

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Lowell Stutzman in the chair, and the following named Directors: Nate Gruber, Jenny Stipe, RJ Meyer, Bett Peterson, Joyce Coil and Jeff Orvis. Others in attendance were: Dr. Andrew Pattee, Superintendent, Denelle Gonnerman, Chief Financial Officer/Board Secretary, and Amber Youngblut, Executive Director of Human Resources. Also, in attendance: Eric Rosburg, Director of Secondary Education.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Gruber moved and Director Meyer seconded the motion to approve the following items:

1. The agenda of the August 11, 2025 Board of Education meeting
2. Approval of the July 14, 2025 Board of Education minutes
3. Approval of the bills as presented for payment and reviewed by Director Stutzman
4. 2nd Semester Transportation Report
5. Approval of Open Enrollment requests

OPEN ENROLLMENT REPORT

August 11, 2025

Gracie Gene Bresciani	7 th Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2025-2026
Avery William Bryhne	10 th Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2025-2026
Jaxson Ray Corson	4 th Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2025-2026 – C
Harper Marie Cramer	1 st Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2025-2026 – C
Maverick Frank Cramer	1 st Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2025-2026 – C
Remington Lloyd Cramer	1 st Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2025-2026 – C
Jace DeWayne Garrett	8 th Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2025-2026 – C
Liberty Skai Garrett	8 th Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2025-2026 – C
Brody Shamuse Jaquith	6 th Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2025-2026 – C

Kooper David Meyer	Kindergarten
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2025-2026
Nova Kay Parrish	Kindergarten
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2025-2026
Harrison Grey Short	3 rd Grade
Current Resident District:	Dike-New Hartford
District Requested:	Cedar Falls
Effective Date:	2025-2026 – C
Vivienne Jo Short	Kindergarten
Current Resident District:	Dike-New Hartford
District Requested:	Cedar Falls
Effective Date:	2025-2026
Aaliyah Thornton	10 th Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2025-2026 – C
Jalani Kingston James Young	Kindergarten
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2025-2026
Marilyn Grace Christie	11 th Grade
Current Resident District:	Cedar Falls
District Requested:	CAM – IA Connections Academy
Effective Date:	2025-2026
Waylon Franklin Cressell	12 th Grade
Current Resident District:	Cedar Falls
District Requested:	Janesville
Effective Date:	2025-2026
Joseph Gronowski	10 th Grade
Current Resident District:	Cedar Falls
District Requested:	Dike-New Hartford
Effective Date:	2025-2026 – C
Zander Josiah Korf	8 th Grade
Current Resident District:	Cedar Falls
District Requested:	Clayton Ridge – IA Virtual Academy
Effective Date:	2025-2026
Billie Schmidt	7 th Grade
Current Resident District:	Cedar Falls
District Requested:	Clayton Ridge – IA Virtual Academy
Effective Date:	2025-2026
The following will be denied:	
Ivie Jean Gardner	7 th Grade
Kelsey Lea Eastman	11 th Grade
	Janesville
	Denver

Directors voting in favor of the motion: Gruber, Stipe, Meyer, Orvis, Peterson, Coil, and Stutzman. Those voting “no” none. Motion carried.

Item No. 2 – Public Comment

No public comments.

Item No. 3 – Communications

Brian Townsend, President of the Cedar Falls School Booster Club shared a brief presentation. Following the presentation Mr. Townsend presented a check to the Cedar Falls CSD in the amount of \$113,050. Dr. Pattee and the Board thanked Mr. Townsend and the members of the club for their many years of support.

Item No. 4 – Secretary’s Monthly Financial Reports

Mrs. Gonnerman reviewed the monthly balances for June 2025 for the general fund, schoolhouse, student activity and food service. President Stutzman reported that the report would be filed subject to audit.

