

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Jenny Leeper, James Kenyon, Jim Brown, Dave Williams, Doug Shaw and Susan Lantz. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Daniel Conrad, Director of Secondary Education, Pam Zeigler, Director of Elementary Education and Dr. Adrian Talbot, Director of Human Resources. Also in attendance were Sarah Eastman, Stephan Egger, Dick Vande Kieft, John Larsen, Larry Wyckoff, Jennie Hansel, Stan Smith, Sam Runyan and Cathy Pingel.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Kenyon moved and Director Brown seconded the motion to approve the following items:

1. The agenda of the August 10, 2015 Board of Education meeting
2. Approval of the July 20, 2015 Board of Education minutes
3. Approval of the bills as presented for payment and reviewed by Director Joyce Coil
4. Approval of Non-Profit Organization Membership
5. Approval of Open Enrollment requests
6. Approval of Human Resource report
7. Approval of SuccessLink Mental Health Services agreement

Cedar Falls Community School District Service for Non-profit Organizations

It is the practice of the Cedar Falls Community School District that participation by our employees in activities of certain outside organizations provides benefits to both the employee and the District. The Cedar Falls Community School District therefore, approves the participation of Administration in the following organizations and considers such participation to be part of the scope of employment:

Organizations in which paid membership is in the name of the school or in the name of the employee which offer benefit to the District in the form of professional development, information or other professional service, included but not limited to:

- AEA 267 Advisory Committee
- American Association of School Administrators
- American Association of School Personnel Administrators (AASPA)
- Association for Supervision and Curriculum Development (ASCD) Association of School Business Officials International
- Cedar Falls Business and Professional Women Cedar Falls Community Schools Foundation
- Cedar Valley Coalition Cedar Valley United Way
- Cedar Valley United Way Community Impact Team Community United Child Care Centers Board of Directors
- Greater Cedar Valley Alliance Board of Directors
- Iowa Association for Supervision and Curriculum Development
- Iowa Association for Supervision and Curriculum Development Board of Directors Iowa Association of School Boards
- Iowa Association of School Business Officials
- Iowa Association of School Business Officials Board of Directors
- Iowa Board of Educational Examiners (BOEE)
- Iowa School Employee Benefits Association Board of Trustees
- Iowa School Finance Information Services
- Iowa Superintendents Finance and Leadership Consortium
- Junior Achievement Kiwanis International Lions International
- National Association of Elementary School Principals
- National Association of Secondary School Principals Rotary International
- School Administrators of Iowa
- Society for Human Resources Management (SHRM)
- University of Northern Iowa Principal’s Advisory Council University of Northern Iowa Professional Development School University of Northern Iowa Superintendent’s Advisory Council
- Urban Education network

Other organizations, employment related participation that will be determined on a case- by-case basis.

Open Enrollment
August 10, 2015

Evan Drewelow Current resident district: District requested: Effective date:	1 st Grade Hudson Cedar Falls 2015-2016
Chloe Grant Current resident district: District requested: Effective date:	7 th Grade Waterloo Cedar Falls 2015-2016 – C
Olivia Grant Current resident district: District requested: Effective date:	10 th Grade Waterloo Cedar Falls 2015-2016 – C
Audrianna L Hardy Current resident district: District requested: Effective date:	1 st Grade Waterloo Cedar Falls 2015-2016 – C
Brenna L O’Connell Current resident district: District requested: Effective date:	2 nd Grade Waterloo Cedar Falls 2015-2016 – C
Ronin S O’Connell Current resident district: District requested: Effective date:	Kindergarten Waterloo Cedar Falls 2015-2016
Cole AS Yancey Current resident district: District requested: Effective date:	4 th Grade Waterloo Cedar Falls 2015-2016 – C
Shay AL Yancey Current resident district: District requested: Effective date:	5 th Grade Waterloo Cedar Falls 2015-2016 – C

Human Resources Report
August 10, 2015

2015-16 School Year

New Contracts - Recommended for Approval

Aaron Hansen	Music	Cedar Heights	MA15 16	\$62,181
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Employment with the Cedar Falls Community School District is contingent upon confirmation of medical examination and acceptable verification of employment, licensure, reference, education, criminal background, child abuse registry, release from current contract (if applicable), and other pre-employment checks deemed necessary.

