

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:20 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Jenny Leeper, Susan Lantz, James Kenyon, Jim Brown, Doug Shaw and Dave Williams. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Dan Conrad, Director of Secondary Education, Dr. Adrian Talbot, Director of Human Resources and Pam Zeigler, Director of Elementary Education. Also in attendance: Kris Klinehart, Sue Dufel, Liz Kressig, Mackenzie Elmer, Sarah Eastman and Dawn AskMartin.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

#### Item No. 1 – Public Hearing for 2014-2015 Innovative Calendar Waiver

President Coil reported that she had in her possession an affidavit of publication showing the notice of time and place of hearing for continued innovative calendar waiver for the 2014-2015 school year that has been published in the Waterloo/Cedar Falls Courier on September 27, 2013. The Board will now hold a hearing on the following 2014-2015 innovative calendar. President Coil asked if there were any comments. Mr. Nefzger reported no written comments were offered. No public comments were offered. President Coil called the hearing closed.

#### Item No. 2 – Approval of the Following Consent Agenda Items:

Director Lantz moved and Director Kenyon seconded the motion to approve the consent agenda as presented:

1. The agenda of the October 14, 2013 Board of Education meeting
2. Approval of the September 23, 30 and October 2, 2013 Board of Education minutes
3. Approval of the bills as presented for payment as reviewed by Director Lantz
4. Approval of Agreements:
5. Robotics rental agreement
6. Bremwood agreement with Waverly-Shell Rock
7. River Hills:
  - Dunkerton CSD
  - East Buchanan CSD
  - Eldora-New Providence CSD
  - Hubbard-Radcliffe CSD
  - Jefferson- Scranton CSD
  - Marshalltown CSD
  - Nashua-Plainfield CSD
  - North Tama County
  - Oelwein
  - Rudd-Rockford –Marble Rock CSD
  - Tripoli CSD
  - Union CSD
  - Waterloo CSD

#### Item No. 3 – Secretary’s Monthly Financial Report

Mr. Nefzger reviewed with the Board the September 2013 fund balances for general, schoolhouse, student activity, and food service. President Coil stated the report would be filed subject to audit.

#### Item No.4 – Communications

High School Student Senate representative Andrew Stensland presented to the Board the following activities:

- Homecoming went very well.
- High School Student Senate is involved in a food drive called: “Trunk or Treat” scheduled for October 29<sup>th</sup>
- Volleyball match on Tuesday, October 15, 2013
- Football game at Cedar Rapids Xavier on Friday October 18, 2013

Item No. 5 – Approval of the 2012-2013 Certified Annual Report and SBRC Application for Modified Allowable Growth

Mr. Nefzger reviewed the certified annual report and special education supplement for the Cedar Falls Community School District for the 2012-2013 school year. A considerable amount of data was presented in a Power Point presentation showing trends and performance of the District's individual funds over the past seven years and detailed information of miscellaneous income and federal funds received over the previous two years. Mr. Nefzger reviewed the special education supplement for the certified annual report showing trend lines over the past seven years for revenue, expenditures and special education fund balances. Mr. Nefzger reported that the District' special education deficit for the 2012-2013 school year totaled a negative \$656,989.79. Director Kenyon moved and Director Williams seconded the motion to approve 2012-13 certified annual report, 2012-13 certified annual report special education supplement and submit a request to the School Budget Review Committee to seek allowable growth and supplemental aid for the negative special education balance as presented. Directors voting in favor of the motion: Shaw, Brown, Coil, Leeper, Williams, Kenyon and Lantz. Those voting "no" none. Motion carried.

Item No 6 - Approval of ChromeBooks Purchase

Mr. Nefzger reviewed the bids received for the purchase of 747 ChromeBooks and 36 carts for grades 3-6 elementary students per the district technology plan approved on August 26, 2013. There were three quotes received and it was the recommendation to accept the low quote from CDW-G from Vernon Hills, Illinois for a total of \$256,413. Director Brown moved and Director Lantz seconded the motion to approve the low quote from CDW-G from Vernon, Illinois for 747 ChromeBooks and 36 carts in the amount of \$256,413. Directors voting in favor of the motion: Shaw, Williams, Coil, Leeper, Brown, Kenyon and Lantz. Those voting "no" none. Motion carried.

