

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Jeff Hassman in the chair, and the following named Directors: Joyce Coil, Nate Gruber, Susie Hines, Jenny Leeper, RJ Meyer, and Lowell Stutzman. Others in attendance were: Dr. Andrew Pattee, Superintendent, Dr. Adrian Talbot, Executive Director of Human Resources, Denelle Gonnerman, Chief Financial Officer, and Pam Zeigler, Associate Superintendent of Instruction/Learning. Also in attendance: Jim Young.

## **Retiring Board**

### **Item No. 1 – Approval of the Consent Agenda Item:**

Director Coil and Director Hines seconded the motion to approve the consent agenda as presented:

1. November 13 regular Board and November 15-16, 2023 Board Work Session Minutes
2. Approval of Accounts Payable by Director Stutzman
3. Open Enrollment
4. Human Resources Report
5. IA Work Force Development Teacher and Para Educator Apprentice Program (TPRA) Addendum #2

### **Open Enrollment Report December 11, 2023**

Amanda Bowman	10 <sup>th</sup> Grade
Current Resident District:	Dunkerton
District Requested:	Cedar Falls
Effective Date:	2023-2024
Carter James Laugen	2 <sup>nd</sup> Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2023-2024
Gary Laugen III	4 <sup>th</sup> Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2023-2024
Aidin Mustedanagic	9 <sup>th</sup> Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2023-2024 – C
Aldin Mustedanagic	5 <sup>th</sup> Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2023-2024 – C
Sofia Mustedanagic	2 <sup>nd</sup> Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2023-2024 – C

### **Human Resources Report December 11, 2023 2023-24 School Year**

### **Resignations - Recommended for Approval**

All resignations will be effective the End of School Year (EOSY) 2023-24 unless otherwise noted.

#### **Teacher:**

Jeremiah Longnecker	Social Studies	Senior High	EOSY 2023-24
James Moeller	Special Education	Holmes JH	EOSY 2023-24
Jill Schulte	Instructional Coach	Hansen	05/31/2024

'EOSY': End of School Year is the final day of teacher service, as determined by the official school calendar. In the event the school year is extended due to weather make up days, or other unanticipated causes, the Superintendent may, at his sole discretion, approve an employee request to terminate employment prior to the end of the school year if the request had been previously approved by the Board to take effect at the end of the school year.

Directors voting in favor of the motion: Coil, Gruber, Hassman, Hines, Leeper, Meyer, and Stutzman. Those voting "no" none. Motion carried.

#### Item No. 2 – Communications

New Student Board Liaison Sriaya Kalala reported on the following.

- Dance Marathon
- Do Better Be Better
- Light display for House of Hope first
- Student Senate will be Elves in helping Santa with his letters
- Help with Holiday Hoopla
- Music Concert performing at Gallagher
- ISU linguistics Challenge

Janelle Darst introduced a few of the members of the fundraising team for the Tiger Performance Center, Summer Meyer, Lindsay Cota, and Chad Rinehart updated the Board on the fundraising for the Tiger Performance Center and thanked Joyce Coil for her leadership and guidance for the team.

Janelle Darst reported on the following District news activities:

- All buildings being named US News BEST School
- Christmas Concerts
- Para Educator Job fair
- Holmes and Peet students at OPUS Honor Choir
- 2023 Excellence Grants Announced
- Tennis Coach of the year Tara Sager
- Grace Knutson 1000 point in Basketball
- Women's wrestling Valley Invite Champions
- Southdale students zoom with educator in Nashville on celebrating Ancient Greece
- Cedar Heights and Lincoln Arts Students
- Hansen students learn about farms
- Lego League update
- Partnerships CAPS with UNI Norther Iowa Metal Casting
- New High School video
- One Team One Dream

#### Item No. 3 –Adjournment of the Retiring Board

Director Hines moved and Director Coil seconded the motion to adjourn. Directors voting in favor of the motion: Hassman, Gruber, Hines, Leeper, Meyer, and Stutzman. Those voting "no" none. Motion carried. The old Board adjourned.

### **New Board**

#### Item No. 1 – Organizational Regular Board Meeting Call to Order

The new Board was called to order by Mrs. Gonnerman at 5:35 p.m.

#### Item No.2 – Official Notification of Election Results from the County Auditor's Office

Mrs. Gonnerman reviewed the abstract of election as presented to the Cedar Falls Schools Board of Education by the County Board of Supervisors.

For the Director at large there were seven individuals running. Votes cast were as follows: Jeff Orvis 3,654, Megan Witt 3,166, Bett Peterson 3,375 Jordan Vernoy 916, Jordan Buhr 3,081, Nate Gruber 3,788, Tone Wood 3,148 and 77 scattered votes for a total 21,205 votes received. The Board of Supervisors declared Jeff Orvis, Megan Witt, Bett Peterson, and Nate Gruber dually elected to the office of Board of Directors for the Cedar Falls Community School District Board of Education for a four-year term.

For the Director at large to fill a vacancy there was one individual running. Votes cast were as follows: Jenny Leeper 5,198 votes and 85 scattered votes for a total 5,283 votes received. The Board of Supervisors then declared Jenny Leeper dually elected to the office of Board of Directors for the Cedar Falls Community School District Board of Education for a two-year term.

#### Item No.3 – Administration of Oath to the Newly Elected Board Member

The oath of office was administered to Nate Gruber, Jenny Leeper, Jeff Orvis, Bett Peterson, and Megan Witt. All answered the oath in the affirmative.

