

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L Robinson Administration Building, 1002 West First Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Jeff Hassman in the chair, and the following named Directors: Dr. Allan Heisterkamp, Susie Hines, Jenny Leeper, Jeff Orvis, Sasha Wohlpert and Nate Gruber by teleconference. Others in attendance were: Dr. Andrew Pattee, Superintendent, Pam Zeigler, Associate Superintendent of Instruction/Learning, Denelle Gonnerman, Chief Financial Officer, Dr. Adrian Talbot, Executive Director of Human Resources and Janelle Darst, Director of Communications and Community Relations. Also, in attendance by teleconference: Janel Ruzicka and Andrew Wind.

President Hassman stated that a governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body provides public access to the conversation of the meeting to the extent reasonably possible. The place of the meeting is the place in which the communication originates and the minutes of the meeting shall include a statement explaining why the meeting in person was impossible or impractical as pursuant to Iowa Code 21.8. The reason for the meeting being held by electronic means: Due to COVID-19 and the recommendation by the CDC/Iowa Department of Public Health to social distance.

**Item No. 1 – Approval of the Following Consent Agenda Items:**

Director Orvis moved and Director Leeper seconded the motion to approve the following agenda:

1. The agenda of the December 14, 2020 Board of Education agenda as presented.
2. Approval of the November 23, 2020 Board of Education meeting minutes
3. Approval of the bills as presented for payment as reviewed by President Hassman
4. Human Resource Report
5. Open Enrollment
6. Janesville CSD River Hills Consortium Agreement

**Human Resources Report  
December 14, 2020  
2020-21 School Year**

**New Contracts\* - Recommended for Approval**

**Teacher:**

Paige Canfield	Aldrich	Special Education (.53 FTE)	BA 3	01-15-2021*	\$10,785
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**Open Enrollment Report**

December 14, 2020

Maddox Dean Wrage	PK Grade
Current resident district:	Cedar Falls
District requested:	Dike-New Hartford
Effective date:	2020-2021

Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis, and Wohlpert. Those voting “no” none. Motion carried.

**Item No. 2 – Public Comment**

None

**Item No. 3 – Communications**

Janelle Darst reported on the following District news activities:

- Thanked to all students, staff, and parents being flexible on our virtual days
- CAPS Education online
- Thanks to Farmers State Bank for winter gear donation
- Partners in Education with Western Home
- Aldrich Elementary buddy bench
- Holmes Helps sustainability project

- Holmes Exemplary certificates
- Cedar Falls Schools Building and Grounds new Facebook page
- Congratulations to Women's bowling and all winter sport teams
- Congratulations to Coach Ryan Schultz for his 125<sup>th</sup> career win
- Congratulations to Anaya Barney for achieving the 1000-point club in women's basketball
- PowerSchool parent information

### COVID

Dr. Pattee reported the five days that we went virtual were remarkable and thanked teachers, students, and staff. Covid-19 positivity numbers are trending down and this is a tribute to the mitigation that was by the community, students, and staff and the district good health and safety protocols in place.

### Item No. 4 – Secretary's Monthly Financial Report

Mrs. Denelle Gonnerman reviewed with the Board the November 2020 fund balances for general, schoolhouse, student activity, and food service. President Hassman stated the report would be filed subject to audit.

### Item No. 5 – Approval of the 2019-2020 School Year Audit

Mrs. Gonnerman introduced Janel Ruzicka, partner with Carney Alexander & Marold Inc. Mrs. Ruzicka and Mrs. Gonnerman reviewed the summary of the Independent Auditor's results reporting that the audit was an unqualified opinion and the audit did not disclose any deficiencies in internal controls or non-compliance that are material to the financial statements.

Mrs. Gonnerman highlighted notes of financial statements including:

- Revenue expenditures for all funds for fiscal year 2020
- Three-year historical explanation of revenue expenditures
- Condensed statement of net position
- Historical net position for the previous three school years
- Condensed balance sheet of governmental funds
- Condensed statement of net position for proprietary funds
- Capital assets
- Revenue and debt obligations including:
  - Compensated absences
  - OPEB liability
  - Net pension liability
- School infrastructure Sales, Service and Use tax debt
- Debt coverage for District's revenue bonds
- Component unit: Cedar Falls Community School's Foundation

Mrs. Ruzicka reviewed the summary of findings. Mrs. Gonnerman thanked Ms. Ruzicka and her staff from Carney, Alexander and Marold, Inc. as well as the business office for on all their hard work and assistance in completing the audit. Ms. Ruzicka also expressed their gratitude and thanked to the business office for their courtesies they offered during the audit. Director Leeper moved and Director Wohlpert seconded the motion to approve the 2019-2020 school year audit as presented. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis, and Wohlpert. Those voting "no" none. Motion carried.

