

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Jeff Hassman in the chair, and the following named Directors: Nate Gruber, Dr. Alan Heisterkamp, Susie Hines, Jenny Leeper, Jeff Orvis, and Joyce Coil. Others in attendance were: Dr. Andrew Pattee, Superintendent, Dr. Adrian Talbot, Executive of Director of Human Resources, Denelle Gonnerman, Chief Financial Officer, and Pam Zeigler, Associate Superintendent of Instruction/Learning. Also, in attendance: Brenda Fite, RJ Meyer, Lowell Stutzman, Tam Burt, Darrell Smith, Tricia Frericks

Retiring Board

Item No. 1 – Approval of November 8th Regular and November 17-18, 2021 Work Session Board of Education Minutes

Director Hines moved and Director Orvis seconded the motion to approve the November 8th regular and November 17-18, 2021 work session board minutes as presented. Directors voting in favor of the motion: Coil, Hassman, Heisterkamp, Hines, Leeper, Gruber, and Orvis. Those voting “no” none. Motion carried.

Item No. 2 – Approval of Accounts Payable

Director Hines moved and Director Orvis seconded the motion to approve accounts payable as presented. Directors voting in favor of the motion: Coil, Hassman, Heisterkamp, Hines, Leeper, Gruber, and Orvis. Those voting “no” none. Motion carried.

Item No. 3 –Approval of 2022 AFSCME Contract

Director Leeper moved and Director Coil seconded the motion that the Cedar Falls Community School District Board of Education approve the Cedar Falls American Federation of State County and Municipal Employees (AFSCME) 2022-25 contract as presented. Directors voting in favor of the motion: Coil, Hassman, Heisterkamp, Hines, Leeper, Gruber, and Orvis. Those voting “no” none. Motion carried.

Item No. 4 –Adjournment of the Retiring Board

Director Orvis moved and Director Heisterkamp seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Hassman, Heisterkamp, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried. The Board adjourned at 5:37 p.m. President Hassman thanked Dr. Heisterkamp, Jeff Orvis, and Joyce Coil for all their dedication to the Cedar Falls Community School District.

The Board took a brief intermission.

New Board

Item No. 1 – Organizational Regular Board Meeting Call to Order

The new Board was called to order by Mrs. Gonnerman at 5:42 p.m.

Item No. 2 – Determination of a Quorum

Mrs. Gonnerman determined that the following Directors were present: Jeff Hassman, Susie Hines, Jenny Leeper, and Nate Gruber. Mrs. Gonnerman stated four board members were present, there is a quorum for the Board of Education and the Board may proceed to perfect the permanent organization.

Item No.3 – Official Notification of Election Results from the County Auditor’s Office

Mrs. Gonnerman reviewed the certified abstract of election as presented to the Cedar Falls Schools Board of Education by the County Board of Supervisors. For the District at large, there were six individuals running. Votes cast were as follows: R.J Meyer 4,077, Brenda Fite 3,775, Dr. Alan Heisterkamp 3,537, Jeff Orvis 3,302, Lowell Stutzman 3,710, T.W. Ingham 1,461 and 276 scattered votes for a total 20,138 votes received. The Board of Supervisors then declared R.J. Meyer, Lowell Stutzman, and Brenda Fite dually elected to the office of Board of Directors for the Cedar Falls Community School District Board of Education for a four-year term.

Item No.4 – Administration of Oath to the Newly Elected Board Members

The oath of office was administered to Brenda Fite, RJ Meyer and Lowell Stutzman. All answered the oath in the affirmative.

Item No. 5 – Election of the President of the New Board

Mrs. Gonnerman reviewed the Board of Education Policy 201.3, regarding the election of officers. Mrs. Gonnerman distributed and collected the nomination ballots for the office of President. Mrs. Gonnerman counted the ballots and reported that Director Hassman had received six nominations for the office of Board President. Mrs. Gonnerman then administered the oath of office upon Director Hassman for the office of President of the Cedar Falls Board of Education. The oath was answered in the affirmative by Director Hassman.