Item No. 5 – Approval of Second Reading of Board Policies 503.9, 504.51, 602.3, 710.4, and 902.2

Dr. Pattee reviewed each of the policies. Director Peterson moved and Director Coil seconded the motion to approve the second of two readings of Board Policies 503.9, 504.51, 602.3, 710.4, and 902.2 as recommended. Director Gruber requested an amendment to have Board Policies 504.51 and 602.3 be separated out for separate consideration. Director Orvis seconded the motion to separate Board Policies 504.51 and 602.3 for separate consideration from the original motion. Directors voting in favor of the motion Meyer, Orvis, Stipe, Peterson, Coil, Gruber and Stutzman. Those voting “no” none. Motion carried.

After a discussion, Director Peterson moved and Director Coil seconded the motion to approve the second of two readings of Board Policies 503.9, 710.4, and 902.2 as recommended. Directors voting in favor of the motion Meyer, Orvis, Stipe, Peterson, Coil, Gruber and Stutzman. Those voting “no” none. Motion carried.

Policy Title: *Student Use of Personal Electronic Devices* Code No. **503.9**

In order to promote the best educational experience, students should feel connected to their educational environment and to others in the school community. Building meaningful connections can occur in a variety of ways. Technology has advanced peoples’ ability to connect with one another across a variety of virtual platforms, and when used appropriately, adds value to the learning environment. However, it is vital to the developmental health and growth of students that the district provides opportunities for students to connect with peers and other members of the school community in-person whenever possible. In-person learning and interactions teach vital life and social skills that students will need for their continued success in the community.

For this reason, student use of personal electronic devices during instructional time is prohibited. Students have access to district-owned electronic devices as appropriate for the instructional needs of the learning environment and authorized by the classroom teacher. Parents or guardians who need to communicate with students during instructional time may contact the school building administrative office. Instructional time is defined to mean periods of classroom instruction from the beginning of class bell until the end of class bell. Administration will be responsible for developing guidelines and regulations to implement the use of personal electron devices.

Personal electronic devices means any device that is capable of electronically communicating, sending, receiving, storing, recording, reproducing and/or displaying information and data. This may include but is not limited to electronic communication equipment, mobile phones, smart phones, video game devices, connected headphones/earbuds and portable media players. Students may wear smart or electronic watches but may not use any communication applications or features that are prohibited from use on other electronic devices and all notifications must be turned off. Personal electronic devices that have been specifically authorized under a current individual education plan (IEP), a Section 504 plan, or an Individual Health Plan (IHP) are exempt from this policy.

Parents or guardians of student may request to building level administration that a student retain access to the student’s personal electronic device during instructional time if the parent or guardian can establish there is a legitimate reason related to the student’s mental or physical health for the student to retain access during instructional time. This reason must be tied to the student’s multi-tiered system of support (MTSS) framework. Any denials may be appealed to the superintendent or designee, who will be the final decision maker on the request.

Students who choose to use personal devices outside instructional time but while on school property, at school-sponsored events, or in a manner that may impact the educational environment must use these devices in accordance with all applicable laws and board policies. Students who violate this policy may face disciplinary consequences, up to and including suspension or expulsion. The superintendent or designee, in conjunction with building level administration, will develop administrative regulations in accordance with this policy.

Policy Title: ***Student Use of Personal Electronic Devices – Regulation*** Code No. ***503.9 - R(1)***

The district is committed to providing an inclusive educational environment for students and families. It is valuable for students' educational experience for families to engage in and support their students' educational experience. As part of this commitment, the district will take steps to create opportunities for students to engage in peer-to-peer activities, and ensure that student use of personal electronic devices does not occur during instructional time.

Every district staff member is empowered to assist in the enforcement of this policy and regulation as appropriate. To avoid distraction during instructional time, personal electronic devices must be silenced or turned off, not visible, and not physically attached to the student's body. Students may store their personal electronic devices in their backpacks, unless otherwise instructed, or in the space designated by the classroom teacher.

