

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the Cedar Falls Community Center, 528 Main Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Jeff Hassman in the chair, and the following named Directors: Nate Gruber, Jenny Leeper, Susie Hines, Brenda Fite, and Lowell Stutzman. Others in attendance were: Dr. Andrew Pattee, Superintendent, Pam Zeigler, Associate Superintendent of Instruction/Learning, Denelle Gonnerman, Chief Financial Officer, and Dr. Adrian Talbot, Executive Director of Human Resources and Janelle Darst, Communications Director. Also, in attendance: Troy Becker and Denise Hansen.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Hines moved and Director Fite seconded the motion to approve the consent agenda as presented:

1. The June 13, 2022, Board of Education agenda as presented.
2. Approval of the May 23, 2022 Board of Education Minutes
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Lowell Stutzman
4. Approval of Human Resource Report
5. Open Enrollment
6. Approval of agreements:
 - ISU Clinical Placement
 - Pathways MOU

Human Resources Report

June 13, 2022

2021-22 School Year

New Contracts - Recommended for Approval

Teacher:

Caryn Frederiksen	Lincoln	Fifth Grade	BA 4	SOSY 2022-23	\$44,740
Avriel Miller	North Cedar	Fourth Grade	BA 3	SOSY 2022-23	\$43,385
Samuel Shaffer	Holmes JH	Family Consumer Science	MA 7	SOSY 2022-23	\$54,041
Jessica Switzer	Orchard Hill	Reading	BA15 17	SOSY 2022-23	\$62,418
Jeremy White	Senior High	Special Education	MA 21	SOSY 2022-23	\$73,687

**Employment with the Cedar Falls Community School District is contingent upon acceptable verification of employment, licensure, reference, education, criminal background, child and adult abuse registry, release from current contract (if applicable), and other pre-employment checks deemed necessary; projected start date of employment and salary may be revised accordingly.*

Resignations - Recommended for Approval

All resignations will be effective End of School Year (EOSY) 2021-22 unless otherwise noted.

Teacher:

Aynur Damirgi	OH/LN/VTL	English as Second Language	EOSY 2021-22
Meghan Meyer	Aldrich	Third Grade	EOSY 2021-22

Open Enrollment Report

June 13, 2022

Evan Bradlee Drewelow	8 th Grade
Current resident district:	Cedar Falls
District requested:	Gladbrook-Reinbeck
Effective date:	2022-2023
Jaxton Jack Drewelow	5 th Grade
Current resident district:	Cedar Falls
District requested:	Gladbrook-Reinbeck
Effective date:	2022-2023
Dkyler Kyonite Drewelow	2 nd Grade
Current resident district:	Cedar Falls
District requested:	Gladbrook-Reinbeck
Effective date:	2022-2023

Londynn Muldrow
Current resident district:
District requested:
Effective date:

2nd Grade
Cedar Falls
Waterloo
2022-2023 – C

Lola Muldrow
Current resident district:
District requested:
Effective date:

Kindergarten
Cedar Falls
Waterloo
2022-2023

Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, and Stutzman. Those voting “no” none. Motion carried.

Item No. 2 – Public Comment

No public comment.

Item No. 3 – Communications

Janelle Darst reported on the following District news activities:

- Orchard Hill Elementary art show
- Orchard Hill Born to Shine event
- End of Year fun at each of the Buildings
- Preschool Graduation
- Retiree congratulations
- Congratulations to students receiving the Bronze Medal of Congressional
- Rocket Club recipient of Judges Choice Award
- Girls State Tennis placed 4th
- Girls State Golf placed 4th
- Booster Club news letter
- Pat Mitchell Golf outing June 23, 2022 at 7:00 a.m.
- Coach Marcussen Celebration and fundraiser June 25, 2022
- One Team One Dream
- New High School live feed
- Registration for 2022-2023 school year
- Equity Resources

Mrs. Darst introduced Denise Hansen, Treasurer of the Tiger Booster Athletics. After a short presentation Ms. Hansen presented Mr. Troy Becker a check for \$131,175.

President Hassman and the Board thanked Ms. Hansen and the Booster Club for all their work.

Item No. 4 – Secretary’s Financial Report

Mrs. Gonnerman reviewed with the Board the May 2022 fund balances for general, schoolhouse, student activity, and food service. President Hassman stated that the report would be filed subject to audit.

