

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Deon Senchina in the chair, and the following named Directors: Jim Brown, James Kenyon, Susan Lantz, Joyce Coil and Jenny Leeper. Others in attendance were: Dr. David Stoakes, Superintendent, Douglas Nefzger, Director of Business Affairs, Dan Conrad, Director of Secondary Education, Adrian Talbot, Director of Human Resources and Pam Zeigler, Director of Elementary Education. Also in attendance were Emily Christensen, Dale Port and Liz Kressig.

President Senchina called the meeting to order and reported that the business and action to be taken at tonight’s meeting will be focused on student achievement.

Item No. 1 – Public Hearing on the Summer 2012 Roof Projects

President Senchina reported that she had in her possession an affidavit of publication showing the notice of time and place of the public hearing for the proposed 2012 summer roof projects. This notice was published in the Waterloo/Cedar Falls Courier on March 8, 2012. The Board will now hold a public hearing on this project. President Senchina asked for public comments. No public comments were offered. No written comments were received. President Senchina then declared the public hearing closed.

Item No. 2 – Public Hearing on the Hansen 2012 Portable Classroom Project

President Senchina reported that she had in her possession an affidavit of publication showing the notice of time and place of the public hearing for the proposed Hansen 2012 portable classroom project. This notice was published in the Waterloo/Cedar Falls Courier on March 9, 2012. The Board will now hold a public hearing on this project. President Senchina asked for public comments. No public comments were offered. No written comments were received. President Senchina then declared the public hearing closed.

Item No. 3 – Approval of the Following Consent Agenda Items:

Director Coil moved and Director Lantz seconded the motion that the Board approves the following items:

1. The agenda of the March 26, 2012 Board of Education
2. Approval of the February 23rd special session, February 27th regular and March 7th special session Board of Education minutes
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Joyce Coil
4. Approval of the open enrollment requests
5. Approval of human resource report
6. Auction items for April 14, 2012 auction
7. Approval of Agreements:
 - Upper Iowa University Student Teaching Agreement
 - COPS Grant Engineering Contract

Open Enrollment Report

March 26, 2012

Terry L Denney, Jr.	8 th Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2011-2012 – C

Brandon J McFadden	7 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2011-2012 – C

Brianna Holst	11 th Grade
Current resident district:	Cedar Falls
District requested:	Price Lab (Foster Care)
Effective date:	2011-2012

OPEN ENROLLMENT REPORT - IN
MARCH 26, 2012

John D Holland	Current Resident District: District Requested: Effective Date:	Kindergarten BCLUW Cedar Falls 2012-2013
Oskar Cole Brocka	Current Resident District: District Requested: Effective Date:	6 th Grade Denver Cedar Falls 2012-2013
Martee Grainger	Current Resident District: District Requested: Effective Date:	10 th Grade Denver Cedar Falls 2012-2013
Dalton Robert Hampton	Current Resident District: District Requested: Effective Date:	Kindergarten Dike-New Hartford Cedar Falls 2012-2013
Nikitha S Kaparathi	Current Resident District: District Requested: Effective Date:	7 th Grade Hudson Cedar Falls 2012-2013
Owen Klunder	Current Resident District: District Requested: Effective Date:	8 th Grade Hudson Cedar Falls 2012-2013
Luke Harold Voss Kuehl	Current Resident District: District Requested: Effective Date:	3 rd Grade Hudson Cedar Falls 2012-2013
Joshua Post	Current Resident District: District Requested: Effective Date:	8 th Grade Hudson Cedar Falls 2012-2013
Kole L Haan	Current Resident District: District Requested: Effective Date:	Kindergarten Janesville Cedar Falls 2012-2013
Nick A Hagedorn	Current Resident District: District Requested: Effective Date:	12 th Grade Janesville Cedar Falls 2012-2013
Natalee Klammer	Current Resident District: District Requested: Effective Date:	Kindergarten Janesville Cedar Falls 2012-2013

