th Grade
Current resident district:	Denver
District requested:	Cedar Falls
Effective date:	2012-2013 – C

**Human Resource Report
October 28, 2013**

Resignations - Recommended for Approval

Debora Canady Orchard Hill Fourth Grade Eff. Date: * Reason: Spouse Relocation

*Approve request for acceptance of resignation subject to both of the following stipulations:

1. Resignation effective date no earlier than November 27, 2013 or later date as determined by the Superintendent.
2. Employment of a suitable replacement on a regular or substitute basis as determined by the Superintendent.

Directors voting in favor of the motion: Coil, Brown, Leeper, Kenyon, Shaw, Williams and Lantz. Those voting “no” none. Motion carried.

Item No.2 – DiSC Training by Board Members

Teri Trask from T2 Training administered the DiSC assessment to Board and Cabinet members. The DiSC assessment is a behavior tool based on the DiSC series by William and Martinson's theory. DiSC theory centers on four different quadrants or categories of behavior styles, which are D for Dominance, I for Influencing, S for Steadiness and C for Compliance.

Dominance relates to control, power and assertiveness.

Influencing relates to social situations between individuals or groups.

Steadiness relates to patience, persistence and thoughtfulness.

Compliance relates to structure and organization.

Through the DiSC assessment the information can be used to help individuals and groups:

- Understand their preferences, strengths, and growth areas
- Appreciate personal diversity
- Develop a common language to discuss personal styles
- Create a dialogue about personal preferences, frustrations and differences
- Relate to those around them

During the course of the training Ms. Trask focused on different leadership messages and styles that coincide with each personality type. This would help Board and Cabinet members become more effective, along with determining the course of action in dealing with situations by taking various aspects of each type into account. At the end of the training Board members thanked Ms. Trask for her presentation.

Item No.3 – Communications

Dr. Pattee noted that Cedar Falls High School will be receiving a "Breaking Barriers" award from the Iowa Department of Education.

Dr. Pattee reported a Trunk or Treat activity will take place on October 29, 2013 from 5:00 to 7:00p.m.at the High School.

Cedar Falls Tiger football team will be in the first round of playoffs against Cedar Rapids Washington in Cedar Rapids on October 30th at 5:30 p.m.

President Coil informed the Board the Iowa Association of School Boards has a vacancy on the Legal Service Committee. Those Board members wanting to fill that vacancy should submit an application to the Iowa Association of School Boards no later than November 7, 2013.

Item No 4. – Approval of Board Policy 204.4 – Order of Business

Dr. Pattee reviewed changes to Board Policy 204.4 –Order of Business. After discussion, additional revisions will be made to the policy and brought back at the next school board meeting.

Item No. 5 - Approval of First of Two Readings: Board Policy 204.4.1 – Public Participation in Board Meetings

Dr. Pattee reviewed Board Policy 204.4.1 – Public Participation in Board Meetings. After discussion, Director Shaw moved and Director Williams seconded the motion that the Cedar Falls Board of Education approve the first of two readings of Board Policy 204.4.1 – Public Participation in Board meetings Directors voting in favor of the motion: Coil, Leeper, Williams, Kenyon, Lantz, Brown and Shaw. Those voting "no" none. Motion carried.

Item No 6 - Approval of 2014-2015 Innovative Calendar

The 2014-2015 Innovative calendar has been tabled due to the application not being available from the Iowa Department of Education.

Item No. 7 – Update on 2013-2014 Board Goals

Director Lantz discussed board goal #5: “The Board will set up a cycle of visiting schools with students present. Each Board member will visit buildings at least three times per year in a group of no more than three members and the superintendent on a rotational basis.” Director Lantz reported that a Google calendar will be sent out to all board members to choose which schools they would like to visit.

President Coil and Director Leeper discussed a portion of board goal #1: “The Board will undertake a culture of learning and participate in reaching out to PTO’s, PTA’s and service clubs to discuss school related items.” A Google calendar will be sent out to all board members to choose which parent teacher club meetings they wish to attend and discuss school related items.

Item No 8 - Information Report: Site Visit

Dr. Pattee reviewed the calendar for the upcoming Iowa Department of Education school site visit. The site visit will take place on November 5, 6 and 7, 2013. There is a district overview presentation scheduled for 9:45 a.m. on November 5th.

Item No 9. - Superintendent’s Report:

Dr. Pattee discussed the following:

1. IASB State Convention – November 20-31, 2013.
2. The December 9th, 2013 board meeting will begin at 6:00 p.m. The first hour will pertain to a team building activity conducted by Roark Horn, Chief Administrator at AEA 267.
3. Administrative Council/Board Retreat will be January 8, 2014 from 9:30 to 11:30 a.m.

President Coil stated she had delegate assembly priorities information should any board member want to view the information.

Item No. 10 – Closed Session of the Board of Education Under Iowa Code Section 21.5(1)(i).

Director Shaw moved and Director Williams seconded the motion that the Cedar Falls Board of Education enter into closed session to evaluate the professional competency of individuals whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session under 2011 Code of Iowa 21.5(1)(i). Directors voting in favor of the motion: Coil, Leeper, Williams, Kenyon, Lantz, Brown and Shaw. Those voting “no” none. Motion carried.

Board room was cleared at 9:27 p.m.

Board entered closed session at 9:29 p.m.

Board returned to open session at 10:15 p.m.

Item No 11. – Questions, Comments and Concerns

None

Item No 12. – Adjournment

Director Williams moved and Director Lantz seconded the motion to adjourn. Directors voting in favor of the motion: Shaw, Coil, Brown, Leeper, Kenyon, Williams and Lantz. Those voting “no” none. Motion carried.

The meeting was adjourned at 10:16 p.m.

Secretary

President