

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present James Kenyon in the chair, and the following named Directors: Joyce Coil, Jeff Hassman, Susie Hines, Susan Lantz, and Doug Shaw. Others in attendance were: Dr. Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Adrian Talbot, Director of Human Resources, Dan Conrad, Director of Secondary Education and Pam Zeigler, Director of Elementary Education. Others present include: Jeanne Schmidt, Sarah Eastman, Laurel Shaw, Frances Shaw, Dawn AskMartin, Marla Davidson and Kevin Droe.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Coil moved and Director Lantz seconded the motion that the Board approves the following items:

1. The agenda of the March 21, 2016 Board of Education agenda
2. Approval of the February 8th amended, February 22nd closed session and February 22, 2016 regular Board of Education minutes
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Director Hassman
4. Approval of the open enrollment requests
5. Approval of human resource report
6. Approval of Agreements:
 - Luther College Clinical Field Experience Agreement

OPEN ENROLLMENT REPORT

March 21, 2016

Brooke Stine	3 rd Grade
Current resident district:	Cedar Falls
District requested:	Janesville
Effective date:	2015-2016 – C
Haley Stine	4 th Grade
Current resident district:	Cedar Falls
District requested:	Janesville
Effective date:	2015-2016 – C
Madison Stine	1 st Grade
Current resident district:	Cedar Falls
District requested:	Janesville
Effective date:	2015-2016 – C
Tabreya Bledsoe	3 rd Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C
Brian Gross, Jr.	7 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C

Human Resources Report

March 21, 2016

2016-17 School Year

New Contracts* - Recommended for Approval

Teacher:

Claire Anderson	Senior High	Family/Consumer Science	BA 3	SOSY 16-17	(\$39,552***)
Erica Bruns	Southdale	First Grade	MA 10	SOSY 16-17	(\$53,065***)
Sarah Burgart	Hansen	Second Grade	BA 13	SOSY 16-17	(\$51,288***)
Sarah Cooper	Peet	Talented & Gifted	BA 13	SOSY 16-17	(\$51,288***)
Jessica Hartz	Holmes	English/Language Arts	MA 11	SOSY 16-17	(\$54,367**)
Vanessa Horstman	Holmes	English/Language Arts	BA 3	SOSY 16-17	(\$39,552***)
Daniel Oltman	Peet	Social Studies	BA 16	SOSY 16-17	(\$52,629***)
Nicholas Rhoads	Lincoln	Fourth Grade	BA 5	SOSY 16-17	(\$41,994***)
Ashley Ridenour	Senior High	Science	BA 3	SOSY 16-17	(\$39,552***)
Matthew Switzer	Southdale	Sixth Grade	MA 15	SOSY 16-17	(\$59,577***)
Mary Watson	Peet	Mathematics	BA 5	SOSY 16-17	(\$41,994***)
Linda Withers	Orchard Hill	Sixth Grade	MA 9	SOSY 16-17	(\$51,762**)

Employment with the Cedar Falls Community School District is contingent upon confirmation of medical examination and acceptable verification of employment, licensure, reference, education, criminal background, child and adult abuse registry, release from current contract (if applicable), and other pre-employment checks deemed necessary. *NOTE: Salary amounts are projections based on placement on the 2015-16 CFEA Total Salary Schedule; actual salary will be finalized once the 2016-17 schedule is determined through collective bargaining.

Resignations - Recommended for Approval**

Teacher:

Steven Chidester Peet JH Physical Education EOSY 2015-16

Coach:

Luke Becker Holmes JH 9th Grade Boys Basketball EOSY 2015-16

**Pursuant to Iowa Code 279.19A (8) any and all coaching contracts in effect with this teacher shall automatically terminate upon termination of employment.

Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, and Shaw. Those voting “no” none. Motion carried.

