

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 5:30p.m. The meeting was called to order by the President and the roll being called there were present Jeff Hassman in the chair, and the following named Directors: Nate Gruber, Dr. Allan Heisterkamp, Susie Hines, Jenny Leeper, Jeff Orvis, and Sasha Wohlpart all by teleconference. Others in attendance by teleconference were: Dr. Andrew Pattee, Superintendent, Pam Zeigler, Associate Superintendent, Denelle Gonnerman, Chief Financial Officer, Dr. Adrian Talbot, Executive Director of Human Resources, Janelle Darst, Director of Communications, Brian Sanderman, InVision Architecture, Shane Geiselhart, Story Construction, Nick Lakin, Lorelei Redfern, Mike Mallaro, Beth Bobeldyk, Keaghan Bruncheon, Tracia Frericks, Tami Stahl, Eric McGrane, Stephanie Houk Sheetz, Melissa Woltz, Mason Fromm, Jennifer Onuigbou, Kristin Woods, Kendell Mallaro, and Rick Bremmer.

President Hassman stated that a governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body provides public access to the conversation of the meeting to the extent reasonably possible. The place of the meeting is the place in which the communication originates and the minutes of the meeting shall include a statement explaining why the meeting in person was impossible or impractical as pursuant to Iowa Code 21.8. The reason for the meeting being held by electronic means: The Iowa Governor recommended social distancing and no more than 10 individuals within an area due to the Coronavirus (COVID-19) pandemic.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Leeper moved and Director Gruber seconded the motion to approve the consent agenda as presented:

1. The June 8, 2020, Board of Education agenda as presented.
2. Approval of the May 11, 2020 Board of Education Minutes
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Susie Hines
4. Approval of Human Resource Report
5. Open Enrollment
6. Approval of River Hills Lease Agreement

Human Resources Report

June 8, 2020

2019-20 School Year

New Contracts* - Recommended for Approval

Teacher:

Alexander Jackson	Peet	Science	BA 3	SOSY 2020-21	\$42,025
Jessica Messerli	Orchard Hill	Sixth Grade	BA 5	SOSY 2020-21	\$44,639
Sara Miller	Aldrich	Talented & Gifted (.53 FTE)	MA 3	SOSY 2020-21	\$24,767
Daniel Price	Orchard Hill	Fifth Grade	BA 3	SOSY 2020-21	\$42,025
Theresa Schmitt	Cedar Heights	Second Grade	BA 5	SOSY 2020-21	\$44,639
Marin Verhulst	Lincoln	Fourth Grade	BA 4	SOSY 2020-21	\$43,332

Resignations* - Recommended for Approval

**All resignations will be effective End of School Year (EOSY) 2019-20 unless otherwise noted.

Teacher:

Kimberly Abbas	North Cedar	Sixth Grade	EOSY 2019-20
Kristi Anhalt	Senior High	Teacher Librarian	EOSY 2019-20
Laurie Busch	LN/HN/NC/CH	Orchestra	EOSY 2019-20

*Pursuant to Iowa Code 279.19A, 8(b) termination of or resignation from a contract with a teacher constitutes an automatic termination of or resignation from an extracurricular contract in effect between the teacher and the Board.

*****EOSY:** End of School Year is the final day of teacher service, as determined by the official school calendar. In the event the school year is extended due to weather make up days, or other unanticipated causes, the Superintendent may, at his sole discretion, approve an employee request to terminate employment prior to the end of the school year if the request had been previously approved by the Board to take effect at the end of the school year.

Open Enrollment Report

June 8, 2020

Axavier Jax Brighton	Kindergarten
Current resident district:	Cedar Falls
District requested:	Hudson
Effective date:	2020-2021

Kya Linn Brown	4th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2020-2021 - C
Braedyn Grace Raney	7th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2020-2021 - C

Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis, and Wohlpert. Those voting “no” none. Motion carried.

Item No. 2 – Public Comment

Received public comment from the following community members in support of a new pool during the construction of the new high school:

Nick Lakin
Lorelei Redfern
Mike Mallaro

After public comment Dr. Pattee and the Board held a brief discussion specific to the history of Peet Junior High and Holmes Junior High pools and the construction of a new pool.

Item No. 3 – Communications

Janelle Darst reported on the following District news activities:

- Thank you to Channel 15 and Denny Bowman for providing commencement coverage
- August 24th start of new school year “Return to Learn”
- Thank you to Mayor Green, senior recognition
- End of school year
- Retiree congratulations
- Summer meal program served approximately 67,000 meals
- Softball/baseball
- Bowling teams
- Character Counts awarded to Jason Lang
- Social Media statement

Item No. 4 – Secretary’s Financial Reports

Mrs. Gonnerman reviewed with the Board the May 2020 fund balances for general, schoolhouse, student activity, and food service. President Hassman stated that the report would be filed subject to audit.

Item No. 5 – Cedar Falls High School Update

President Hassman introduced Mr. Brian Sanderman from InVision Architecture. Mr. Sanderman updated and reviewed the process specific to planning, design, and development, as well as the concepts, updates and refining the floor plans of the new high school. After discussion the Board thanked Mr. Sanderman for his work and research in gathering information and providing a presentation.