Item No. 7 - Approval of Substantial Completion of Holmes Junior High School 2013 Tuckpointing Project

Mr. Nefzger reviewed the substantial completion of the Holmes Junior High tuckpointing project. The original budget estimate for the project was \$120,820 and the final cost was \$122,936 with the overage due to the replacement of more exterior brick than originally estimated. Director Williams moved and Director Shaw seconded the motion that the Cedar Falls Board of Education to accept as complete the Holmes Junior High tuckpointing project for all claims for materials furnished, labor performed and service on this contract must be filed within the next 30 days. Directors voting in favor of the motion: Brown, Leeper, Coil, Kenyon, Williams, Shaw and Lantz. Those voting "no" none. Motion carried.

Item No. 8 - Approval of SIAC Members

Dr. Pattee reviewed the list of membership of the 2013-2014 school year School Improvement Advisory Committee (SIAC). After further discussion the school board added board member Susan Lantz as the school board representative to the SIAC membership list. Director Shaw moved and Director Lantz seconded the motion to approve the following SIAC membership list with the addition of Susan Lantz. Directors voting in favor of the motion: Brown, Coil, Leeper, Kenyon, Williams, Shaw and Lantz. Those voting "no" none. Motion carried.

**2013-2014 School Improvement Advisory Committee**

Jody Barney  
Jamie Becker  
Heidi Burnett  
Josh Carnelley  
Joyce Coil  
Dan Conrad  
Kevin Droe  
Kate Dunning  
Lori Fegley  
Jason Fort  
Ron Gaines  
Karris Golden  
Todd Harrington  
Jake Hartman  
Christine Mangrich

Jorge Marquez  
Nick Pace  
Laura Relph  
Liz Patterson  
Chris Rygh  
Aaron Sannes  
Mallorie Sckerl  
Tony Smothers  
Kathy Venem  
Jason Wedgbury  
Jon Weibers  
Pam Zeigler  
Dwight Watson  
Pastor Brian King

Item No. 9 – Discussion on Public Comment at Board Meetings

Dr. Pattee distributed and reviewed a sample IASB policy concerning public participation during school board meetings. The Board discussed the process and structure of the policy as associated with public comment. No final decisions were made.

Item No. 10 – Teacher Career Ladder Overview

Dr. Pattee reviewed the Iowa Department of Education career teacher ladder funding. Dr. Pattee stated that a committee of 15 people is being developed that includes seven administrators, seven teaching staff and one parent. Dr. Pattee reported the District has applied for and has received a planning grant to help with expenses associated with creating the teacher career ladder program. Dr. Pattee reviewed timelines for submission of the program to the Department of Education. Dr. Pattee reported that is estimated that the District will receive approximately \$1,500,000 per school year once the application is approved. The Iowa Department of Education will be approving plans on a phased in model with school districts totally approximately one third of the state student enrollment being entered into the plan for fiscal year 2015, another third in fiscal 2016 and the final third in fiscal 2017. Districts have the option of selecting one of three following models to submit to the Department of Education:

Model 1: Teacher career paths, Leadership roles, and Compensation framework

Model 2: Instructional Coach as developed by the Department of Education

Model 3: Comparable plan that must include the following five criteria.

1. Minimum salary for \$33,500
2. Improved entry into the profession
3. Differentiated, multiple, meaningful teacher leadership roles
4. Rigorous selection process for leadership roles
5. Aligned professional development

Item No. 11 – Approval of Culture and Climate District Goals

Dr. Pattee reviewed the culture and climate goals developed from the Harris Survey and the Iowa Youth Survey. These goals include:

1. Safety: By May of 2014 the district will implement and complete specific activities, evidence of success and action steps including:
  - Active shooter training will occur and include all staff, students and parents.
  - Facility upgrades including panic buttons, visibility/access and bus camera upgrades will be ongoing throughout the year resulting in safer environments.
  - 10 year facility plan will be developed, discussed and presented to the Board of Education.
  - Additional bullying and harassment training and education will occur throughout the district for students and staff.
  - Review and potential revision of the Code of Conduct will occur with a full committee assessment consisting of parents, staff and students.
2. Student Engagement: Student engagement in each building will increase from the fall of 2013 to spring of 2014 as measured by Instructional Practices Inventory (IPI).
  - IPI data collection will be taken three times per year in each attendance center to gauge the level of the student engagement. Additional staff will be trained in the IPI process.
  - Phase I of the technology plan includes training, integration and purchase of devices will be ongoing during this school year.
  - Increased college level coursework will be offered and taught for high school students.