Coaching Contracts

Dan Scannell	Peet	Asst. 7 th Grade Football	\$1,954
Erin Huddleson	Peet	Head 8 th Grade Volleyball	\$2,279
Jason Lang	Holmes	Asst. 9 th Grade Volleyball	\$1,954
Daniel Reid	Holmes	Asst. 8 th Grade Volleyball	\$1,628

Directors voting in favor of the motion: Leeper, Brown, Coil, Williams, Kenyon, Shaw and Lantz. Those voting “no” none.
 Motion carried.

Item No. 2 – Public Comment

Dr. Pattee reported that he had been contacted by one person, but then asked to be on the agenda for another Board meeting.

Item No. 3 – Secretary’s Monthly Financial Report

Mr. Nefzger reviewed with the Board the July 2015 fund balances for general, schoolhouse, student activity, and food service. President Coil stated the report would be filed subject to audit.

Item No. 4 – Communications

Director Leeper commented from a personal standpoint the registration held at the high school today went very well.

Dr. Pattee reported that there are a lot of last minute student enrollments for this up coming school year.

Board members asked Mr. Conrad for an update on the Chromebook summer usage program.

Item No. 5 – Approval of the Christensen Grant Resolution

Dr. Pattee and District Attorney John Larsen reviewed the petition to the Black Hawk County District Court to transfer the Elna Christensen Estate Grant from the Cedar Falls Community School District to the Cedar Fall Community School Foundation. The change in the request, which was approved at the July 20, 2015, concerns the timing and the amounts of withdrawals. Mr. Larsen reviewed Section 5 of the petition, seeking application for confirmation of applicability of Iowa Code Section 540A.104(1)-(3) in conjunction with the Elna Christensen Grant in order for the State of Iowa to confirm Ms. Christensen’s grant to the District will be considered a permanent endowment fund. Subject to view by the State Attorney General’s office and the Iowa District Court that the District respectfully requests that the Court confirm the applicability of Iowa Code Section 540A.104(1)-(3) such that the Cedar Falls Community School Foundation is empowered to administer the bequest by expending or accumulating so much thereof as the Foundation determines “is prudent for the uses, benefits, purposes and duration for which the bequest is established.” With such determination made in good faith with the care that an ordinary prudent person in a like position would exercise under similar circumstances considering those relevant factors in as provided in Iowa Code Section 540A.104(1)-(3). After a question and answer session between Dr. Pattee, Attorney Larsen and Board members Director Kenyon moved and Director Brown seconded the motion to approve modifications to the District Court petition as presented. Directors voting in favor of the motion: Leeper, Brown, Coil, Williams, Kenyon, Shaw and Lantz. Those voting “no” none. Motion carried.

Item No. 6 – Approval of the 2015-2016 IASB Legislative Priorities

Dr. Pattee and Board reviewed the proposed list of Legislative resolutions as developed by the Iowa Association of School Boards (IASB) for school districts to make recommendations to IASB to be included in the 2015-2016 IASB Legislative action priorities list. After careful consideration, Director Shaw moved and Director Lantz seconded the motion to approve the following IASB Legislative resolutions for the 2015-2016 school year. Directors voting in favor of the motion: Leeper, Brown, Coil, Williams, Kenyon, Shaw and Lantz. Those voting “no” none. Motion carried.

STUDENT ACHIEVEMENT AND STUDENT EQUITY

- A. Supports preserving the integrity of the statewide penny sales tax for school infrastructure, including the tax equity provisions of buying down the highest additional levy rates to the state average, and supports the extension of the statewide penny by the repeal of the Dec. 31. 2029 sunset.
- J. IASB supports Iowa law giving local school boards sole authority to establish charter and on-line schools. Charter and on-line schools should not be established by any entity other than public school boards and, after approval of a charter or on-line school by a local school district, charter or on-line school plans and waivers must be approved by the State Board of Education and subject to all state accountability and reporting standards.

K. Supports reform of Iowa's K-12 education system that:

- Is research-based;
- Is focused on student achievement;
- Includes assessments to measure the full range and rigor of the Iowa Core;
- Maintains oversight and control by locally elected boards of directors;
- Does not "re-purpose" existing education funds; and
- Does not impose new mandates unless they are fully funded.

