

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Jeff Hassman in the chair, and the following named Directors: Joyce Coil, Nate Gruber Jenny Leeper, RJ Meyer and Lowell Stutzman. Others in attendance: Dr. Andrew Pattee, Superintendent, Dr. Adrian Talbot, Executive Director of Human Resources, Denelle Gonnerman, Chief Financial Officer. Also in attendance: Janelle Darst, Communications Director, Beth Forcum, and Kristi Leinhard

Item No. 1 – Public Hearing: New Cedar Falls High School Scoreboards

President Hassman reported that he had in his possession an affidavit of publication showing the notice of time and place of the hearing for the High School scoreboard system project having been published in the Waterloo/Cedar Falls Courier November 7, 2022. The Board will now hold a hearing. No public comments were offered. No written were received. President Hassman then declared the public hearing closed.

Item No. 2 – Public Hearing: New Cedar Falls High School Concession Stand Equipment

President Hassman reported that he had in his possession an affidavit of publication showing the notice of time and place of the hearing for the new high school concession stand and equipment having been published in the Waterloo/Cedar Falls Courier November 7, 2022. The Board will now hold a hearing. No public comments were offered. No written were received. President Hassman then declared the public hearing closed.

Item No. 3 – Approval of the Following Consent Agenda Items:

Director Coil moved and Director Meyer seconded the motion the Board approves the following items:

1. The agenda of the November 14, 2022 Board of Education as presented.
2. Approval of the October 24, 2022 Board of Education meeting minutes as presented.
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Director Coil
4. Quarterly Transportation Report
5. Approval of Open Enrollment
6. Early Graduation Request
7. Cooperative Sharing agreements

Open Enrollment Report

November 14, 2022

Alexis MaeAnn Davis	10 th Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2022-2023
Alivia Kay Chipp	6 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2022-2023 – C
Brayden Lewis Chipp	2 nd Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2022-2023 – C
Henry David Mason	3 rd Grade
Current resident district:	Dike-New Hartford
District requested:	Cedar Falls
Effective date:	2022-2023 – C
Adalynn Malina Mason	6 th Grade
Current resident district:	Dike-New Hartford
District requested:	Cedar Falls
Effective date:	2022-2023 – C

Natalie Elise Schmadeke	10 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2022-2023
*Zavien Houston	8 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2022-2023
*Yaretzi Eustolia Rivera	7 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2022-2023
*Daniel Vernell White	6 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2022-2023
*These will be denied	

Directors voting in favor of the motion: Coil, Gruber, Hassman, Leeper, Meyer and Stutzman. Those voting “no” none. Motion carried.

Item No. 4 – Public Comment

No public comments.

Item No. 5 – Communications

Student Board Liaison Keiana James reported on the following.

- Trunk or Treat – Raised \$11,000 for food bank and 46,000 meals
- Teacher/staff Thanksgiving
- Community Main Street
- March for our Lives
- Theater First play “Second Samuel”

Janelle Darst reported on the following District news activities:

- Rugby Team State Champions
- ORFF Elementary performance November 3, 2022
- IA All State Festival 48 Cedar Falls student musicians
- Saga Club 2022 Iowa Safe Schools of the year
- Kelly Sullivan and class received gift of a book signed by World War II Veteran
- Veterans Day Celebrations
- Girls Swimming and Diving
- CF Ambush E-Sports champions
- First women’s sanctioned wrestling
- CF CAPS update
- Ms. Botkin’s FCS class club donated 50+ pillow cases for Children’s Hospital
- Robotics 525 Swarthogs
- Food Drive 46,877 meals
- New CFHS Updates
- Thank you, Sandvold family, for \$5,000 donation to the Scheels Tiger Performance Center
- Fall sports wrap up and Winter sports kick off
- One Team One Dream

Item No. 6 – Secretary’s February Financial Reports

Mrs. Gonnerman reviewed with the Board the October 2022 fund balances for general, schoolhouse, student activity, and food service. President Hassman stated the report would be filed subject to audit.

Item No. 7 – Adoption of the American Education Week Proclamation

Beth Forcum (CFEA) and Kristi Leinhard (CFESP) presented the following proclamation for American Education Week, which will be observed the week of November 14-18, 2022. Dr. Pattee and the Board of Education thanked Ms. Forcum and Ms. Leinhard.