After discussion, Director moved Williams and Director Lantz seconded the motion to approve the goals that were presented. Directors voting in favor of the motion: Brown, Coil, Leeper, Kenyon, Williams, Shaw and Lantz. Those voting “no” none. Motion carried.

Item No. 12 – Board of Education Goals Update

President Coil reviewed the following Board of Education goals as presented for the 2013-2014 school year. These goals include:

1. The Board will undertake a culture of learning and participate in the following:
  - Participate in Team Building Activities
  - Participate in Iowa School Board Training
  - Take the DISC assessment and training
  - Reach out to PTO's, PTA's and service clubs to discuss school related items
2. The Board will “model learning” by participating together as a board team and sharing individual activities with fellow board members.
  - The Board will read the book: “Cultures Built to Last: Systemic PLC's at Work” by: DuFour and Fullan.
3. The Board will continue to build support and awareness of the PLC process.
  - Support and continue to learn about the District's Professional Learning Communities.
4. Decide how to best meet the District's facility needs.
  - The Board sets clear expectations and will work to create a 10-year Master Plan for facilities in the Cedar Falls Community School District.
5. The Board will set up a cycle of visiting schools with students present.
  - Each Board member will visit buildings at least three times per year in a group of no more than three members and the superintendent on a rotational basis.
6. The Board sets clear expectations and expects to have a Technology Plan in place by December to give greater access to all students.

The Plan will include:

- 1) Is sustainable,
  - 2) Builds upon best practices,
  - 3) Systemic in nature, and
  - 4) Includes protocols for training, expectations for students and long- term planning.
7. The Board sets clear expectations and expects to have a study on World Language completed by March /April 2014.

The Plan will include:

- 1) Is sustainable,
- 2) Builds upon best practices,
- 3) Systemic in nature, and
- 4) Includes protocols for training, expectations for students and long- term planning.

Item No. 13 – Approval of 2013-2014 School Board Committee Assignments

The Cedar Falls Schools Board of Education reviewed the board committee assignments for the upcoming 2013-2014 school year. There was one addition during the discussion and that was the Cedar Falls Schools Foundation. Director Lantz moved and Director Brown seconded the motion to approve the following 2013-2014 board committee assignments with the addition of the Cedar Falls Schools Foundation. Directors voting in favor of the motion: Brown, Coil, Leeper, Kenyon, Williams, Shaw and Lantz. Those voting “no” none. Motion carried.

**2013-2014 Board Committee Assignments**

IASB Legislative Network  
IASB Delegate Assembly  
Career & Technical Education Advisory Council  
School Improvement Advisory Committee  
County Conference Board  
District Facility Committee  
Wellness Committee  
Board Policy Review  
Iowa Core Curriculum Leadership Team Representative  
Iowa Core Curriculum/21<sup>st</sup> Century Skills Committee  
District Technology Committee  
Cedar Falls School Foundation

Jim Kenyon  
All Board Members  
Jim Brown, Dave Williams  
Joyce Coil, Susan Lantz  
Dave Williams  
Jim Kenyon, Dave Williams  
Jim Kenyon, Susan Lantz, Jenny Leeper  
Susan Lantz, Jenny Leeper, Jim Brown  
Jenny Leeper  
Joyce Coil  
Jenny Leeper, Doug Shaw  
Susan Lantz

Item No. 14 – Approval of Board Policies: Second of Two Readings

Superintendent Pattee reviewed the second and final reading of board policies 403.7.2 - Employee Use of Social Media, 403.15 – Drug and Alcohol Testing Program for Bus Drivers and 1004.1 – Community Use of Facilities. Director Lantz moved and Director Shaw seconded the motion to approve the second and final reading of board policies 403.7.2, 402.15 and 1004.1 as presented. Directors voting in favor of the motion: Brown, Leeper, Coil, Kenyon, Williams, Lantz and Shaw. Those voting “no” none. Motion carried.

