

There are two portions to this document:

- The Customer Service Order (CSO), and
- Google's License Verification Letter

Please make sure to complete both parts of the document in order to expedite processing.

CDW Customer Service Order Form
Google Workspace for Education

Seller	CDW Government LLC
Seller Address	200 N. Milwaukee Avenue, Vernon Hills, IL 60061
Customer	Cedar Falls Community School District
Subscription Term Start Date	Upon Service Activation

NAME	PRICE	QTY	SUB TOTAL
GWFE Plus - 3 Year - SUB 10K Year 1	$4.86	5760	$27,993.60
GWFE Plus - 3 Year - SUB 10K Year 1	$4.86	875	$4,252.50
GWFE Plus - 3 Year - SUB 10K Year 2	$5.40	5760	$31,104.00
GWFE Plus - 3 Year - SUB 10K Year 2	$5.40	875	$4,725.00
GWFE Plus - 3 Year - SUB 10K Year 3	$5.40	5760	$31,104.00
GWFE Plus - 3 Year - SUB 10K Year 3	$5.40	875	$4,725.00
		Total	**$103,904.10**

The total cost of this 3 Year agreement is $103,904.10.

Customer Technical Contact	Shane.Paige@cfschools.org
Phone Number	
Email address	Shane.Paige@cfschools.org
Off-Domain Email Address	
Google App Domain	cfschools.org
NCES ID (If applicable)	1906510.0
Order Type (If applicable)	

Subscription Term Fee Total: $103,904.10

Terms:

1. TERMS AND CONDITIONS - Customer's obligations under this Customer Service Order Form, including its payment obligations are subject to the current Third Party Cloud Services Terms and Conditions on Seller's website at Third Party Cloud Services Terms and Conditions, unless Customer has entered into a written agreement with Seller covering Customer's purchase of products and services from Seller ("Existing Customer Agreement"), in which case Customer's obligations shall be subject to the terms of such Existing Customer Agreement, which shall be identified on Sellers' ordering documents.

2. PAYMENT – Customer will pay all Fees (as defined herein), including regulatory fees and taxes, for the use of the Google Workspace for Education as set forth in Seller's invoice, within 30 days after the date of the invoice, or in accordance with such other payment terms that may have been negotiated between Customer and Seller. In addition to the Service Fee for the Google Workspace for Education, Customer will also be responsible for all additional fees for any subscription renewals and extensions, metered usage components consumed by Customer, and other subscriptions, features, products, services, or add-ons that Customer uses within the Google Workspace for Education. Seller will invoice Customer in advance for the monthly or prepaid charges due for the Google Workspace for Education purchased. Seller will invoice Customer in arrears for any metered usage or overage components (e.g., capacity overages, third party content, etc.). The Service Fee for the Google Workspace for Education and all additional fees due hereunder are collectively referred to as "Fees".

3. ADD-ON ORDERS - Any orders submitted by Customer to Seller for Google Workspace for Education over the next twelve (12) months (the "Add-On Order(s)") will be governed by the terms and conditions of this Customer Service Order Form. All Add-On Order(s) must include the name of the applicable Google Workspace for Education, the Licensed User Quantity and the length of the initial term (e.g., 1, 2, or 3 years). The Initial Subscription Term for any Add-On Order(s) will commence on the date Seller provisions the new Google Workspace for Education on behalf of Customer.

4. SERVICE SUSPENSION – In addition to any other rights Seller may have, Seller may suspend or terminate the Google Workspace for Education if Customer fails to pay any Fees within ten (10) business days after the applicable due date.

5. NON-CANCELLABLE/NON-REFUNDABLE – The Google Workspace for Education purchased under this Customer Service Order Form are non-cancellable and all Fees paid to Seller are non-refundable.

6. GOOGLE REQUIRED TERMS:

(a) Seller, Google, and Customer are independent contractors with respect to the resale of the Google Workspace for Education.

(b) Customer will either accept the Google TOS prior to accessing or using the Google Workspace for Education, or hereby expressly authorizes Seller to accept the Google TOS on Customer's behalf.

(c) Customer acknowledges and agrees that Seller is the processor of any personal data processed by it on Customer's behalf, and Customer is the controller of any such data, as the terms "controller", "processed", "processor" and "personal data" are defined in the EU Directive;

(d) Customer is responsible for obtaining and maintaining any consents required from End Users to allow Seller to perform its obligations under this Agreement;

(e) If Google fails to comply with the SLAs, Customer will only be eligible to receive those remedies set out under the Google TOS and must request such remedies directly from Seller; and

(f) Google will only provide customer support to Customers in accordance with the Google TOS.

BY SIGNING BELOW, Customer acknowledges and agrees that it is receiving the Google Workspace for Education directly from Google, Inc. ("Google") pursuant to Google's standard terms and conditions or such other terms as agreed upon by Customer and Google. Customer further acknowledges that Google and not Seller will be responsible for performance of the Google Workspace for Education.

CUSTOMER AUTHORIZED REPRESENTATIVE

**** If not signing electronically, please sign, print name, add title, and date below**

Signature:

Print name:

Title:

Date:

Google for Education

Google Workspace for Education
Education Standard & Education Plus
License Verification Letter

License Verification Letter are required for all Education Standard and Education Plus orders. This approach allows customers to act as the source of truth for current information and partners to license according to the institution's current total student enrollment (representing all students, including full and part time) and total staff requiring an active Education Fundamentals license.This product is licensed on a per-user basis, and thus every user needs a license to ensure full functionality.

Additional licenses can be purchased to provide a buffer for changes in enrollment. Licenses purchased after the initial commitment are prorated for the remainder of the subscription.

There are two options for creating this letter and sending it back to us:

Option A:

1. Confirm all pre-filled information on the next page is accurate. Please contact Matt Heyse at matt.heyse@amplifiedit.cdw.com if you need to make changes.
2. Type your name and title, then print out, sign it, and put this on your district's letterhead. You can print the next page using the **Other Actions** menu above.
3. DO NOT click "Finish" until after you complete the next step.
4. Make a PDF copy of your signed document, and return to this document and upload below.

IMPORTANT - Do not click "Finish" until you come back and upload your PDF document.

Option B:

If it is easier for you, can also find a copy of the letter here. Follow the instructions on that document to place the letter on your organization's letterhead.

You can email me a copy of the completed PDF - matt.heyse@amplifiedit.cdw.com or use the **Upload PDF** option below.

CDW PEOPLE WHO GET IT

Cedar Falls Community School District

09-30-2026

Our institution would like to purchase Education Plus , and our primary Google Workspace for Education Domain is cfschools.org.

This letter verifies the purchase of 6,695 licenses, which is equal to or greater than our current total enrollment of 5,760 (representing all students, including full and part time) and 875 total staff requiring an active Education Fundamentals license.

We understand that:

- Our users will require both an Education Fundamentals license and Education Plus license assigned for full functionality. This purchase covers any staff member using an Education Fundamentals license.
- This product is licensed on a per-user basis. Student and staff licenses will be assigned to individual users.
- Additional licenses can be purchased to provide a buffer for changes in enrollment. Licenses purchased after the initial commitment are prorated for the remainder of the subscription.
- More information about licensing and pricing policy is available here.

Sincerely,

Signature: