

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present James Kenyon in the chair, and the following named Directors: Jeff Hassman, Susie Hines, Susan Lantz, Jenny Leeper and Doug Shaw. Others in attendance were: Dr. Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Adrian Talbot, Director of Human Resources, Dan Conrad, Director of Secondary Education and Pam Zeigler, Director of Elementary Education. Also in attendance: Monica Haag, Brad Knox, Jill White, Sarah Eastman, Tracy Johns, Dawn AskMartin, and Eric Giddens.

Item No. 1 – Public Hearing on 2016-2017 School Year Calendar

President Kenyon reported that he had in his possession an affidavit of publication showing the notice of time and place of the public hearing for the proposed 2016-2017 school year calendar. This notice was published in the Waterloo/Cedar Falls Courier on February 10, 2016. The Board will now hold a public hearing on this project. President Kenyon asked for public comments. No public comments were offered. No written comments were received. President Kenyon then declared the public hearing closed.

Item No. 2 – Public Hearing on 2016 Southdale Portable Project

President Kenyon reported that he had in his possession an affidavit of publication showing the notice of time and place of the public hearing for the proposed Southdale Elementary portable project. This notice was published in the Waterloo/Cedar Falls Courier on February 12, 2016. The Board will now hold a public hearing on this project. President Kenyon asked for public comments. No public comments were offered. No written comments were received. President Kenyon then declared the public hearing closed.

Item No. 3 – Official Notification of Election Results from the County Auditor’s Office

Mr. Nefzger reviewed the official election results for the special board election that was held on February 16, 2016 to fill the vacancy on the Cedar Falls Community Schools Board of Education. Candidates Meg Campbell received 384 votes, Joyce E. Coil received 645 votes, Eric Giddens received 580 votes and there were 5 votes that were scattered. It was declared that Joyce E. Coil is dually elected to the office Cedar Falls Community School District Director at-large to fill the vacancy for the remainder of the two year term.

Item No. 4 – Administration of Oath to the Newly Elected Board Member

Mr. Nefzger administered the oath of office to Joyce E. Coil. Ms. Coil answered the oath in the affirmative.

Item No. 5 – Approval of the Following Consent Agenda Items:

Director Lantz moved and Director Hines seconded the motion that the Board approves the following consent agenda with the amendment of the February 8, 2016 Board work session minutes:

1. The agenda of the February 22, 2016 Board of Education
2. Approval of the January 25th, 2016 regular and work session minutes, February 4, 2016 special board meeting minutes, and February 8, 2016 regular minutes
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Susan Lantz
4. Approval of Human Resource Report
5. Agreements: River Hills Consortium agreements:
 - Urbandale CSD
 - Eldora-New Providence CSD

Human Resource Report
February 22, 2016

Teacher:

Margaret McCawley Senior High English/Language Arts BA 5 SOSY 16-17 (\$41,994***)

*Employment with the Cedar Falls Community School District is contingent upon confirmation of medical examination and acceptable verification of employment, licensure, reference, education, criminal background, child and adult abuse registry, release from current contract (if applicable), and other pre-employment checks deemed necessary.

***NOTE: Salary amounts are projections based on placement on the 2015-16 CFEA Total Salary Schedule; actual salary will be finalized once the 2016-17 schedule is determined through collective bargaining.

Resignations - Recommended for Approval**

Teacher:

Doug Wilkinson Senior High English/Language Arts 02/22/2016

Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No. 6 – Public Comment

None

Item No. 7 – Communications

High School Student Senate representative Michael Flanscha presented to the Board on the following activities:

- Dance marathon: \$2,500 was raised. This does not include the funds received for the Village Inn and bake sale fund raisers, still to be determined. All funds will be donated to the UNI dance marathon from which all of the funds will be donated to University of Iowa Children’s Hospital
- Sophomore leadership had a “Coaches versus Cancer” basketball event and raised \$800 for the “UNI Relay for Life”.
- Update on sports activities including: Girls’ and boys’ basketball, swimming, bowling and wrestling.
- Approximately \$800 has been raised from a bake sale and these proceeds will go to the Veteran’s Home in Marshalltown
- CFHS Band: Band members participated in the UNI Tall Corn Jazz Festival
- CFHS Choirs were selected to participate in the North Central American Choral Directors event in South Dakota.

Item No. 8 – Informational Report on Special Education

Jill White, Coordinator of Student Services and Tracy Johns, Coordinator of 7-12 Student Services reviewed the special education program within the Cedar Falls Community School District. There are nearly 600 students in PreK-12 grades currently being served in the special education program, as well as 59 special education teachers. Ms. White and Ms. Johns reviewed the enrollment per building, as well as the special education continuum from least to most restrictive environments. The non-traditional special education programs were reviewed including preschool, Alternative Program and the Transitional Alliance program (TAP). Ms. White and Ms. Johns reviewed enrollment over the past six years, as well as yearly progress in Medicaid billing. A question and answer session followed. The Board thanked the ladies for their time and effort.