Policy Number: Employee Use of Social Media Code No. 403.7.2

The Cedar Falls Community School District expects its employees to model responsible and appropriate conduct, both at school and away from school. Employees’ use of social media forms, including text, audio, video, images, podcasts, social networking websites including, but not limited to Facebook, Twitter, Instagram, and personal web pages or blogs, and electronic messaging, are subject to the normal requirements of legal and ethical behavior within the District community. Employees should be guided by applicable laws, District policies, and sound professional judgment when using social media.

**District / Professional Use of Social Media**

An employee using social media in his or her professional capacity as an employee of the District and/or pursuant to his or her official duties shall be honest about his or her identity, and be thoughtful and respectful when submitting or posting messages. In addition, employees using social media for such purposes should adhere to the following guidelines:

- An employee must identify himself or herself and position held with the District. Never create an alias or be anonymous.
- The “cfschools.org” address attached to an employee’s name and/or email implies that he or she is acting on behalf of the District and, as such, employees are expected to conduct themselves in a professional manner.
- Any information shared via social media regarding the business of the District, whether using personal or District equipment, may be considered a public record. All information communicated through or maintained on the District’s system is subject to being monitored or inspected at any time.
- Employees must comply with District policy on *Use of Information Resources*.
- Absent parent permission, staff members may not share, send, or post pictures, text messages, e-mails or other material that personally identifies district students. Employees may not use images of students, e-mails, or other personally-identifiable student information for personal gain, profit, or any other non-school related purpose.
- Staff members shall not submit or post confidential information about the District, its students, alumni, or employees; one must assume that most information about a student is protected from disclosure by both federal law (the Family Educational Rights and Privacy Act) and state law (Iowa Code Section 22.7(1)). Disclosures of confidential or protected information may result in liability for invasion of privacy or defamation.
- By their very nature, social media forms such as social networking websites and web pages or blogs are not truly private. To minimize unintended disclosure of information, staff must set and maintain social networking privacy settings at the most restrictive level.
- Internet search engines can find information years after it was originally posted. Comments can be forwarded or copied and archival systems can save information even if a post was deleted; staff must assume that a message or image which is posted or communicated can never be completely deleted.

**Personal Use of Social Media**

The District recognizes the prevalence of social media used for personal purposes and acknowledges that its employees have the right under the First Amendment to speak out on matters of public concern. However, the District also has the right to regulate the speech of employees when that speech in certain circumstances, such as the personal use of social media, interferes with the employee’s ability to perform his or her duties or affects the District’s ability to efficiently provide educational services. Accordingly, it is essential that employees conduct themselves in such a way that their personal use of social media does not adversely affect their position with the District. In addition, employees using social media for such purposes should adhere to the following guidelines:

- If an employee is participating on a social networking website, web page, and/or blog for personal use, the employee may identify himself or herself as an employee of the District. However, the employee must state that he or she is expressing personal opinions, not those of the District.
- If identifying oneself as a District employee, remember that one's actions will reflect not only on you, but also on the District.
- Staff shall never pretend to be someone else and submit or post information concerning the District.
- Staff shall not use the District's school logos or mascots, photographs, or any other such graphic representations or images, or link any personal page on a social networking website, or other personal web page to any District website or material.
- If submitting or posting information or comments that are not related to the District, a staff member's activities may still result in professional repercussions. Such actions include, but are not limited to, posting of photographs or information which violates federal or state law and regulations and/or District policies and rules.
- While an individual does not have control of what others may submit or post on social networking websites; staff members must be aware that conduct in one's private life may affect one's professional life. Be vigilant about what others post about you or on your page and, if necessary, take steps to remove comments that pose a risk to you or the District.
- It could be viewed as inappropriate for District employees to communicate with current students enrolled in the District through social media, such as through electronic messaging or any social networking website. This includes becoming "friends" on such sites. Do not create personal pages on social networking websites and other personal web pages or electronic messaging that permit social interaction with current students enrolled in the District.
- Employees may use professional web pages that are created through the District and used solely for school-related purposes. Notify parents of intentions to use this media to communicate with students and the intended purpose of such communications. All ethical expectations for appropriate employee/student relationships must be followed.
- Staff members shall not provide personal contact information to students currently enrolled in the District. Only provide an official District email address and/or telephone number as a way to communicate with students or parents regarding District business.
- During the work day, participating on any personal social media, regardless of whether such participation is through District or personal equipment shall be limited to professional purposes.

