

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Deon Senchina in the chair, and the following named Directors: James Brown, Jenny Leeper, James Kenyon, and Susan Lantz. Others in attendance were: Mike Wells, Superintendent, Douglas Nefzger, Director of Business Affairs, Daniel Conrad, Director of Secondary Education, Pam Zeigler, Director of Elementary Education and Dr. Adrian Talbot, Director of Human Resources. Also in attendance were Audreanna Bednarz, Sarah Eastman, Robert Huber, Carol Ann York, Michelle Peters, Kris Klinehart, Richard Hurban, Ray Beets, Cory Cantrall, Judy Timmins, Megann Tresemer, Jon Wiebers, Rich Powers, Emily Christensen and Scott Slee.

President Senchina called the meeting to order and reported that the business and action to be taken at tonight's meeting will be focused on student achievement.

Mr. Wells welcomed high school students Alyssa Vunog and Agatha Fenech to the meeting tonight. Ms. Vunog and Ms. Fenech are two of the four student Board representatives that will be attending school board meetings.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Lantz moved and Director Kenyon seconded the motion to approve the consent agenda as presented:

1. The agenda of the October 22, 2012 Board of Education meeting
2. Approval of the October 8, 2012 Board of Education minutes as amended
3. Approval of the bills as presented for payment as reviewed by President Senchina
4. Approval of Open Enrollment
5. Approval of Quarterly Transportation report
6. Approval of Agreements:
 - SAM Agreement for Holmes Junior High
 - Grandwood Program Agreement (Special Education)
 - Mason City (Four Oaks Behavior Program)
 - Waverly-Shell Rock (Bremwood Behavior Program)
 - Waterloo CSD (Castle Hill Behavior Program)
 - Waterloo CSD (Castle Hill Preschool Program)
 - River Hills
 1. Aplington-Parkersburg / River hills
 2. Denver / River Hills
 3. East Buchanan / River Hills
 4. Iowa Falls / River Hills
 5. Jefferson-Scranton / River Hills
 6. West Delaware / River Hills

Open Enrollment Report

October 22, 2012

Emmons B Ferguson IV	4 th Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2012-2013 – C
Johnathan J Ferguson	Kindergarten
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2012-2013 – C
Lauren M Ferguson	1 st Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2012-2013 – C

Directors voting in favor of the motion: Senchina, Brown, Leeper, Kenyon and Lantz. Those voting “no” none. Motion carried.

Item No.2 – Communications

Dr. Richard Powers, High School Principal introduced Scott Slee. Mr. Slee is representing John Deere and the Society for Manufacturing Engineers (SME). Mr. Slee stated that in recognition of the STEM initiative and the SME Education PRIME school initiative, the Cedar Falls Community High School has been awarded a grant in the amount of \$15,000 for professional development and use on STEM activities at the High School. Dirk Homewood, math instructor at the High School reviewed the partner response in manufacturing education or prime school designation and the involvement in the Society for Manufacturing Engineers with the program.

Item No..3 - Set Public Hearing for 2013-2014 Innovative Calendar

Due to an error in the publishing of the public hearing for the innovative calendar it is necessary for the District to reset the public hearing date and time. Director Lantz moved and Director Leeper seconded the motion to approve Monday, November 12, 2012 at 7:00 p.m. as the time and place for a public hearing for the Cedar Falls Community School district to continue the Innovative Calendar application for the 2013-2014 school year. Directors voting in favor of the motion: Brown, Leeper, Kenyon, Lantz and Senchina. Those voting “no” none. Motion carried.

Item No 4. - Approval of 2013-2014 Innovative Calendar

Mr. Wells reviewed the request to be submitted to the Iowa Department of Education for the use of an innovative calendar for the 2013-2014 school year. Director Kenyon moved and Director Leeper seconded the motion to approve the 2013-2014 innovative calendar waiver. Directors voting in favor of the motion: Senchina, Brown, Leeper, Kenyon and Lantz. Those voting “no” none. Motion carried.

