

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present James Kenyon in the chair, and the following named Directors: Jeff Hassman, Susie Hines, Susan Lantz and Jenny Leeper. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Adrian Talbot, Director of Human Resources, Dan Conrad, Director of Secondary Education and Pam Zeigler, Director of Elementary Education. Also in attendance: Sarah Eastman, Joyce E. Coil, Eric Giddens and Dawn AskMartin.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Hines moved and Director Lantz seconded the motion that the Board approves the following items:

1. The agenda of the February 8, 2016 Board of Education
2. Approval of the January 13, 2016 Board/Administrative Council Retreat meeting minutes as presented
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Susan Lantz
4. Approval of the open enrollment requests
5. Approval of Human Resource Report

Open Enrollment Report

February 8, 2016

Maren Wortham	2 nd Grade
Current resident district:	Cedar Falls
District requested:	Iowa Connections Academy (CAM)
Effective date:	2015-2016
Warren Wortham, Jr.	3 rd Grade
Current resident district:	Cedar Falls
District requested:	Iowa Connections Academy (CAM)
Effective date:	2015-2016
Zephan Wortham	1 st Grade
Current resident district:	Cedar Falls
District requested:	Iowa Connections Academy (CAM)
Effective date:	2015-2016
Melanie R Bury	1 st Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C
Ja’Marion C Day	Kindergarten
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C
Jakeb R Jensen-Ohrt	8 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C
Chase Wilson	1 st Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C
Laney S Wright	9 th Grade
Current resident district:	Dike-New Hartford
District requested:	Cedar Falls
Effective date:	2015-2016 – C

Human Resources Report
February 8, 2016

2015-16 School Year

New Contracts* - Recommended for Approval

Coach:

Chris Wood	Senior High	Asst. Women's Track	\$2,930
Richard Strike	Senior High	Asst. Women's Golf	\$1,628

**Employment with the Cedar Falls Community School District is contingent upon confirmation of medical examination and acceptable verification of employment, licensure, reference, education, criminal background, child and adult abuse registry, release from current contract (if applicable), and other pre-employment checks deemed necessary.*

Resignations - Recommended for Approval**

Teacher:

Trina Brewer	Sixth Grade	Hansen	EOSY 2015-16
Gayle Bruene	Family Consumer Science	Senior High	EOSY 2015-16
Kimi Hancock	Kindergarten	Hansen	EOSY 2015-16
Karen D. Williams	Special Education	Lincoln	EOSY 2015-16
Carol York	Teacher/Librarian	North Cedar	EOSY 2015-16

Directors voting in favor of the motion: Hassman, Hines, Kenyon, Lantz, and Leeper. Those voting "no" none. Motion carried.

Item No. 2 – Public Comment

None

Item No. 3 – Secretary's Monthly Financial Reports

Mr. Nefzger reviewed the monthly balances for January 2016 for the general, schoolhouse, student activity and food service accounts. President Kenyon reported that the report would be filed subject to audit.

Item No. 4 – Communications

High School Student Senate representative Michael Flanscha presented to the Board on the following activities:

- Update on the dance marathon scheduled for February 19, 2016 with a goal of raising \$2,500 for University of Iowa Children's Hospital.
- Sophomore leadership will be having "Coaches versus Cancer" event on February 12, 2016. There will be an auction and bake sale. Richard Strike will be the speaker during half time. Proceeds from the event will go towards UNI Relay for Life.
- Update on sports activities including: Girls' and boys' basketball, swimming, bowling and wrestling.
- High School students will be working at the Village Inn on February 19, 2016 from 5:00 p.m. to close for a fundraiser.
- Update on musical concerts at the High School
- Fundraiser: 8th Annual Shower of Gifts being held through February 12, 2016. Proceeds will go to the Veteran's Home in Marshalltown

Item No. 5 – Approval of Plans, Specifications and Set Public Hearing Date for 2016 Southdale Portable Project

Mr. Nefzger introduced Dan Channer from Struxture Architects and Michael Brocka from Modus Engineering. Mr. Channer and Mr. Brocka reviewed the plans and specifications for the installation of a portable classroom at Southdale Elementary. The portable classroom will be a double classroom unit approximately 22 feet by 27 feet. This portable will be very similar in style and lay-out to the portables used during the Hansen remodeling project in 2012 through 2014.

