

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Jeff Hassman in the chair, and the following named Directors: Brenda Fite, Susie Hines, Jenny Leeper, R.J. Meyer, Lowell Stutzman, and Nate Gruber by teleconference. Others in attendance were: Dr. Andrew Pattee, Superintendent, Pam Zeigler, Associate Superintendent of Instruction/Learning, Denelle Gonnerman, Chief Financial Officer, Dr. Adrian Talbot, Executive Director of Human Resources and Janelle Darst, Director of Communications and Community Relations. Also in attendance: Janel Ruzicka and Dave Sires.

President Hassman stated that a governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body provides public access to the conversation of the meeting to the extent reasonably possible. The place of the meeting is the place in which the communication originates and the minutes of the meeting shall include a statement explaining why the meeting in person was impossible or impractical as pursuant to Iowa Code 21.8. The reason for the meeting being held by electronic means: Board member unable to attend.

Item No. 1 – Public Hearing: Cedar Heights Food Service Equipment, Additions, and Upgrades

President Hassman reported that he had in his possession an affidavit of publication showing the notice of time and place of the hearing for the proposed Cedar Heights Food Service equipment, additions, and upgrades having been published in the Waterloo/Cedar Falls Courier January 12, 2022. The Board will now hold a hearing for the project(s). No public comments were offered. No written were received. President Hassman then declared the public hearing closed.

Item No. 2 – Approval of the Following Consent Agenda Items:

Director Hines moved and Director Fite seconded the motion to approve the following agenda:

1. The agenda of the January 24, 2022 Board of Education agenda as presented.
2. Approval of the January 10, 2022 Board of Education minutes
3. Approval of January 12, 2022 Board/Admin Council Retreat Minutes
4. Approval of the bills as presented for payment as reviewed by Nate Gruber
5. Human Resource Report
6. Open Enrollment
7. Quarterly Transportation Report

**Human Resources Report**  
**January 24, 2022**  
**2021-22 School Year**

**New Contracts - Recommended for Approval**

**Teacher:**

Deborah Bowling	Aldrich	Third Grade	BA 3	01/24/2022	\$19,496
Sarah Venem	Lincoln	Fifth Grade	BA 3	01/24/2022	\$19,496
Gabrielle Cooper	Orchard	Fourth Grade	BA 3	01/24/2022*	\$19,496

\*Dependent on when Initial License is issued.

*\*Employment with the Cedar Falls Community School District is contingent upon acceptable verification of employment, licensure, reference, education, criminal background, child and adult abuse registry, release from current contract (if applicable), and other pre-employment checks deemed necessary; projected start date of employment and salary may be revised accordingly.*

**Open Enrollment Report**  
**January 24, 2022**

*Tanyr Vice-Johnson	7 <sup>th</sup> Grade
Current resident district:	Cedar Falls
District requested:	Denver
Effective date:	2021-2022

\*This will be denied

Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, Meyer, and Stutzman. Those voting “no” none. Motion carried.

Item No. 3 – Public Comment

None

Item No. 4 – Communications

Molly Boevers Student Board Liaison reported on the following:

- Women’s wrestling - Girls Wrestling now a sanctioned sport
- Large group speech
- Robotics at Holmes Jr. High
- Winter sport activities

Janelle Darst reported on the following District news activities:

- CAPS MIRAE participant signing
- Lincoln Elem. Food Drive
- Orchard Hill Elem. Learning Ukuleles
- Peet Jr. High Coding Applications
- One Team One Dream: Cedar Falls Pool and Performance Center Fundraiser campaign on January 26, 2022 at 7:00p.m.
- Pre K registration for 2022-23 school year
- Kindergarteners for 2022-2023 school year
- Gold Star teacher nominations
- District Equity Resources

Item No. 5 – Secretary’s Monthly Financial Report

Mrs. Denelle Gonnerman reviewed with the Board the December 2021 fund balances for general, schoolhouse, student activity, and food service. President Hassman stated the report would be filed subject to audit.

Item No. 6 – Approval of the 2020-2021 School Year Audit

Mrs. Gonnerman introduced Janel Ruzicka, partner with Carney Alexander & Marold Inc. Mrs Ruzicka reviewed the summary of the Independent Auditor’s results reporting that the audit was an unqualified opinion and the audit did not disclose any deficiencies in internal controls or non-compliance that are material to the financial statements.