**Calendar Waiver Request for Continued Innovative School Year
For the 2013-2014 School Year
Request for Approval Due by November 1, 2012**

Send the completed form below (and all attachments) to this address:

Del Hoover, Deputy Division Administrator

Division of PK-12 Education

Bureau of Accreditation and Improvement Services

Iowa Department of Education

Grimes State Office Building

400 E. 14th Street

Des Moines, IA 50319-0146

School District Name, Address, and District Number	AEA
CEDAR FALLS COMMUNITY SCHOOL DISTRICT	267
District Superintendent and E-mail Address	Phone
MR. MIKE T. WELLS mike.wells@cfschools.org	319.553.2442
School District Contact Person (if different from the Superintendent) and E-mail Address	Phone
a) Request for a Continued Innovative Calendar	
<p style="text-align: center;">Our school district requests a calendar waiver for a CONTINUED innovative calendar for the 2013-2014 school year.</p> <p><input checked="" type="checkbox"/> (This request is <u>identical</u> to the request for the prior school year).</p> <p><input type="checkbox"/> Total number of student instructional days in the 2012-2013 school calendar (<u>this year</u>).</p> <p><input type="checkbox"/> Total number of student instructional days in the proposed 2013-2014 school calendar (<u>next year</u>).</p>	
b) Documentation of Public Hearing If a school board meeting is used for this purpose, the request for continued innovative calendar must be a regular agenda item that allows for public comment.	
<p><input type="checkbox"/> Attached are meeting minutes that verify that the school district held the public hearing for the continued innovative calendar request.</p> <p><input checked="" type="checkbox"/> The public hearing could not be held by November 1, 2012. The district will send this documentation as soon as possible.</p>	
c) Evaluation of the Savings and Impacts on the Education Program as a Result of the Continued Innovative School Calendar List the measurable goals that the school district wished to attain as a result of last year's innovative calendar, data collected to measure goal progress, and a summary of the impacts.	
<p>Goal(s) for the previous year's innovative calendar:</p> <p>To increase student achievement in reading and math.</p> <p>To increase the achievement of students in the IEP and low SES subgroup.</p>	

Data Collected from the prior school year:

	<u>2010-2011</u>			<u>2011-2012</u>		
	<u>4th</u>	<u>8th</u>	<u>11th</u>	<u>4th</u>	<u>8th</u>	<u>11th</u>
IEP Reading	54.4	36.6	30.0	27.1	27.9	53.2
IEP Math	66.2	31.7	67.5	36.2	37.2	46.8
FRL Reading	64.3	72.6	73.4	55.4	56.4	76.1
FRL Math	65.5	62.9	75.0	61.1	59.0	79.1

Summary of Educational Impact during the prior school year:

The innovative calendar allows the Cedar Falls CSD to add two days of professional development each year. The professional development is focused on literacy and math and has helped close the achievement gap of low SES and special education students.

Required Signatures

_____ Superintendent

_____ Board President

_____ Date

The Iowa Department of Education will complete the section below.

Yes	No	Required Components of Request for Continued Innovative School Year
		a) Request for a continued innovative school year, including signatures of both superintendent and board president
		b) Documentation of the notice of public hearing followed by board action
		c) An evaluation of savings and impacts on the educational program as a result of the innovative school year
Yes	No	Results of Request for a Continued Innovative School Year
		Pursuant to the provisions of Iowa Code section 279.10 (1999), the Department grants your school district's request for a continued innovative school year for the 2013-2014 regularly established school year.

Approved by:

Item No 5. - Update on Robinson Dresser Safe Room Grant Project

Tim Jones from Structure Architects provided an update for the Robinson Dresser storm shelter project. The storm shelter is being funded by a grant from the Federal Emergency Management (FEMA) in the amount of \$632,677 and the Iowa Homeland Security will contribute an additional \$84,357 towards the project. The District's share for the safe room will be \$126,536 plus identified non-eligible costs will be \$187,633. Additional costs for the project include sidewalks, painting, netting, security cameras, door access, utility connections total \$200,129 and additional design fees and contingency fees total \$75,751, for a total district cost share of \$590,048.

