

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Deon Senchina in the chair, and the following named Directors: Jim Brown, Susan Lantz, Jenny Leeper, Jim Kenyon, David Williams and Joyce Coil by electronic means. Others in attendance were: Dr. David Stoakes, Superintendent, Dan Conrad, Director of Secondary Education, Dr. Adrian Talbot, Director of Human Resources and Douglas Nefzger, Board Secretary. Also present: Monica Haag, Gary Jones, Jim Walters, Carol Toppin, Carl W. Bollwinkel, Bob Larkin and Dale Port.

A governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body provides public access to the conversation of the meeting to the extent reasonably possible. The place of the meeting is the place in which the communication originates and the minutes of the meeting shall include a statement explaining why a meeting in person was impossible or impractical as pursuant to Iowa Code 21.8. The reason for the meeting done by electronic mean is due to out of town travel.

President Senchina called the meeting to order and reported that the business and action to be taken at tonight's meeting will be focused on student achievement.

Item No. 1 – Public Hearing on the Southdale 2012 Additions and Remodeling Project

President Senchina reported that she had in her possession an affidavit of publication showing the notice of time and place of the public hearing for the proposed Southdale 2012 additions and remodeling project. This notice was published in the Waterloo/Cedar Falls Courier on February 1, 2012. The Board will now hold a public hearing on this project. President Senchina asked for public comments. Attorney Gary Jones spoke on behalf of the residents living at 3801 and 3808 South Lawn Road. He reported that both residents have concerns about the location of the proposed parking lot, storm water runoff and the location of trees along the edge of the property line. James Walters of 802 Latham Place addressed the Board with drainage concerns and asked if fencing would be placed along the property lines at the conclusion of the project. Dr. Stoakes reported that this is the first that he has heard of these concerns and the District will certainly work with the property owners to address their issues. Mr. Nefzger reported there were no written comments received. President Senchina then declared the public hearing closed.

Item No. 2 – Public Hearing on the Hansen Classroom- Phase I Design Project

President Senchina reported that she had in her possession an affidavit of publication showing the notice of time and place of the public hearing for the proposed Hansen classroom – phase I design project. This notice was published in the Waterloo/Cedar Falls Courier on February 1, 2012. The Board will now hold a public hearing on this project. President Senchina asked for public comments. No public comments were offered. No written comments were received. President Senchina then declared the public hearing closed.

Item No. 3 – Approval of the Following Consent Agenda Items:

Director Williams moved and Director Leeper seconded the motion that the Board approves the following items:

1. The agenda of the February 13, 2012 Board of Education
2. Approval of the January 23, 2012 Board of Education minutes and February 2, 2012 Board work session minutes as presented
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Dee Senchina.
4. Approval of the open enrollment requests
5. Approval of Human Resource Report
6. Approval of agreement with Bethany Bible Chapel

**Open Enrollment Report
January 9, 2012**

Timothy Thompson	4 th Grade
Current resident district:	Janesville
District requested:	Cedar Falls
Effective date:	2011-2012 – C
Brittany Mulanax	10 th Grade
Current resident district:	Cedar Falls
District requested:	Hudson
Effective date:	2011-2012 – C
Jacob Cronan	1 st Grade
Current resident district:	Cedar Falls
District requested:	Hudson
Effective date:	2011-2012 – C

Human Resources Report February 13, 2012

New Contracts - Recommended for Approval

Elliott Kranz	Senior High	Head Softball Coach	\$4,935
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Resignations - Recommended for Approval

Eric Giddens	Peet JH	Mathematics	EOSY	Relocation
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Directors voting in favor of the motion: Coil, Brown, Senchina, Kenyon, Williams, Leeper, and Lantz. Those voting “no” none. Motion carried.

Item No. 4 – Secretary’s Monthly Financial Reports

Mr. Nefzger reviewed the monthly balances for January 2012 for the general, schoolhouse, student activity and food service accounts. President Senchina reported that the report would be filed subject to audit.

Item No. 5 – Communications

None

Item No. 6 – Approval of Bids for the Southdale 2012 Additions and Remodeling Project

Mr. Nefzger introduced Mr. Dale Port from Struxture Architecture. Mr. Port reviewed the bids received for the Southdale 2012 additions and remodeling project. The District received a total of seven bids on the project. Board members then took time to discuss the concerns of residents that live next and adjoining Southdale Park. After discussion, it was decided a future meeting will be held with the neighbors concerning the design of the project as well as their concerns of storm water runoff. Mr. Port recommended to the Board to accept the low base bid from Henkel Construction, Mason City, Iowa in the amount of \$6,558,000. Mr. Port also recommended acceptance of Alternates 1, 2b, 3, 4, and 6. Total cost with Alternates is \$6,683,480. After a review of the bids Director Brown moved and Director Kenyon seconded the motion to approve the bid from Henkel Construction, Mason City, Iowa for the Southdale 2012 additions and remodeling project including alternates 1, 2b, 3, 4, and 6 at total cost of \$6,683,480. This project will be paid for out of the Secure a Vision for Education (formally LOT). Directors voting in favor of the motion: Coil, Brown, Senchina, Kenyon, Williams, Leeper, and Lantz. Those voting “no” none. Motion carried.