Staff members may establish classroom rules or protocols for placement of personal electronic devices during instructional times consistent with this regulation. If a student is observed using a personal electronic device during instructional time, the employee who observed the student behavior will notify building administration, which will require the student to turn in the device for safekeeping until the end of the school day. The device will be secured in the building's front office. The district, however, is not responsible for the loss, theft, or destruction of personal electronic devices brought onto school, or district property, or while the student is attending district or school-sponsored events.

For a student's first violation of this policy, the student may pick up the device at the end of the school day and the student's parent/guardian will be notified. For subsequent violations of this policy, the device will be released to the student's parent/guardian following a meeting with the student and the student's parent/guardian to create a plan to avoid further violations. If a student in violation of the policy refuses to turn over their device, they may be sent home for the remainder of the school day. Repeated violations of this policy may result in additional disciplinary consequences for students in accordance with board policy.

Policy Title: ***Meal Charges*** Code No. ***710.4***

In accordance with state and federal law, the Cedar Falls Community School District adopts the following policy to ensure school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

Payment of Meals

In the event a meal account does not have funds to purchase the meal, a student will not be denied the purchase of a reimbursable breakfast and/or lunch. Students who qualify for free meals will continue to receive a reimbursable meal, regardless of any negative account balance. Students who cannot pay for a meal or who owe meal debt shall not be subjected to any of the acts prohibited by law relating to free or reduced-priced meals and unpaid meal charges.

Accounts must have a positive balance for the purchase of ala carte items at breakfast or lunch. This applies to all students including students from families participating in the Free and Reduced Meal Program. Non-student accounts must have sufficient funds to make a purchase of both meals and ala carte items.

Negative Account Balances

Negative balances must be paid in full prior to the end of the current school year or as part of the check-out process when a student and/or employee leaves the district or graduates. The school district will make reasonable efforts to notify families when meal account balances are low. Additionally, the school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. The school district will coordinate communications with families to resolve the matter of negative account balances. Families will be notified of an outstanding negative balance once the negative balance reaches \$0.00. Families will be notified either by the District's electronic message system (e-mail or text), phone call or letters sent home. Negative balances of \$30.00 or more, not paid prior to the end of the month will be turned over to the superintendent or superintendent's designee for collection. Options may include: collection agencies, small claims court, or any other legal method permitted by law.

Management of Donations for Unpaid Meal Debt

Donations received by the District for unpaid meal debt will be applied to delinquent accounts following procedures set by the District. The District will ensure that donated funds are distributed fairly and transparently to support families with outstanding meal balances. While donor may specify a particular school building for their contribution, they may not designate funds for individual students. The District will establish an unpaid student meal account in a student nutrition fund. Funds from private sources and funds from district flexibility account may be deposited into the unpaid school meals account in accordance with law. Funds deposited into this account shall be used only to pay individual student meal debt.

Communication of the Policy

The policy and supporting information regarding meal charges shall be provided in writing to:

- All households at or before the start of each school year;
- Students and families who transfer into the district, at time of transfer; and
- All staff responsible for enforcing any aspect of the policy.

Records of how and when the policy and supporting information was communicated to households and staff will be retained.

The superintendent or designee may develop an administrative process to implement this policy.

Policy Title:

District Emergency Operations Plans

Code No. ***902.2***

The safety and security of the school community is paramount to Cedar Falls Community School District. While there is no absolute guarantee of safety, it is the goal of the district to encourage and support a physically secure learning and working environment within its buildings. The district shall work in conjunction with community stakeholders including local emergency management coordinators and local law enforcement agencies to create emergency operations plans for all district buildings and school buildings where students are educated.

The superintendent or designee shall be responsible for the development, review and implementation of the district emergency operations plan. The plan shall include procedures for transmitting alerts regarding emergency situations to school personnel, students, and employers for non-school employees whose presence is regularly required in the school building. This plan will also identify methods that a parent or guardian of a student may use to communicate with the student during an emergency situation. The emergency operations plan shall be updated and reviewed annually and shall address responses to natural disasters, active shooter scenarios and other emergencies as determined by the district. The emergency operations plans are confidential and shall not be subject to disclosure under Iowa Code Chapter 22. However, the district shall publish procedures for students, school personnel, parents, and family members to report possible safety threats on school grounds and at school activities.