### Item No. 6 – District Financial Report

Mrs. Gonnerman presented the end of the 2019-2020 school year District financial health report, including information on the following:

- Revenue and expenditures
- Four Key factors for the Iowa Public School Foundation Formula: Enrollment, Equalization, Supplemental State Aid Growth, and Balance
- Fund balances
- Current and projected unspent budget authority
- Enrollment
- Assessed valuation
- Other financial indicators

Mrs. Gonnerman noted unspent budget authority increased by \$552,305 and will need to be reviewed in the near future. President Hassman and the Board thanked Mrs. Gonnerman and the business office for all they do for the District.

Item No. 7 – Approval of Substantial Completion of North Cedar, Orchard Hill, and Hansen Elementary Kitchen Equipment Project

Mrs. Gonnerman reviewed the North Cedar, Orchard Hill, and Hansen Elementary Kitchen Equipment project. The original total budget including design and materials was \$239,130 and the actual total spent was \$241,959. The project came in \$2,849 over budget due to some required change orders. It is the recommendation of the Administration to accept the project as complete. Director Gruber moved and Director Heisterkamp seconded the motion that the Cedar Falls Community School District Board of Education accepts as complete the North Cedar, Orchard Hill, and Hansen Elementary Kitchen Equipment project. All claims, materials furnished, labor performed and service on this contract must be filed within the next 30 days. Directors voting in favor of the motion: Gruber, Hassman, Hines, Lantz, Leeper, Orvis and Wohlpert. Those voting “no” none. Motion carried.

Item No. 8 – Approval of Substantial Completion of North Cedar Elementary Grading

Mrs. Gonnerman reviewed the North Cedar Elementary Grading project. The original total budget including design and materials was \$307,815.47 and the actual total spent was \$303,910.29. The project came in \$3,905.18 under budget. It is the recommendation of the Administration to accept the project as complete. Director Heisterkamp moved and Director Hines seconded the motion that the Cedar Falls Community School District Board of Education accepts as complete the North Cedar Elementary Grading project. Dr. Pattee stated he wanted to thank Benton’s Sand and Gravel for their generous donation as they received the bid for this project, they implemented multiple in-kind donations within the bid. All claims, materials furnished, labor performed and service on this contract must be filed within the next 30 days. Directors voting in favor of the motion: Gruber, Hassman, Hines, Lantz, Leeper, Orvis and Wohlpert. Those voting “no” none. Motion carried.

Item No. 9 – Approval of Substantial Completion of North Cedar Play Ground Equipment Project

Mrs. Gonnerman reviewed the North Cedar Play Ground Equipment Project. The original total budget including design and materials was \$137,496.92 and the actual total spent was \$135,843.11. The project came in \$1,653.81 under budget. It is the recommendation of the Administration to accept the project as complete. Director Orvis moved and Director Gruber seconded the motion that the Cedar Falls Community School District Board of Education accepts as complete the North Cedar Play Ground Equipment Project. All claims, materials furnished, labor performed and service on this contract must be filed within the next 30 days. Directors voting in favor of the motion: Gruber, Hassman, Hines, Lantz, Leeper, Orvis and Wohlpert. Those voting “no” none. Motion carried.

Item No. 10 – Informational Report: 10-Year PPEL Update

Dr. Pattee reviewed the 10-year Physical Plant and Equipment Levy (PPEL) plan and the process utilized for selection of projects. The weighted system is based on a ten-point scale with focus on three areas, educational improvements, safety and efficiency. A list of short term and long-term projects were discussed.

Item No. 11 – Superintendent’s Report

Dr. Pattee reviewed the following:

- January 13, 2021 Board/Administrative Council Retreat
- January 11, 2021 Board meeting
- December 21, 2020 Special Board meeting for Bid Openings on the new High School

Item No. 12 – Questions, Comments, and Concerns

Item No. 13 – Work Session: Book Study, “How to be an AntiRacist”; chapters 16-18 (pages 201 through 241)

Board of Education reviewed and discussed Chapters 16-18 of the book “How to Be an Antiracist” - by Ibram X Kendi

Item No. 14 – Adjournment

Director Wohlpart moved and Director Leeper seconded the motion to adjourn. Meeting adjourned at 8:07 p.m. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

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Board Secretary

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Board President