

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Jeff Hassman in the chair, and the following named Directors: Nate Gruber, Dr. Allan Heisterkamp, Susie Hines, Jeff Orvis, Sasha Wohlpart and Jenny Leeper. Others in attendance were: Dr. Andrew Pattee, Superintendent, Pam Zeigler, Associate Superintendent of Instruction/Learning, Dr. Adrian Talbot, Executive Director of Human Resources, Denelle Gonnerman, Chief Financial Officer, and Janelle Darst, Director of Communications and Community Relations. Also in attendance by teleconference: Tara Estep, Executive Director of Enrichment & Special Program, Sarah Stoakes, Joyce Livingston, and Maggie Burger.

President Hassman stated that a governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body provides public access to the conversation of the meeting to the extent reasonably possible. The place of the meeting is the place in which the communication originates and the minutes of the meeting shall include a statement explaining why the meeting in person was impossible or impractical as pursuant to Iowa Code 21.8. The reason for the meeting being held by electronic means: Due to COVID-19 and the recommendation by the CDC/Iowa Department of Public Health to social distance.

**Item No. 1 – Public Hearing to Adopt the Fiscal Year 2020-2021 School Year Certified Budget**

President Hassman reported that he had in his possession an affidavit of publication showing the notice of time and place of the hearing for the 2021-2022 school year budget having been published in the Waterloo/Cedar Falls Courier on March 23, 2021. The Board opened the public hearing for the budget summary for fiscal year 2021-2022. No public comments were offered. No written comments were received. President Hassman then declared the public hearing closed.

**Item No. 2 – Public Hearing to Amend the 2020-2021 School Year Budget**

President Hassman reported that he had in his possession an affidavit of publication showing the notice of time and place of the hearing for the proposed school budget amendment for fiscal year 2020-2021 having been published in the Waterloo/Cedar Falls Courier on March 23, 2021. The Board opened the public hearing on the proposed budget amendment for fiscal year 2020-2021. No public comments were offered. No written were received. President Hassman then declared the public hearing closed.

**Item No. 3 – Approval of the Following Consent Agenda Items:**

Director Wohlpart moved and Director Leeper seconded the motion to approve the following items:

1. The agenda for the April 12, 2021 Board agenda as presented
2. Approval of the March 8, 2021 Board of Education meeting minutes
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Director Wohlpart
4. Approval of open enrollment requests
5. Human Resource report
6. Agreements:
  - AEA Purchasing Agreement
  - Print Services Maintenance Agreement

**Open Enrollment Report**

April 12, 2021

Gabriel Monroe Gladson Current resident district: District requested: Effective date:	Kindergarten Waterloo Cedar Falls 2020-2021 – C
Mason Daniel Gladson Current resident district: District requested: Effective date:	Kindergarten Waterloo Cedar Falls 2020-2021 – C
Sean Chisholm Herber Current resident district: District requested: Effective date:	9 <sup>th</sup> Grade Cedar Falls Dike-New Hartford 2020-2021 – C

Jaxson Michael Fox Current resident district: District requested: Effective date:	2 <sup>nd</sup> Grade Cedar Falls Waterloo 2020-2021 – C
Kaylee Rane Montgomery Current resident district: District requested: Effective date:	9 <sup>th</sup> Grade Cedar Falls Dike-New Hartford 2020-2021
Jackson Richard Schlader Current resident district: District requested: Effective date:	2 <sup>nd</sup> Grade Cedar Falls Waterloo 2020-2021 – C
Carter Robert Todd Current resident district: District requested: Effective date:	3 <sup>rd</sup> Grade Cedar Falls Dike-New Hartford 2020-2021
Teegan Nicole Todd Current resident district: District requested: Effective date:	Kindergarten Cedar Falls Dike-New Hartford 2020-2021
*David Matthew Blomberg Current resident district: District requested: Effective date:	12 <sup>th</sup> Grade Cedar Falls Waterloo 2020-2021

