

Cedar Falls Community Schools
1002 West First Street
Cedar Falls, Iowa 50613

DATE: March 8, 2021

SUBJECT: Custodial Supplies Proprietary Bid

FROM: Denelle Gonnerman, Chief Financial Officer

| FOR 2021 - 2022 SCHOOL YEAR | | | | | |
|-----------------------------|--|-----------|----------|------------|-------------|
| Item No. | Description | Unit Size | Quantity | Unit Price | Total Price |
| 1 | Hand Soap - Foaming Pro Von - #024830 Only [2] 1200 ml /case | Case | 200 | 41.52 | \$8,304.00 |
| 2 | Paper Towels Rolls - Georgia Pacific EnMotion #89460-22 Only 10"x800'/Roll - Touchless - 6 Rolls/Case [Order to be received in 4 shipments - dates to be determined] | Case | 800 | \$51.87 | \$41,496.00 |
| 3 | Toilet Tissue - 9" Jumbo Roll - 1000' roll - 2 ply Must be compatible w/Ft. James Jumbo Roll Dispenser #860321 8/1000' rolls/case Only [Order to be received in 4 shipments - dates to be determined] | Case | 600 | \$20.80 | \$12,480.00 |

TOTAL \$62,280.00

Recommend acceptance of bid pricing by Martin Brothers for proprietary items needed by custodial department.

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BIDDER'S LIST

| <u>Company</u> | <u>Item Number</u> | <u>Cost</u> |
|---------------------------|-------------------------|-------------------|
| All American Poly | Bid Sent - Not Returned | ---- |
| Alpha Services Inc. | Bid Sent - Not Returned | ---- |
| Central Iowa Distributing | 15 | \$8,778.00 |
| Central Poly | 5, 6 | \$2,602.50 |
| Ecolab | ----- | ---- |
| Fastenal | ----- | ---- |
| First Choice | Bid Sent - Not Returned | ---- |
| J.P. Gasway Co., Inc. | 2 | \$363.00 |
| Genesis II Inc | 20, 21 | \$585.72 |
| Higley Industries Inc | 16, 17, 18 | \$509.00 |
| Hillyard Des Moines | ----- | ---- |
| Martin Brothers | 1, 3, 4, 10, 14 | \$9,340.80 |
| Nassco | 12, 13 | \$6,615.75 |
| Pyramid School Products | ----- | ---- |
| Unipack Corp. | ----- | ---- |
| Weber Paper | 7, 8, 9, 11, 19, 22 | \$32,113.41 |
| Tim Wittstock Company | ----- | ---- |
| TOTAL | | <hr/> \$60,908.18 |

Recommend acceptance of low bids with the following exceptions:
Item #1, 2, 3, 4, 7, 8, 9, 10, 14, 15 - Low bid does not meet specifications.

CEDAR FALLS COMMUNITY SCHOOLS
1002 West First Street
Cedar Falls, Iowa 50613

SPECIFICATIONS AND BID SHEET FOR
CUSTODIAL SUPPLIES

January 6, 2021

Bids will be received until 1:00 p.m., January 27, 2021, at the Business Office of the Board of Education, 1002 West First Street, Cedar Falls, Iowa 50613. The Board of Education will approve bids on March 8, 2021, notice of results will be mailed March 9, 2021, and purchase orders will be mailed approximately March 15, 2021. Submit one copy in an envelope marked "CUSTODIAL SUPPLIES".

The award of contract may be made by the Board of Directors of the Cedar Falls Community School District to any responsible bidder or bidders offering suitable supplies, equipment and/or service at the lowest price, taking into consideration the quality of materials and/or service in the best interest of the School District. The right is reserved to reject any and all bids, or any part thereof, and to waive informalities, irregularities, or technicalities in any bid and to enter into such contract or contracts as shall be deemed in the best interests of the Cedar Falls Community School District.

Additional Specifications:

1. All bids or proposals must be made upon the form supplied by the purchaser. Return completed copy to the purchaser. A copy should be retained by the bidder. Bid form is to be compiled in fullest detail indicating full name of bidding firm, full name of manufacturing firm, manufacturer's number for item bid, and listing major deviations from specifications. Unit prices must be listed as well as extensions. In case of extension error, unit prices will be used to determine the correct bid extension price.
2. Bids must be submitted on an individual item basis. Purchases will be made from the lowest responsible bidder complying with the terms of the specifications, except the right is reserved by the purchaser to make such selections which in its judgment are best suited for the purpose intended. It is further understood that if the total of the bid items awarded to any one bidder is less than \$50.00, the involved item(s) will be awarded to the next higher bidder. The school will begin with the bidder with the lowest awarded amount and proceed with awarding to the next higher bidder until the minimum is reached.

