

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Jenny Leeper, James Kenyon, Jim Brown, Doug Shaw and Susan Lantz. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Daniel Conrad, Director of Secondary Education, Pam Zeigler, Director of Elementary Education and Dr. Adrian Talbot, Director of Human Resources. Also in attendance were Dawn Ask Martin, Sarah Eastman and Brenna Griffin.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Brown moved and Director Leeper seconded the motion to approve the following items:

1. The agenda of the August 25, 2014, Board of Education meeting with the addition of the Human Resources report as presented.
2. Approval of August 11, 2014 closed session Board of Education Minutes
3. Approval of August 11, 2014 regular session Board of Education Minutes
4. Approval of August 12, 2014 Board work session minutes
5. Approval of Human Resource Report
6. Approval of the bills as presented for payment as reviewed by Director Susan Lantz
7. Approval of Open Enrollment Requests
8. Approval of Non-Profit Organization Membership
9. Approval of Agreements:
 - Trebon Company, Inc. Smoothwall internet Filtering Software Contract
 - 28E Agreement with Community United Child Care

Open Enrollment
August 25, 2014

Zachary Dieser	10 th Grade
Current resident district:	Cedar Falls
District requested:	Clayton Ridge (Virtual Academy)
Effective date:	2014-2015
Christian Eickstead	Kindergarten
Current resident district:	Cedar Falls
District requested:	Waverly-Shell Rock
Effective date:	2014-2015
Haven Martin	7 th Grade
Current resident district:	Cedar Falls
District requested:	Janesville
Effective date:	2014-2015 – C
Gregory G Tielebein	5 th Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2014-2015 – C
Dezmond J Brunning	5 th Grade
Current resident district:	Janesville
District requested:	Cedar Falls
Effective date:	2014-2015 – C

Rhaeann G Brunning	Kindergarten
Current resident district:	Janesville
District requested:	Cedar Falls
Effective date:	2014-2015
Zander W Brunning	2 nd Grade
Current resident district:	Janesville
District requested:	Cedar Falls
Effective date:	2014-2015 – C
Dakota W Fifield	Kindergarten
Current resident district:	Union
District requested:	Cedar Falls
Effective date:	2014-2015 – C
Tanner Mostek	9 th Grade
Current resident district:	Dike-New Hartford
District requested:	Cedar Falls
Effective date:	2014-2015 – C
Clarence E Patterson III	3 rd Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2014-2015
Brodie J Christensen	6 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2014-2015 – C
*Aaliya Lowe	12 th Grade
Current resident district:	Cedar Falls
District requested:	Clayton Ridge (Virtual Academy)
Effective date:	2014-2015
*Courtney Jo Lines	9 th Grade
Current resident district:	Cedar Falls
District requested:	CAM (Iowa Connections Academy)
Effective date:	2014-2015
*Jordyn Nicole Lines	11 th Grade
Current resident district:	Cedar Falls
District requested:	CAM (Iowa Connections Academy)
Effective date:	2014-2015

*These will be denied

Human Resources Report
August 25, 2014

New Contracts - Recommended for Approval
2014-15 School Year

Molly Day Hansen First Grade BA Step 3 (\$36,055*)

*Pro-rated at 176/190 days

**Cedar Falls Community School District
Service for Non-profit Organizations**

It is the practice of the Cedar Falls Community School District that participation by our employees in activities of certain outside organizations provides benefits to both the employee and the District. The Cedar Falls Community School District therefore, approves the participation of Administration in the following organizations and considers such participation to be part of the scope of employment:

Organizations in which paid membership is in the name of the school or in the name of the employee which offer benefit to the District in the form of professional development, information or other professional service, included but not limited to:

AEA 267 Advisory Committee
American Association of School Administrators
American Association of School Personnel Administrators (AASPA)
Association for Supervision and Curriculum Development (ASCD)
Association of School Business Officials International
Cedar Falls Business and Professional Women
Cedar Falls Chamber of Commerce
Cedar Falls Community Schools Foundation
Cedar Valley Coalition
Cedar Valley United Way
Cedar Valley United Way Community Impact Team
Cedar Valley's Promise
Community United Child Care Centers Board of Directors
Greater Cedar Valley Alliance Board of Directors
Iowa Association for Supervision and Curriculum Development Board of Directors
Iowa Association of School Boards
Iowa Association of School Business Officials
Iowa Association of School Business Officials Board of Directors
Iowa Board of Educational Examiners (BOEE)
Iowa School Employee Benefits Association Board of Trustees
Iowa Superintendents Finance and Leadership Consortium
Junior Achievement
Kiwanis International
Lions International
National Association of Elementary School Principals
National Association of Secondary School Principals
Rotary International
School Administrators of Iowa
Society for Human Resources Management (SHRM)
University of Northern Iowa Principal's Advisory Council
University of Northern Iowa Professional Development School
University of Northern Iowa Superintendent's Advisory Council

Other organizations, employment related participation that will be determined on a case-by-case basis.