#### Item No. 4 – Determination of a Quorum

Mrs. Gonnerman determined that the following Directors were present: Nate Gruber, Jenny Leeper, RJ Meyer, Jeff Orvis, Bett Peterson, Lowell Stutzman, and Megan Witt. Mrs. Gonnerman stated seven board members were present, there is a quorum for the Board of Education and the Board may proceed to perfect the permanent organization.

#### Item No. 5 – Election of the President of the New Board

Mrs. Gonnerman reviewed the Board of Education Policy 201.3, regarding the election of officers. Mrs. Gonnerman distributed and collected the nomination ballots for the office of President. Mrs. Gonnerman counted the ballots and reported that Director Stutzman had received the nomination for the office of Board President. Mrs. Gonnerman then administered the oath of office upon Director Stutzman for the office of President of the Cedar Falls Board of Education. The oath was answered in the affirmative by Director Stutzman.

#### Item No. 6 – Election of the Vice-president of the New Board

Mrs. Gonnerman distributed and collected the nomination ballots for the office of Vice-President. Mrs. Gonnerman counted the ballots and reported that Jenny Leeper received the nomination for the office of Vice-President. Mrs. Gonnerman then administered the oath of office upon Director Leeper for the office of Vice-President of the Cedar Falls Community School District Board of Education. The oath was answered in the affirmative by Director Leeper.

#### Item No. 7 – Adoption of Written Policies, Rules, Regulations, and Procedures

Dr. Pattee reported that under Iowa Code 279.8 the Board of Education may establish the policies, rules, regulations, and procedures that govern the organization. Director Meyer moved and Director Gruber seconded the motion to approve the policies, rules, regulations, and procedures in place under Iowa Code 279.8 for the school district for the 2023-2024 school year. Directors voting in favor of the motion: Gruber, Leeper, Meyer, Orvis, Peterson, Stutzman, and Witt. Those voting “no” none. Motion carried.

#### Item No. 8 – Public Comment

No comment.

#### Item No. 9 – Secretary’s February Financial Reports

Mrs. Gonnerman reviewed with the Board the November 2023 fund balances for general, schoolhouse, student activity, and food service. President Stutzman stated the report would be filed subject to audit.

Item No. 10 – Approval of SBRC for Modified Allowable Growth

Mrs. Gonnerman reviewed the applications to the School Budget Review Committee (SBRC) for additional allowable growth for increased enrollment, open enrollment out and Limited English Proficient (LEP) Beyond 5 years.

Mrs. Gonnerman reported the District is requesting for a maximum allowable growth request to the SBRC in the amount of \$38,938.50 for increased enrollment, \$218,359.48 for open enrollment out, and \$39,243.90 Limited English Proficient (LEP) beyond 5 years for a total request of \$296,542. Director Gruber moved and Director Orvis seconded the motion the Board of Directors of the Cedar Falls Community School District approve the application to the School Budget Review Committee in the amount of \$38,938.50 for modified allowable growth due to increased enrollment, \$218,359.48 due to open enrollment out and \$39,243.90 for Limited English Proficient (LEP) instruction for students in the program beyond five years. Directors voting in favor of the motion: Gruber, Leeper, Meyer, Orvis, Peterson, Stutzman, and Witt.. Those voting “no” none. Motion carried.

Item No. 11 – Approval of 24-25 SBRC Administrative Costs – River Hills

Mrs. Gonnerman reviewed the School Budget Review Committee (SBRC) application request for additional allowable growth for special education administrative costs associated with the River Hills Consortium program. The total cost of the consortium program administrative salary expense is divided equally amongst member school districts based on the number of students enrolled. The total District request is for \$26,430.46. This request, if approved by the SBRC, would allow the District to include \$26,430.46 in special education expense for the operation of the River Hill consortium program. Director Peterson moved and Director Orvis seconded the motion to approve the application to the School Budget Review Committee for special education administrative costs associated with River Hills Consortium program for the 2024-25 school year in the amount of \$26,430.46. Directors voting in favor of the motion Gruber, Leeper, Meyer, Orvis, Peterson, Stutzman, and Witt. Those voting “no” none. Motion carried.

Item No. 12 – Superintendent’s Report

Dr. Pattee thanked Joyce Coil, Jeff Hassman and Susie Hines for their leadership on the Cedar Falls Community School District Board of Education, with collectively a little over 40 years of leadership and community commitment.

Dr. Pattee welcomed newly elected board members Bett Peterson, Megan Witt and Jeff Orvis and the continuation of Nate Gruber and Jenny Leeper on their leadership and commitment.

Dr. Pattee reported on the following:

1. January 8, 2024 Board meeting
2. New high school update

Item No. 13 – Questions, Comments, and Concerns from Board Members

Director Meyer welcomed the new board members.

President Stutzman asked if a tour of the new high school could be scheduled for the Board. Dr. Pattee reported that it would be a great idea and will look into some dates that would work for everyone’s schedule.

Item No. 14 – Adjournment

Director Gruber moved and Director Meyer seconded the motion to adjourn. Directors voting in favor of the motion: Gruber, Leeper, Meyer, Orvis, Peterson, Stutzman, and Witt. Those voting “no” none. Motion carried. The meeting was adjourned at 6:30 p.m.

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President

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Secretary