\*This will be denied

**2021-2022**

Aayden Robinson Current resident district: District requested: Effective date:	Kindergarten Cedar Falls Hudson 2020-2021
Raven Rae Lonetto Current resident district: District requested: Effective date:	Kindergarten Hudson Cedar Falls 2020-2021
Colton Guy Stark Current resident district: District requested: Effective date:	Kindergarten Waterloo Cedar Falls 2020-2021

**Human Resources Report**  
April 12, 2021  
2021-22 School Year

**New Contracts\* - Recommended for Approval**

**Teacher:**

Molly Magill	Senior High	English/Language Arts	BA 3	SOSY 2021-22	\$42,025**
Rachel McLellan	Peet JH	Special Education	BA 5	SOSY 2021-22	\$44,639**
Autumn Weaver	Senior High	Science	BA 3	SOSY 2021-22	\$42,025**
Kimberly Willmert	Senior High	Science	BA 5	SOSY 2021-22	\$44,639**

*\*Employment with the Cedar Falls Community School District is contingent upon acceptable verification of employment, licensure, reference, education, criminal background, child and adult abuse registry, release from current contract (if applicable), and other pre-employment checks deemed necessary; projected start date of employment and salary may be revised accordingly.*

\*\*\*NOTE: Salary amounts are projections based on placement on the 2020-21 CFEA Total Salary Schedule; actual salary will be finalized once the 2021-22 schedule is determined through collective bargaining.

### **Resignations\* - Recommended for Approval**

\*\*All resignations will be effective End of School Year (EOSY) 2020-21 unless otherwise noted.

#### **Teacher:**

Ann Byersdorfer	Elementary	Band	EOSY 2020-21
Danae Dieken	Senior High	English/Language Arts	EOSY 2020-21
Marissa Green	Peet	Special Education	EOSY 2020-21
Jaymie Odell	Southdale	Instructional Coach	EOSY 2020-21
Kirsten Olson	Senior High	Science	EOSY 2020-21
Cathy Ralston	Holmes Jr High	English/Language Arts	EOSY 2020-21
Lacie Schuster	Aldrich	Kindergarten	EOSY 2020-21

#### **Coach:**

Luke Becker	Senior High	Head Sophomore Football	EOSY 2020-21
Kenton Engels	Senior High	Head Men's Golf Coach	EOSY 2020-21
Crystal Florman	Senior High	Assistant Swim Coach	EOSY 2020-21
Chris Ortner	Senior High	Head Wrestling Coach	EOSY 2020-21
Abbie Perez	Senior High	Asst Volleyball Coach	EOSY 2020-21
Justin Rathjen	Senior High	Asst Men's Golf Coach	EOSY 2020-21

#### **Administrator:**

Dana Deines	Senior High	Associate Principal	06/30/2021
Eric Rosburg	Holmes Jr High	Associate Principal	06/30/2021

\*Pursuant to Iowa Code 279.19A, 8(b) termination of or resignation from a contract with a teacher constitutes an automatic termination of or resignation from an extracurricular contract in effect between the teacher and the Board.

**\*\*EOSY:** End of School Year is the final day of teacher service, as determined by the official school calendar. In the event the school year is extended due to weather make up days, or other unanticipated causes, the Superintendent may, at his sole discretion, approve an employee request to terminate employment prior to the end of the school year if the request had been previously approved by the Board to take effect at the end of the school year.

Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpert. Those voting "no" none. Motion carried.

#### **Item No. 4 – Public Comments**

Sarah Stoakes requested the mask mandate be removed and become optional.

#### **Item No. 5 – Communications - News Letter**

Janelle Darst reported on the following District news activities:

- Virtual Band
- New high school ground breaking
- Relocation of preserved trees for new site
- All-State honors
- All State Jazz
- Holmes/High school Science Olympiad award
- Hansen 3<sup>rd</sup> grade persuasive writing Scheels award
- Jessica Hartz, virtual instructor Holocaust survivor guest speaker

- Peet Jr. High Earth Science and Americ Corps
- Hansen Elementary opinion writing and Hurts donuts
- Aldrich outside classrooms
- Lincoln Elementary PE web page
- Cedar Heights buddy bench from Troop Pack 55
- Orchard Hill Elementary Partners in Education
- CAPS social media campaign
- Partnership with UNI PAWS
- Do Better Be Better 5K Color Run April 25, 2021
- Cedar Falls Lions nominations for Exceptional Educator
- Last day of school June 4, 2021
- High Athletic Associations Non-contact family week
- Spring athletics
- Equity website

Dr. Pattee reported that the District follow Black Hawk County Public Health guidance and relies on their expertise to provide best practice. Director Leeper reported the City of Cedar Falls Council has continued their mask mandate.