Item No. 2 – Public Comment

Rachel Braunigan of 823 W. 8th Street, Cedar Falls addressed the Board on her concerns about the new Raptor School Visitor Management System installed throughout the District. Ms. Braunigan stated she feels this is a privacy concern. Ms. Braunigan questioned how scanning identification of individuals is better than signing in under the old system, as well as how the funding for the system is justified. Ms. Braunigan distributed additional information expressing her concerns with the Raptor System.

Dr. Kevin Droe of 1703 Olive Street, Cedar Falls addressed the Board. Dr. Droe is a Chairman at the University of Northern Iowa Music Department and shared information about the Spectrum Project currently taking place at Lincoln Elementary School. Dr. Droe stated he appreciates the District allowing him to rent the facilities at Lincoln Elementary for this project and invited the Board members to attend the Spectrum Project show.

Item No. 3 – Secretary’s Monthly Financial Report

Mr. Nefzger reviewed with the Board the February 2016 fund balances for general, schoolhouse, student activity, and food service. President Kenyon stated that the report would be filed subject to audit.

Item No. 4 – Communications

High School Student Senate representative Michael Flanscha presented to the Board on the following activities:

- Cedar Falls High School Orchestra trip to the Bahamas during spring break: The Orchestra received a score of 98 out of a possible 100.
- Annual Tiger Trot fundraiser will be held on April 16, 2016 with half of the proceeds going to a Cedar Falls High School teacher experiencing some health issues.
- Annual blood drive will be held on May 11, 2016
- Musical solo ensemble contest will be held on April 16, 2016
- Update on sports activities: Girls and boys basketball teams made it to the semi-finals of the State basketball tournaments, men’s bowling team won State championship and spring sports practice began today.

Item No. 5 – Approval of Southdale Portable Project Bids

Mr. Nefzger introduced Dan Channer from Struxture Architects. Mr. Channer reviewed the portable classroom bids for the Southdale Elementary School portable project. The District received two portable classroom bids and the recommendation of the Administration is to purchase the portable classrooms and the accept the low bid from Satellite Shelters, Inc. of Plymouth, Minnesota in the amount of \$146,789. The other option is to lease the portable classroom and the low quote for that option was also from Satellite Shelters, Inc. in the amount \$106,450 for a 24 month lease. Should the District need to lease the same portable for additional 12 months the cost would be an additional \$36,800. After discussion Director Lantz moved and Director Coil seconded the motion that the Cedar Falls Board of Education accept the bid from Satellite Shelters, Inc., Plymouth, Minnesota for the purchase of one double portable classroom unit per

the specifications and bid received in the amount of \$146,789. The Board Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, and Shaw. Those voting “no” none. Motion carried..

The District received three bids for foundation/utility/access work associated with the installation of the portable classroom. It is the recommendation of the Administration is to accept the low bid from Peters Construction, Waterloo, Iowa in a total cost of \$109,888. Peters Construction is also the contractor that is doing the remodeling work at Southdale Elementary during the summer of 2016. Director Lantz moved and Director Coil seconded the motion to accept the bid from Peters Construction, Waterloo, Iowa to furnish footing, utility connections and access to the new Southdale portable classroom as per the specifications and bid received in the amount of \$109,888. Funding for both projects will be through the State-wide one cent sales tax fund. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, and Shaw. Those voting “no” none. Motion carried.

Item No. 6– Approval of the 2016-2017 Proposed Budget for Publication and Set Public Hearing Date

Mr. Nefzger presented the 2016-2017 proposed budget to the Board of Education including information on operating fund revenues from local, state, federal sources and required expenditures for these funds. The proposed tax rate for the 2016-2017 school year would be \$12.76973 per thousand dollars of assessed valuation, up from \$12.4447 for the current 2015-2016 school year. Director Hines moved and Director Lantz seconded the motion that the Cedar Falls Board of Education to direct the secretary to publish the budget estimate and notice of public hearing, as required by law, in the Waterloo/Cedar Falls Courier, and that the public hearing for the 2016-2017 proposed budget be held at 7:00 p.m. on Monday, April 11, 2016 at the James L. Robinson Administration Center, 1002 West First Street, Cedar Falls, Iowa 50613. Directors voting in favor of the motion Coil, Hassman, Hines, Kenyon, Lantz, and Shaw. Those voting “no” none. Motion carried.