Mrs. Ruzicka highlighted notes of financial statements including:

- Revenue expenditures for all funds for fiscal year 2021
- Three-year historical explanation of revenue expenditures
- Condensed statement of net position
- Historical net position for the previous three school years
- Condensed balance sheet of governmental funds
- Condensed statement of net position for proprietary funds
- Capital assets
- Revenue and debt obligations including:
  - Compensated absences
  - OPEB liability
  - Net pension liability
  - School infrastructure Sales, Service and Use tax debt
  - Debt coverage for District’s revenue bonds
  - Component unit: Cedar Falls Community School’s Foundation

Mrs. Ruzicka reviewed the summary of findings. Ms. Ruzicka also expressed their gratitude and thanked to the business office for their courtesies they offered during the audit. Director Hines moved and Director Leeper seconded the motion to accept the 2020-2021 school year audit as presented. Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, Meyer, and Stutzman. Those voting “no” none. Motion carried.

Item No. 7 – District Financial Report

Mrs. Gonnerman presented the district financials ending June 30, 2021, including information on the following:

- Revenue and expenditures
- Four Key factors for the Iowa Public School Foundation Formula: Enrollment, Equalization, Supplemental State Aid Growth, and Balance
- Fund balances
- Current and projected unspent budget authority
- Enrollment
- Assessed valuation
- Other financial indicators

President Hassman and the Board thanked Mrs. Gonnerman and the business office for all they do for the District.

Item No. 8 – Informational Report: 10-Year PPEL Update

Dr. Pattee reviewed the 10-year Physical Plant and Equipment Levy (PPEL) plan and the process utilized for selection of projects. The weighted system is based on a ten-point scale with focus on three areas, educational improvements, safety and efficiency. A list of short term and long-term projects were discussed.

Item No. 9 – Approval of School Bus Bids

Mrs. Gonnerman reviewed the bids received for the purchase of three transit style passenger buses, including two trade-in transit buses. The recommendation is to accept the bids from School Bus Sales for all buses. The purchase of these buses will be funded through the 2022-2023 Physical Plant and Equipment Levy or SAVE and Volkswagen environmental mitigation trust. After discussion, Director Fite moved and Director Meyer seconded the motion that the Cedar Falls Community School District Board of Education approve the bids from School Bus Sales, Waterloo, Iowa for three BlueBird conventional school busses: 2023 65 passenger school bus with propane engine for \$114,688, 2023 special needs school bus with gasoline engine for \$110,291, and 2023 72 passenger school bus with gasoline engine for \$107,628. Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, Meyer, and Stutzman. Those voting “no” none. Motion carried

Item No. 10 – Selection of School Board Committees

Dr. Pattee reviewed the information submitted by individual Board members for board committee assignments for the upcoming 2021-2022 school year. It was the general consensus of the Board to accept the committee assignments as presented.

**2021-2022 Board Committee Assignments**

IASB Legislative Network	Nate Gruber
IASB Delegate Assembly	Nate Gruber
Career & Technical Education Advisory Council	Lowell Stutzman & Nate Gruber
School Improvement Advisory Committee	Lowell Stutzman & Brenda Fite
County Conference Board	Jenny Leeper
District Facility Committee	Lowell Stutzman, Jeff Hssman & Nate Gruber
District Foundation Representative	RJ Meyer
Wellness Committee	RJ Meyer
Board Policy Review	Brenda Fite & Jenny Leeper
District Technology Committee	Lowell Stutzman & RJ Meyer
World Language Committee	Jeff Hassman
Board Goal Committee	Completed
Superintendent Goal Committee	Completed
Design Facility Committee	Jeff Hassman & Lowell Stutzman
District Equity Committee	Susie Hines, Nate Gruber & Brenda Fite
Dry Run Creek Representative	RJ Meyer

Item No. 11 – Superintendent’s Report

Dr. Pattee reviewed the following:

- The next board of education meeting will be at the Cedar Falls Community Center for approximately a year as City Hall is being remodeled.
- Legislative Update: Bills being submitted and it is important in understanding the process and advocating.
- COVID-19 Update: Mitigation strategies are making an impact.
- Weather related delays and cancelations

Item No. 12 – Questions, Comments, and Concerns

Jenny Leeper asked if IASB Day on the Hill is on February 1, 2022. Dr. Pattee will check into this.

Item No. 13 – Work Session:

Long-range planning for the District.

Item No. 14 – Adjournment

Director Leeper moved and Director Hines seconded the motion to adjourn. Meeting adjourned at 8:47 p.m. Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, Meyer, and Stutzman. Those voting “no” none. Motion carried.

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Board Secretary

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Board President