

Policy Title:

*Student Progress Reports and Conferences*

Code No. 605.2

Individually scheduled Parent-Teacher Conferences will be held at the elementary level. Progress reports will be available to parents or legal guardians at these conferences. A similar written progress report will be sent at the end of the school year.

Parent-Teacher Conferences will be held at the secondary level. Parents or legal guardians will receive a progress report at these conferences. Additionally, written progress reports are sent at the end of the second nine weeks and the end of the fourth nine weeks.

Conference schedules will be developed with appropriate teacher input and must be approved by the building principal. In order to accommodate parents or legal guardians, it may be necessary to schedule some conferences at other times. Staff members should make an effort to establish contact with all parents or legal guardians.

**Date of Adoption:** July 11, 1977

**Date of Review:** June 10, 2024

**Dates of Revision:** September 10, 1979  
January 24, 1983  
December 11, 1989  
January 13, 1997  
September 27, 1999  
March 10, 2003  
May 11, 2009  
May 13, 2013  
August 13, 2018