Item No. 7 – Approval of Bids for the Hansen Classroom- Phase I Design Project

Mr. Port reviewed the bids for the Hansen classroom – phase I design project. The District received a total of five bids on the project. Mr. Port recommended to the Board to accept the low base bid from Cardinal Construction, Waterloo, Iowa in the amount of \$2,052,000. Mr. Port also recommended acceptance of Alternates 1, 3, and 4. The total cost with alternates \$2,090,831. Director Kenyon moved and Director Lantz seconded the motion to approve the low bid from Cardinal Construction out of Waterloo in the amount of \$2,090,831 for the Hansen classroom – Phase I design project. This project will be paid for out of the Secure a Vision for Education (formally LOT). Directors voting in favor of the motion: Coil, Brown, Senchina, Kenyon, Williams, Leeper, and Lantz. Those voting “no” none. Motion carried.

Item No. 8 – Approval of Plans, Specifications and Set Public Hearing Date for Hansen 2012 Portable Classroom

Mr. Port reviewed the plans and specifications for the installation of up to four additional classrooms at Hansen Elementary in preparation for phase II of the project, which is scheduled to take place this fall. Plans include installation of concrete piers, plumbing, electrical, and sidewalk work in preparation for the installation of these portable classrooms. Director Leeper moved and Director Lantz seconded the motion that the Cedar Falls Community School District Board of Education approve the plans, specifications and form of contract and set March 26, 2012 at 7:00 p.m. as the date and time to hold a public hearing for the Hansen 2012 portable classroom. Directors voting in favor of the motion: Lantz, Brown, Coil, Leeper, Kenyon, Williams and Senchina. Those voting “no” none. Motion carried.

Item No. 9 – Approval of the 2010-2011 School Year Audit Report

Mr. Nefzger introduced Ms. Monica Haag from Carney, Alexander & Marold, Co. Ms. Haag is a partner with Carney, Alexander & Marold, Co. and is a field auditor performing the yearly audit for the Cedar Falls Community Schools. Ms. Haag reviewed the summary of the independent Auditor’s results reporting that this audit was an unqualified opinion and the audit did not disclose any deficiencies in internal controls or non-compliance that are material to financial statements. Ms. Haag highlighted the notes to the financial statements, required supplementary information, other supplementary information and the internal control portions of the audit. Ms. Haag expressed her gratitude and thanks to the business office for their courtesies that they offered during the audit. Director Williams moved and Director Leeper seconded the motion to approve the 2010-2011 audit report as presented. Directors voting in favor of the motion: Brown, Kenyon, Coil, Lantz, Leeper, Senchina and Williams. Those voting “no” none. Motion carried.

Item No. 10 – Approval of 2012-2013 School Calendar

Dr. Stoakes reviewed the 2012-2013 school calendar. The first day of school is scheduled for August 16, 2012 with two state funded professional development days and two snow make-up days. The tentative final day will be May 29, 2013 assuming there are no more than the two snow days used. Director Lantz moved and Director Kenyon seconded the motion to approve the 2012-2013 school calendar as follows: Directors voting in favor of the motion: Brown, Coil, Senchina, Leeper, Williams, Kenyon, and Lantz. Those voting “no” none. Motion carried.

Cedar Falls Community Schools 2012-2013 Calendar



July 2012

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- Aug. 6, 9, & 10 New Teacher Orientation
- Aug. 13 & 15 Teacher Workshop
- Aug. 14 Professional Development
- Aug. 16 First Day of School
- Sept. 3 Labor Day: No School
- Sept. 14 Professional Development
- Oct. 19 End 1st Quarter - 45 days
- Oct. 23 7-12 Evening P/T Conf
- Oct. 25 7-12 Evening P/T Conf
- Oct. 26 7-12 No School
- Nov. 2 Professional Development
- Nov. 13 PK-6 Evening P/T Conf
- Nov. 15 PK-6 No School - P/T Conf
- Nov. 16 PK-6 No School
- Nov. 21-23 Thanksgiving: No School

- Dec. 7 Professional Development
- Dec. 24-Jan 1 Winter break: No School

- Jan. 2 School Reconvenes
- Jan. 10 End 2nd Quarter - 47 days
- Jan. 11 7-12 No School - Tch'r Wkday
- Jan. 14 Begin 2nd Semester
- Jan. 21 MLK Jr. Day: No School

- Feb. 15 Professional Development
- Feb. 18 **President's Day: No School**
Snow Make-up Day
- Feb. 26 PK-6 Evening P/T Conf
- Feb. 28 PK-6 No School - P/T Conf

- March 1 PK-6 No School
- March 15 End 3rd Quarter - 43 days
- March 18-22 Spring Break: No School
- March 26 7-12 Evening P/T Conf
- March 28 7-12 Evening P/T Conf
- March 29 7-12 No School

- April 12 Professional Development
- April 26 **No School/ Snow**
Make-up Day

- May 25 (Sat) Commencement
- May 27 Memorial Day: No School
- May 29 End 4th 9 weeks - 45 days
- May 30 Teacher Workday

- *****
- Vacation
 - Holidays
 - Professional Development /
No school for students
 - Workshop/Workday

 February 15 and April 26 are designated snow make-up days. Additional make-up days, if necessary, will be scheduled on subsequent week days at the end of the school year.

January 2013

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Item No. 11 – Report on District Financial Health

Mr. Nefzger presented the end of the 2010-2011 school year District financial health report, including information on:

- Revenue and expenditures
- Fund balances
- Current and projected unspent authority
- 2012-2013 allowable growth
- Projected 2012-2013 settlement costs
- Enrollment
- Assessed valuation
- Other financial indicators

Item No. 12 – Questions, Comments, and Concerns from Board Members

None

Item No. 13 – Adjournment

Director Lantz moved and Director Kenyon seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Brown, Kenyon, Senchina, Leeper, Williams and Lantz. Those voting “no” none. Motion carried.

The meeting adjourned at 9:00p.m.

Secretary

President