

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Susan Lantz, Jim Brown, David Williams, Doug Shaw and James Kenyon. Others in attendance were: Dr. Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Adrian Talbot, Director of Human Resources, Dan Conrad, Director of Secondary Education and Pam Zeigler, Director of Elementary Education. Also in attendance: Andrew Stensland, Liz Kressig, Brian Cross, Sarah Eastman, Jason Wedgbury and Dawn AskMartin

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

#### Item No. 1 – Public Hearing on the Summer 2015 Roofing Project

President Coil reported that she had in her possession an affidavit of publication showing the notice of time and place of the public hearing for the proposed summer 2015 roofing project. This notice was published in the Waterloo/Cedar Falls Courier on January 29, 2015. The Board will now hold a public hearing on this project. President Coil asked for public comments. No public comments were offered. No written comments were received. President Coil then declared the public hearing closed.

#### Item No. 2 – Approval of the Following Consent Agenda Items:

Director Lantz moved and Director Kenyon seconded the motion that the Board approves the following items:

1. The agenda of the February 9, 2015 Board of Education
2. Approval of the January 26, 2015 Board of Education minutes as presented
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Doug Shaw
4. Approval of the open enrollment requests
5. Approval of Human Resource Report
6. Quarterly Transportation report

#### Open Enrollment Report February 9, 2015

Adia Mortl	7 <sup>th</sup> Grade
Current resident district:	Cedar Falls
District requested:	Dunkerton
Effective date:	2014-2015 – C
TaQuan M Barnes	4 <sup>th</sup> Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2014-2015 – C
Trevion M Barnes	7 <sup>th</sup> Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2014-2015 – C
Aaliyah Franklin	6 <sup>th</sup> Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2014-2015 – C
Harmony Harris	3 <sup>rd</sup> Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2014-2015 – C
Kahlil A Love	7 <sup>th</sup> Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2014-2015 – C

Clayton Turner	4 <sup>th</sup> Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2014-2015 – C

Kaydence M Turner	4 <sup>th</sup> Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2014-2015 – C

Aereon Walker	Kindergarten
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2014-2015 – C

Keenan J Williams	4 <sup>th</sup> Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2014-2015 – C

**Human Resource Report**  
**February 9, 2015**

**Resignations - Recommended for Approval**

Melissa Breddin Holmes/Senior High French 03/13/2015\*

\*Approve request for acceptance of resignation subject to both of the following stipulations:

1. Resignation effective date no earlier than **March 14, 2015**, or later date as determined by the Superintendent.
2. Employment of a suitable replacement on a regular or substitute basis as determined by the Superintendent.

**Coach Resignations – Recommended for Approval**

Jake Grafenberg Peet JH Head 7<sup>th</sup> Grade Football 2015-16 season

Directors voting in favor of the motion: Coil, Brown, Williams, Kenyon, Shaw and Lantz. Those voting “no” none. Motion carried.

**Item No. 3 – Public Comment**

None

**Item No. 4 – Secretary’s Monthly Financial Reports**

Mr. Nefzger reviewed the monthly balances for January 2015 for the general, schoolhouse, student activity and food service accounts. President Coil reported that the report would be filed subject to audit.

**Item No. 5 – Communications**

Student representative Andrew Stensland reported on the following:

- High school student senate is finalizing dance marathon plans. The dance marathon committee is looking at the potential of a group to work on fund raising year round.
- Bake sale with proceeds going towards the dance marathon will be held Thursday, February 12, 2015.
- District wrestling tournament is on February 14<sup>th</sup> at Waverly-Shell Rock CSD
- Boys’ basketball is at home against Iowa City, City High on February 10<sup>th</sup> and at Waterloo West on February 13<sup>th</sup>.
- Girls’ basketball is scheduled to play at home against Waterloo West on February 13<sup>th</sup>.

Item No. 6 – RSP & Associates Discussion

Dr. Pattee introduced Clay Guthmiller and Ryan McKay from RSP & Associates. Mr. Guthmiller and Mr. McKay assisted the Board in establishing the final criteria associated with the boundary line committee. Mr. Guthmiller briefly reviewed the purpose of the presentation, which is to provide information to help steer the boundary committee's discussion and to provide a transparent dialogue between RSP and the Board of Education. Mr. Guthmiller reviewed the comprehensive boundary line process and is currently performing an updated enrollment analysis. Boundary line committee meeting dates are scheduled for March 3<sup>rd</sup> and 24<sup>th</sup>, April 4<sup>th</sup> and 27<sup>th</sup>. A public forum is scheduled for April 28, 2015 to present a tentative plan to the community for input.

The Board members broke into small groups to review the criteria provided at the last board meeting on January 26, 2015. After review comments on the criteria included:

1. The decision to move forward with a bond issuance or results of any bond issuance would have an impact on which criteria items were more important.
2. Any criteria selected should focus on students
3. Should keep neighborhood schools intact
4. Impact a minimum number of students

Mr. Guthmiller and Mr. McKay walked the Board through a poll of various questions. The first poll was based on the assumption that additional facilities would be constructed. When Board members were asked individually what was the most important criteria of those developed, the criteria that received the most votes was projected enrollment, building utilization with demographic considerations, physical considerations and neighborhoods intact. The criteria coming in second included student impact on boundary exchanges. The Board members were then asked to select three criteria and rank them. The criteria were ranked as follows:

1. Projected enrollment- building utilization
2. Students impacted by boundary changes
3. Neighborhoods intact
4. Demographic considerations
5. Fiscal considerations - Operational

The Board then went through the same process should a bond issuance not pass then there would be no additional facilities would be constructed within the District. Individually the criteria were ranked as follows:

1. Projected enrollment –building utilization
2. Students impacted by boundary changes
3. Fiscal considerations – Capital
4. (Tie) Fiscal considerations- operational and Transportation considerations
6. Duration of boundaries
7. Demographic considerations
8. Neighborhoods intact

The Board members reviewed additional community values they may want to frame with the boundary line committee. One non-negotiable community value would be the same educational standards would be available for all students in all buildings. Additional non-negotiable included no changing of the current district configuration grades (PreK-6, 7-9 and 10-12) and no closing of any existing facilities. The Board discussed the brief history of previous boundary line enrollment studies within the District.