Item No. 6 – Election of the Vice-president of the New Board

Mrs. Gonnerman distributed and collected the nomination ballots for the office of Vice-President. Mrs. Gonnerman counted the ballots and reported that Jenny Leeper received four votes for the office of Vice-President. Mrs. Gonnerman then administered the oath of office upon Director Leeper for the office of Vice-President of the Cedar Falls Community School District Board of Education. The oath was answered in the affirmative by Director Leeper.

Item No. 7 – Adoption of Written Policies, Rules, Regulations, and Procedures

Dr. Pattee reported that under Iowa Code 279.8 the Board of Education may establish the policies, rules, regulations, and procedures that govern the organization. Director Fite moved and Director Gruber seconded the motion to approve the policies, rules, regulations, and procedures in place under Iowa Code 279.8 for the school district for the 2021-2022 school year. Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, Meyer and Stutzman. Those voting “no” none. Motion carried.

Item No. 8 – Approval of the Consent Agenda Item:

Director Hines moved and Director Leeper seconded the motion to approve the consent agenda as presented:

- Open Enrollment Report
- Human Resource Report

Open Enrollment Report

December 13, 2021

Bailey M Francis	7 th Grade
Current resident district:	Dike-New Hartford
District requested:	Cedar Falls
Effective date:	2021-2022 – C
Brielle Jean Francis	4 th Grade
Current resident district:	Dike-New Hartford
District requested:	Cedar Falls
Effective date:	2021-2022 – C
Aryssa Marie Harkrider	9 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2021-2022 – C
Serenity Raye Lynn Harkrider	4 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2021-2022 – C
Zayden Kenneth Scott Harkrider	Kindergarten
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2021-2022 – C

Xander Olmos	3 rd Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2021-2022 – C
Emmersyn Jane Sears	Kindergarten
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2021-2022 – C
Livia Rose Sears	4 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2021-2022 – C
Abigail Grace Stickfort	3 rd Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2021-2022 – C

Human Resources Report
December 13, 2021
2021-22 School Year

New Contracts - Recommended for Approval

Teacher:

Katelyn Williams	Hansen	First Grade	BA 3	01/10/2022*	\$21,961
*Dependent on when Initial License is issued.					
Jeff Spears	Aldrich	Special Education	MA 9	01/03/2022	\$30,273

Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, Meyer and Stutzman. Those voting “no” none.
Motion carried.

Item No. 9 – Public Comment

No public comments.

Item No. 10 – Communications

Molly Boevers Student Board Liaison reported on the following:

- Music Concerts
- Candy Cane sales
- Santa helpers responding to letters
- Winter sports activities
- Rocket Club project accepted by NASA Student Launch competition
- CAPS Recycling at Humane Society
- Senior Leadership tea party

Janelle Darst reported on the following District news activities:

- Congratulations to Grace Frericks at State championship in swimming thanked her Coaches
- Band Director Nicole Davis awarded Excellence in Teaching Award
- National letters of intent
- 8th Grade band members selected to All-Iowa 8th grade band
- Holmes Art Dept. awarded the Lions Club awards
- Tools 4 Schools won by Mrs. Camenzind
- Thanks to Farmers State Bank for their donation
- Shout out to Speech Team

- Rocket Club events
- Computer Science Education Week “Girls Who Code”
- 9th grade student’s visitation to Hawkeye Community College
- Cedar Heights preschool owl visitor
- Hansen kindergarten brought fuzzy friends
- North Cedar Elementary playground project
- Orchard Hill passion groups
- First Lego Leagues
- Holmes Huddle
- Lincoln Elementary food drive
- High School updated drone footage
- Thanks to Channel 15
- Equity website

Item No. 11 – Secretary’s October Monthly Financial Report

Denelle Gonnerman reviewed with the Board the October 2021 fund balances for general, schoolhouse, student activity, and food service. President Hassman stated the report would be filed subject to audit.

Item No. 12 – Secretary’s November Monthly Financial Report

Denelle Gonnerman reviewed with the Board the November 2021 fund balances for general, schoolhouse, student activity, and food service. President Hassman stated the report would be filed subject to audit.

Item No. 13 – Approval of Plans, Specifications and Set Public Hearing for 2022 Roofing and Tuck-pointing Projects

Dr. Pattee introduced Darrel Smith from Terracon. Mr. Smith reported on the partial roof replacement at Cedar Heights Elementary and Masonry repairs at Peet Junior High. After discussion, Director Stutzman moved and Director Meyer seconded the motion that the Cedar Falls Community School District Board of Education approve the plans, specifications and set January 10, 2022 at 5:30 p.m. as the date and time to hold a public hearing for the 2022 Roofing and tuck-pointing projects. Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, Meyer and Stutzman. Those voting “no” none. Motion carried.

