

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Lowell Stutzman in the chair, and the following named Directors: Nate Gruber, Jenny Leeper, R.J. Meyer, Jeff Orvis, Bett Peterson, and Megan Witt. Others in attendance were: Dr. Andrew Pattee, Superintendent, Pam Zeigler, Associate Superintendent of Instruction/Learning, Dr. Adrian Talbot, Executive Director of Human Resources, Denelle Gonnerman, Chief Financial Officer, and Janelle Darst, Director of Communications and Community Relations. Also, in attendance: Janel Ruzicka, Doug Miller, and Kevin Flikkema.

Item No.1 -- Approval of the Following Consent Agenda Items:

Director Gruber moved and Director Meyer seconded the motion to approve the consent agenda as presented.

1. Approval of January 22, 2024 agenda
2. Approval of the December 11, 2023 Board of Education meeting minutes
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Director Meyer
4. Open Enrollment
5. Human Resources Report (amended)
6. Storm Water Maintenance and Repair Agreement w/ City of Cedar Falls

**Open Enrollment Report  
January 22, 2024**

Xzavier Michael Devon Spies	5 <sup>th</sup> Grade
Current Resident District:	Cedar Falls
District Requested:	Waterloo
Effective Date:	2023-2024
J'Marriya Williams	6 <sup>th</sup> Grade
Current Resident District:	Cedar Falls
District Requested:	Clayton Ridge – IA Virtual Academy
Effective Date:	2023-2024
Laila Nicole Kono	8 <sup>th</sup> Grade
Current Resident District:	Cedar Falls
District Requested:	Oelwein Online
Effective Date:	2023-2024
Phillip Edward Thompson	9 <sup>th</sup> Grade
Current Resident District:	Cedar Falls
District Requested:	Oelwein Online
Effective Date:	2023-2024
Mia Simone Baruth	3 <sup>rd</sup> Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2023-2024 – C
Adilynn Jean Chipp	4 <sup>th</sup> Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2023-2024 – C
Ahmed Murshed	9 <sup>th</sup> Grade
Current Resident District:	Hudson
District Requested:	Cedar Falls
Effective Date:	2023-2024 – C
Mohammed Murshed	9 <sup>th</sup> Grade
Current Resident District:	Hudson
District Requested:	Cedar Falls
Effective Date:	2023-2024 – C
Leon T Lawrence	12 <sup>th</sup> Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2023-2024

Fin Scolfox Irwin

Current Resident District:  
District Requested:  
Effective Date:

10<sup>th</sup> Grade  
Waterloo  
Cedar Falls  
2023-2024

**Human Resources Report (amended)  
January 22, 2024  
2023-24 School Year**

**Resignations - Recommended for Approval**

All resignations will be effective the End of School Year (EOSY) 2023-24 unless otherwise noted.

**Teacher:**

Charissa Zaputil	Special Education	Southdale	12/31/2023
Jordon Smock	Special Education	Orchard Hill	EOSY 2023-24
Mae Lillibridge	CAPS – Nursing	Senior High	EOSY 2023-24
Carter Shaull	Vocal	Peet Jr. High	EOSY 2023-24

Pursuant to Iowa Code 279.19A, 8(b) termination of or resignation from a contract with a teacher constitutes an automatic termination of or resignation from an extracurricular contract in effect between the teacher and the Board.

'EOSY': End of School Year is the final day of teacher service, as determined by the official school calendar. In the event the school year is extended due to weather make up days, or other unanticipated causes, the Superintendent may, at his sole discretion, approve an employee request to terminate employment prior to the end of the school year if the request had been previously approved by the Board to take effect at the end of the school year.

Directors voting in favor of the motion: Gruber, Leeper, Meyer, Orvis, Peterson, Stutzman, and Witt. Those voting “no” none. Motion carried.

**Item No. 2 – Public Comment**

No public comments.

**Item No. 3 – Communications**

Maddie Gallagher Student Board Liaison reported on the following:

- Support of Perry Community School District
- CAPS Design
- Read Across America
- DECA mock competition
- Winter sports update
- Speech team update

Janelle Darst reported on the following District news activities:

- Winter weather reminder
- Preschool Registration 1/26/2024
- Pack the gym 1954-2024
- Booster Club events
- Swim team update
- Congratulations to Ashlyn Davis graduated from High school and earned an Associate of Arts
- Congratulations to Wes Kitzman with perfect ACT score of 36
- Educator of Year to Molly Penberthy
- E-Sports update
- Partners in Education
- New CFHS One Team One Dream

Director Meyer asked how the weather-related decisions are made: Dr. Pattee reported many variables are reviewed to including consultation with other schools, weather stations, and Supervisor of transportation.

President Stutzman introduced Brent Dahlstrom. Mr. Dahlstrom on behalf of Panther Builders presented an offer and option for the existing high school due to an opportunity of a private grant.

#### Item No. 4 – Secretary’s December Financial Reports

Mrs. Gonnerman reviewed with the Board the December 2023 fund balances for general, schoolhouse, student activity, and food service. President Stutzman stated the report would be filed subject to audit.