The second poll took place amongst Board members on the following questions:

Should grade alignment configuration remain the same? All Board members voted yes.

1. Are all elementary boundary lines up for discussion? All Board members voted yes.
2. Should the administration be responsible for all school transfers? All Board members voted yes.
3. Should the administration be responsible for specialized programming throughout the District? All Board members voted yes.
4. Should all the District students be placed where capacity is available? All Board members voted yes.
5. Can a school with future new development be operated initially at less than 75% capacity allowing space for growth? All Board members voted yes.
6. Were Board members comfortable with the presentation and the process that took place this evening? All Board members voted yes.

The Board thanked Mr. Guthmiller and Mr. McKay for their time and efforts on their presentation.

Item No. 7 – Report on District Financial Health

Mr. Nefzger presented the end of the 2013-2014 school year District financial health report, including information on:

- Revenue and expenditures
- Fund balances
- Current and projected unspent authority
- Projected 2015-2016 settlement costs
- Enrollment
- Assessed valuation
- Other financial indicators

Mr. Nefzger noted that the District's unspent budget authority increased by \$302,244, which is the smallest growth in the previous seven school years. The District's special education balance was positive for the first time since the 2003-2004 school year.

Item No. 8 – Approval of Orchard Hill Boiler Replacement Bids

Mr. Nefzger reviewed the bids received for the replacement of the boiler at the Orchard Hill Elementary School. The boiler, which is approximately 12 years old, has developed issues with the fire box and is no longer cost effective to repair. The replacement boiler will be a stacked dual boiler, allowing a back-up boiler be installed in the boiler room in the event the main boiler would fail. A total of three bids were received. It is the recommendation to accept the low quote from Young Plumbing and Heating of Waterloo, Iowa at a cost of \$78,900. The work would begin right before the end of the school year with the bulk of the work completed in the month of June 2015. The project will be funded through the emergency contingency fund established within the Physical Plant and Equipment Levy. Director Kenyon moved and Director Brown seconded the motion to approve the bid from Young Plumbing and Heating in the amount of \$78,900 to replace the Orchard Hill boiler as presented. Directors voting in favor of the motion: Brown, Coil, Kenyon, Lantz, Williams and Shaw. Those voting "no" none. Motion carried.

Item No. 9 – Approval of Auditor Bids

Mr. Nefzger reported that as per Iowa Code the Board of Education is required to send out a request for proposal of auditing services. The request for proposal is for three years with an option for two additional school years. The District sent out proposals to four different auditing firms and only received one quote back from Carney, Alexander & Marold Co. Carney, Alexander & Marold Co. was selected for auditing services the last time bids were requested (2010) and has been performing the District's auditing services for the past eighteen school years. Mr. Nefzger reported that school districts across the state have been having more and more difficulty receiving multiple quotations for auditing services due to the specialization and complexity of school district audits. The bid from Carney, Alexander, Marold Co. of Waterloo is for a three year total bid of \$58,200 and the option for an additional two years. Director Lantz moved and Director Kenyon seconded the motion to approve the bid from Carney, Alexander, and Marold Co. for a three year auditing contract for a total bid amount of \$58,200 and the option for an additional two years. Directors voting in favor of the motion: Brown, Lantz, Williams Kenyon, Coil, and Shaw. Those voting "no" none. Motion carried.

Item No. 10 – Superintendent's Report

Dr. Pattee reported on the following:

- UEN Legislative advocacy trip is scheduled for February 24, 2015.
- February 23, 2015 school board meeting will include an informational report on health nursing services.
- Robotics team will be performing February 14<sup>th</sup> at the University Northern Iowa old Price Lab School field house
- Second round of town hall meetings concerning district facilities is scheduled for February 18<sup>th</sup> and 19<sup>th</sup>

Item No. 11 – Closed Session of the Board of Education Under Iowa Code Section 21.5(i).

Director Kenyon moved and Director Lantz seconded the motion that the Cedar Falls Board of Education enter into closed session to evaluate the professional competency of individuals whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session under 2011 Code of Iowa 21.5(1) (i). Directors voting in favor of the motion: Coil, Williams, Kenyon, Lantz, Brown and Shaw. Those voting "no" none. Motion carried.

Board room was cleared at 8:58 p.m.

Board entered closed session at 9:03 p.m.

Board returned to open session at 10:00 p.m.

Item No. 12 – Questions, Comments, and Concerns from Board Members

None

Item No. 13 – Adjournment

Director Brown moved and Director Kenyon seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Brown, Shaw, Kenyon, Williams and Lantz. Those voting "no" none. Motion carried.

The meeting adjourned at 10:01 p.m.

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Secretary

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President