Tyler B Smith	Current Resident District: District Requested: Effective Date:	Kindergarten Janesville Cedar Falls 2012-2013
Cameryn E Davis	Current Resident District: District Requested: Effective Date:	Kindergarten Waverly-Shell Rock Cedar Falls 2012-2013
Mason C Davis	<u>Current Resident District:</u> District Requested: Effective Date:	3 rd Grade Waverly-Shell Rock Cedar Falls 2012-2013
Cody J Avery	Current Resident District: District Requested: Effective Date:	Kindergarten Waterloo Cedar Falls 2012-2013
Andre' Bryan	Current Resident District: District Requested: Effective Date:	6 th Grade Waterloo Cedar Falls 2012-2013
E'Shun D Davis	Current Resident District: District Requested: Effective Date:	Kindergarten Waterloo Cedar Falls 2012-2013
Carsyn P Hruska	Current Resident District: District Requested: Effective Date:	Kindergarten Waterloo Cedar Falls 2012-2013
Delany Lynn Von Ahsen	Current Resident District: District Requested: Effective Date:	Kindergarten Waterloo Cedar Falls 2012-2013

OPEN ENROLLMENT REPORT - OUT
MARCH 26, 2012

Brett Allen Michael Britton	Current Resident District: District Requested: Effective Date:	6 th Grade Cedar Falls – Lincoln Elementary Clayton Ridge – Iowa Virtual Academy 2012-2013
Emma K Cagley	Current Resident District: District Requested: Effective Date:	4 th Grade Cedar Falls – Lincoln Elementary Clayton Ridge – Iowa Virtual Academy 2012-2013
Julia Y Cagley	Current Resident District: District Requested: Effective Date:	1 st Grade Cedar Falls – Lincoln Elementary Clayton Ridge – Iowa Virtual Academy 2012-2013

Ana G Hansen	3 rd Grade
Current Resident District:	Cedar Falls – Southdale Elementary
District Requested:	Dike-New Hartford
Effective Date:	2012-2013
Hogan C Hansen	4 th Grade
Current Resident District:	Cedar Falls – Southdale Elementary
District Requested:	Dike-New Hartford
Effective Date:	2012-2013
GraceAnne M Dodd	5 th Grade
Current Resident District:	Cedar Falls – Southdale Elementary
District Requested:	Janesville
Effective Date:	2012-2013
Leo E Dodd	3 rd Grade
Current Resident District:	Cedar Falls – Southdale Elementary
District Requested:	Janesville
Effective Date:	2012-2013
Tessa Elizabeth Ann Schott	9 th Grade
Current Resident District:	Cedar Falls – Holmes Junior High
District Requested:	Janesville
Effective Date:	2012-2013
Owen Monroe	Kindergarten
Current Resident District:	Cedar Falls
District Requested:	Waverly-Shell Rock
Effective Date:	2012-2013
Evelyn L Wagner	Kindergarten
Current Resident District:	Cedar Falls
District Requested:	Waverly-Shell Rock
Effective Date:	2012-2013
Gracie Wagoner	Kindergarten
Current Resident District:	Cedar Falls
District Requested:	Waverly-Shell Rock
Effective Date:	2012-2013

**Human Resources Report
March 26, 2012**

****New Contracts - Recommended for Approval***

2011-12 School Year

*Eric Rosburg Peet JH Mathematics BA15 Step 8 (\$42,356)***

**NOTE: Salary amounts are projections based on placement on the 2011-12 CFEA Total Salary Schedule; actual salary will be finalized once the 2012-13 schedule is determined through collective bargaining.

