

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Jenny Leeper, Susan Lantz, James Kenyon, Jim Brown, Doug Shaw and Dave Williams. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Dan Conrad, Director of Secondary Education and Pam Zeigler, Director of Elementary Education. Also in attendance: Dawn AskMartin, Jim Young, Cynthia Grider, Liz Kressig, Sarah Eastman, Lexis Clinton, Mike Brocka and Kris Klinehart.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Kenyon moved and Director Brown seconded the motion the Board approves the following items:

1. The agenda of the November 10, 2014 Board of Education as presented.
2. Approval of the October 27, 2014 regular and October 27 and 30, 2014 special Board of Education meeting minutes as presented.
3. Human Resource Report
4. Approval of the bills as presented for payment as reviewed by the designated Board member, Jim Kenyon
5. Approval of contracts:
  - River Hills: Iowa Falls
  - IASB GASB 45 Service Agreement

**Human Resources Report**  
**November 10, 2014**

**Resignations - Recommended for Approval**

Laura Steen                      \*Effective Date: Lincoln                      Kindergarten

\*Approve request for acceptance of resignation subject to both of the following stipulations:

1. Resignation effective date no earlier than **November 26, 2014** or later date as determined by the Superintendent.
2. Employment of a suitable replacement on a regular or substitute basis as determined by the Superintendent.

Directors voting in favor of the motion: Coil, Brown, Kenyon, Lantz, Leeper, Shaw and Williams. Those voting “no” none. Motion carried.

Item No. 2 – Public Comment

None

Item No. 3 – Secretary’s Monthly Financial Reports

Mr. Nefzger reviewed the monthly balances for October 2014 for the general fund, schoolhouse, student activity, and food service. President Coil reported that the report would be filed subject to audit.

Item No. 4 – Communications

Dr. Pattee stated that Mr. Stensland was unavailable to present the Student Council report as he was attending the annual food drive event. Dr. Pattee reported on the following:

- Cedar Falls Community High School has placed first in the annual food drive
- Student senate is currently working on two community service events that will take place in November and December.
- Cedar Falls High School football team lost to Cedar Rapids Washington in the state football playoffs
- Cedar Falls High School volleyball team lost to Ankeny High School in the state volleyball playoffs

Item No. 5 – Adoption of the American Education Week Proclamation

Jim Young and Cynthia Grider presented the following proclamation for the 92<sup>nd</sup> anniversary of American Education Week, which will be observed November 16-22, 2014. Ms. Zeigler, Director of Elementary Education reported that Cynthia Grider was named one of the heroes among us for saving the life of a student at school.

**WHEREAS**, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

**WHEREAS**, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

**WHEREAS**, all education employees, be they teachers, guidance counselors, teacher librarians, para-educators and school associates, school secretaries, custodians, nurses, maintenance and grounds personnel, technology specialists, bus drivers, food service, building principals, business services, human resources, district administrators, school boards, or substitute teachers, work tirelessly to serve our children and communities with care and professionalism; and work together to provide a safe and healthy learning environment for students”

**WHEREAS**, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

**NOW, THEREFORE**, I, Joyce Coil serving as Board President of the Cedar Falls Community School District, Cedar Falls, Iowa, do hereby proclaim November 16–22 as the 92<sup>nd</sup> annual observance of American Education Week.

Signed this 10<sup>th</sup> day of November 2014.

Joyce Coil, School Board President

Item No. 6 – Approval of Application to SBRC for Modified Allowable Growth

Mr. Nefzger reviewed the application to the School Budget Review Committee for additional allowable growth for increased enrollment, open enrollment out, and Limited English Proficiency (LEP) instruction for students in the program beyond five years additional funding. The District is requesting \$307,179 in additional allowable growth for increased enrollment due to the district’s enrollment increasing 48.2 students. The District is also requesting allowable growth in the amount of \$7,010 for LEP instruction beyond five years for a total request of \$314,189. If approved, the District will receive additional spending authority of \$314,189 for the 2014-2015 school year. Director Shaw moved and Director Kenyon seconded the motion to approve the application to the School Budget Review Committee in the amount of \$314,189 for modified allowable growth due to increasing student enrollment, increasing open enrollment out students and or limited English proficient instruction for students in the program beyond five years. Directors voting in favor of the motion: Lantz, Coil, Kenyon, Williams, Leeper, Shaw and Brown. Those voting “no” none. Motion carried.