Item No. 5 – Approval of Bids for Bread and Milk

Mrs. Gonnerman reviewed the 2022-23 bids for milk and bread products. Director Gruber moved and Director Leeper seconded the motion to approve the recommended 2022-2023 milk and bread bids as presented. Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, and Stutzman. Those voting “no” none. Motion carried.

The following quotes were received for milk. The recommendation is to accept the bids by Anderson Erickson, Des Moines Iowa for the 2022-2023 school year at the escalator prices as quoted.

SUCCESSFUL BIDDER'S LIST

FIRM PRICES

	Anderson- <u>Erickson</u>	Prairie <u>Farms</u>
White Homogenized L.F. (Skim)	0.3190	No Bid
Chocolate Homogenized L.F. (Skim)	0.3350	No Bid
Strawberry Homogenized L.F. (Skim)	0.3350	No Bid
White Homogenized 1% B.F.	0.3340	No Bid

ESCALATOR PRICES

	Anderson- <u>Erickson</u> Maximum	Prairie <u>Farms</u> Maximum
White Homogenized L.F. (Skim)	0.2790 -----	No Bid -----
Chocolate Homogenized L.F. (Skim)	0.2950 -----	No Bid -----
Strawberry Homogenized L.F. (Skim)	0.2950 -----	No Bid -----
White Homogenized 1% B.F.	0.2940 -----	No Bid -----

	Anderson- <u>Erickson</u> Firm <u>BID PRICE</u>	Anderson- <u>Erickson</u> Escalator <u>BID PRICE</u>	Prairie <u>Farms</u> Escalator <u>BID PRICE</u>
Sour Cream, Grade A Homogenized, 5#	\$8.55	\$8.25	No Bid
Orange Juice - 100% juice, 4 oz. Carton	\$0.2150	\$0.2100	No Bid
Yogurt - low fat, Grade A, 1% milk fat. 6 oz. carton, assorted flavors	\$0.6100	\$0.6000	No Bid
Yogurt - low fat, Grade A, 1% milk fat. 5 # container, assorted flavors	\$6.95	\$6.80	No Bid
Recommend acceptance of escalator bid by Anderson-Erickson Anderson Erickson successful bidder. (Escalator bid) Anderson Erickson is successful bidder for sour cream, orange juice, and yogurt			

SUCCESSFUL BIDDER'S LIST
Bread Bid

	Bimbo Bakeries USA	Pan-O-Gold
Bread, whole grain	Returned - No Bid	\$3.00 22 slices .136/slice
Bread, white	Returned - No Bid	\$2.75 20 slices .138/slice
Hamburger Buns, whole grain	Returned - No Bid	\$12.00 120.59 oz .0995 oz
Blunt Coney Bun, whole grain	Returned - No Bid	\$2.40 24 oz 0.1 oz
Steak Roll, whole grain	Returned - No Bid	\$12.00 60 oz 0.2 oz
Dinner Rolls, whole wheat	Returned - No Bid	\$2.50 12 oz 0.208 oz
Hoagie Bun	Returned - No Bid	\$12.00 48 oz .25 oz

Recommend acceptance of bid by Pan-O-Gold.

These items will be ordered as needed by Food Service personnel.

Item No. 6 – Acceptance of Resignation of School Board Member – Effective June 13, 2022 at the end of the Board Meeting

President Hassman accepted the resignation of Director Fite effective at the end of the meeting. President Hassman and the Board thanked Director Fite for her service and wish her the very best. President Hassman reviewed the process per Iowa Code 279.6 for the replacement of the open directors' seat on the Board of Education. Director Hines moved and Director Gruber seconded the motion that the Cedar Falls Community School District Board of Education accept the resignation of Cedar Falls Community School Board Director Brenda Fite following the June 13, 2022 Board meeting as presented. Directors voting in favor of the motion: Gruber, Hassman, Hines, Leeper, and Stutzman. Those voting "no" none. Motion carried.

Item No. 7 – Approval for Authorization of Payment for Year-end Claim

Mrs. Gonnerman reviewed the need of approval of payment of year end claims. Director Fite moved and Director Stutzman seconded the motion that the Board of Directors of the Cedar Falls Community School District give authorization to the Chief Financial Officer for the payment of year end claims. A listing of year end claims will be submitted to the Board at the first school board meeting of the new fiscal year. Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, and Stutzman. Those voting "no" none. Motion carried.

