

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:12 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Jim Brown, James Kenyon, Susan Lantz, Jenny Leeper, Doug Shaw and David Williams. Others in attendance were: Dr. Andy Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Dan Conrad, Director of Secondary Education, Adrian Talbot, Director of Personnel, and Pam Zeigler, Director of Elementary Education. Also in attendance: Heidi Guse, Jen Jacobsen, Dan Weichers, Nancy Barsic, Jeni Barry, Angela Whittmer, MacKenzie Elmer, Dawn AskMartin, Lysie Maynard, Carrigan Morrissey, Brittan Engels and Sarah Eastman.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

Item No.1 – Approval of the Following Consent Agenda Items:

Director Shaw moved and Director Kenyon seconded the motion to approve the following items:

The agenda of the May 12, 2014, Board of Education agenda as presented.

1. Approval of the April 28, 2014 special and regular Board of Education Minutes
2. Approval of the bills as presented for payment as reviewed by the designated Board member, Susan Lantz
3. Approval of Open Enrollment Requests
4. Approval of Student Accident Insurance Participation agreement.

Open Enrollment Report

May 12, 2014

Kataie E Dolezal	9 th Grade
Current resident district:	Dike-New Hartford
District requested:	Cedar Falls
Effective date:	2013-2014 – C
Hannah L Hussey	Kindergarten
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2013-2014 – C
Lane M Schwickerath	9 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2013-2014 – C
*Anna Joy Sanvold	5 th Grade
Current resident district:	Cedar Falls
District requested:	Denver
Effective date:	2014-2015
*Lauren Juliana Sanvold	3 rd Grade
Current resident district:	Cedar Falls
District requested:	Denver
Effective date:	2014-2015

Directors voting in favor of the motion: Lantz, Coil, Brown, Kenyon, Williams, Shaw and Leeper. Those voting “no” none. Motion carried.

Item No. 2 – Public Comment

None.

Item No. 3 – Secretary’s Monthly Financial Report

Mr. Nefzger reviewed the April 2014 fund balances for general, schoolhouse, student activity, and food service. President Coil stated that the report would be filed subject to audit.

Item No. 4 – Communications

Dr. Pattee presented the student board member report for student representative, Andrew Stensland. The report included:

- The High School held a teacher appreciation breakfast and it was well attended.
- Band and Chorus concerts
- Update on soccer
- Upcoming commencement on May 18, 2014

Dr. Pattee distributed the Iowa Association of School Board recognition certificates and tokens of appreciation from students and staff to the Cedar Falls Community School board members and thanked them for their dedication and service as this is school board recognition month.

Item No. 5 – Informational Report: PreK-12 Counseling and Guidance Report

Mr. Conrad introduced the team of counselors from the Cedar Falls Community School District. The professional school counselors presented information concerning the counseling program. The presentation included a video clip with students, parents, administrators, district staff, as well as post-secondary representatives describing what a school counselor is. The video was produced by the Cedar Falls High School journalism class. The mission statement of the Cedar Falls Community School District Counseling department is to work in collaboration with staff, parents and the community members to provide a sequential data driven, standards-based comprehensive and developmental K-12 program that addresses social/emotional, academic and career needs to ensure access, equity and success for all students in graduating citizen, college and career ready. The team briefly reviewed the following four components of the Cedar Falls School Counseling Department.

- Accountability
- Delivery System
- Management
- Foundation

Counselors reviewed district counseling department goals including student achievement, professional learning community goals, safety, leadership activities and technology used by counselors; including social media, internet safety, Twitter and Facebook. Leadership activities include participation in District Safety Committee, Drug Free school committee, bullying and harassment and substance abuse. A review of academic goals was discussed, as well as assistance in preparing students and parents with college and career goals, personal and social needs and the annual senior exit survey. After a brief question and answer period President Coil and the Board thanked all of the professional counselors for their presentation and their day to day work with students in the Cedar Falls Community School District.

Item No. 6 – Informational Report: World Language Report

The Cedar Falls Community School District World Language Committee presented to the school board their research in to the possibility of instituting a world language curriculum within the Cedar Falls Community School District. The focus of the world language committee included:

- a. Beneficial for students
- b. Sustainable for future
- c. Work into schedule
- d. Does not eliminate other opportunities for students

The reasons the District need a K-12 world language program:

1. There is a correlation between language learning and students ability to hypothesize in science.
2. There is a correlation between second language learning and increased linguistic awareness.
3. There is evidence that language learners transfer skills from one language to another.
4. Language learning is beneficial in the development of students' reading abilities.
5. There is correlation between bilingualism and improved verbal and spatial abilities.
6. Language learners develop a more positive attitude toward the target language and/or the speakers of that language.
7. Language learning correlates with higher academic achievement on standardized test measures.
8. There is a correlation between language study and higher scores on the SAT and ACT.