Item No. 9 – Approval of the 2014-2015 School Year Audit Report

Mr. Nefzger introduced Ms. Monica Haag from Carney, Alexander & Marold, Co. Ms. Haag reviewed the summary of the independent Auditor's results reporting that this audit was an unqualified opinion and the audit did not disclose any deficiencies in internal controls or non-compliance that are material to financial statements. Ms. Haag highlighted notes to the financial statements, required supplementary information, other supplementary information, and the internal control portions of the audit. Ms. Haag reviewed the new reporting standards from the Governmental Accounting Standards Board, Statement #68. This requires all governmental entities to report their long-term pension liability. Ms. Haag expressed her gratitude and thanks to the business office for their courtesies that they offered during the audit. Director Hassman moved and Director Leeper seconded the motion to approve the 2014-2015 school year audit report as presented. Directors voting in favor of the motion Coil, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting "no" none. Motion carried.

Item No. 10 – Report on District Financial Health

Mr. Nefzger presented the end of the 2014-2015 school year District financial health report, including information on:

- Revenue and expenditures
- Fund balances
- Current and projected unspent authority
- Projected 2016-2017 settlement costs
- Enrollment
- Assessed valuation
- Other financial indicators

Mr. Nefzger noted that the District's unspent budget authority decreased by \$560,066, which is the first decrease in unspent balance authority since fiscal year 2006.

Item No. 11 – Approval of Substantial Completion of 2015 HS Science Room Remodeling Project

Mr. Nefzger reviewed the 2015 High School science room remodeling project and recommended that the Board accept substantial completion of the project. Mr. Nefzger reported that the original budget for the project was \$72,548 and total expenditures were \$67,548 leaving the project at \$5,000 under budget. Director Shaw moved and Director Lantz seconded the motion that the Cedar Falls Board of Education to accept as complete the 2015 High School science room remodeling project and all claims for materials furnished, labor performed and service on this contract must be filed within the next 30 days. Directors voting in favor of the motion Coil, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting "no" none. Motion carried.

Item No. 12 – Approval of Southdale PTO Funded Playground Improvement Bid

Mr. Nefzger reviewed the recent history of the playground equipment at Southdale Elementary. A portion of the playground equipment was moved when the addition was built onto Southdale Elementary in 2012. The remaining portion of the playground still uses wood chips for surfacing material under the playground equipment. The District received two bids to replace the wood chips with safety padding, so that all the playground equipment at Southdale would have safety padding under it. The recommendation of the Administration is to accept the low quote from National Playground Compliance Group from Carlisle, Iowa in the amount of \$61,714. The Southdale Elementary IMPACT parent group will provide 100% of the funding for this project. The project is scheduled to begin immediately after school ends in early June with completion prior to the start of the 2016-2017 school year. Director Hines moved and Director Shaw seconded the motion to approve the bid from National Playground Compliance Group from Carlisle, Iowa in the amount of \$61,714. Directors voting in favor of the motion Coil, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting "no" none. Motion carried. The Board thanked the Southdale Elementary IMPACT for their generous donation.

Item No. 13 – Approval of Physical Education PEP Grant Funded Equipment Bid

Mr. Nefzger reviewed the two quotes received for the replacement of physical education exercise equipment. This equipment would replace the current physical education equipment purchased through the Carol M. White physical education program (PEP) grant in the 2009-2010 school year. Two quotes were received and it is the recommendation of the administration to accept the low bid from 2nd Wind Exercise, Inc. of Clive Iowa at a total cost of \$200,320.50. The current exercise equipment will be up for sealed bid for anyone to bid on with a minimal acceptable amount. Any equipment not sold through the sealed bid process will be traded in towards the purchased equipment at the minimum bid price stated for each piece of equipment. After discussion, Director Coil moved and Director Lantz seconded the motion to approve the bid from 2nd Wind Exercise, Inc. out of Clive Iowa at a total cost of \$200,320.50. This equipment will be funded through the second Carol M. White physical education (PEP) grant. Directors voting in favor of the motion Coil, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No. 14 – Superintendent’s Report

Dr. Pattee reported on the following:

- UEN Legislative advocacy trip is scheduled for February 24, 2016.
- Board meeting March 21, 2016
- Bond Update:
 - Distributed bond vote discussion points
 - Information on CFU cable Channel 15

Item No. 15 – Questions, Comments, and Concerns from Board Members

Director Hassman inquired about the world language committee meeting. Dr. Pattee reported that a world language committee meeting will be scheduled in the near future.

Item No. 16 – Adjournment

Director Coil moved and Director Leeper seconded the motion to adjourn. Directors voting in favor of the motion Coil, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

The meeting adjourned at 8:45 p.m.

Secretary

President