Directors voting in favor of the motion: Leeper, Kenyon, Coil, Kenyon, Lantz and Shaw. Those voting "no" none. Motion carried.

Item No. 2 – Public Comment

None

Item No. 3 – Communications

Andrew Stensland, High School Student Senate President reported on the following:

- Homecoming activities will be scheduled for the week of September 14th - 20th with new events including the greater downtown Cedar Falls area. The annual Powder Puff football game will be moved to Thursday night and coronation will be held during halftime of the football game that Friday.
- Secretary of State, Matt Schultz will be visiting the Cedar Falls High School on Tuesday, August 26th for a “Rock the Vote” assembly.

Item No. 4– Approval of District Delivered Service Delivery Plan (DDSDP)

Dr. Pattee reviewed the District Delivered Services Delivery plan for special education students. Dr. Pattee reviewed the process of the service delivery plan including committee members, least restrictive environment provisions, educational opportunities to individuals requiring special education and other items associated with the plan. After discussion, Director Kenyon moved and Director Lantz seconded the motion to approve the special education District Delivered Service Delivery Plan as presented. Directors voting in favor of the motion: Leeper, Coil, Kenyon, Brown, Lantz and Shaw. Those voting “no” none. Motion carried.

Item No. 5– Approval of 2014-2015 School Board Calendar

Board members and Dr. Pattee reviewed the upcoming Board calendar meeting schedule for the 2014-2015 school year including informational reports and tentative items as presented. Director Leeper moved and Director Kenyon seconded the motion to approve the 2014-2015 Board calendar as presented. Directors voting in favor of the motion: Leeper, Coil, Kenyon, Brown, Lantz and Shaw. Those voting “no” none. Motion carried.

Board of Education
School Year 2014-2015

<u>Date</u>	<u>Day</u>	<u>Agenda</u>
July 1	Tuesday	First day of 2014-2015 Fiscal Year
July 21	Monday	Annual Meeting: a) Approve annual report of secretary and depository report of treasurer b) Approve depository banks c) Appoint and administer oath of office to secretary d) Appoint and administer oath of office to treasurer
August 11	Monday	Regular Meeting
August 25	Monday	Regular Meeting
		Information Reports: a) ACT/Senior Plus
September 8	Monday	Regular Meeting – Hansen Elementary

April 27	Monday	Regular Meeting Information Reports: a) TAG
May 11	Monday	Regular Meeting Information Reports: a) Professional Development School
June 8	Monday	Regular Meeting: a) Superintendent Evaluation
June 10	Wednesday	Board/Administrative Council Retreat a) Technology Update
June 30	Tuesday	Fiscal year officially closes

This agenda may be modified and/or special meetings called as determined by the President of the Cedar Falls Board of Education.

Item No. 6 – Approval of IASB Legislative Advocate Designee

Director Shaw moved and Director Brown seconded the motion to appoint President Joyce Coil as IASB Legislative advocate designee for the 2014-2015 school year. Directors voting in favor of the motion: Leeper, Coil, Kenyon, Brown, Lantz and Shaw. Those voting “no” none. Motion carried.

Item No. 7– Review and Discuss 2014-2015 Board Goal Statements

Dr. Pattee and the Board reviewed the proposed Board goal framework from the Board work session held on August 12, 2014. Statements developed during the work session include:

A. Student Achievement

1. The Board will ensure the District Technology Plan is executed with fidelity and accountability.
2. The Board will receive and deliberate upon recommendations for the future delivery of World Language instruction.
3. The Board will execute the district Facility Master Plan subject to the necessary support of the community.