World Language committee members reported on visits they made to St. Patrick Catholic School in Cedar Falls, Cedar Rapids Community School District, Marshalltown Community School District, Waukee Community School District and West Des Moines Community School District. Discussion center on whether the program should be a full immersion program or a non-immersion program. After a brief question and answer period President Coil and the Board thanked the world language committee for their presentation.

Item No. 7 – Approval of Equipment Bid

Mr. Nefzger reviewed the equipment bid for the completion of purchases for the second year of the District’s technology plan, as well as a request to improve server capacity within the District’s network. There were a total of four bids received for the purchase of 1,200 Acer Chromebooks. It is the recommendation of the Administration to accept the low quote from ProVantage of North Canton, Ohio in the amount of \$277,200 for 1200 Acer Chromebooks. It is the recommendation of the Administration to accept the low quote from CDW-G of Vernon Hills, Illinois for the license and support for the 1,200 Acer Chromebooks in the amount of \$36,000. The total cost of the 1,200 Acer Chromebooks, license and support is \$313,200. It is the recommendation of the Administration to accept the low quote from CDW-G for a server network upgrade that would improve the servers for select application devices, DNS server and storage in the amount of \$49,999.50. Funding for these purchases will come from the district technology plan and the Physical Plant and Equipment Levy. Director Brown moved and Director Kenyon seconded the motion to approve the low quotes as presented for the purchase of 1,200 Acer Chromebooks from ProVantage in the amount of \$277,200, Chromebook license and support from CDW-G in the amount of \$36,000 and CDW-G for a network upgrade in the amount of \$49,999.50. Directors voting in favor of the motion: Lantz, Coil, Brown, Kenyon, Williams, Shaw and Leeper. Those voting “no” none. Motion carried.

Item No. 8 – Filing of Notices and Recommendation to Terminate Contract

Mr. Nefzger stated “As Secretary of the Cedar Falls Community School District Board of Education, I have transmitted to each Board member a copy of the following items:

1. The Superintendent’s recommendation to the Board of Education to terminate teacher contracts pursuant to Section 279.15 of the Code of Iowa.
2. Certification of proof of personnel service of the notices to employees.
3. Copy of the notices and recommendations to terminate contract, which were serviced upon these employees.

Mr. Nefzger reported that in regard to the notice and recommendation to terminate teacher contract that he hereby certifies that he did not receive any requests for a private hearing. A copy of the assigned certification that no request for private hearing was transmitted to the Board president.

Item No. 9 – Superintendent’s Recommendation for Contract Termination

Dr. Andy Pattee stated “At this time, it is necessary for me to orally confirm my recommendation regarding the termination of continuing contract for one teacher, with the termination to be effective at the close of the 2013-2014 school year. You have been provided with copies of the notice, my written recommendations and proof of personal service in each instance.

Teacher termination:
Tamara Knox

The above teacher may be issued a recall contract for reduced FTE’s as recommended for the 2014-2015 school year.

The above termination represents a full time equivalency of 1.00 FTE and is due to a decline in student enrollment in elective courses for the 2014-2015 school year.

Item No. 10 – Approval of the Superintendent’s Recommendations to Terminate Contracts

Director Lantz moved and Director Leeper seconded the motion that the recommendation of the Superintendent be accepted and that the contract of Tamara Knox be terminated effective at the end of the current school year for reasons that were set forth in the Superintendent’s Notice and Recommendation to terminate the contract of Tamara Knox. Roll call vote: Directors voting in favor of the motion: Lantz, Coil, Brown, Kenyon, Williams, Shaw and Leeper. Those voting “no” none. Motion carried.

Item No. 11 – Approval of Human Resources Report

Dr. Talbot reviewed the Human Resource report as presented. There was one addition to the report and that is to add a new contract to Tamara Knox as Family Consumer Science teacher at Holmes Junior High School at a 0.96fte. Director Brown moved and Director Lantz seconded the motion that the Board of Directors approve the human resource report as presented with the addition of Tamara Knox at .096 FTE. Directors voting in favor of the motion: Lantz, Coil, Brown, Kenyon, Williams, Shaw and Leeper. Those voting “no” none. Motion carried.