Item No. 6 – Secretary’s Monthly Financial Report

Mrs. Gonnerman reviewed with the Board the February 2021 fund balances for general, schoolhouse, student activity, and food service. President Hassman stated the report would be filed subject to audit.

Item No. 7 – Secretary’s Monthly Financial Report

Mrs. Gonnerman reviewed with the Board the March 2021 fund balances for general, schoolhouse, student activity, and food service. President Hassman stated the report would be filed subject to audit.

Item No. 8 – Approval of the Fiscal Year 2020-2021 Certified Budget

Mrs. Gonnerman reviewed the 2021-2022 proposed budget with the Board of Education including information on operating fund revenues from local, state, federal sources and required expenditures for these funds. The proposed tax rate for the 2021-2022 school year would be \$13.95299 per thousand dollars of assessed valuation. After discussion, Director Wohlpart moved and Directors Gruber seconded the motion that the Cedar Falls Board of Education approve the proposed 2021-2022 school year budget as follows. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

	<b>2021-22 Estimated Expenditures</b>	<b>Est. Amount Necessary to be Raised by Property Taxation</b>
General Operating Fund	\$68,334,237	\$22,922,358
Student Activity Fund	\$1,219,050	\$0
Management Fund	\$939,584	\$750,000
Fiduciary Funds	\$45,200	\$0
Capital Projects	\$0	\$0
Capital Projects (SAVE)	\$31,660,708	\$0
Physical Plant & Equipment Levy	\$4,381,316	\$3,828,558
Debt Service Fund	\$6,313,167	\$2,371,300
Nutrition Fund	\$2,577,389	\$0
<b>Total</b>	<b>\$115,470,651</b>	<b>\$29,872,216</b>

Item No. 9 – Approval of Amendment to the Fiscal Year 2019-2020 School Year Budget

Mrs. Gonnerman reviewed the proposed expenditure amendment to the 2020-2021 school year. After discussion, Director Hines moved and Director Orvis seconded the motion that the Cedar Falls Board of Education approve the proposed amendment to the 2020-2021 school year budget expenditures in the instructional, total support services, non-instructional programs and total other expenditures as presented. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

	From	To	Reason
Instruction	\$47,332,451	\$48,186,421	COVID-19 mitigation, District curriculum
Total Support Services	\$20,373,203	\$21,322,456	COVID-19 mitigation,
Non-instructional Programs	\$0	\$0	
Total Other Expenditures	\$17,745,756	\$23,688,266	Construction new high school

Item No. 10 – Approval of Budget Guarantee

After discussion, Director Heisterkamp moved and Director Hines seconded the motion that, if necessary, the Board of Education of the Cedar Falls Community School District, will levy property tax for the fiscal year 2021-2022 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

Item No. 11 – Resolution the Redemption of Outstanding School Infrastructure Sales Service and Use Tax Revenue Bonds, Series 2013

After discussion, Director Gruber moved and Director Leeper seconded the motion that the Cedar Falls Community School District approve the resolution authorizing the redemption of outstanding school infrastructure sales, services and use tax revenue bonds of the Cedar Falls Community School District, State of Iowa, dated September 23, 2013 and directing notice be given. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

**RESOLUTION AUTHORIZING THE REDEMPTION OF OUTSTANDING SCHOOL INFRASTRUCTURE SALES, SERVICES AND USE TAX REVENUE BONDS OF THE CEDAR FALLS COMMUNITY SCHOOL DISTRICT, STATE OF IOWA, DATED SEPTEMBER 23, 2013, AND DIRECTING NOTICE BE GIVEN**

