

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Jeff Hassman in the chair, and the following named Directors: Dr. Allan Heisterkamp, Susie Hines, Jenny Leeper, Jeff Orvis, Sasha Wohlpart and Nate Gruber by teleconference. Others in attendance were: Dr. Andrew Pattee, Superintendent, Pam Zeigler, Associate Superintendent of Instruction/Learning, Denelle Gonnerman, Chief Financial Officer, and Janelle Darst, Director of Communications and Community Relations. Also, in attendance by teleconference: Melanie Wertz

Retiring Board

President Hassman stated that a governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body provides public access to the conversation of the meeting to the extent reasonably possible. The place of the meeting is the place in which the communication originates and the minutes of the meeting shall include a statement explaining why the meeting in person was impossible or impractical as pursuant to Iowa Code 21.8. The reason for the meeting being held by electronic means: Due to COVID-19 and the recommendation by the CDC/Iowa Department of Public Health to social distance.

Item No. 1 – Approval of November 9, 2020 Board of Education Minutes

Director Hines moved and Director Leeper seconded the motion to approve the November 9, 2020 board minutes as presented. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Item No. 2 – Approval of Accounts Payable

Director Wohlpart moved and Director Orvis seconded the motion to approve accounts payable as presented. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Item No. 3 –Adjournment of the Retiring Board

The old Board adjourned.

New Board

Item No. 1 – Organizational Regular Board Meeting Call to Order

The new Board was called to order by Mrs. Gonnerman at 5:35 p.m.

Item No. 2 – Determination of a Quorum

Mrs. Gonnerman determined that the following Directors were present: Nate Gruber, Jeff Hassman, Dr. Allan Heisterkamp, Susie Hines, Jenny Leeper, Jeff Orvis and Sasha Wohlpart. Mrs. Gonnerman stated seven board members were present, there is a quorum for the Board of Education and the Board may proceed to perfect the permanent organization.

Item No. 3 – Election of the President of the New Board

Mrs. Gonnerman reviewed the Board of Education Policy 201.3, regarding the election of officers. Mrs. Gonnerman distributed and collected the nomination ballots for the office of President. Mrs. Gonnerman counted the ballots and reported that Director Hassman had received four votes for the office of Board President. Mrs. Gonnerman administered the oath of office upon Director Hassman for the office of President of the Cedar Falls Board of Education. The oath was answered in the affirmative by Director Hassman.

Item No. 4 – Election of the Vice-president of the New Board

Mrs. Gonnerman distributed and collected the nomination ballots for the office of Vice-President. Mrs. Gonnerman counted the ballots and reported that Sasha Wohlpart received seven votes unanimously for the office of Vice-President. Mrs. Gonnerman then administered the oath of office upon Director Wohlpart for the office of Vice-President of the Cedar Falls Community School District Board of Education. The oath was answered in the affirmative by Director Wohlpart.

Item No. 5 – Adoption of Written Policies, Rules, Regulations, and Procedures

Dr. Pattee reported that under Iowa Code 279.8 the Board of Education may establish the policies, rules, regulations, and procedures that govern the organization. Director Heisterkamp moved and Director Leeper seconded the motion to adopt the policies, rules, regulations, and procedures in place under Iowa Code 279.8 for the school district for the 2020-2021 school year. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

Item No. 6 – Approval of the Consent Agenda Item:

Director Orvis moved and Director Hines seconded the motion to approve the consent agenda as presented:

1. Quarterly Transportation Report
2. Human Resources Report
3. Sumner Fredericksburg River Hills Consortium Agreement

**Human Resource Report
November 23, 2020**

Brenda Patterson	Senior High	Family Consumer Science	BA30 21	01-15-2021	\$31,326
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Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

Item No. 7 – Public Comment

No public comments.

Item No. 8 – Communications

Janelle Darst reported on the following District news activities:

- Virtual learning to include Aldrich Kindergarten and meals
- Rob Welter Tools for Schools award
- Women’s swim team 6th in State
- Ron Selleck custodian retirement at Cedar Heights
- Mercy One thank you for their partnership

President Hassman and Dr. Pattee thanked all staff for their cooperation in virtual learning.

Item No. 9 – Secretary’s Monthly Financial Report

Denelle Gonnerman reviewed with the Board the October 2020 fund balances for general, schoolhouse, student activity, and food service. President Hassman stated the report would be filed subject to audit.

Item No. 10 – Approve Fiscal 2020 Treasurer’s Reconciliation Report

Mrs. Gonnerman reviewed the Treasurer’s reconciliation report for the 2019-2020 school year. Director Orvis moved and Director Leeper seconded the motion to approve the 2019-2020. Treasurer’s reconciliation report as presented: Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

TREASURER'S RECONCILIATION REPORT
 Cedar Falls Community School District
 June 30, 2020

Affidavit of Depository Bank

Farmers State Bank - Checking accounts

General Fund	\$	1,621,904.25
Student Activity	\$	162,894.77
Food Service Fund	\$	330,168.66
School House Fund	\$	4,518,842.44
General Obligation	\$	-

Fiscal Agent State Deposits

Iowa Vocational Rehabilitation Services	\$	17,737.33
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Investments

Lincoln Savings Bank -Money Market	\$	3,748,403.55
Lincoln Savings Bank -Money Market	\$	877.75
Lincoln Savings Bank - CD	\$	5,000,000.00
Collins Community Credit Union	\$	7,238,601.07
Farmers State Bank - Money Market	\$	8,525,797.50