### **Disciplinary Action**

Employees who fail to comply with this policy or who make other inappropriate use of social media may be subject to disciplinary action, up to and including discharge. If an employee has any questions about the application of this policy, he or she should consult his or her supervisor.

Policy Title: *Drug and Alcohol Testing Program for Bus Drivers* Code No. *403.15*

It is the policy of the Cedar Falls Community School District to administer a drug and alcohol testing program in compliance with federal transportation regulations.

Employees who operate school vehicles are subject to drug and alcohol testing if a commercial driver's license is required to operate the school vehicle and the school vehicle transports sixteen or more persons including the driver or the school vehicle weighs twenty-six thousand, one pounds or more. For purposes of the drug and alcohol testing program, the term "employees" includes applicants who have been offered a position to operate a school vehicle.

The employees operating a school vehicle as described above are subject to pre-employment drug testing and random, reasonable suspicion and post-accident drug and alcohol testing. Employees operating school vehicles will not perform a safety-sensitive function within four hours of using alcohol. Employees governed by this policy are subject to the drug and alcohol testing program beginning the first day they operate or are offered a position to operate school vehicles and continue to be subject to the drug and alcohol testing program as long as they may be required to perform a safety-sensitive function as it is defined in the administrative regulations. Employees with questions about the drug and alcohol testing program may contact the school district contact person, Dr. Adrian Talbot, Director of Human Resources, at the James L. Robinson Administration Center, 1002 West First St, Cedar Falls, IA 50613.

Employees who violate the terms of this policy are subject to discipline, up to and, including termination.

It is the responsibility of the superintendent, or designee, to develop administrative regulations to implement this policy in compliance with the law. The superintendent, or designee, will inform applicants of the requirement for drug and alcohol testing in notices or advertisements for employment.

The superintendent, or designee, will also be responsible for publication and dissemination of this policy and supporting administrative regulations and forms to employees operating school vehicles. The superintendent, or designee, will also oversee a substance-free awareness program to educate employees about the dangers of substance abuse and notify them of available substance abuse treatment resources and programs.

Policy Title: Drug and Alcohol Testing Program Code No. 403.15E1  
Notice to Employees

EMPLOYEES GOVERNED BY THE DRUG AND ALCOHOL TESTING POLICY ARE HEREBY NOTIFIED they are subject to the school district's drug and alcohol testing program for pre-employment drug testing and random, reasonable suspicion and post-accident drug and alcohol testing as outline in the Drug and Alcohol Testing Program policy, its supporting documents and the law.

Employees who operate school vehicles are subject to drug and alcohol testing if a commercial driver's license is required to operate the school vehicle and the school vehicle transports sixteen or more persons including the driver or the school vehicle weighs twenty-six thousand, one pounds or more. For purposes of the drug and alcohol testing program, "employees" also includes applicants who have been offered a position to operate a school vehicle. The employees operating a school vehicle are subject to the drug and alcohol testing program beginning the first day they operate or are offered a position to operate a school vehicle and continue to be subject to the drug and alcohol testing program.

It is the responsibility of the superintendent, or designee, to inform employees of the drug and alcohol testing program requirements. Employees with questions regarding the drug and alcohol testing requirements will contact the school district contact person, Dr. Adrian Talbot, Director of Human Resources, at the James L. Robinson Administration Center, 1002 West First St, Cedar Falls, IA 50613.