The administration shall hold annual emergency operations drills at each district building covered by an emergency operations plan in accordance with law. The district shall determine which school personnel shall participate and whether local law enforcement and students participate in annual drills.

Item No. 6 – Approval of Second Reading of Board Policies 504.51 and 602.3

After discussion, Director Peterson moved and Director Gruber seconded the motion to approve the second readings of Board Policies 504.51 and 602.3. Directors Coil and Meyer asked Director Gruber to clarify his request to separate the policies. Director Gruber stated he could not support removing protections for a class identified under State law. Director Orvis asked whether keeping the wording for that protected class would create additional legal obligations or liabilities for the District. Dr. Pattee responded that he does not recommend failing to approve or deviating from State Code. He emphasized the District's position has consistently been to follow State law while creating safe and focused learning environments to ensure all students learn at high levels. He noted that multiple layers and established protocols exist to address these matters. Following discussion, Director Peterson again moved, and Director Gruber seconded, approval of the second readings of Board Policies 504.51 and 602.3. Vote: Directors Meyer, Orvis, Stipe, Peterson, Coil, and Stutzman voted in favor. Director Gruber voted "no." Motion carried.

Policy Title:

Anti-Bullying/Harassment: Students

Code No. ***504.5.1***

Harassment and bullying are against federal, state and local policy, and are not tolerated by the board. The board is committed to providing a safe and civil school environment in which all members of the school community are treated with dignity and respect. To that end, the board has in place policies, procedures, and practices that are designed to reduce and eliminate bullying and harassment as well as processes and procedures to deal with incidents of bullying and harassment. Bullying and harassment of students by students, staff, and/or volunteers, who have regular significant contact with students, will not be tolerated in the school or school district.

The Board of Education prohibits harassment, bullying, hazing, or any other victimization of a student based on any of the following actual or perceived traits or characteristics of a student, including but not limited to, age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status. (Pursuant to Code No. 500.0) The District also prohibits unlawful discrimination against its students, including discriminatory harassment on the basis of race, color, creed, sex, marital status, religion, national origin, disability, sexual orientation, socio-economic status, or any other protected class identified in state or federal civil rights laws, which has the purpose or effect of creating an intimidating, hostile, or offensive education environment, unreasonably interferes with a student's academic performance, or affects a student's educational opportunities. Pursuant to Code 504.5.2 *Discrimination and Harassment Based on Sex Prohibited* the District has separate procedures for reports or complaints of sexual harassment governed by Title IX of the Education Amendments Act of 1972. The policy governing such instances is Code No. 504.5.2: *Discrimination and Harassment Based on Sex Prohibited*. Procedures for addressing such reports or complaints are available as follows: Electronically on the District website at www.cfschools.org/about-us/TitleIX

Paper copies are available in the administrative office and school counselor's office at each school as well as in the Human Resource Department in the Robinson Administration Center.)

This policy is in effect while students are on property within the jurisdiction of the board; while on school-owned, leased or school-operated vehicles; while attending or engaged in school-sponsored activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school or school district.

If, after an investigation, a student is found to be in violation of this policy, the student shall be disciplined by appropriate measures including, but not limited to, suspension, exclusion, and expulsion. If, after an investigation, an employee is found to be in violation of this policy, the employee shall be disciplined by appropriate measures including, but not limited to, termination of employment. If, after an investigation, a volunteer is found to be in violation of this policy, the volunteer shall be disciplined by appropriate measures including, but not limited to, exclusion from school grounds. All reports of bullying/harassment will be documented and reported to the Iowa Department of Education as required by law.

