

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Jenny Leeper, Doug Shaw, Jim Brown, James Kenyon and Susan Lantz by electronic means. Others in attendance were: Dr. Andy Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Dan Conrad, Director of Secondary Education, Pam Zeigler, Director of Elementary Education and Dr. Adrian Talbot, Director of Human Resources. Also in attendance: Dave Coil, Pat Trampel, Jim Young, Jim Moody, Deb Beving, Paul Farmer, Stan Smith, Sarah Eastman, Liz Kressig, Jason Wedgbury, Kim Cross, Dawn AskMartin, Larry Wyckoff, Kelsey Hurley and four others.

Due to Director Lantz attending the meeting by electronic means, the board president read the following statement:

A governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body provides public access to the conversation of the meeting to the extent reasonably possible. The place of the meeting is the place in which the communication originates and the minutes of the meeting shall include a statement explaining why the meeting in person was impossible or impractical as pursuant to Iowa Code 21.8. The reason for the meeting being held by electronic means is due to out-of-town travel.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

Retiring Board

Item No. 1 – Approval of August 24, 2015 Board of Education Minutes

Director Brown moved and Director Kenyon seconded the motion to approve the August 24, 2015 board minutes as presented. Directors voting in favor of the motion: Brown, Kenyon, Leeper, Coil, Lantz and Shaw. Those voting “no” none. Motion carried.

Item No. 2 – Approval of Accounts Payable

Director Shaw moved and Director Leeper seconded the motion to approve accounts payable as presented. Directors voting in favor of the motion: Brown, Kenyon, Leeper, Coil, Lantz and Shaw. Those voting “no” none. Motion carried.

Item No. 3 – Approval of Human Resource Report

Dr. Talbott reviewed the following Human Resource report. Director Kenyon moved and Director Brown seconded the motion to approve the human resource report as presented. Directors voting in favor of the motion: Brown, Kenyon, Leeper, Coil, Lantz and Shaw. Those voting “no” none. Motion carried.

Human Resources Report
September 14, 2015(Revised 9/14/2015)

New Contracts - Recommended for Approval

2015-16 School Year

Leticia Wedgbury	First Grade (.54 FTE)	Southdale	MA 9	(\$26,333**)
LaDonna Welter	Special Education Inst. Strategist I	Holmes	BA+30 step 7	(\$40,851***)

**Salary is retroactive to September 1, 2015, based on a 179/190 day contract.
***Salary projected to be effective September 21, 2015, based on 165/190 day contract

Employment with the Cedar Falls Community School District is contingent upon confirmation of medical examination and acceptable verification of employment, licensure, reference, education, criminal background, child abuse registry, release from current contract (if applicable), and other pre-employment checks deemed necessary.

Coach Resignations – Recommended for Approval

Daniel Reid	Holmes Asst 8 th Grade Volleyball	2015-16 School Year
-------------	--	---------------------

Item No. 4 – Reconciliation of the Treasurer’s Report

Mr. John Steen, Board Treasurer reviewed the Treasurer’s reconciliation report. Director Lantz moved and Director Kenyon seconded the motion to approve the Treasurer’s reconciliation report as presented: Directors voting in favor of the motion: Coil, Leeper, Brown, Kenyon, Shaw, and Lantz. Those voting “no” none. Motion carried.

TREASURER’S RECONCILIATION REPORT
 Cedar Falls Community Schools
 June 30, 2015

GENERAL FUND

Affidavit of Depository Bank

Wells Fargo Bank - Checking Accounts	
General Fund	\$1,330,210.95
Student Activity Fund	\$98,402.21
Food Service Fund	\$300,329.62
School House Fund	\$2,145,891.59

Investments:

Wells Fargo Reg. Savings	\$82,072.15
Lincoln Savings Bank Elna Christensen Savings	\$1,431,336.54
Lincoln Savings Bank Money Market	\$4,894,325.16
Lincoln Savings – Savings Passbook	\$15,296,079.56
Farmers State Bank CD	\$1,834,533.00

Treasurer's Balance June 30, 2015	<u>\$27,413,180.78</u>
-----------------------------------	------------------------