Item No. 7 – Approval of Application to SBRC for Special Education Administrative Cost Request

Mr. Nefzger reviewed the School Budget Review Committee (SBRC) special education administrative cost request. This request is for administrative costs associated with the River Hills Consortium program. The total cost of the consortium program administrative salary expense is divided equally amongst member school districts based on the number of students enrolled as of October 31, 2014. Cedar Falls Community Schools has ten students enrolled in the program as of October 31, 2014. The total District request is for \$13,408.80. This request, if approved by the SBRC, would allow the District to include \$13,408.80 in special education expense for the operation of the River Hill consortium program. Director Lantz moved and Director Shaw seconded the motion to approve the request to the School Budget Review Committee as presented. Directors voting in favor of the motion: Lantz, Coil, Kenyon, Williams, Leeper, Shaw and Brown. Those voting “no” none. Motion carried.

Item No. 8 – Approval of Plans, Specifications and Set Public Hearing Date for 2015 Southdale Elementary Remodeling Project

Mr. Nefzger introduced Dan Channer from Struxture Architects and Mike Brocka from Modus Engineering. Mr. Channer and Mr. Brocka reviewed the plans and specifications for phase II remodeling of Southdale Elementary school for the summer of 2015. The project consists of remodeling four classrooms and additional work in the corridor. Total construction cost for the project is estimated to be \$577,900 plus an additional \$49,100 in design fees and contingency fees at \$52,500 for a total cost of \$679,500. The project would begin at the conclusion of the 2014-2015 school year and is scheduled to be complete by August 1, 2015. This project will be funded through the 2015-2016 Physical Plant and Equipment Levy. Director Leeper moved and Director Kenyon seconded the motion that the Cedar Falls Community School District Board of Education approve the proposed plans, specifications, proposed form of contract and set November 24, 2014 at 7:00 p.m. as the date and time to hold a public hearing for the 2015 Southdale Elementary remodeling project. Directors voting in favor of the motion: Brown, Coil, Leeper, Kenyon, Williams, Lantz and Shaw. Those voting “no” none. Motion carried.

Item No. 9 – Approval of Plans, Specifications and Set Public Hearing Date for 2015 North Cedar Elementary Remodeling Project

Mr. Nefzger introduced Dan Channer from Struxture Architects and Mike Brocka from Modus Engineering. Mr. Channer and Mr. Brocka reviewed the plans and specifications for the summer 2015 North Cedar Elementary school remodeling project. The project consists of remodeling six classrooms, which is the continuation of the work that was started in 2014. Total construction cost for the project is estimated to be \$896,200, plus an additional \$76,200 in design fees and contingency fees at \$52,500 for a total cost of \$1,024,900. The project would begin at the conclusion of the 2014-2015 school year and is scheduled to be complete by August 1, 2015. This project will be funded through the 2015-2016 Physical Plant and Equipment Levy. Director Brown moved and Director Shaw seconded the motion that the Cedar Falls Community School District Board of Education approve the proposed plans, specifications, proposed form of contract and set November 24, 2014 at 7:00 p.m. as the date and time to hold a public hearing for the 2015 North Cedar Elementary remodeling project. Directors voting in favor of the motion: Brown, Coil, Leeper, Kenyon, Williams, Lantz and Shaw. Those voting “no” none. Motion carried.

Item No.10– Superintendent’s Report

Dr. Pattee reported on the following:

1. IASB Convention is November 19-20, 2014
2. The next board meeting will include a report on the PEP Grant
3. Information received from the Iowa Department of Education (DE) stated that future school site visit accreditations will change and will be based on indicators as determined by the DE. There will be no site visits throughout the State of Iowa during the 2015-2016 school year. DE is also working on attendance center rankings as this is a part of the school education reform bill that was passed by Legislature. Those rankings should be available to the public in January 2015.

Item No. 11 – Questions, Comments, and Concerns from Board Members

Dr. Pattee provided an update on the world language committee with conversation leaning towards developing a drill down program. The committee is currently working on the budget for implementation and expansion of the world language program.

President Coil reminded everyone of the listening post meetings concerning facilities committee information. The first meeting will be November 11, 2014 at the Peet Junior High gym. President Coil reported post cards were sent out to everyone that voted in the recent bond election inviting them to attend these listening post meetings.

President Coil informed the Board that she listened to an IASB webinar on communications. The webinar was very good and recommended Board members go to the IASB website and listen to the webinar.

Director Lantz reported on her attendance at the Holmes Junior High PATT meeting.

Item No. 12 – Adjournment

Director Lantz moved and Director Kenyon seconded the motion to adjourn. Directors voting in favor of the motion: Leeper, Coil, Shaw, Brown, Lantz, Kenyon and Williams. Those voting “no” none. Motion carried. The meeting was adjourned at 7:41 p.m.

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Secretary

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President