Harassment and bullying shall be construed to mean any repeated and targeted electronic, written, verbal, or physical act or conduct toward a student that creates an objectively hostile school environment that meets one or more of the following conditions:

- Places the person in reasonable fear of harm to the person or property
- Has a substantially detrimental effect on the person's physical or mental health
- Has the effect of substantially interfering with the person's academic or work performance, or
- Has the effect of substantially interfering with the person's ability to participate in, provide or benefit from the services, activities, or privileges provided by a school

Electronic includes, but is not limited to, communication via electronic mail, internet-based communications, cell phones, electronic text messaging or similar technologies.

Harassment and bullying may include, but are not limited to, any of the following behaviors and circumstances:

- Verbal, nonverbal, physical or written harassment, bullying, hazing, or other victimization that has the purpose or effect of causing injury, discomfort, fear, or suffering to the targeted student
- Implied or explicit threats concerning one's grades, achievements, property, etc. that have the purpose or effect of causing injury, discomfort, fear, or suffering to the targeted student
- Demeaning jokes, stories, or activities directed at the student that have the purpose or effect of causing injury, discomfort, fear, or suffering to the targeted student
- Repeated remarks of a demeaning nature that have the purpose or effect of causing injury discomfort, fear, or suffering to the targeted student
- Unreasonable interference with a person's performance or creation of an intimidating, offensive, or hostile environment

Sexual harassment means unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when:

- Submission to the conduct is made either implicitly or explicitly a term or condition of the student's education or benefits.
- Submission to, or rejection of, the conduct by the student is used as the basis for academic decisions affecting that student.
- The conduct has the purpose or effect of substantially interfering with the student's education by creating an intimidating, hostile, or offensive education environment.

In situations between students and school officials, faculty, staff, or volunteers who have contact with students, bullying and harassment may also include the following behaviors:

- Requiring that a student submit to bullying or harassment by another student, either explicitly or implicitly, as a term or condition of the targeted student's education or participation in school programs or activities
- Requiring submission to or rejection of such conduct as a basis for decisions affecting the student.

School employees, volunteers, parents or guardians, and students will assist with the enforcement of this policy, including, but not limited; to assisting with educational and preventative measures, reporting, and investigations of harassment or bullying. Any person who promptly, reasonably, and in good faith reports an incident of bullying or harassment under this policy to a school official or supervisor shall be immune from civil or criminal liability relating to such report and to the person's participation in any administrative, judicial, or other proceeding relating to the report. Individuals who knowingly file a false complaint or give false statements in an investigation may be subject to appropriate disciplinary action.

Retaliation against any person who filed a bullying or harassment complaint or who assisted or participated in a bullying or harassment investigation or proceeding is also prohibited. Any person found to have retaliated in violation of this policy shall be subject to appropriate disciplinary action.

The school or school district will promptly and reasonably investigate allegations of bullying or harassment. The superintendent or designee will be responsible for handling all complaints by students alleging bullying or harassment. Investigators will consider the totality of circumstances presented in determining whether conduct objectively constitutes harassment or bullying. The District will take action to halt any improper discrimination, harassment or bullying and will take other appropriate corrective actions, including disciplinary measures which may include discharge, suspension, expulsion, or exclusion of a perpetrator to remedy all violations of this policy.

It is the responsibility of the superintendent or designee, in conjunction with the investigator and principals, to develop procedures regarding this policy. The Board will annually communicate this policy. The policy may be publicized by the following means

- Inclusion in the student handbook
- Inclusion in the employee handbook
- Inclusion in registration materials
- Inclusion on the school or district websites
- Readily accessible in the principal and counselor offices
- Other

Policy Title: ***Multicultural & Gender Fair Equity Education Opportunity*** Code No. ***602.3***

Students will have an equal opportunity for a quality education without discrimination, regardless of their race, religion, creed, socioeconomic status, color, sex, marital status, national origin, sexual orientation, or disability.

The educational program is free of discrimination and provides equal opportunity for the students. Multicultural (MC) approaches to the educational program are defined as those which foster knowledge of, and respect and appreciation for, the historical and contemporary contributions of diverse cultural groups, including race, color, national origin, sex, disability, religion, creed and socioeconomic background.

