

JOINT POOL COMMITTEE

December 18, 2025
City Hall, Conference Room 2

Minutes

Meeting was called to order at 1:30 pm.

Attendees included:

Stephanie Houk Sheetz, Director of Community Development
Mike Soppe, Recreation & Community Programs Manager
Mickey Devine, Recreation Programs Supervisor
Justin Urbanek, Activities Director
Denelle Gonnerman, Chief Financial Officer
Chris Thome, Building and Grounds Director

Agenda Revisions

None.

Minutes

The minutes of the November 13, 2025 meeting were briefly reviewed. Urbanek motioned to approve. Soppe seconded. The minutes were unanimously approved.

Construction Schedule Updates

Thome noted final punch list is in progress. He mentioned two parking lot lights where fixtures are not in. Another item is the fire hook up/sprinklers. Sprinklers are operating. The pool and building are operating well. He noted Plevia (mechanical contractor) fixes items but then it seems to create a new issue, so there's continuing work there. The rooftop unit (HVAC for the pool deck) has had a handful of issues. There are longer-term fixes needed related to that.

Some of the interior signs are on order, more to come. Monica with the school foundation is in charge of this.

Schedule for Pool Use

Urbanek reported that the School District stated practice is 3-6 pm and sole use by school is expected. Prior to that, there was a verbal agreement with men's coach and BLAST to share starting at 4 pm, so that is currently what is happening. The coach is reporting that it is tough... noise, distractions, girls coming in earlier and talking with the boys team. Urbanek did check cameras and saw this was happening. Devine will advise of the changes BLAST needs to make to observe the agreement. He will stop by to observe after the holidays.

Next year the School District will want 3-6 pm reserved for the teams, during their swim season. Saturdays will be flexible.

Concession stands demands are getting to be too much from BLAST. Melissa wants them open at 6:30 am. The District will talk a little bit more about this arrangement for the future.

Thome reported that BLAST would like to use Holmes on Christmas Eve Day for the last time. December 22nd they will start decommissioning Peet. December 29th Holmes will start decommissioning. Devine asked when City materials need to be out of Holmes.

Calendar Monitoring

Devine stated he has the Google Calendar up to date. The winter practice schedule is entered. He feels it's working well. Thome sees the schedules as they are translated over from Google into ML Scheduler. He will compare ML Scheduler to Google, as a spot check to make sure it is working correctly.

Water Testing

Thome is feeling good about this. He reported progress on connecting the pool monitors to phones/computer. This is helpful for monitoring. If a pool goes into an "alarm" a text message is sent to Chris Thome & Dominick Austin (Head Custodian/Certified Pool Operator). Dom has been full-time at the pool the past couple of weeks.

General

Other topics that have come up:

- Locker room air comfort – all have been addressed.
- Hot water issues – all have been addressed.
- Slippery concrete in the locker rooms/shower area – This has been investigated a bit. A sealer was applied to try to help address it. Should there be any signage?

Next Meeting

The group discussed meeting in two months and then likely backing off to quarterly after that. We will meet via Teams. It was agreed and a Doodle poll at the beginning of the month would be sent.

Topics:

- Calendar
- Set new chair & secretary

Adjournment

Soppe motioned to adjourn, Urbanek seconded it. Adjournment unanimously approved at 2:04 pm.