EMPLOYEES GOVERNED BY THE DRUG AND ALCOHOL TESTING POLICY ARE FURTHER NOTIFIED that employees violating this policy, its supporting documents or the law, may be subject to discipline, up to and, including termination.

EMPLOYEES GOVERNED BY THE DRUG AND ALCOHOL TESTING POLICY ARE FURTHER NOTIFIED it is a condition of their continued employment to comply with the Drug and Alcohol Testing Program policy, its supporting documents and the law. It is a condition of continued employment for employees operating a school vehicle to notify their supervisor of any prescription medication they are using. Drug and alcohol testing records about a driver are confidential and are released in accordance with this policy, its supporting documents or the law.

Policy Title: Drug and Alcohol Testing Program and Code No. 403.15E2  
Pre-Employment Testing Acknowledge Form

I, \_\_\_\_\_, have received a copy, read and understand the Drug and Alcohol Testing Program policy of the Cedar Falls Community School District and its supporting documents.

I understand that if I violate the Drug and Alcohol Testing Program policy, its supporting documents or the law, I may be subject to discipline, up to and, including termination.

I also understand that I must inform my supervisor of any prescription medication I use.

In addition, I have received a copy of the U.S. DOT publication, “*What Employees Need to Know about DOT Drug & Alcohol Testing*,” and have read and understand its contents.

Furthermore, I know and understand I am required to submit to a controlled substance (drug) test, the results of which must be received by this employer before being employed by the school district and before being allowed to perform a safety-sensitive function. I also understand that if the results of the pre-employment test are positive, that I will not be considered further for employment with the school district.

I further understand that drug and alcohol testing records and information about me is confidential, and may be released at my request or in accordance with the district’s drug and alcohol testing program policy, its supporting documents or the law.

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(Signature of Employee)

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(Date)

Policy Title: *Administrative Policies for Community Use of Facilities* Code No. *1004.1*

1. The facilities of the Cedar Falls Community School District are for the primary use of students for curricular and extracurricular activities. The board believes school facilities should be available for the community when such use does not conflict with school activities or maintenance projects.
2. Local civic, religious, fraternal, patriotic and community welfare organizations, including any group interested in promoting cultural, educational or recreational activities, are eligible to use auditoriums, gymnasiums, classrooms and other school properties, providing the activities are not contrary to law.
3. Organizations interested in using school facilities should make such requests through the Office of Business Affairs. The Office of Business Affairs will determine the availability and appropriate usage of the facilities. Completion of a Facility Request Form (see Facility Usage Manual) is required by the organization.
4. The extent of district staff (facility coordinators, building supervisors, custodians, technicians, and food service, etc.) needed by groups reserving school facilities will be determined by the Office of Business Affairs.
5. Permission granted for facility usage by the Office of Business Affairs shall be made in writing through the signing of a contract with the representative of the organization making the request.
  - a. It is the responsibility of the representative to read the Facility Usage Manual and be aware of all guidelines for usage, as well as any specific guidelines set forth by the Office of Business Affairs.
  - b. Two copies of the signed contract shall be required. The Office of Business Affairs will retain one copy and the representative of the group will retain the second copy.
  - c. A signed hold harmless agreement, including proof of insurance (see Facilities Usage Manual) must be submitted to the Office of Business Affairs prior to rental.
  - d. The District reserves the right to cancel or postpone any activity due to conflict, disregard of policies, or other uncontrollable circumstances, including Class A activities (see Facility Usage Manual). If approval has been given to a group to use facilities and it is later determined that the facilities will not be available, notice of cancellation or change of venue shall be given to the applicant as soon as possible with reasons for the cancellation or change of venue. The designated building supervisors (facility coordinators, building supervisors, custodians, technicians, and food service, etc.) on duty have the right to terminate any activity at any time due to violations of Board policies and rules, or federal, state or municipal laws, or if the activity is deemed to be hazardous to people, buildings, or equipment.