Inquiries regarding compliance with equal education opportunity shall be directed to the Equity Coordinator by writing to the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, IA or telephoning at 319-553-3000.

Item No. 7 – Approval of Tiger Performance CO-1; Translucent Panels

After a discussion, Director Orvis moved and Director Coil seconded the motion that the Cedar Falls Community School District approve the change order for the Scheels Tiger Performance Center of translucent panels in the amount of \$222,815.04. Directors voting in favor of the motion Meyer, Orvis, Peterson, Coil, Gruber and Stutzman. Those voting “no” none. Abstaining: Stipe. Motion carried.

Item No. 8 – Approval of Tiger Performance CO-2; Concrete Flooring

After a discussion, Director Meyer moved and Director Gruber seconded the motion that the Cedar Falls Community School District approve the change order for the Scheels Tiger Performance Center of a floor slab in the amount of \$391,718.90. Directors voting in favor of the motion Meyer, Orvis, Peterson, Coil, Gruber and Stutzman. Those voting “no” none. Abstaining: Stipe. Motion carried.

Item No. 9 – Informational Report: 10-Year PPEL Update

Dr. Pattee reviewed the 10-year Physical Plant and Equipment Levy (PPEL) plan and the process utilized for selection of projects. The weighted system is based on a point scale with focus on three areas, educational improvements, safety and efficiency. A list of current, short term and long-term projects were discussed.

Item No. 10 – Approval of Superintendent’s Contract

Director Coil moved and Director Stipe seconded the motion to approve Cedar Falls Board of Education issue a three (3) year contract to Dr. Andrew R. Pattee as Superintendent of Schools with a salary of \$235,425 for the first year of the contract, continued District 403B contribution of \$15,150, \$3,500 in District car allowance and the standard District administrative benefit package with a total package increase of 2.80% as presented Directors voting in favor of the motion: Gruber, Stipe, Meyer, Orvis, Peterson, Coil, and Stutzman. Those voting “no” none. Motion carried. The Board thanked Dr. Pattee for all his dedication and leadership served to the Cedar Falls Community School District.

Item No. 11 – 2025-2026 Legislative Priorities

Dr. Pattee and the Board discussed the proposed list of 2025-2026 Legislative priorities as developed by the Iowa Association of School Boards (IASB) for the 2025 Iowa Legislative session. The Board provided feedback for the Legislative session.

Item No. 12 - Board of Education Goals and Superintendent Goals

Dr. Pattee led a discussion to determine committees for the Board of Education and Superintendent Goals. Board members then volunteered for each committee.

- Board of Education Board goals: Directors Gruber, Coil, and Orvis
- Superintendent goals: Directors Peterson, Stutzman and Meyer

Item No. 13 – Superintendent’s Report

Dr. Pattee reviewed the following:

1. All school welcome
2. August 25, 2025 First day of school for students.

Item No.14 – Questions, Comments and Concerns

Director Meyer asked when the first day of school for students: Secondary students will begin on August 25, 2025
Elementary students start on August 26, 2025.

Director Orvis inquired how registration is going. Dr. Pattee reported things are going very well and staff has been very busy preparing.

Director Peterson inquired how staffing was going: Dr. Pattee reported we have one open position from a later resignation, but feel we have the expertise in staff to cover that position and will be interviewing for that position.

Director Stutzman inquired about the natatorium: Dr. Pattee reported it is the intention to have the first Marcussen meet October 4, 2025.

Director Gruber reported on the School Board election and the IASB webinar on school board elections.

Item No. 15 – Adjournment

Director Meyer moved and Director Peterson seconded the motion to adjourn. Directors voting in favor of the motion: Gruber, Stipe, Meyer, Orvis, Peterson, Coil, and Stutzman. Those voting “no” none. Motion carried. The meeting was adjourned at 6:48 p.m.