Item No. 6 - Approval of Substantial Completion of Peet Junior High Roofing Project

Mr. Nefzger reviewed the substantial completion of the Peet Junior High roofing project. The original budget estimate for the project was \$285,236 and the final cost was \$285,236 and is recommended acceptance of completion by the Board. Director Leeper moved and Director Lantz seconded the motion that the Cedar Falls Board of Education to accept as complete the Peet Junior High roofing project in the amount of \$285,236 and all claims for materials furnished, labor performed and service on this contract must be filed within the next 30 days. Directors voting in favor of the motion: Senchina, Brown, Leeper, Kenyon and Lantz. Those voting "no" none. Motion carried.

Item No. 7 - Approval of Substantial Completion of Educational Support Center Roofing Project

Mr. Nefzger reviewed the substantial completion of the Educational Support Center roofing project. The original budget estimate for the project was \$85,295 and the final cost was \$85,255 and is recommended acceptance of completion by the Board. Director Leeper moved and Director Brown seconded the motion that the Cedar Falls Board of Education to accept as complete the Educational Support Center roofing project in the amount of \$85,255 and all claims for materials furnished, labor performed and service on this contract must be filed within the next 30 days. Directors voting in favor of the motion: Senchina, Brown, Leeper, Kenyon and Lantz. Those voting "no" none. Motion carried.

Item No 8 - Information Report: Language Arts

Jon Wiebers, Principal at Cedar Heights Elementary began the language arts informational report by discussing spelling, phonics and vocabulary for elementary students. Mr. Wiebers described word study concepts and the research associated with the implementation of these concepts and the developmental stages of spelling for students. Mr. Wiebers stated students are expected to apply what they have learned and the benefits of that program. Mr. Wiebers provided brief examples of spelling words and lists that are provided to students and parents.

Jennifer Hartman, Principal at North Cedar Elementary and instructors Kris Klinehart and Jennifer McCartan presented K-6 writing information to the Board. The group described 2012-2013 writing goals, draft writing samples and essential skills and concepts by category and writing common assessments. The group then reviewed success criteria for students and described the planning time for the writing committee in working with curriculum at North Cedar Elementary.

The secondary team of Judy Timmins, English instructor at the High School, Cory Cantrall, English instructor at Peet Junior High and Megann Tresemer, English instructor at Holmes Junior High discussed language arts courses at the secondary level. The Team focused on writing, literature, reading, media, publication and speech electives. The group discussed professional learning committee planning time that is invaluable to the English department in coordinating a curriculum between both junior high schools and working with the High School level to achieve the proper vertical and horizontal articulation. The group will continue to work on creating common assessments as the essential skills are firmly put in place. They will balance work towards articulation with elementary schools, as well as continue to identify essential learning and create common formative assessments at the High School level.

The Board of Education discussed with all members of the presenting committee different aspects of language arts program and curriculum in Cedar Falls Community Schools. President Senchina thanked the group for their time and effort in improving the language art program at Cedar falls Community Schools.

Item No 9. - Superintendent's Report:

Mr. Wells discussed the following:

1. Leader in Me Program
2. Professional Learning Committee training
3. IASB State Convention – November 14-16, 2012
4. School Improvement Advisory Committee Report
5. STEM Grant application: The District received three science, technology, mathematics, and engineering for STEM grants. The first grant is for the creation of LEGO League for elementary students in the amount of \$10,400, the second grant is for two First Tech Challenge teams for the junior high level and a partnership for engineering and educational resources for schools, more commonly known as a PEERS grant, for eight slots for training for staff in November.
6. VREP CAVE Update: 46 students have been trained for the project using a blender three dimensional software. The City of Cedar Falls has graciously provided a facility for the installation of the 3-D technology that will be used in the cave at no cost to the District.

Item No 10. – Questions, Comments and Concerns

None

Item No 11. – Adjournment

Director Coil moved and Director Brown seconded the motion to adjourn. Directors voting in favor of the motion: Senchina, Brown, Leeper, Kenyon and Lantz. Those voting “no” none. Motion carried.

The meeting was adjourned at 9:00 p.m.

Secretary

President