L. Supports returning to three-year school board member terms with less than a majority of the school board elected in any one year.

FINANCE

A. Supports setting supplemental state aid (replaces the term allowable growth):

- a) 400 days (or 14 months) prior to the certification of the school district's budget;
- b) at the rate to encourage continuous school improvement and reflect the actual cost increases experienced by school districts and AEAs.

Item No. 7 – Facilities Discussion

Dr. Pattee opened the discussion with a review of future potential voting dates for any bond election. The next available dates are February 2, 2016 or April 5, 2016. The Board and Administration discussed many different items associated with facilities including:

Portables: Dr. Pattee stated that Lincoln and Southdale Elementary Schools would be receiving the most pressure on enrollment and would be the leading candidates for any potential portables. Dr. Pattee also noted that the District has future plans to add portables at all six elementary school buildings. The cost of portables, installation and the option and costs to lease or purchase the portables was also discussed.

Preschool: Preschool operations throughout the District were discussed. There are currently preschool classrooms in four of the six elementary school buildings. It was noted by the administration that the District denies 30-60 families annually that wish to enroll their students in to the preschool, due to lack of space. Funding was also discussed.

Open Enrollment: Dr. Pattee reviewed open enrollment guidelines. There is approximately a net plus of 250 open enrolled students into the District. The Iowa Code is very clear on open enrollment expectations. Any District cannot remove an open enrolled student once they have been accepted into the District. The Department of Education has also confirmed the Board cannot eliminate approved open enrolled students nor can they eliminate or not accept applications for open enrollment from students that move out of the District, also known as continuation open enrollment students if filed in a timely manner. Dr. Pattee reported that if you exclude the continuation open enrollment students in there is a net of six new open enrollments into the school district for the 2014-2015 school year. There were 67 continuation open enrollment students, as well as three new sibling open enrollment students. It was noted the Board could pass a resolution discontinuing the acceptance of open enrollment for the six new open enrolled students and or the three sibling open enrollment students, but not the 67 continuation in students. Dr. Pattee stated there was a review by the Department of Education for determination of residency for open enrollment in students, as well as assigning how open enrollment in students are assigned to a particular school district.

Class Size Guidelines: Current class size guidelines for Kindergarden-3rd grade are between 21 and 24 students per classroom and 4th -6th grade is 24-27 students per classroom. The Board and Administration discussed the following:

- Grade realignment, specifically the current 9th and 6th grade experience. The cost associated with a potential new 9th – 12th grade high school versus a 10th – 12th grade high school.
- Differences in square footage required per student for a high school versus elementary school.
- The continuation of needs for space in North Cedar and Orchard Hill Elementary buildings no matter what grade alignment is determined.
- Programming and operational costs of a 9th – 12th grade high school versus 10th -12th grade high school
- Potential of establishing a focus group on curriculum and grade alignment
- Possibility of surveys
- Current funds on hand for any possibility of upgrades to Orchard Hill Elementary

Item No. 8– Approval of Superintendent’s Contract

Director Shaw moved and Director Kenyon seconded the motion that the Board of Education of the Cedar Falls Community School District issue a three (3) year contract to Dr. Andrew R. Pattee as Superintendent of Schools with a salary of \$192,000 for the first year of the contract, \$3,500 in District car allowance and the standard District administrative benefit package with a total package increase of 3.08%. Directors voting in favor of the motion: Coil, Brown, Lantz, Leeper, Williams, Kenyon and Shaw. Those voting “no” none. Motion carried.

Item No. 9 - Superintendent’s Report

Dr. Pattee briefly reviewed the following:

1. All school welcome is scheduled for 8:30 a.m. August 21, 2015
2. New teacher breakfast is scheduled Thursday, August 20, 2015
3. First day of class is August 24, 2015
4. Next school Board meeting will be on August 24, 2015

Item No. 10 – Questions, Comments and Concerns

President Coil reported that she is sending a survey out to Board members. The survey will be a part of the Board’s self-assessment process.

Item No. 11 – Adjournment

Director Brown moved and Director Lantz seconded the motion to adjourn. Directors voting in favor of the motion: Williams, Coil, Leeper, Brown, Lantz, Shaw and Kenyon. Those voting “no” none. Motion carried.

The meeting was adjourned at 8:40 p.m.

Secretary

President