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, all education employees, be they teachers, guidance counselors, teacher librarians, instructional coaches, curriculum specialists, paraprofessionals, school secretaries, custodians, nurses, maintenance and grounds personnel, technology specialists, bus drivers, food service, building principals, business services, human resources, district administrators, school boards, or substitute ESPs and teachers, work tirelessly to serve our children and communities with care and professionalism; and work together to provide a safe and healthy learning environment for students”.

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

NOW, THEREFORE, we as Representatives of the Cedar Falls Educational Support Professionals and the Cedar Falls Education Association do hereby proclaim November 14-18, 2022 as the annual observance of American Education Week.

Signed this 14th day of November 2022.

Item No. 8 – Resolution to Approve Proposed Plans, Specifications and Form of Contract for New Cedar Falls High Scoreboard

Dr. Pattee reviewed the resolution for the new High School scoreboards. Director Gruber motioned and Director Coil seconded the motion that the Cedar Falls Community School District Board of Education approve the resolution for the proposed plans, specifications, and proposed form and contract for the new Cedar Falls High School scoreboards. Directors voting in favor of the motion: Coil, Gruber, Hassman, Meyer and Stutzman. Abstaining: Leeper. Those voting “no” none. Motion carried.

Item No. 9 – Resolution to Approve Proposed Plans, Specifications and Form of Contract for New Cedar Falls High Concession Stand Equipment

Mrs. Gonnerman presented on the concession stand equipment for the new high school and gave a timeline. Director Stutzman motioned and Director Gruber seconded the motion that the Cedar Falls Community School District Board of Education approve the resolution for the proposed plans, specifications, and proposed form and contract for the new Cedar Falls High School concession stand equipment. Directors voting in favor of the motion: Coil, Gruber, Hassman, Meyer and Stutzman. Abstaining: Leeper. Those voting “no” none. Motion carried.

Item No. 10 – Approval of Change Request Summary for the Cedar Falls Schools Natatorium

Dr. Pattee reviewed the change request that will lower the overall budget for the Cedar Falls Schools natatorium by \$309,310 deduction to the overall scope of the project. Director Coil motioned and Director Stutzman seconded the motion that the Cedar Falls Community School District Board of Education approve the change request summary for the Cedar Falls High School natatorium. Directors voting in favor of the motion: Coil, Gruber, Hassman, Meyer and Stutzman. Abstaining: Leeper. Those voting “no” none. Motion carried.

Item No. 11 – Approval of Application to SBRC for LEP Modified Allowable Cost Application

Mrs. Gonnerman reviewed the application to the School Budget Review Committee (SBRC) for additional allowable growth for Limited English Proficient (LEP) allowable costs for the 2021-2022 school year. Mrs. Gonnerman reported the District is requesting for a maximum allowable growth request to the School Budget Review Committee in the amount of \$32,670.17. The District served approximately 111 students in the program covering 35 different languages by three teachers. After discussion, Director Gruber moved and Director Leeper seconded the motion to approve the application to the School Budget Review Committee for excess Limited English Proficient (LEP) student costs in the amount of \$32,670.17. Directors voting in favor of the motion: Coil, Gruber, Hassman, Leeper, Meyer and Stutzman. Those voting “no” none. Motion carried.

Item No. 12 – Approval of SBRC for Modified Allowable Growth

Mrs. Gonnerman reviewed the applications to the School Budget Review Committee (SBRC) for additional allowable growth for increased enrollment, open enrollment out and English Language Learners (ELL) Beyond 5 years.

Mrs. Gonnerman reported the District is requesting for a maximum allowable growth request to the SBRC in the amount of \$367,854.30 for open enrollment out. Director Meyer moved and Director Gruber seconded the motion the Cedar Falls School District approve the application to the School Budget Review Committee in the amount of \$367,854.30 for modified allowable growth due to open enrollment out. Directors voting in favor of the motion: Coil, Gruber, Hassman, Leeper, Meyer and Stutzman. Those voting “no” none. Motion carried.

Mrs. Gonnerman reported the District is requesting for a maximum allowable growth request to the SBRC in the amount of \$34,989.36 for limited English proficient instruction for students in the program beyond five years. Director Meyer moved and Director Gruber seconded the motion the Cedar Falls School District approve the application to the School Budget Review Committee in the amount of \$34,989.36 for limited English proficient instruction for students in the program beyond five years. Directors voting in favor of the motion: Coil, Gruber, Hassman, Leeper, Meyer and Stutzman. Those voting “no” none. Motion carried.