Item No. 6 – Approval of Bids for Bread and Milk

Mrs. Gonnerman reviewed the 2020-21 bids for milk and bread products. Director Gruber moved and Director Orvis seconded the motion to approve the recommended 2020-2021 milk and bread bids as presented. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

The following quotes were received for milk. The recommendation is to accept the bids by Anderson Erickson, Des Moines Iowa for the 2020-2021 school year at the escalator prices as quoted.

FIRM PRICES

	Anderson- <u>Erickson</u>	Prairie <u>Farms</u>
White Homogenized		
L.F. (Skim)	0.2560	0.3095
Chocolate Homogenized		
L.F. (Skim)	0.2730	0.3282
Strawberry Homogenized		
L.F. (Skim)	0.2730	0.3282
White Homogenized		
1% B.F.	0.2610	0.3310

ESCALATOR PRICES

	Anderson- <u>Erickson</u> Maximum	Prairie <u>Farms</u> Maximum
White Homogenized		
L.F. (Skim)	0.2160 -----	0.2595 -----
Chocolate Homogenized		
L.F. (Skim)	0.2330 -----	0.2782 -----
Strawberry Homogenized		
L.F. (Skim)	0.2330 -----	0.2782 -----
White Homogenized		
1% B.F.	0.2210 -----	0.2810 -----

	Anderson- <u>Erickson</u> Firm <u>BID PRICE</u>	Anderson- <u>Erickson</u> Escalator <u>BID PRICE</u>	Prairie <u>Farms</u> Escalator <u>BID PRICE</u>
Light Sour Cream, Grade A Homogenized, 5#	\$7.30	\$7.00	\$9.00
Orange Juice - 100% juice, 4 oz. Carton	\$0.2050	\$0.2000	\$0.2600

Yogurt - low fat, Grade A, 1% milk

fat. 6 oz. carton, assorted flavors	\$0.5400	\$0.5300	\$0.5800
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Yogurt - low fat, Grade A, 1% milk

fat. 5 # container, assorted flavors	\$5.9500	\$5.8000	\$7.3500
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Anderson Erickson successful bidder. (Escalator bid)

Anderson Erickson is successful bidder for sour cream, orange juice,
and yogurt.

The following quotes were received for bread products. The recommendation is to accept the bids by Pan-O-Gold of Ankeny, Iowa for the 2020-2021 school year.

SUCCESSFUL BIDDER'S LIST

	Bimbo Bakeries USA	Pan-O-Gold
Bread, whole grain	\$1.44	\$1.50
	20 slices	25 slices
	.072/slice	.06/slice
 Bread, white	 \$1.57	 \$1.15
	24 slices	25 slices
	.0654/slice	.046/slice
 Hamburger Buns, whole grain	 \$1.57	 \$3.00
	26 oz.	60.3 oz.
	0.0604	0.0498
 Blunt Coney Bun, whole grain	 \$2.04	 \$3.00
	34.4 oz.	60.3 oz.
	0.0593	0.0498
 Steak Roll, whole grain	 \$3.61	 \$3.00
	72 oz.	60 oz.
	0.0501	0.05
 Dinner Rolls, whole wheat	 \$1.39	 \$1.20
	17 oz.	12 oz.
	0.0818	0.1
 Hoagie Bun	 \$3.61	 \$3.00
	72 oz.	60 oz.
	0.0501	0.05

Recommend acceptance of bid by Pan-O-Gold

These items will be ordered as needed by Food Service personnel.

Item No. 7 – Approval of Property Loss Transfer Report

Mrs. Gonnerman reviewed the request to transfer property insurance deductible costs from the Management fund. Guidance from the Iowa Department of Education suggests the District pay for the repairs covered by insurance out of the appropriate fund and have the Board of Education approve a transfer of the deductible amounts for those insurance claims from the Management fund. Director Hines moved and Director Heisterkamp seconded the motion to approve the property loss deductible transfer of \$6,600 to the General Fund from the Management Fund for the 2019-2020 school year. Directors voting in favor: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpert. Those voting “no” none. Motion carried.

Item No. 8 – Approval for Authorization of Payment for Year-end Claim

Mrs. Gonnerman reviewed the need of approval of payment of year end claims. Director Orvis moved and Director Leeper seconded the motion that the Board of Directors of the Cedar Falls Community School District give authorization to the Chief Financial Officer for the payment of year end claims. A listing of year end claims will be submitted to the Board at the first school board meeting of the new fiscal year. Directors voting in favor: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpert. Those voting “no” none. Motion carried.

Item No. 9 – Approval of 2020-2021 Student Fees

Mrs. Gonnerman reviewed the fee recommendations for the 2020-2021 school year. The recommendation is an increase of \$2.00 for the text book fee and an increase of \$5.00 to the activity pass. After discussion, Director Heisterkamp moved and Director Leeper seconded the motion to approve the 2020-2021 student fee schedule as presented. Directors voting in favor: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpert. Those voting “no” none. Motion carried.