Human Resources Report
May 12, 2014

***New Contracts - Recommended for Approval**
2014-15 School Year

Melissa Rogers	Senior High	Social Studies	BA Step 3	(\$38,923)
Lauren Bauer	Holmes JH	Physical Education	BA Step 3	(\$38,923)
Emily Thilges	Southdale	School Counselor	MA15 Step 10	(\$53,472)
Andrea Christopher	Orchard Hill	Principal		\$90,000
Ralph Bryant III	Lincoln	Principal		See below*
Tamara Knox	Holmes JH	Family Consumer Science		0.96FTE

**Compensation to be established by the Superintendent, in consultation with the Director of Business Affairs and Director of Human Resources, with due consideration given to internal equity and external market comparability.*

Employment with the Cedar Falls Community School District is contingent upon confirmation of medical examination required by the Iowa Department of Education, and acceptable verification of employment, licensure, reference, education, criminal background, child abuse registry, release from current contract (if applicable), and other pre-employment checks deemed necessary.

Coaching Contracts

Paul Elser	Senior High	Head 10th Grade Men’s Basketball
Nevin Conlon	Peet JH	Head 9 th Grade Women’s Basketball
Chris Dyvig	Senior High	Asst. Men’s Basketball

Resignations - Recommended for Approval

James (Mike) Clark	EOSY	Peet Junior High	Social Studies
Elizabeth Wild	EOSY	Southdale	Music
Kelly Elliott	EOSY	Orchard Hill	Special Education

Item No. 12 – Approval of 2014-2015 Student Fees

Mr. Nefzger reviewed the student fee adjustments for the 2014-2015 school year with the following proposed changes:

1. Increase of \$2.00 per month for transportation fees
2. Increase of \$3.00 in text book fees
3. Increase of .15 for breakfast and lunch fees

Director Lantz moved and Director Leeper seconded the motion to approve the proposed 2014-2015 student fee schedule as presented. Directors voting in favor of the motion: Kenyon, Coil, Leeper, Kenyon, Williams, Lantz and Shaw. Those voting “no” none. Motion carried.

Item No. 13 – Discussion of Electronic Recording of Board Meetings

Board members discussed the potential of having the board meetings electronically recorded. Board members shared comments and concerns on the expense associated in recording the meetings along with the pros and cons of moving the meetings to City Hall. Board members stated they liked the openness of the current configuration, as well as the board deliberations in the current board room setting versus the setting that would occur at City Hall. Board members discussed the possibility of recording board meetings at our current location of Robinson Dresser Administration Building and posting those recordings on the website.

Item No.14 – Superintendent’s Report

Dr. Pattee reported on the following:

1. Commencement – May 18, 2014, 2:00 p.m. at the University of Northern Iowa McLeod Center
2. Retirement reception for school district employees, May 13, 2014 at 4:00 p.m. at Pheasant Ridge
3. Board and Administrative Council Retreat on June 5, 2014
4. School Board meeting on May 27, 2014

Item No. 15 – Questions, Comments, and Concerns

Director Leeper discussed a District Technology Committee activity.

Directors Coil and Williams updated the Board on the following:

- Participation in the IASB virtual webinar series. The first of that series was on school budgeting.
- School Improvement meeting on May 15, 2014
- The last two facility committee meetings that will take place on May 13 and 14, 2014

Item No. 16 – Closed Session of the Board of Education Under Iowa Code Section 21.5(i).

Director Shaw moved and Director Lantz seconded the motion that the Cedar Falls Board of Education enter into closed session to evaluate the professional competency of individuals whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session under 2011 Code of Iowa 21.5(1) (i). Directors voting in favor of the motion: Coil, Leeper, Williams, Kenyon, Lantz, Brown and Shaw. Those voting “no” none. Motion carried.

Board room was cleared at 9:15 p.m.

Board entered closed session at 9:22 p.m.

Board returned to open session at 10:10 p.m.

Item No. 17 – Adjournment

Director Kenyon moved and Director Brown seconded the motion to adjourn. Directors voting in favor of the motion: Kenyon, Coil, Brown, Leeper, Williams, Shaw and Lantz. Those voting “no” none. Motion carried. The meeting was adjourned at 10:11 p.m.

Secretary

President