B. Culture/Climate

1. The Board will “model learning “and its commitment to the PLC process by engaging in reading and discussion on the topic of culture, climate and character education, and focus on:
 - a. Deeper understanding of character programs
 - b. Opportunities that exist for expanding culture, climate and character education
 - c. Research on impact of successful programs

C. Professional Learning Community

1. The Board will enhance its engagement of the community and visibility at the building level and at PTO/PTA meetings in each building.
2. The Board will continue to build support and awareness of the PLC process.

Dr. Pattee will work to translate the goal framework into a SMART goal format for review by the Board of Education.

Item No. 8 – ACT Report

Mr. Dan Conrad, Director of Secondary Education, reviewed ACT test scores from the graduating class of 2014 in English, reading, math, science and overall composite score. The composite score was 24.0, up slightly from the 23.9 of the previous year. The state overall composite score was 22.0 and the national average was 21.0. Mr. Conrad reviewed the overall history of composite scores of graduating seniors and individual scores in English, reading, math and science in suggested ACT readiness, percent of graduates taking the ACT test and the breakdown of ethnicity and gender test scores. Mr. Conrad noted that the overall composite of 24.0 is the second highest overall test composite of Cedar Falls High School graduating seniors since records were tracked back in 1991.

Mr. Conrad also reviewed college credit opportunities for Cedar Falls High School students through the Advanced Placement (AP) courses, Postsecondary Enrollment Options (PSEO) and Concurrent enrollment. Mr. Conrad reported on the following:

- 75.2% of graduates enrolled in college level coursework while attending high school. The administration has set a goal of 100% of all graduates obtaining college credit while attending high school.
- 392 high school students enrolled in eight AP course classes at the high school during the 2013/14 school year, with 72% of those students taking the AP test. 89.8% of all students who took the AP test in 2013/14 received a score of 3 or greater (on a scale of 1 to 5).
- 83 high school students enrolled Postsecondary enrollment option classes during the 2013/14 school year from a list of 29 class offerings from the University of Northern Iowa and Hawkeye Community College.
- 880 high school students enrolled in Concurrent course offerings at the high school during the 2013/14 school year from approximately 20 course offerings through Hawkeye Community College.

Item No. 9– 2014-2015 Property Insurance Report

Mr. Nefzger reviewed the liability, property, vehicle, commercial crime, and workers compensation insurance coverage for the 2014-2015 school year. Mr. Nefzger reported the District's workers compensation insurance experience modification factor remained unchanged from the previous year at 0.67. Mr. Nefzger reported that in comparison with Iowa schools involved in the IASB Safety Group insurance pool, Cedar Falls Community Schools has the lowest experience modification factor rating of all 309 schools within the pool. The 0.67 modification factor saved the District just over \$129,000 in property taxes for the 2014-2015 school year.

Item No. 10– Authority to Purchase School Bus(s)

Mr. Nefzger reported on the need to purchase up to two additional school busses for the 2014-2015 school year due to enrollment increases. At this time the District is currently looking into purchasing school buses that are coming off of lease program from other school districts and or purchasing new school busses. The time for delivery would be a considerable amount longer for a new school bus than purchasing a previously leased school bus. Mr. Nefzger reported that if the District purchased leased school busses they would be 2-3 years old, with mileage estimated at around 50,000 miles and the cost would be around \$55,000 to \$60,000 each. More information will be provided to the Board as it becomes available. Director Kenyon moved and Director Lantz seconded the motion to authorize the business office to purchase up to two additional school busses for the 2014-2015 school year. The funds for this purchase will be paid for through the Physical Plant and Equipment Levy. Directors voting in favor of the motion: Leeper, Coil, Kenyon, Brown, Lantz and Shaw. Those voting "no" none. Motion carried.

Item No. 11 - Superintendent's Report

Dr. Pattee briefly reviewed the following:

1. Open House for Hansen Elementary scheduled for September 4th, 2014 at 6:00 p.m.
2. September 8, 2014 School Board meeting will begin at Hansen Elementary with a tour of the facility.
3. August 26th there will be a tour of the High School beginning at 7:00p.m.
4. Purchase agreement to purchase ground for the potential future high school will be presented to the Board at the September 8, 2014 school board meeting.

Item No. 12 – Questions, Comments and Concerns

None

Item No. 13 – Adjournment

Director Brown moved and Director Leeper seconded the motion to adjourn. Directors voting in favor of the motion: Leeper, Coil, Kenyon, Brown, Lantz and Shaw. Those voting “no” none. Motion carried.

The meeting was adjourned at 8:17 p.m.

Secretary

President