Secretary's Balance	
Operating Fund	\$11,954,556.29
Management Fund	\$1,002,166.07
Trust & Agency Fund	\$1,658,705.09
Student Activity Fund	\$579,811.69
Food Service Fund	\$501,491.99
Entrepreneurial Fund	\$6,567.93
Local Option Fund (LOT)	\$7,748,007.34
PPEL Fund	\$3,397,069.26
Debit Service	\$1,144.31

\$26,849,519.97

Difference to Account For:

Outstanding checks	\$441,251.08
Meridian Bank Jet Pay Deposits	\$7,045.45
Federal/State Taxes	\$110,369.00
Deposit in transit	<u>\$4,995.28</u>

Secretary's Balance June 30, 2015	<u>\$563,660.81</u>
-----------------------------------	---------------------

\$27,413,180.78

Item No. 5 – Approval of Appointment of School District Treasurer

Director Brown moved and Director Leeper seconded the motion to reappoint Mr. John Steen as school district Treasurer for the 2015-2016 school year. Directors voting in favor of the motion Coil, Leeper, Brown, Kenyon, Shaw, and Lantz. Those voting “no” none. Motion carried. Motion carried. President Coil then administered the oath of office to Mr. Steen. Mr. Steen answered in the affirmative. President Coil thanked Mr. Steen for his willingness to serve in this capacity.

Item No.6 – Official Notification of Election Results From the County Auditor’s Office

Mr. Nefzger reviewed the abstract of election as presented to the Cedar Falls Schools Board of Education by the county Board of Supervisors. Votes cast were as follows: Joyce E. Coil 1,754, Stephen Egger 620, Jenny Hansel 1,289, Jeff Hassman 1,774, Susie Hines 1,842, Dr. James R. Kenyon 1,871, Jenny Leeper 1,960, and 52 scattered votes. The Board of Supervisors then declared James R. Kenyon, Jenny Leeper, Jeff Hassman and Susie Hines dually elected to the office of Board of Directors for the Cedar Falls Community School District Board of Education for a four year term.

President Coil addressed the Board and community thanking them for all the work, support and dedication to the students of the community. She also stated it has been a privilege and honor to have been a part of the Cedar Falls Community School District Board of Education.

Item No. 7 –Adjournment of the Retiring Board

Director Kenyon moved and Director Lantz seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Leeper, Lantz, Brown, Kenyon, and Shaw. Those voting “no” none. Motion carried. The old Board adjourned at 7:18p.m.

Upon conclusion of the Board a standing ovation was given to Mrs. Coil for her 22 years of service as a Board member of the Cedar Falls Community School District.

New Board

Item No. 1 – Organizational Regular Board Meeting Call to Order

The new Board was called to order by Board Secretary, Douglas Nefzger, at 7:21 p.m.

Item No. 2 – Determination of a Quorum

Mr. Nefzger determined that the following Directors were present: Jim Brown, Jeff Hassman, Susie Hines, James Kenyon, Jenny Leeper, Doug Shaw and Susan Lantz by teleconference. Mr. Nefzger stated seven board members were present, there is a quorum for the Board of Education and the Board may proceed to perfect the permanent organization.

Item No. 3 – Administration of Oath to the Newly Elected Board Member

The oath of office was administered to Jeff Hassman, Susie Hines, Jenny Leeper and James Kenyon. All answered the oath in the affirmative.

Item No. 4 – Election of the President of the New Board

Mr. Nefzger reviewed the Board of Education Policy 201.3, regarding the election of officers. Mr. Nefzger distributed and collected the nomination ballots for the office of President. Mr. Nefzger counted the ballots and reported that Director James Kenyon had received six nominations for the office of Board President and Jeff Hassman had received one nomination for the office of Board President. Director Hassman respectfully requested to withdrawal his nomination for President. Mr. Nefzger recommended that the Board enter a motion at this time for the election of the Board President. Director Lantz moved and Director Brown seconded the motion that the Board of Education cast a unanimous ballot for Director James Kenyon as President of the Cedar Falls Community School District Board of Education. Directors voting in favor of the motion: Brown, Hassman, Hines, Lantz, Leeper, Kenyon and Shaw. Those voting “no” none. Motion carried. Mr. Nefzger then administered the oath of office upon Director Kenyon for the office of President of the Cedar Falls Board of Education. The oath was answered in the affirmative by President Kenyon.