3. Whenever a particular brand, model, or manufacturer is specified and the bidder desires to bid another brand, model or manufacturer which he considers to be equal to that specified, he shall indicate on the proposal sheet that brand, model, or manufacturer on which he is bidding, and shall furnish detailed specifications and samples. Details are to include case sizes, can sizes, etc.
4. The purchaser reserves the right to retain or destroy samples of consumable materials for the purpose of testing.
5. In all cases where no sample is submitted by the bidder, or on which the manufacturer's name or trade name designated in the specifications has not been changed, it will be understood that the bidder agrees to furnish the exact article or articles as specified.
6. The purchaser shall have full power and authority to reject any and all materials and supplies that are not in strict conformity with the requirements of the specifications. Inferior articles that may be received by the purchaser shall be returned at the expense of the supplier. Error in shipment of equipment and/or supplies in numbers, sizes, etc. must be corrected by the supplier without cost to the Board of Education.
7. All bids must be F.O.B. Cedar Falls Community School District, 2001 Fairview Drive, Cedar Falls, Iowa 50613. Do not include Federal or State taxes in these bids as school districts are exempt from such taxes, see Sec. 422.45 par. 5, 2001 Code. Purchaser agrees to sign standard tax exemption paper.
8. Failure on the part of a successful bidder to adhere to the terms as described here before may be deemed as adequate grounds for cancellation of all or part of a purchase agreement made under these terms. In the event any items are damaged in shipment and results in claims against the carrier, such claims must be handled entirely by the supplier. No charge backs will be accepted by the Board of Education for failure on the part of the supplier to properly handle such claims.

9. Payments will be made after July 1, 2021.
10. All bids must be held firm and open for a period of forty-five (45) days following the date bids are due to allow adequate time to tabulate these bids and make selection desired. Same prices must apply if quantity is increased or decreased by 15%.
11. Custodial items on the attached sheets are to be delivered on or about May 1, 2021. All large quantity cases must be palletized and shrink wrapped.
12. In compliance with the Federal Hazardous Chemicals Risk Right to Know Law, if the items here ordered are labeled as such, all material safety data sheets must be included with shipment of merchandise.
13. No bids will be accepted by fax machine.

| Item No. | Description | Unit Size | Quantity | Unit Price | Total Price |
|----------|---|-----------|----------|------------|-------------|
| 1 | Bio Enzymatic Digester Multi-Clean Bio Power Plus - #902258 12 qts/case | Case | 40 | | |
| 2 | Bleach [6 gal/case] | Case | 30 | | |
| 3 | Bowl Cleaner MultiClean 950 - #910798 12 qts/case | Case | 50 | | |
| 4 | Bowl Cleaner MultiClean 2300 - #910848 12 qts/case | Case | 20 | | |
| 5 | Can Liners Small - 24"x33" - 12-16 Gal. Cap. Natural - 0.24 mil - 1000/Case | Case | 125 | | |
| 6 | Can Liners Medium - 33"x40" Natural - .5 mil - 250/Case | Case | 75 | | |
| 7 | Cleaner, Eraser Mr. Clean Magic Eraser 6/4 ct./Case | Case | 40 | | |
| 8 | Floor Machine Buffing Pads - 5 Pads/Case [3M #5100 - Not Niagara] 505mm 20" Diameter - Red | Case | 40 | | |
| 9 | Floor Machine Polishing Pads - 5 Pads/Case [3M #4100 - Not Niagara] 505mm 20" Diameter - White | Case | 40 | | |
| 10 | Floor Machine Stripping Pads, 5 Pads/Case [3M High Productivity Only - Not Niagara] 20" Diameter - Black | Case | 60 | | |

| Item No. | Description | Unit Size | Quantity | Unit Price | Total Price |
|----------|--|-----------|----------|------------|-------------|
| 11 | Gloves Vinyl - Size Medium Powder Free & Latex Free - 100/box 10 boxes/case | Case | 15 | | |
| 12 | Gloves Vinyl - Size Large Powder Free & Latex Free - 100/box 10 boxes/case | Case | 15 | | |
| 13 | Gloves Vinyl - Size Extra Large Powder Free & Latex Free - 100/box 10 boxes/case | Case | 60 | | |
| 14 | Hand Sanitizer - Instant Foam Refill Purell #5392-02 Only 2 - 1.2L per case | Case | 60 | | |
| 15 | Reinforced Wipers Teri Wipes - WypAll X60 White Wipers - #34865-50 Only 12.5"x14.4" - 76 Wipes/Pack. - 12 Pack/Case [Order to be received in 2 shipments - dates to be determined] | Case | 150 | | |
| 16 | Spray Bottle Only [32 oz. bottle] [Bid Items 16 & 17 will be awarded to the same vendor - for compatibility purposes] | Each | 100 | | |
| 17 | Adjustable Spray Head Only for 32 oz Spray Bottle [Bid Item 17] [Bid Items 16 & 17 will be awarded to the same vendor - for compatibility purposes] | Each | 100 | | |
| 18 | Vacuum Cleaner Bags - Sensor SR15XP For Windsor Sensor SR15XP Vacuum - 10 bags/Pkg., 10 pkg/case Sample Required - Janitized #AF-JANWISEN3 Bags Only [Heavier Weight Bag] | Cases | 5 | | |
| 19 | Vacuum Cleaner Beater Brush Sensor Roll Brush Beater Bar - #5290WI | Each | 125 | | |

| Item No. | Description | Unit Size | Quantity | Unit Price | Total Price |
|----------|--|-----------|----------|------------|-------------|
| 20 | Vacuum Cleaner Filters Micron Filter for Sensor SR15XP Vacuum Cleaners - #5301E Only | Each | 100 | | |
| 21 | Vacuum Cleaner Exhaust Filters Filter for Sensor SR15XP Vacuum Cleaners - 50 filters/box #5143 Only | Box | 2 | | |
| 22 | Envirox Fresh - Concentrate 118 Hydrogen Peroxide Based Multi-Purpose Cleaner 4 gal/case Must fit dispenser #E2B2 | Case | 150 | | |

Authorized Signature

Name of Firm

Street Address

City State Zip

Phone Number

Email address

Date