

JOINT POOL COMMITTEE

May 8, 2025
Rec Center
110 East 13th Street

Minutes

Meeting was called to order at 1:30 pm.

Attendees included:

Stephanie Houk Sheetz, Director of Community Development
Mike Soppe, Recreation & Community Programs Manager
Chris Schoentag, Recreation Programs Supervisor (retiring May 2025)
Mickey Devine, Recreation Programs Supervisor
Troy Becker, Activities Director (retiring June 2025)
Justin Urbanek, Activities Director
Denelle Gonnerman, Chief Financial Officer
Chris Thome, Building and Grounds Director

Agenda Revisions

Sheetz requested to defer item V (start up & operations budget estimate) to the next agenda. The group agreed.

No other agenda revisions were requested.

Minutes

The minutes of the March 4, 2025 meeting were briefly reviewed. Becker motioned to approve. Gonnerman seconded. The minutes were unanimously approved.

Construction Updates

Thome reported a large bid out to Recreanics. Half of the items have been received and they are actively coming in. Items that may have an impact/need to be installed (like anchors), he is delivering to the site.

For pool length verification, Counsilman-Hunsaker verified they will come to inspect (it is part of the contract). Tolerances are required and they will be monitoring it.

Gonnerman noted a delay in opening is anticipated, likely August versus July. In two weeks a more detailed construction. Sheetz asked if Thome or Gonnerman could give her information about what's accomplished & the timeline looking ahead, for the final Gaming report due 6/30/25. Discussion on submitting the expenses was also held, to follow up on Gaming's direction via e-mail in requesting the final payment prior to 6/30/25. **They will follow up on a narrative update for Gaming. Sheetz will check the deadlines of the CAT grant.**

Gonnerman reported that the budget for the project is tracking right on estimates, leaving no room for additional items.

Schoentag asked if the State had reviewed & approved the plans? He noted the Ames experience and wanted to avoid it. **Gonnerman or Thome will check on this.**

Pool Rules Sign

Devine reported talking with Mark at Signs by Tomorrow. Devine asked if the group was good with the sign design. The group recalled approving the content to be the required items to display. A QR code for additional rules, that relate to public swim will be explored. Devine asked about logos. The group generally agreed to include logos. Install is usually done by the sign company. Devine will get a mock up with confirmation on the cost for the group to final review at the next meeting.

Rentals

Sheetz briefly reviewed that the 28E agreement outlines what a rental is and did that thinking the District would be running rentals. This point may be less of a concern currently, given our last meeting landed that it might be best for the City to continue scheduling & receiving payment on rentals at this point.

We will revisit the rental definition & approach in a year. We may modify the 28E agreement, especially if we stick with the currently agreed upon approach. Gonnerman noted the District put a link on their website pointing the public to the Rec for rentals.

Soppe reviewed the fee schedule proposal for fee rental rate. Devine noted he compared to other indoor pools in preparing that.

Gonnerman noted the meeting room fee is different from the District's approach. There was discussion about the meeting room only being rented by someone renting the pool. Soppe asked if there were some rules for the Meeting Room. Gonnerman agreed there would be, assuming food & beverage, so this would need to be covered. If they are using media type things, the District does have an additional fee for staffing that. However it was then noted that it is likely minimal in this room and may not apply. There was discussion about custodial expenses and whether those should be charged or not. Anticipating a busier schedule of rentals might occur, there could be some custodial expenses. The group discussed a deposit fee, to incentivize clean up and avoid issues. A deposit of \$70 for any rental was agreed upon. The District rents classrooms rent for \$30/hour. The committee agreed that given the Meeting Room would have to be part of a pool rental, the fee of \$15/hour seemed appropriate.

Next Meeting

Topics: construction updates/timeline, start up estimates, coaches are asking about Peet & Holmes and what will be happening.

Becker has advised coaches/all that we will be transitioning to the new pool. Gonnerman said the intention is not to use all three, but we are keeping Peet & Holmes open for a bit and discuss the best time to decommission the older pools. Becker noted the coaches are working together to talk about the schedule. Sheetz asked for their outline, to help draft a City-BLAST written agreement. Becker said the swimming associations have seasons overlapping by a week, which will create some scheduling opportunities.

For the next meeting date, Sheetz will send a Doodle poll.

Adjournment

Becker motioned to adjourn, Schoentag seconded it. Adjournment unanimously approved. Most members of the committee then took a tour of the pool construction.