Item No. 10 – Set Public Hearing Date for the Adoption of the Multi-Jurisdictional Hazard Mitigation Plan for Black Hawk County, Iowa

Dr. Pattee reviewed the need to have a public hearing for the adoption of the Multi-Jurisdictional Hazard Mitigation Plan for Black Hawk County, Iowa. This is a requirement of all public entities to be eligible for mitigation funding. After discussion, Director Gruber moved and Director Wohlpert seconded the motion that the Cedar Falls Community School District approve the resolution setting July 13, 2020 at 5:30 p.m. as the date and time for the public hearing on the adoption of the Multi-Jurisdictional hazard mitigation plan for Black Hawk County of Iowa. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpert. Those voting “no” none. Motion carried.

Item No. 11 – Approval of 2020-2021 Teamsters Contract

Dr. Talbot reviewed the tentative agreement between the District and the Teamsters Local 138 for a one-year period July 1, 2020 to June 30, 2021. This tentative agreement has been ratified by the Teamsters Local 138.

Base wage increase is \$0.37/hour for classifications I-Va, VII
Base wage increase of \$0.62/hour for classification VI
Create new classification Vb Head Custodian High School, base rate \$16.68
Create new classification VIa Plumbing and heating, base rate \$18.59

Base wage increase for returning employees is \$0.37 hour for all classifications, with additional increases for employees whose classifications change per new wage scale

The total package increase in base wages, FICA, IPERS is 2.68%.

Note: Insurance is an excluded subject of bargaining. The total package settlement i.e. base wages, wages, FICA, IPERS plus insurance is 3.17%.

After discussion, Director Hines moved and Director Gruber seconded the motion to approve the proposed 2020-2021 Teamsters Local 138 collective bargaining contract as presented. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpert. Those voting “no” none. Motion carried.

Item No. 12 – Approval of 2020-2021 Supervisors, Managers, Coordinators, Transportation, District Media Technicians, 12-month Clerical Salary and Benefit Adjustment Contract

Dr. Talbot reviewed the recommendation to the Cedar Falls Board of Education for an average total package wage and benefit increase of 3.00 % for employee groups in Category 1 and 3.04 % increase for employee groups in Category 2. The employee groups which increases will apply are as follows: Category 1 pay groups include 12-month Clerical, IT Technicians, bus drivers and bus mechanics. Category 2 will include Supervisors, Managers and Coordinators. It is further recommended that the Board grant the Superintendent the authority to exercise his independent discretion in deciding the changes in wages or salary, if any, for individual employees within that employee group so long as the total cost to the District does not exceed the approved total package increase for each category. Director Leeper moved and Director Hines seconded the motion to approve the total package increases as presented for each employee group for the 2020-2021 school year. The Board further grants the Superintendent, or designee the authority to use his or her independent discretion in allocating increases, if any, for the employee group so long as the total cost to the District does not exceed the approved total package increase in each employee group. It is the Board's understanding and intent that this grant of authority and use of discretion by the Superintendent, designee, may result in some employees receiving more or less than the total package. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting "no" none. Motion carried.

Item No. 13 – 2020-2021 Administrative Team Salary/Benefit Adjustment

Dr. Pattee reviewed the recommendation to the Cedar Falls Board of Education for an average total package wage and benefit increase of 2.90% for administrators including Cabinet Level Administrators, Principals and Associate Principals (excluding the Superintendent). It is further recommended that the Board grant the Superintendent the authority to exercise his independent discretion in deciding the changes in wages or salary, if any, for individual employees within that employee group so long as the total cost to the District does not exceed the approved total package. After discussion, Director Wohlpart moved and Director Heisterkamp seconded the motion to approve the total package increase as presented for the Cabinet Level Administrators, Principals and Associate Principals, excluding the Superintendent for the 2020-2021 school year. The Board further grants the Superintendent, or designee the authority to use his independent discretion in allocating increases, if any, for the employee group so long as the total cost to the District does not exceed the approved total package increase for the group as whole. It is the Board's understanding and intent that this grant of authority and use of discretion by the Superintendent may result in some employees receiving more or less than the total package. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting "no" none. Motion carried.

Item No. 14 – Superintendent's Report

Dr. Pattee reported on the following:

- "Return to Learn" Three different plans specific to the 2020-21 school return
- Board retreat cancelled due to COVID 19 school closure and lack of available data
- Next Board meeting scheduled for July 13, 2020
- 2020-2021 Board calendar

Item No. 15 – Questions, Comments, Concerns from Board Members

Board members discussed the return to school for 2020-2021 school year. Including the unknowns and capacity allowances due to COVID 19 protocol.

Item No. 16 – Adjournment

Director Wohlpart moved and Director Gruber seconded the motion to adjourn. Directors voting in favor of the motion: Gruber, Hassman, Heisterkamp, Hines, Leeper, Orvis and Wohlpart. Those voting "no" none. Motion carried.

The meeting was adjourned at 7:49 p.m.

Secretary

President