Coach

Adam Reilly Peet JH Asst Boys Track Coach \$1,452

Resignations - Recommended for Approval

Michael Rothamel	Peet JH	9 th Grade History	EOSY	Reason: Retirement
Amy Hanken	Hansen	Special Education	EOSY	Reason: Relocation
Brooke Tharp	Orchard Hill	5 th Grade	EOSY	Reason: Relocation
Nancy Judas	Holmes	Art	EOSY	Reason: Retirement
Larry Baldwin	Peet JH	Mathematics	EOSY	Reason: Retirement
Paula Decker	Southdale	4 th Grade	EOSY	Reason: Retirement

Directors voting in favor of the motion: Jim Brown, James Kenyon, Susan Lantz, Joyce Coil, Deon Senchina and Jenny Leeper. Those voting “no” none. Motion carried.

Item No. 4 – Secretary’s Monthly Financial Report

Mr. Nefzger reviewed with the Board the February 2012 fund balances for general, schoolhouse, student activity, and food service. President Senchina stated that the report would be filed subject to audit.

Item No. 5 – Communications

Dr. Stoakes reminded the Board on the following events and dates:

- IASB Law Conference is scheduled for May 1, 2012
- ISFIS Annual Conference is scheduled for June 20, 2012

Item No. 6– Approval of Early Graduation Request

Mr. Conrad distributed a request from Shelby Snell for early graduation per District Policy 605.1. Mr. Conrad stated that after review of Ms. Snell’s request it is his recommendation to the Board to approve early graduation for Ms. Snell. Director Kenyon moved and Director Brown seconded the motion to approve the early graduation request for Shelby Snell. Directors voting in favor of the motion: Coil, Brown, Senchina, Kenyon, Lantz, and Leeper. Those voting “no” none. Motion carried.

Item No. 7– Approval of Summer 2012 Roof Projects

Mr. Nefzger reviewed the bids for the summer 2012 roof projects. The 2012 roof projects consist of work at Peet Junior High and the Educational Support Center. A total of six bids were received for Peet Junior High with the low quote from Pries Roofing of La Porte City, Iowa in the amount of \$265,361. There were three bids received for the roof project at the Education Support Center with the low quote coming from Restoration Services of Waterloo, Iowa in the amount of \$78,670. It was the recommendation of VJ Engineering consultant, Darrel Smith, to approve the low bid quotes as presented. Director Kenyon moved and Director Coil seconded the motion to approve the low quotes from Pries Roofing in the amount of \$265,361 and Restoration Services in the amount of \$78,670. These projects will be funded through the 2012-2013 physical plant and equipment fund. Directors voting in favor of the motion: Coil, Brown, Senchina, Kenyon, Lantz, and Leeper. Those voting “no” none. Motion carried.

Item No. 8– Approval of 2012 Hansen Portable Foundation Bids

Mr. Nefzger introduced Mr. Dale Port from Structures Architects. Mr. Port reviewed the bids received for the foundations of the portable classrooms that will be used in conjunction with the Hansen Elementary construction project. There were four bids received and Mr. Port recommended to the Board the acceptance of the low quote from Porter & Porter Construction of Independence, Iowa in the amount of \$156,250. Director Coil moved and Director Brown seconded the motion to approve the low quote from Porter & Porter Construction in the amount of \$156,250. Directors voting in favor of the motion: Coil, Brown, Senchina, Kenyon, Lantz, and Leeper. Those voting “no” none. Motion carried.

Item No. 9– Approval of Southdale Asbestos Abatement Project

Mr. Nefzger reviewed the asbestos abatement project for Southdale Elementary in conjunction with the upcoming construction project. Two bids were received and the recommendation is to accept the low bid from REW Services Corporation of Des Moines, Iowa in the amount of \$59,369. Director Lantz moved and Director Kenyon seconded the motion to approve the low quotes from REW Services Corporation in the amount of \$59,369. Directors voting in favor of the motion: Coil, Brown, Senchina, Kenyon, Lantz, and Leeper. Those voting “no” none. Motion carried.

