

Internet access is available to students and staff of Cedar Falls Community School District, providing the ability to access information that cannot easily be found any other way. The Internet is becoming the main delivery system of basic reference resources. The goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication.

Because of the breadth, scope, and “free” nature of the Internet, not all materials are appropriate for schools. The constantly evolving nature of the network makes it virtually impossible to predict and control what users may locate. The use of the Internet is a privilege, not a right, and carries with it certain responsibilities. All computer use may be monitored. Users must adhere to the following guidelines:

- The Internet will be available to all students and staff. The amount of time will depend on the number of available terminals and the curricular demands of each terminal.
- Computers may be used to access e-mail. All e-mail use must adhere to this policy.
- Material accessed must be educationally appropriate. Material or language that is threatening, obscene, vulgar, sexually explicit, or otherwise inappropriate for an educational setting is strictly prohibited for all users.
- Real-time conference features such as chat and instant messaging are to be used only as approved by a supervising teacher.
- All users must adhere to current copyright and license agreements when using material found on the Internet.
- Information given over the Internet is *not* confidential. Disclosure of personal information (name, phone number, address) of the user or of other people is prohibited for students.
- Students may not download files without permission of the supervising teacher.
- If a user gains access to any service that has a cost involved, Cedar Falls Community School District is not responsible for that cost. The individual user will be responsible for any costs incurred.
- Cedar Falls Community School District makes no guarantees as to the accuracy of information received over the Internet.
- All illegal activity is prohibited.

Failure to comply with any of the guidelines presented in this policy may result in one or more of the following consequences:

- Loss of Internet privileges for a specified amount of time,
- Loss of credit for the Internet assignment or unit,
- Referral to the building administration for discipline.

For grades kindergarten through five, the district limits digital instruction to no more than [*insert amount of time not to exceed sixty (60) minutes per school day*]. Digital instruction means the use of instructional technology to deliver lessons, assignments, assessments, or instructional activities. A student’s parent or guardian may request additional reductions in the student’s digital instruction. Students in these grades will not have access to and use digital devices during recess.

The school board will adopt or renew any district one-to-one digital device program for all participating grade levels. Prior to adoption or renewal, the board shall complete a technology adoption checklist in accordance with applicable laws. The checklist must be retained by the district and made available to the Iowa Department of Education for audit purposes.

This policy will not apply in the following circumstances:

- Use required pursuant to an individualized education plan (IEP) or plan developed pursuant to section 504
- Assistive or adaptive technology used to provide a student access to instruction or to accommodate differing student abilities
- Teacher directed demonstrations using a projector, smartboard, or similar display device when students are not individually operating a digital device
- State assessments, screenings, progress mentoring, and local diagnostic assessments that require the use of one-to-one digital devices.
- Dedicated computer science and technology curriculum.
- Students enrolled in an online learning program operating pursuant to Iowa Code 256.43

Date of Adoption: February 26, 1996

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