	2016-17 Estimated Expenditures	Estimated Amount Necessary to be Raised by Taxation
General Operating Fund	\$56,107,090	\$18,774,974
Student Activity Fund	\$1,100,000	\$0
Management Fund	\$653,385	\$500,000
Fiduciary Fund	\$3,000	\$0
Capital Projects Fund	\$7,942,357	\$0
Physical & Plant Equipment Levy	\$3,617,360	\$3,296,420
Debt Service Fund	\$2,770,692	\$0
Nutrition Fund	\$2,605,824	\$0
Total	\$74,799,708	\$22,571,394

Item No. 7– Approval of the 2015-2016 School Year Budget Amendment and Set Public Hearing

Mr. Nefzger reviewed the proposed expenditure amendment to the 2015-2016 school year for instructional programs from \$37,174,144 to \$37,612,154 due to the need for additional staff and equipment due to increasing student enrollment. The amendment to the 2015-2016 school year budget will not raise property taxes, but will give the District the legal authority to spend the additional dollars necessary for the additional expenses. Director Shaw moved and Director Hines seconded the motion that the Cedar Falls Board of Education set 7:00 p.m. Monday, April 11, 2016 at the James L. Robinson Administrative Building, 1002 West First Street, Cedar Falls, Iowa, as the time, date, and place to hold a public hearing to amend the current 2015-2016 school year estimated budget. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, and Shaw. Those voting “no” none. Motion carried.

Item No. 8 – Approval of Custodial Supply Proprietary Bids

Mr. Nefzger reviewed the custodial supply proprietary bid for the 2016-2017 school year from Martin Brothers Distribution. Proprietary bids are for products that can only be purchased from that proprietor due to proprietary nature of the items. Director Coil moved and Director Shaw seconded the motion to approve the following custodial proprietary supply bids from Martin Brothers Distributing in the amount of \$87,189.88 as presented: Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, and Shaw. Those voting “no” none. Motion carried.

Item No.	Description	Unit Size	Quantity	Unit Price	Total Price
1	Bona Crossliner #032505 One Size No charge with purchase of Bona-SuperSport gym finish)	Each	25	\$0.00	\$0.00
2	Bona Prep 5 gallon pails	Pails	8	\$177.91	\$1,423.28
3	Bona Supersport Gym Finish 5 gallon pails	Pail	25	\$395.52	\$9,888.00
4	Hand Soap - Foaming Pro Von - #024830 Only [2] 1200 ml /case	Case	500	\$38.02	\$19,010.00
5	IDP Wax Finish One Step 5 gallon pail	Pail	30	\$87.31	\$2,619.30
6	Multi-Clean [4] 1 gal/case	Case	5	\$43.68	\$218.40
7	Multi-Clean Carpet Extraction 4/1 gal/case	Case	20	\$47.48	\$949.60
8	Multi-Clean Carpet Spotter 12/1 qt/case	Case	5	\$44.76	\$223.80
9	Multi-Clean Foamy Mac Only 12/1qt/Case	Case	15	\$43.00	\$645.00
10	Paper Towels Rolls - Georgia Pacific EnMotion #89460-22 Only 10"x800'/Roll - Touchless - 6 Rolls/Case [Order to be received in 4 shipments - dates to be determined]	Case	800	\$49.75	\$39,800.00
11	R-T-U Quaternary FCS Sanitizer - #013528 EPA Registered, food contact surface, no rinse sanitizer 6/1 qt w/2 trigger sprayers	Case	50	\$27.75	\$1,387.50
12	Toilet Tissue - 9" Jumbo Roll - 1000' roll - 2 ply Must be compatible w/Ft. James Jumbo Roll Dispenser #860321 8/1000' rolls/case Only [Order to be received in 4 shipments - dates to be determined]	Case	500	\$22.05	\$11,025.00

TOTAL \$87,189.88

Recommend acceptance of bid pricing by Martin Brothers for proprietary items needed by custodial department.