Item No. 10– Approval of Custodial Supply Proprietary Bids

Mr. Nefzger reviewed the custodial supply proprietary bid from Martin Brothers Distribution. Proprietary bids are for products that can only be purchased from that proprietor due to proprietary nature of the items. Director Coil moved and Director Lantz seconded the motion to approve the custodial proprietary supply bids from Martin Brothers Distributing in the amount of \$76,140.70 as presented: Directors voting in favor of the motion: Leeper, Lantz, Brown, Kenyon, Senchina, and Coil. Those voting “no” none. Motion carried.

Item No.	Quantity	Unit	Description	Unit Price	Total Price
1	40	Case	Multi-Clean Century Maintenance Only (4) 2.0L/Case	\$54.54	\$2,181.60
2	50	Case	Multi-Clean 950 Bowl Cleaner Only (12) 32 oz/case	\$24.29	\$1,214.50
3	20	Case	Multi-Clean Century Q 256 Only (4) 2.0L/Case	\$64.66	\$1,293.20
4	30	Case	Multi-Clean Eliminator Only (4) 2.0L/Case	\$85.98	\$2,579.40

5	800	Case	Paper Towels Rolls - Georgia Pacific EnMotion #89460-22 Only 10" x 800'/Roll - Touchless - 6 Rolls/Case	\$47.63	\$38,104.00
6	480	Case	Toilet Tissue - 9" Jumbo Roll - 1000' roll - 2 ply Must be compatible w/Ft. James Jumbo Roll Dispenser #860321 8/1000' rolls/case Only	\$20.15	\$9,672.00
7	600	Case	Hand Soap - Foaming Pro Von - #024830 Only (2) 1200 ml/case	\$35.16	\$21,096.00
				TOTAL	\$76,140.70

Item No. 11– Approval of the Substantial Completion of the Peet Junior High Construction Project

Mr. Nefzger reviewed the substantial completion and final budget for the Peet Junior High School project. The total original budget for the project was \$12,151,430 and the final actual cost will be \$12,045,422. Mr. Nefzger recommended final acceptance of the project. Director Brown moved and Director Coil seconded the motion that the Cedar Falls Community School District Board of Education accepts, as complete, the Peet Junior High remodeling project for all claims for materials furnished, labor performed, and service on this contract must be filed within the next 30 days. Directors voting in favor of the motion: Coil, Brown, Senchina, Kenyon, Lantz, and Leeper. Those voting “no” none. Motion carried.

Item No. 12– Approval of the Substantial Completion of the Southdale Center Renovation Project

Mr. Nefzger reviewed the substantial completion and final budget for the Southdale Center renovation project. The total original budget for the project was \$73,780 and the final actual cost due to changes required by the City of Cedar Falls was \$93,951. Mr. Nefzger requested final acceptance of the project. Director Brown moved and Director Coil seconded the motion that the Cedar Falls Community School District Board of Education accepts, as complete, the Southdale Center remodeling project for all claims for materials furnished, labor performed, and service on this contract must be filed within the next 30 days. Directors voting in favor of the motion: Coil, Brown, Senchina, Kenyon, Lantz, and Leeper. Those voting “no” none. Motion carried.

Item No. 13– Approval of the Substantial Completion of the High School Classroom Renovation Project

Mr. Nefzger reviewed the substantial completion and final budget for the High School classroom renovation project. The total original budget for the project was \$58,200 and the final actual cost was \$52,565. Mr. Nefzger requested final acceptance of the project. Director Coil moved and Director Lantz seconded the motion that the Cedar Falls Community School District Board of Education accepts, as complete, the High School classroom remodeling project for all claims for materials furnished, labor performed, and service on this contract must be filed within the next 30 days. Directors voting in favor of the motion: Coil, Brown, Senchina, Kenyon, Lantz, and Leeper. Those voting “no” none. Motion carried.