Treasurer's Balance, June 30, 2020

\$ 31,165,227.32

Secretary's Balance

Operating Fund	\$	10,349,779.44
Management Fund	\$	894,151.21
Trust & Agency Fund	\$	226,070.59
Student Activity Fund	\$	569,512.99
Food Service Fund	\$	769,226.25
Entrepreneurial Fund	\$	10,370.79
Local Option Fund (LOT)	\$	13,005,285.55
General Obligation	\$	-
PPEL Fund	\$	4,359,489.75
Debit Service	\$	31,059.32

\$ 30,214,945.89

Difference to Account For:

Outstanding checks	\$	46,193.36
RevTrak Deposits	\$	8,914.76
Federal/State Taxes	\$	894,868.71
Deposit in transit	\$	304.60

\$ 950,281.43

Secretary's Balance, June 30, 2020

\$ 31,165,227.32



Daniel Lynch, Treasurer

8/19/20

Date

Item No.11 – Approval of Resolution to Continue Participation in the Instructional Support Program

Director Leeper moved and Director Wohlpart seconded the motion to approve the resolution to continue participation in the Instructional Support Program. Directors: Gruber Aye, Hassman Aye, Heisterkamp Aye, Hines Aye, Leeper Aye, Orvis Aye, and Wohlpart Aye. Those voting “no” none. Motion carried.

Item No.12 – Approval of 2021-2022 SBRC for Special Education Administrative Cost – River Hills

Mrs. Gonnerman reviewed the School Budget Review Committee (SBRC) application request for additional allowable growth for special education administrative costs associated with the River Hills Consortium program. The total cost of the consortium program administrative salary expense is divided equally amongst member school districts based on the number of students enrolled. The total District request is for \$21,098.05.

This request, if approved by the SBRC, would allow the District to include \$21,098.05 in special education expense for the operation of the River Hill consortium program. Director Hines moved and Director Heisterkamp seconded the motion to approve the application to the School Budget Review Committee in the amount of \$21,098.05 for special education administrative costs associated with River Hills Consortium program for the 2021-22 school year. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Item No. 13 – Approval of 2021-2022 SBRC Administrative Costs – Lied Center

Mrs. Gonnerman reviewed the School Budget Review Committee (SBRC) application request for additional allowable growth for special education administrative costs associated with the Lied Center (Bremwood Consortium) in Waverly. The total cost of the consortium program administrative salary expense is divided equally amongst member school districts based on the number of students enrolled. The total District request is for \$1,736.39. After discussion, Director Hines moved and Director Gruber seconded the motion to approve the application to the School Budget Review Committee in the amount of \$1,736.39 for special education administrative costs associated with Lied Center Consortium program for the 2021-2022 school year as presented. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Item No. 14 – Approval of SBRC for Modified Allowable Growth

Mrs. Gonnerman reviewed the application to the School Budget Review Committee (SBRC) for additional allowable growth for increased enrollment, open enrollment out and English Language Learners (ELL) Beyond 5 years’ allowable costs for the Fall 2020. Mrs. Gonnerman reported the District is requesting for a maximum allowable growth request to the SBRC in the amount of \$625,439.52. This includes \$599,080 for increased enrollment and \$26,359.52 for ELL beyond 5 years.

Director Heisterkamp moved and Director Hines seconded the motion the Cedar Falls Community School District approve the application to the School Budget Review Committee in the amount of \$599,080 for modified allowable growth due to increasing student enrollment. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Director Hines moved and Director Gruber seconded the motion the Cedar Falls Community School District approve the application to the School Budget Review Committee in the amount of \$26,359.52 for providing an English language learner program for students in the program beyond five years in Fall 2020. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Item No. 15 - Superintendent’s Report

Dr. Pattee reported on the following:

- December 14, 2020 Board meeting
- December 21, 2020 special board meeting for bid openings on new High School
- January 6, 2021 will be the Board/Admin Council Retreat
- January 11, 2021 Board meeting

Item No. 16 – Iowa Association of School Boards Convention Discussion

Dr. Pattee, Directors Hines and Wohlpart shared the following thoughts and highlights from the Virtual IASB conference:

1. Liz Murray, “Homeless to Harvard”
2. Importance of relationships, internally and externally. Influence we can have on students and can make a difference.
3. CAPS breakout session
4. Lessons from COVID 19
5. Legislative Priorities
 - Mental health
 - Preschool funding
 - School funding
 - COVID 19 remediation

Item No. 17– Questions, Comments, and Concerns

Director Orvis inquired about virtual parent conferences. Director Leeper and Hines said it went very well. There was a lot of positive feedback.

Pam Zeigler stated a survey was sent to staff and parents regarding virtual parent teacher conferences.

Director Orvis inquired about the ISAP testing. Dr. Pattee said they will be conducted in the spring.

Director Leeper inquired about a Board work session since the Board as a whole did not attend the IASB conference. Director Leeper also encouraged shopping local as it not only benefits the local business, but funding for the school district.

Director Wohlpart reported on the virtual Lobbying Days that will begin November 30, 2020. The first is on COVID 19 funding and encouraged everyone to reach out to their representatives.

Item No. 18 – Work Session: Book Study, “How to be an AntiRacist”; chapters 12-15 (pages 151 through 200)

Board of Education reviewed and discussed Chapters 12-15 of the book “How to Be an Antiracist” - by Ibram X Kendi

Item No. 19 – Adjournment

Director Hines moved and Director Wohlpart seconded the motion to adjourn. Directors voting in favor of the motion Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

The meeting was adjourned at 7:05 p.m.

Secretary

President