Item No. 5 – Election of the Vice-president of the New Board

Mr. Nefzger distributed and collected the nomination ballots for the office of Vice-president. Mr. Nefzger counted the ballots and reported that Director Doug Shaw had received three nominations, Jeff Hassman had received three nominations and Jenny Leeper received one nomination for the office of Vice-president. According to Board policy the top two nominated are then voted on for the office of Vice-president. Mr. Nefzger distributed the election ballots for the office of Board Vice-president. Mr. Nefzger tallied the votes and reported there were five ballots in favor of Director Shaw and two ballots in favor of Director Hassman for the office of Vice-president. Director Shaw was then elected Vice-president of the Cedar Falls Community School District Board of Education. Mr. Nefzger then administered the oath of office upon Director Shaw for the office of Vice-president of the Cedar Falls Community School District Board of Education. The oath was answered in the affirmative by Director Shaw.

Item No. 6 – Adoption of Written Policies, Rules, Regulations, and Procedures

Superintendent Pattee reported that under Iowa Code 279.8 the Board of Education may establish the policies, rules, regulations, and procedures that govern the organization. President Kenyon thanked the Board for their support and confidence in him to be elected as the President of the Cedar Falls Community School Board of Education. Director Hassman moved and Director Brown seconded the motion to approve the policies, rules, regulations, and procedures in place for the school district for the 2015-2016 school year. Directors voting in favor of the motion: Brown, Hassman, Hines, Lantz, Leeper, Kenyon and Shaw. Those voting “no” none. Motion carried.

Item No. 7 – Approval of the Following Consent Agenda Items:

Director Lantz moved and Director Leeper seconded the motion to approve the consent agenda as presented:

1. Open enrollment report
2. Tri-County Family & Family Development Council Agreement

Open Enrollment Report
September 14, 2015

Courtney Lines	10 th Grade
Current resident district:	Cedar Falls
District requested:	Connections Academy – CAM CSD
Effective date:	2015-2016
Raenondo Harris	6 th Grade
Current resident district:	Cedar Falls
District requested:	Iowa Virtual Academy – Clayton Ridge CSD
Effective date:	2015-2016
Kelsey Moreno	9 th Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2015-2016 – C

Nicholas Spratt	6 th Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2015-2016 – C
Robynn Marie Vargas	2 nd Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2015-2016 – C
Aieronna Banks	9 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C
Lovell Banks, Jr.	9 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C
Daniel D Bass	5 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C
La'Marieona D Collins	Kindergarten
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2015-2016
Olivia J Combs	8 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C
Oscar Cortes	10 th Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2015-2016
Claudia Gaff	7 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C
Leiana J Gil	5 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C
Jenna Lily Johnson	Kindergarten
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2015-2016
Daverus D Ketchens	11 th Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2015-2016

Hana M Miller	7 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C
Lily I Miller	9 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C
Shalisa Thurmond	4 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C
Alexandra Weathersby	8 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2015-2016 – C
Daxton D Young	3 rd Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2015-2016
Xander L Young	4 th Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2015-2016

Directors voting in favor of the motion: Brown, Hassman, Hines, Lantz, Leeper, Kenyon and Shaw. Those voting “no” none.
Motion carried.

Item No. 8 – Public Comment

Three members of the public commented to the Board: Larry Wyckoff, Stan Smith and Jim Moody.

Mr. Wyckoff spoke to the Board on open enrollment and on the need of new school buildings within the school district.

Mr. Smith requested that the Board permit unrestricted access to the school board meetings in time to speak at those meetings.

Mr. Moody reported the Board should stay focused on what the school District and the Board of Education has done right in the past and stay the course on the proposal of a new elementary school in the District.

Item No. 9 – Secretary’s Monthly Financial Report

Mr. Nefzger reviewed with the Board the August 2015 fund balances for general, schoolhouse, student activity, and food service. President Kenyon stated the report would be filed subject to audit.

Item No. 10 – Communications

The Cedar Falls Community School Board of Education welcomed new student board liaison member, Michael Flanscha. Mr. Flanscha is a senior at the Cedar Falls High School and Vice-president of student senate.

Mr. Flansch reported on the following:

- Homecoming week activities will begin the week of September 21, 2015. A football game versus Waterloo West is on September 25, 2015.
- Future football games include: At Urbandale on September 18, 2015 and at Cedar Rapids Jefferson on October 2, 2015.
- Patriot Day activities that took place on September 11, 2015.
- “Do Better Be Better” activities in conjunction with Dunkerton High School on October 3, 2015.

Dr. Pattee thanked Mr. Flansch for his leadership in high school student senate.

Item No. 11 – Approval of 2015-2016 Career and Technical Committee

Mr. Conrad provided a list of names recommended for approval for the Cedar Falls Community School District Career and Technical Committee. Mr. Conrad reported that this was a state required committee and reviewed the responsibilities of the committee. Director Lantz moved and Director Hines seconded the motion to approve the appointments to the Career and Technical Committee as presented. Directors voting in favor of the motion: Brown, Hassman, Hines Lantz, Leeper, Kenyon and Shaw. Those voting “no” none. Motion carried.

Luann Alemao
Jim Brown
Gayle Bruene
Scott Slee
Dan Conrad
Mark Aalderks
Adam Reilly
Brett Tjaden

Chris Wood
Jason Wedgbury
Troy Becker
Chad Anderson
Todd Ellison
Shane Paige
Brad Remmert
Dirk Homewood

Jill Dobson
Kelly Kobliska
Brandy McOmber
Connie Smith

1 more TBD

Item No. 12 – Informational Report: ACT and Senior Year Plus

Mr. Wedgbury, Principal at Cedar Falls High School reviewed ACT test scores from the graduating class of 2015 in English, reading, math, science and overall composite score. The total composite score for Cedar Falls was 24.5, up from 24.0 the previous year. The State’s composite score was 22.2 and the national composite average was 21.0. Mr. Wedgbury reviewed the overall history of composite scores of graduating seniors and individual scores in English, reading, math and science in suggested ACT readiness, percent of graduates taking the ACT test and the breakdown of ethnicity and gender test scores. Mr. Wedgbury noted that the overall composite of 24.5 is the highest overall test composite of Cedar Falls High School graduating seniors since records were tracked back in 1991. Mr. Wedgbury also reviewed college credit opportunities for Cedar Falls High School students through the Advanced Placement (AP) courses, Postsecondary Enrollment Options (PSEO) and Concurrent enrollment. Mr. Wedgbury reported on the following:

- 78.5% of graduates enrolled in college level coursework while attending high school. The administration has set a goal of 100% of all graduates obtaining college credit while attending high school.
- 405 high school students enrolled in ten AP course classes at the high school during the 2014/15 school year, with 71% of those students taking the AP test. 89.3% of all students who took the AP test in 2014/15 received a score of 3 or greater (on a scale of 1 to 5).
- 90 high school students enrolled Postsecondary enrollment option classes during the 2014/15 school year from a list of 31 class offerings from the University of Northern Iowa and Hawkeye Community College.
- 885 high school students enrolled in Concurrent course offerings at the high school during the 2014/15 school year from approximately 20 course offerings through Hawkeye Community College.

Mr. Wedgbury reported that the high school and the District should be celebrating these achievements by all of our high school students.

Item No. 13 – Facilities Discussion

Dr. Pattee updated the Board on the upcoming survey on grade alignment. The District is finalizing the survey and hopes to send the survey out within the next two weeks. Because of the delay in sending the survey out, the September 21, 2015 Board work session to study the results of the survey has been postponed.

Item No. 14 - Superintendent's Report

Dr. Pattee reported on the following:

- IASB State Convention is November 18-20, 2015 in Des Moines. The new school board member orientations will be held locally in Cedar Rapids on October 8, 2015 and in Oelwein on October 21, 2015 and encourages new and current board members to attend these meetings.
- Board meetings are scheduled for October 12 & 26, 2015
- October 12th Board meeting will include Board Committee assignments
- October 26th Board meeting will include informational reports on the Annual Yearly Progress Report (AYP)

Item No. 15– Questions, Comments, and Concerns

None

Item No. 16 – Adjournment

Director Brown moved and Director Hines seconded the motion to adjourn. Directors voting in favor of the motion: Brown, Hassman, Hines, Lantz, Leeper, Kenyon and Shaw. Those voting “no” none. Motion carried.

The meeting was adjourned at 8:30 p.m.

Secretary

President