Dr. Pattee and Ms. Zeigler reviewed the projected class sizes for Hansen and Southdale Elementary buildings for next fall, as well as the capacity at North Cedar Elementary. Discussion centered on the continuation of the “No Child Left Behind” school choice options. Further guidance will be coming from the Department of Education towards the need of continuing the program in the near future.

Board members asked about the current number of portable classrooms the District operates. The District currently has four single classroom portables in the elementary buildings, one double classroom portable at Orchard Hill Elementary and one single portable at the high School.

The estimated cost for the project is \$150,000 with an annual lease payment of approximately \$50,000. Mr. Nefzger informed the Board that there are two options on the portable, one to lease the portable and the second option would be to potentially purchase the portable as the District is looking at current and future needs at the high school. Director Leeper moved and Director Lantz seconded the motion that the Cedar Falls Community School District Board of Education approve the proposed plans, specifications, proposed form of contract and set February 22, 2016 at 7:00 p.m. as the date and time to hold a public hearing for the 2016 Southdale Elementary Portable project. Directors voting in favor of the motion: Hassman, Hines, Kenyon, Lantz and Leeper. Those voting “no” none. Motion carried.

Item No. 6 – Approval of Increased Allowable Growth Application for Drop-Out Prevention

Mr. Conrad reviewed the application for modified allowable growth for drop-out prevention. Due to a change of Iowa Code for the 2016-2017 school year the application for At-Risk Drop-out prevention now must include At-Risk dollars the District receives from the State of Iowa. Mr. Conrad reviewed the definitions of a returning drop-out student. A returning drop-out student is a student in grades 7-12 who has left the school and is now returning. A potential drop-out student is a resident student that demonstrates poor school judgment as indicated by two or more of the following categories:

1. High rate of absenteeism, truancy or frequent tardiness
2. Limited or no extra-curricular participation, lack of identification with school and discipline issues resulting in a suspension/exclusion
3. Poor grades, failing core classes or elementary students not being promoted or advancing to the next grade level
4. Low achievement in reading or math, which reflects two or more years in a lower grade level
5. Children in grades K-3 who make the definition of at-risk as adapted by the Iowa Department of Education

The District is requesting a total of \$814,844 of modified supplemental amount for at-risk and drop-out prevention. The projected property tax rate will be 0.4778 per \$1,000 of assessed valuation. After discussion, Director Lantz moved and Director Leeper seconded the motion to approve the 2016-2017 application for modified allowable growth for at-risk and drop-out prevention in the amount of \$814,844 as presented. Directors voting in favor of the motion: Hassman, Hines, Kenyon, Lantz and Leeper. Those voting “no” none. Motion carried.

Item No. 7 – Set Public Hearing for 2016-2017 School Year Calendar

Dr. Pattee distributed a draft proposal for the 2016-2017 school year calendar. The calendar is still a working document and is not final. However, the start date for the 2016-2017 school year will be August 25, 2016. After discussion, Director Hines moved and Director Hassman seconded the motion to approve February 22, 2016 at 7:00 p.m. as the date and time to hold a public hearing for the 2016-2017 school year calendar. Directors voting in favor of the motion: Hassman, Hines, Kenyon, Lantz and Leeper. Those voting “no” none. Motion carried.

Item No. 8 – Superintendent’s Report

Dr. Pattee reported on the following:

1. Special school board election on February 16, 2016
2. February 22 Board agenda will include an informational report on special education and 2014-2015 audit report
3. UEN Legislative advocacy trip is scheduled for February 24, 2015.
4. Board meeting on March 21, 2016 will include preliminary budget for the 2016-2017 school year. There is only one board meeting scheduled for the month of March.
5. The determination process for weather related closing of school
6. Update on bond issuance:
 - Dr. Pattee has been visiting with community leaders
 - Website is now available for use and communications to the public.
 - District facilities committee will be meeting in the near future.

Item No. 9 – Questions, Comments, and Concerns from Board Members

Director Leeper provided an update on the following:

- Lobbying efforts with members of the school district at the ISEA lobbying event in Des Moines
- Visits to Hansen and Lincoln Elementary schools.

Item No. 10 – Adjournment

Director Lantz moved and Director Hassman seconded the motion to adjourn. Directors voting in favor of the motion Hassman, Hines, Kenyon, Lantz and Leeper. Those voting “no” none. Motion carried.

The meeting adjourned at 8:20 p.m.

Secretary

President