Item No 15 - Information Report: Annual Yearly Progress Report (AYP)

Mr. Conrad, Director of Secondary Education and Ms. Zeigler, Director of Elementary Education provided the Board with an informational report on adequate yearly progress (AYP) for “No Child Left Behind” (NCLB). Mr. Conrad noted the following NCLB annual goals:

1. All public schools and school districts are held accountable to meet annual measurable objectives (AMOs) in reading and mathematics at grades 3-8, and 11.
2. Beginning in 2011-2012 student proficiency is based on growth for using the National Standards Score (NSS).
3. Beginning in 2011-2012, proficiency is determined through the scores achieved on the Iowa Assessments.
4. All Qualifying subgroups (racial/ethnic, SES, IEP, ELL) within the district/building are subject to the same proficiency percentages in meeting AYP.
5. Iowa NCLB Safeguards may be applied to the AMO by the state (safe harbor, biennium, triennium)



6. Adequate yearly progress also includes the other indicators
  - Exceed the state graduation rate (high School)
  - Exceed the state average daily attendance (elementary and middle schools)
  - At least 95% of all students enrolled must participate in the testing.
7. When a school or district does not meet the AMO for one year, it is referred to as not making adequate yearly progress (AYP). It is then placed on the "Watch List". If AYP is not met for two consecutive years, the school will be labeled as a school in need of assistance (SINA)
8. Only schools receiving Title I funds are subject to sanctions for not meeting AYP for two consecutive years. Since all districts receive Title I funds, sanctions are applied if a district does not meet AYP for two consecutive years.

Mr. Conrad also noted that in the 2011-2012 school year the Cedar Falls Community School District moved to spring testing, which changed the District's norming group.

The change to national standard scores proficiency scoring has changed for the spring testing norming group.

A standard proficient score in reading for:

- 3<sup>rd</sup> grade is 175 or greater
- 4<sup>th</sup> grade is 189 or greater
- 5<sup>th</sup> grade is 202 or greater
- 6<sup>th</sup> grade is 213 or greater
- 7<sup>th</sup> grade is 226 or greater
- 8<sup>th</sup> grade is 239 or greater
- 11<sup>th</sup> grade is 263 or greater

A standard proficient score in mathematics for:

- 3<sup>rd</sup> grade is 177 or greater
- 4<sup>th</sup> grade is 189 or greater
- 5<sup>th</sup> grade is 200 or greater
- 6<sup>th</sup> grade is 212 or greater
- 7<sup>th</sup> grade is 222 or greater
- 8<sup>th</sup> grade is 236 or greater
- 11<sup>th</sup> grade is 263 or greater

Mr. Conrad then commented on the percentage proficient for the 2012-2013 school years. The reading trajectory needs to be at the 94<sup>th</sup> percentile, this is an increase from the 82<sup>nd</sup> percentile in 2011-2012. The State of Iowa request for waiver for "No Child Left Behind" standards has still been denied.

Mr. Conrad and Ms. Zeigler provided information on the testing results from spring of 2013 in the areas of reading, mathematics and science and compared test scores from Cedar Falls Community School District with scores across the State of Iowa and within AEA 267. Based on these reports, the District was informed that North Cedar Elementary is a school in need of assistance (SINA) in both math and reading. Orchard Hill and Southdale Elementary Schools are SINA in reading only. In addition, the Cedar Falls Community School District is a district in need of assistance in mathematics for 2013. After discussion, the Board thanked Mr. Conrad and Ms. Zeigler for their time and efforts in preparing the information for the Board.

Item No 16. - Superintendent's Report:

Dr. Pattee discussed the following:

1. IASB State Convention – November 20-21, 2013
2. UEN/Cedar Falls Board dinner with all UEN school districts is scheduled for 5:00 p.m. on November 20<sup>th</sup>.
3. IASB meeting in Manchester is scheduled for October 23, 2013
4. ISFIS meeting is scheduled for 6:30 p.m. on October 17, 2013 at the Waterloo Administration Office

Item No 17. – Questions, Comments and Concerns

None

Item No 18. – Adjournment

Director Williams moved and Director Brown seconded the motion to adjourn. Directors voting in favor of the motion: Brown, Coil, Leeper, Kenyon, Williams, Shaw and Lantz. Those voting “no” none. Motion carried.

The meeting was adjourned at 10:21 p.m.

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Secretary

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President