Item No. 14– Approval of the 2011-2012 Proposed Budget for Publication and Set Public Hearing Date

Mr. Nefzger presented the 2012-2013 proposed budget to the Board of Education including information on operating fund revenues from local, state, federal sources and required expenditures for these funds. Mr. Nefzger reviewed the budget tax summary comparison for the budget year, highlights and key elements of the proposed budget and reported on the following dates: Establish proposed budget on March 26, 2012, publication of proposed budget on March 28, 2012, public hearing on April 9, 2012 at 7:00 p.m., adoption of the budget and file the budget with the county auditor on April 16, 2012. Director Kenyon moved and Director Coil seconded the motion to direct the secretary to publish the budget estimate and notice of public hearing, as required by law, in the Waterloo/Cedar Falls Courier, and that the public hearing for the 2012-2013 proposed budget be held at 7:00 p.m. on Monday, April 9, 2012 at the James L. Robinson Administration Center, 1002 West First Street, Cedar Falls, Iowa 50613. Directors voting in favor of the motion: Brown, Lantz, Leeper, Kenyon, Coil, Lantz, and Senchina. Those voting “no” none. Motion carried.

	2012-13 Estimated Expenditures	Estimated Amount Necessary to be Raised by Taxation
General Operating Fund	\$46,550,649	\$17,476,021
Student Activity Fund	\$1,300,000	\$0
Management Fund	\$730,000	\$550,000
Fiduciary Fund	\$17,500	\$0
Capital Projects Fund	\$13,370,142	\$0
Physical & Plant Equipment Levy	\$3,199,990	\$2,969,190
Debt Service Fund	\$1,770,142	\$0
Nutrition Fund	\$2,112,900	\$0
Total	\$69,051,323	\$20,995,211

Item No. 15– Approval of the 2011-2012 School Year Budget Amendment and Set Public Hearing

Mr. Nefzger reviewed the proposed expenditure amendment to the 2011-2012 school year budget in instruction from \$32,146,136 to \$32,388,218. The amendment is due to additional special education expense after the 2011-2012 school year budget was certified. Mr. Nefzger also recommended the total support services portion of the budget be amended from \$12,235,132 to \$12,848,921. This amendment is due to additional maintenance, transportation and fuel costs. The amendment to the 2011-2012 school year budget will not raise property taxes, but will give the District the legal authority to spend the additional dollars necessary due to the additional expense. Funding for this amendment will come from District reserve dollars. Director Kenyon moved and Director Brown seconded the motion that the Cedar Falls Board of Education set 7:00 p.m. Monday, April 9, 2012 at the James L. Robinson Administrative Building, 1002 West First Street, Cedar Falls, Iowa, as the time, date, and place to hold a public hearing to amend the current 2011-2012 school year estimated budget estimate in instruction from \$32,146,136 to \$32,388,218 and support services from \$12,235,132 to \$12,848,921. Directors voting in favor of the motion: Coil, Brown, Senchina, Leeper, Kenyon, and Lantz. Those voting “no” none. Motion carried.

Item No. 16 – Closed Session of the Board of Education Under Iowa Code Section 21.5(j).

Director Lantz moved and Director Coil seconded the motion that the Cedar Falls Board of Education enter into closed session to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed under the 2011 Code of Iowa 21.5 (j). Directors voting in favor of the motion: Coil, Kenyon, Leeper, Lantz, Brown and Senchina. Those voting “no” none. Motion carried.

Board room was cleared at 8:19 p.m.

Board entered closed session at 8:19p.m.

Board returned to open session at 8:34 p.m.

Item No. 17 – Questions, Comments, and Concerns

None

Item No. 18 – Adjournment

Director Lantz moved and Director Kenyon seconded the motion to adjourn. Directors voting in favor of the motion: Brown, Leeper, Kenyon, Coil, Senchina, and Lantz. Those voting “no” none. Motion carried. The meeting was adjourned at 8:35 p.m.

At the conclusion of the meeting the Board entered into negotiations strategy session.

Secretary

President