Item No. 13 – Approval of 23-24 SBRC Administrative Costs – River Hills

Mrs. Gonnerman reviewed the School Budget Review Committee (SBRC) application request for additional allowable growth for special education administrative costs associated with the River Hills Consortium program. The total cost of the consortium program administrative salary expense is divided equally amongst member school districts based on the number of students enrolled. The total District request is for \$25,751.95.

This request, if approved by the SBRC, would allow the District to include \$25,751.95 in special education expense for the operation of the River Hill consortium program. Director Stutzman moved and Director Meyer seconded the motion to approve the application to the School Budget Review Committee in the amount of \$25,751.95 for special education administrative costs associated with River Hills Consortium program for the 2023-24 school year. Directors voting in favor of the motion: Coil, Gruber, Hassman, Leeper, Meyer and Stutzman. Those voting “no” none. Motion carried.

Item No. 14 – Approval of First Reading of Board Policy 506.1.2, “Administration of Stock Prescription Medication

Dr. Pattee reviewed the recommendations from the Iowa Department of Education and State-wide Public Health Department available to all schools in the State of Iowa at no cost for the prescription of Narcan Nasal spray for an overdose of an opioid. There have not been any instances that this has occurred within the school district. It is a safe medication that prevents the immediate death of an overdose of an opioid. There has been strong support for the availability of this prescription. After discussion, Director Leeper motioned and Director Stutzman seconded the motion that the Cedar Falls Community School District Board of Education approve the first of two readings of Board Policy 506.1.2 – Administration of Stock Prescription Medication. Directors voting in favor of the motion: Coil, Gruber, Hassman, Leeper, Meyer and Stutzman. Those voting “no” none. Motion carried.

Policy Title: *Administration of Stock Prescription Medication* Code No. 506.1.2

The Cedar Falls Community School District seeks to provide a safe environment for students, staff, and visitors who are at risk of potentially life-threatening incidents including opioid overdose. Therefore, it is the policy of the district to annually obtain a prescription for an opioid antagonist from a licensed healthcare professional, in the name of the school district, for administration by a school nurse or personnel trained and authorized to administer to a student or individual who may be experiencing an acute opioid overdose.

Procurement and maintenance of supply: The district shall stock a minimum of the following for each attendance center:

- One dose of opioid antagonist.

The supply of such medication shall be maintained in a secure, dark, temperature-controlled location in each school building.

A school nurse or health assistant shall routinely check stock of medication and document in a log monthly:

- The expiration date;
- Any visualized particles; or
- Color change.

Training: A school nurse or personnel trained and authorized may provide or administer any of the medication listed in this policy from a school supply to a student or individual if the authorized personnel or school nurse reasonably and in good faith believes the student or individual is having an opioid overdose. Training to obtain a signed certificate to become personnel authorized to administer an opioid antagonist shall consist of the requirements established by law.

Authorized personnel will be required to provide a procedural skills demonstration to the school nurse demonstrating competency in the administration of stock epinephrine auto-injectors, bronchodilator canisters or spacers and opioid antagonists to retain authorization to administer these medications if the following occur:

- Failure to administer an opioid antagonist to a student or individual by proper route, failure to administer the correct dosage, or failure to administer an opioid antagonist according to generally accepted standards of practice (“medication error”); or
- Accidental injection of an epinephrine auto-injector into a digit of the authorized personnel administering the medication (“medication incident”).

Reporting: The district will contact emergency medical services (911) immediately after a stock opioid antagonist is administered to a student or individual. The school nurse or authorized personnel will remain with the student or individual until emergency medical services arrive.

Within 48 hours, the district will report to the Iowa Department of Education:

- Each medication incident with the administration of stock opioid antagonist;
- Each medication error with the administration of opioid antagonist; or
- The administration of an opioid antagonist.

As provided by law, the district, board, authorized personnel or school nurse, and the prescriber shall not be liable for any injury arising from the provision, administration, failure to administer, or assistance in the administration of an opioid antagonist provided they acted reasonably and in good faith.

The superintendent or designee may develop an administrative process to implement this policy.

Item No. 15 – Superintendent’s Report

Dr. Pattee reported on the following:

1. IASB Convention is November 16-17, 2022.
2. No school board meeting November 28, 2022
3. Next board meeting is December 12, 2022

Item No. 16 – Questions, Comments, and Concerns from Board Members

No comments

Item No. 17 – Adjournment

Director Gruber moved and Director Meyer seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Gruber, Hassman, Leeper, Meyer and Stutzman. Those voting “no” none. Motion carried. The meeting was adjourned at 6:10 p.m.

Secretary

President