#### Item No. 5 – Approval of 2024/25 Allowable Growth for Drop-Out/At-Risk Prevention Application

Mrs. White reviewed the application for modified allowable growth for Drop-Out/ At-Risk prevention for the 2024-25 school year. Mrs. White provided an overview of the different ways in which the District provides resources and support specifically intended to mitigate the risk some students face of dropping out of school. After discussion, Director Orvis moved and Director Peterson seconded the motion that the Cedar Falls Community School District Board of Education approve the 2024-2025 application to the School Budget Review Committee for Dropout prevention and At-Risk modified supplemental aid in the amount of \$1,054,623 as presented. Directors voting in favor of the motion: Gruber, Leeper, Meyer, Orvis, Peterson, Stutzman, and Witt. Those voting “no” none. Motion carried.

#### Item No. 6 – Approval of Plans, Specifications and Set Public Hearing for 2024 Roofing and Tuck-pointing Projects

President Stutzman introduced Doug Miller from Terracon. Mr. Miller reported on the roof replacement projects at Cedar Heights Elementary and Orchard Hill Elementary, anticipated construction costs, and a time line for the projects. After discussion, Director Witt moved and Director Meyer seconded the motion that the Cedar Falls Community School District Board of Education approve the plans, specifications, form of contract and set February 12, 2024 at 5:30 p.m. as the date and time to hold a public hearing for the 2024 roofing and tuck-pointing projects. Directors voting in favor of the motion: Gruber, Leeper, Meyer, Orvis, Peterson, Stutzman, and Witt. Those voting “no” none. Motion carried.

#### Item No. 7 – Approval of the 2022-2023 School Year Audit

President Stutzman introduced Janel Ruzicka, partner with Carney Alexander & Marold Inc. Mrs. Ruzicka reviewed the summary of the Independent Auditor’s results reporting that the audit was an unqualified opinion and the audit did not disclose any deficiencies in internal controls or non-compliance that are material to the financial statements.

Mrs. Ruzicka highlighted notes of financial statements including:

- Revenue and expenditures for all funds for fiscal year 2023
- Condensed statement of net position
- Historical net position for the previous three school years
- Condensed balance sheet of governmental funds
- Condensed statement of net position for proprietary funds
- Capital assets
- Revenue and debt obligations including:
  - Compensated absences
  - OPEB liability
  - Net pension liability
- School infrastructure Sales, Service and Use tax debt
- Debt coverage for District’s revenue bonds
- Component unit: Cedar Falls Community School’s Foundation

Mrs. Ruzicka reviewed the summary of findings and expressed their gratitude and thanked the business office for their courtesies they offered during the audit. After discussion, Director Peterson moved and Director Gruber seconded the motion the Cedar Falls Community School Board of Education accept the 2022-2023 school year audit as presented. Directors voting in favor of the motion: Gruber, Leeper, Meyer, Orvis, Peterson, Stutzman, and Witt. Those voting “no” none. Motion carried.

Item No. 8 – District Financial Report

Mrs. Gonnerman presented the district financials ending June 30, 2023, including information on the following:

- Revenue and expenditures
- Four Key factors for the Iowa Public School Foundation Formula: Enrollment, Equalization, Supplemental State Aid Growth, and Balance
- Fund balances
- Current and projected unspent budget authority
- Enrollment
- Assessed valuation
- Other financial indicators

President Stutzman and the Board thanked Mrs. Gonnerman and the business office for all they do for the District.

Item No. 9 – Superintendent's Report

Dr. Pattee reported on the following:

- Legislative Update
- Day on the Hill
- Pool/TPC Update: Received a pledge of \$5 million.
- Certified Budget changes

Item No. 10 – Questions, Comments, and Concerns

Director Gruber inquired about SF496 process pending effective date and guidelines. Dr. Pattee reported our staff and librarians reviewed books within the code and weighed the educational value of that book.

Director Orvis encouraged all to attend public forums attended by our Legislators. It is a good opportunity to communicate with the Legislators.

Item No. 11 – Closed Session of the Board of Education Under Iowa Code Section 21.5(1)(j)

Director Gruber moved and Director Meyer seconded the motion that the Cedar Falls Board of Education enter into closed session to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed under 2011 Iowa Code 21.5(1)(j). Directors voting in favor of the motion: Gruber, Leeper, Meyer, Orvis, Peterson, Stutzman, and Witt. Those voting "no" none. Motion carried.

Board room was cleared at 7:41 p.m.

Board entered closed session at 7:47 p.m.

Board returned to open session at 8:16 p.m.

Item No. 12 – Adjournment

Director Meyer moved and Director Peterson seconded the motion to adjourn Directors voting in favor of the motion: Directors voting in favor of the motion: Gruber, Leeper, Meyer, Orvis, Peterson, Stutzman, and Witt. Those voting "no" none. Motion carried.

The meeting was adjourned at 8:16 p.m.