Item No. 8 – Approval of 2022-2023 Supervisors, Managers, Coordinators, Transportation, District Media Technicians, 12-month Clerical Salary and Benefit Adjustment Contract

Dr. Talbot reviewed the recommendation to the Cedar Falls Board of Education for an average total package wage and benefit increase of 3.02 % for employee groups in Category 1 and Category 2. This is a total cost of compensation of \$118,650. The employee groups which increases will apply are as follows: Catorgory 1 pay groups include 12-month Clerical, IT

Technicians, bus drivers and bus mechanics. Category 2 will include Supervisors, Managers and Coordinators. It is further recommended that the Board grant the Superintendent the authority to exercise his independent discretion in deciding the changes in wages or salary, if any, for individual employees with in that employee group so long as the total cost to the District does not exceed the approved total package increase for each category Individual employees may receive more or less than the average total package increase.

A second recommendation of a one-time retention payment of \$750 paid to all individuals in Category 1 and Category 2 employed on January 1, 2022 through June 30, 2022, who also sign a letter of Assignment for 2022-2023 school year and are on the payroll on July 15, 2022, payment to be made on July 30, 2022. The retention payment will be funded with Elementary and Secondary Education Emergency Relief (ESSER) funds. This payment will become neither part of the ongoing hourly wage rate or salary.

Director Hines moved and Director Leeper seconded the motion to approve the total package increases as presented for each employee group for the 2022-2023 school year. The Board further grants the Superintendent, or designee the authority to use his or her independent discretion in allocating increases, if any, for the employee group so long as the total cost to the District does not exceed the approved total package increase in each employee group. It is the Board's understanding and intent that this grant of authority and use of discretion by the Superintendent, designee, may result in some employees receiving more or less than the total package. Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, and Stutzman. Those voting "no" none. Motion carried.

Item No. 9 – 2022-2023 Administrative Team Salary/Benefit Adjustment

Dr. Pattee reviewed the recommendation to the Cedar Falls Board of Education for an average total package wage and benefit increase of 3.02% for a total cost of compensation of \$104,236 for administrators including Cabinet Level Administrators, Principals and Associate Principals (excluding the Superintendent). It is further recommended that the Board grant the Superintendent the authority to exercise his independent discretion in deciding the changes in wages or salary, if any, for individual employees with in that employee group so long as the total cost to the District does not exceed the approved total package. After discussion, Director Stutzman moved and Director Fite seconded the motion to approve the total package increase as presented for the Cabinet Level Administrators, Principals and Associate Principals, excluding the Superintendent for the 2022-2023 school year. The Board further grants the Superintendent, or designee the authority to use his independent discretion in allocating increases, if any, for the employee group so long as the total cost to the District does not exceed the approved total package increase for the group as whole. It is the Board's understanding and intent that this grant of authority and use of discretion by the Superintendent may result in some employees receiving more or less than the total package. Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper and Stutzman. Those voting "no" none. Motion carried.

Item No. 10 – 2022-2023 Superintendent's Salary/Benefit Adjustment

Director Leeper moved and Director Hines seconded the motion to approve Cedar Falls Board of Education issue a three (3) year contract to Dr. Andrew R. Pattee as Superintendent of Schools beginning July 1, 2022 with a salary of \$216,426 for the first year of the contract, continued District 403B contribution, \$3,500 in District car allowance and the standard District administrative benefit package with a total package increase of 3.00% as presented. Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, and Stutzman. Those voting "no" none. Motion carried. The Board thanked Dr. Pattee for all his dedication and leadership served to the Cedar Falls Community School District.

Item No. 11 – Superintendent's Report

Dr. Pattee reported on the following:

- Next Board meeting is scheduled for July 11, 2022
- 2022-2023 Board calendar
- Iowa Workforce Development Apprenticeship Grant from Iowa Department Education in the amount of \$719,452 for Para Educator to Teacher Apprenticeships.

Item No. 12 – Questions, Comments, Concerns from Board Members

Director Brenda Fite thanked her fellow board members and the members of Cedar Falls community for giving her this opportunity and it has been an honor.

President Hassman and the Board thanked Brenda for her dedication and service and wish her the best.

Item No. 13 – Adjournment

Director Fite moved and Director Gruber seconded the motion to adjourn. Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, and Stutzman. Those voting “no” none. Motion carried.

The meeting was adjourned at 6:25 p.m.

Secretary

President