WHEREAS, the Cedar Falls Community School District did by resolution dated September 9, 2013 authorize the issuance of \$9,950,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2013, dated September 23, 2013 (the "Redeemed Bonds"); and

WHEREAS, the Redeemed Bonds are redeemable in any order of maturity, beginning June 1, 2018, or any date thereafter upon giving notice in the manner provided in the resolution authorizing the issuance of the Redeemed Bonds; and

WHEREAS, it is deemed necessary and advisable that all of the Redeemed Bonds maturing June 1, 2022 through June 1, 2023, inclusive, as described in Schedule A attached hereto, be so redeemed on June 1, 2021, and notice of redemption be given.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CEDAR FALLS COMMUNITY SCHOOL DISTRICT, STATE OF IOWA:

Section 1. That outstanding Redeemed Bonds, in the principal amount of \$1,910,000, be and the same are hereby redeemed as of June 1, 2021.

Section 2. UMB Bank, N.A. in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of such redemption to be given not less than thirty (30) days prior to the date of redemption by ordinary mail to the registered owner of the Redeemed Bonds in substantially the form set forth in Schedule B attached to this Resolution. Piper Sandler & Co., as Dissemination Agent, is authorized to provide electronic notice of such redemption to the Municipal Securities Rulemaking Board at <http://emma.msrb.org/>. All liability for interest on the Redeemed Bonds shall cease, terminate and be completely discharged as of June 1, 2021 as provided in Section 6 of the Resolution Authorizing the Issuance of the Redeemed Bonds.

Section 3. The Board Treasurer is hereby authorized and directed to cause to be deposited in a separate fund a sum sufficient (including if necessary, the release of all monies in the Debt Service Fund and Reserve Fund, held by the Trustee) to pay all principal and interest on due on the outstanding Series 2013 Redeemed Bonds to the date of redemption. The Trustee is hereby authorized and directed to release all funds on deposit in the Debt Service and Debt Service Reserve Fund for payment of the Redeemed Bonds on June 1, 2021, as directed by the Board Treasurer. Any remaining funds on deposit with the Trustee are to be sent to the District after payment in full of the Redeemed Bonds, as directed by the Board Treasurer.

PASSED AND APPROVED this 12th day of April, 2021.

Section 3. The Board Treasurer is hereby authorized and directed to cause to be deposited in a separate fund a sum sufficient (including if necessary, the release of all monies in the Debt Service Fund and Reserve Fund, held by the Trustee) to pay all principal and interest on due on the outstanding Series 2013 Redeemed Bonds to the date of redemption. The Trustee is hereby authorized and directed to release all funds on deposit in the Debt Service and Debt Service Reserve Fund for payment of the Redeemed Bonds on June 1, 2021, as directed by the Board Treasurer. Any remaining funds on deposit with the Trustee are to be sent to the District after payment in full of the Redeemed Bonds, as directed by the Board Treasurer. **PASSED AND APPROVED** this 12th day of April, 2021.

Item No. 12 – Approval of Placement Agent or Underwriter Agreement and Term Sheet

Mrs. Gonnerman reported three RFPs received for placement/underwriting services. After review it is the recommendation of Maggie Burger of Speer Financial to accept Piper Sandler & Company as the underwriter and placement agent. Director Heisterkamp moved and Director Hines seconded the motion the Cedar falls Community School Board of Education approve the engagement letter and term sheet with Piper Sandler & Company to assist in the process of soliciting bids for the \$32,900,000 bond issuance as presented. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

Item No. 13 – Approval of 2021-2022 School Year Calendar

Dr. Pattee reviewed the proposed 2021-2022 school year calendar. The first day of school is scheduled for August 23, 2021 and the last day of school is tentatively scheduled for May 31, 2022. There are no snow or make-up days scheduled within the calendar. All make-up days will be added on to the end of the year. Director Leeper moved and Director Hines seconded the motion to approve the 2021-2022 school year calendar as presented: Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried



**Cedar Falls Community Schools  
 2021-2022 Calendar**



July 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 23	First Day of School
September 6	Labor Day - No School
October 15	Professional Development: PK-12 No School
October 22	Fall Mid-Term

November 16	End of First Trimester
November 24-26	Thanksgiving: No School
Dec 23 - 31	Winter Break: No School

January 3	Professional Development: PK-12 No School
January 4	PK-12 Students Return to School
January 13	End of Semester
January 14	7-12: No School - Teacher Workday
January 17	MLK Jr. Day: No School

February 18	Professional Development: PK-12 No School
February 25	End of Second Trimester
March 14-18	Spring Break
March 25	Spring Mid-Term

May 18	No Kindergarten Classes
May 18	1-6 Noon Dismiss/Performance Writing
May 22	Graduation
May 27	End of Second Semester
May 27	End of Third Trimester
May 31	Teacher Workday

Vacation
Holidays
Professional Development
Workshop/Workday

Days missed due to inclement weather will be made up on subsequent week days at the end of the school year.

January 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Item No. 14 – Approval of 2021-22 CFEA Base Wage Contract

Dr. Talbot reviewed the tentative agreement between the District and the Cedar Falls Education Association for a one-year period July 1, 2021 to June 30, 2022. This tentative agreement has been ratified by the Cedar Falls Education Association members.

Economics are as follows:

- \$515 increase on the 2020-2021 BA step 1 base wage
- Step advancement
- Lane changes for employees that meet the requirements
- The base wage generator for Extra Curricula Athletics and Activities Schedule: \$35,375

The percentage applied to the generator for the following coaching assignments shall be:

- Head Basketball coach 25%
- Head Wrestling coach 25%

The base wage generator for the Department Chairs Schedule \$34,895

The base wage increase and step advancement including FICA and IPERS is 3.08%.

Note: Insurance is an excluded subject of bargaining. The employee contribution to premium for single coverage on the \$750 deductible health insurance plan will increase from \$100/month to \$107/ a month.

The total package settlement i.e. base salary increase, salary step, lane advancement, FICA, IPERS and insurance is 3.16%. After discussion, Director Hines moved and Director Wohlpart seconded the motion to approve the proposed 2021-2022 Cedar Falls Education Association collective bargaining contract as presented. Directors voting in favor of the motion: Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting “no” Gruber. Motion carried.

Item No. 15 – Approval of Issuance of Contracts and Letters of Assignment

After discussion, Director Heisterkamp moved and Director Gruber seconded the motion that the Cedar Falls Community School District Board of Education authorizes the Board Secretary or designee to issue individual contracts or letters of assignment for the 2021-22 school year employees, including use of Board President signature stamp as necessary. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried

Item No. 16 – Accept Resignation of School Board Member: Effective May 10, 2021 (After Board Meeting)

Director Wohlpart expressed her gratitude for working with the Board, District and community for her time in the District as she presented her resignation. President Hassman accepted the resignation of Vice President Sasha Wohlpart. Dr. Pattee and the Board thanked Director Wohlpart for her dedication and service.

Item No.17 – Superintendent’s Report

Dr. Pattee reported on the following:

1. Commencement is May 30, 2021
2. Next school board meeting will be May 10, 2021
3. No board meeting on April 26, 2021
4. Board meeting May 24, 2021
5. Board retreat is scheduled for June 9, 2021 at 9:30 a.m. to 12:00 p.m.

Item No. 18 – Questions, Comments, and Concerns

Director Orvis reported he will be taking over the responsibilities for the Iowa Association of School Boards Legislative resolutions committee per recommendation of Director Wohlpart.

Director Hines reported working with the Cedar Falls Foundation an alumni survey was sent out to 562 recent student graduates and 79 responded.

Director Hines reported the seniors will be posting their pictures and information on Instagram for 20-2021.

Dr. Heisterkamp thanked the Cedar Falls School Foundation and their amazing work.

Item No. 19 – Adjournment

Director Hines moved and Director Orvis seconded the motion to adjourn. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpert. Those voting “no” none. Motion carried. The meeting was adjourned at 6:52 p.m.

---

Secretary

---

President