Item No. 9 – Approval of 2016-2017 School Year Calendar

Dr. Pattee reviewed the final 2016-2017 school year calendar. The first day of school is scheduled for August 25, 2016 and the last day of school scheduled for May 31, 2017. The 2016-2017 school year calendar will have 180 student contact days. Director Coil moved and Director Lantz seconded the motion to approve the 2016-2017 school year calendar as presented: Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, and Shaw. Those voting “no” none. Motion carried.



Cedar Falls Community Schools 2016-2017 Calendar



July 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October

S	M	T	W	T	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 17-19	New Teacher Orientation
August 22-24	Teacher Workshop
August 25	First Day of School
September 5	Labor Day - No School
September 16	Professional Development
October 28	End of First Quarter (45 days)
November 1	7-12 Evening P/T Conferences
November 3	7-12 Evening P/T Conferences
November 4	7-12: No School
November 4	PK-6: Noon Dismissal
November 15	PK-6 Evening P/T Conferences
November 17	PK-6 Noon Dismissal/PT Conferences
November 18	PK-6: No School
November 18	End of First Trimester (60 days)
November 23	Professional Development
November 24-25	Thanksgiving: No School
December 23-30	Winter Break: No School

January 2	PK-12 No School
January 3	PK-12 Students Return to School
January 12	End of Second Quarter (44 days)
January 13	7-12: No School - Teacher Workday
January 16	MLK Jr. Day: No School
February 24	Professional Development
February 28	End of Second Trimester (60 days)
March 7	PK-6 Evening P/T Conferences
March 9	PK-6 Noon Dismissal/PT Conferences
March 10	PK-6: No School
March 13-17	Spring Break
March 24	End of Third Quarter (43 days)
March 28	7-12 Evening P/T Conferences
March 30	7-12 Evening P/T Conferences
March 31	7-12: No School

May 17	PK-6 Noon Dismissal/Performance Writing
May 28	Graduation
May 29	Memorial Day: No School
May 31	End of Fourth Quarter (47 days)
May 31	End of Third Trimester (60 days)
June 1	Teacher Work Day

- Vacation
- Holidays
- Professional Development
- Workshop/Workday

Days missed due to inclement weather will be made up on subsequent week days at the end of the school year.

January 2017

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

S	M	T	W	T	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Item No. 10 – Superintendent Report

Dr. Pattee reported on the bond presentation he has been presenting throughout the community. The presentation includes:

1. Professional Learning Community information
2. Teacher leadership compensation
3. Digital learning
4. Student ACT scores as well as AP course test scores
5. Growth rate of the City of Cedar Falls
6. Residential developed projected increases
7. Residential units constructed over the past 10 years
8. RSP and Associates projected student enrollment growth

Dr. Pattee also reported that a “Character Education” report will be presented to the Board of Education at the April 25, 2016 meeting, as well as a world language committee meeting is scheduled for March 22, 2016

Item No. 11 – Questions, Comments, and Concerns

Director Shaw reported that he is working to establish a satellite voting in Mauker Union at the University of Northern Iowa for the upcoming bond election.

Director Lantz reported the robotics regional event competition will be held March 24-26, 2016 in the UNI-Dome on the campus of the University of Northern Iowa. Director Lantz also commented that she visited River Hills School.

Item No. 12 – Adjournment

Director Lantz moved and Director Hines seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, and Shaw. Those voting “no” none. Motion carried. The meeting was adjourned at 8:57 p.m.

Secretary

President