Item No. 14 – Approval of Application to SBRC for LEP Allowable Cost Application

Mrs. Gonnerman reviewed the application to the School Budget Review Committee (SBRC) for additional allowable growth for Limited English Proficient (LEP) allowable costs for the 2021-2022 school year. Mrs. Gonnerman reported the District is requesting for a maximum allowable growth request to the School Budget Review Committee in the amount of \$38,254.93. The District served approximately 105 students in the program covering 25 different languages by three teachers. After discussion, Director Gruber moved and Director Fite seconded the motion to approve the application to the School Budget Review Committee for excess Limited English Proficient (LEP) student costs in the amount of \$38,254.93. Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, Meyer and Stutzman. Those voting “no” none. Motion carried.

Item No. 15 – Approval of SBRC for Modified Allowable Growth

Mrs. Gonnerman reviewed the application to the School Budget Review Committee (SBRC) for additional allowable growth for increased enrollment, open enrollment out and English Language Learners (ELL) Beyond 5 years’ allowable costs for the fall 2021. Mrs. Gonnerman reported the District is requesting for a maximum allowable growth request to the SBRC in the amount of \$827,057.88.



Director Hines moved and Director Gruber seconded the motion the Cedar Falls School District. approve the application to the School Budget Review Committee in the amount of \$790,633 for modified allowable growth due to increasing student enrollment. Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, Meyer and Stutzman. Those voting “no” none. Motion carried.

Director Hines moved and Director Leeper seconded the motion the Cedar Falls Community School District approve the application to the School Budget Review Committee in the amount of \$36,424 for providing an LEP Instruction Beyond 5 years for Fall 2021. Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, Meyer and Stutzman. Those voting “no” none. Motion carried.

Item No. 16 – Approve Fiscal 2021 Treasurer’s Reconciliation Report

Mrs. Gonnerman reviewed the Treasurer’s reconciliation report for the 2020-2021 school year. Director Meyer moved and Director Hines seconded the motion to approve the fiscal 2021 Treasurer’s reconciliation report as presented: Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, Meyer and Stutzman. Those voting “no” none. Motion carried.

TREASURER’S RECONCILIATION REPORT
 Cedar Falls Community School District
 June 30, 2021

Affidavit of Depository Bank			
Farmers State Bank - Checking accounts			
General Fund	\$	4,900,487.75	
Student Activity	\$	221,928.73	
Food Service Fund	\$	888,319.27	
School House Fund	\$	3,913,305.81	
General Obligation	\$	-	
Fiscal Agent State Deposits			
Iowa Vocational Rehabilitation Services	\$	13,683.90	
Regions Capital Advantage	\$	27,860,000.00	
Investments			
Lincoln Savings Bank -Money Market	\$	6,949,267.84	
Lincoln Savings Bank -Money Market	\$	131.85	
Collins Community Credit Union	\$	2,529,359.25	
Farmers State Bank - Money Market	\$	12,914,616.81	
Treasurer’s Balance, June 30, 2021			<u>\$ 60,191,101.21</u>
Secretary’s Balance			
Operating Fund	\$	11,853,602.82	
Management Fund	\$	675,757.71	
Trust & Agency Fund	\$	282,761.52	
Student Activity Fund	\$	625,262.64	
Food Service Fund	\$	1,319,845.30	
Entrepreneurial Fund	\$	10,348.59	
Local Option Fund (LOT)	\$	40,268,442.40	
General Obligation	\$	-	
PPEL Fund	\$	4,909,316.23	
Debit Service	\$	217,664.87	
			<u>\$ 60,163,002.08</u>
Difference to Account For:			
Outstanding checks	\$	94,484.33	
RevTrak Deposits	\$	12,267.57	
Federal/State Taxes	\$	-	
Deposit in transit	\$	78,652.77	
			<u>\$ 28,099.13</u>
Secretary’s Balance, June 30, 2021			<u>\$ 60,191,101.21</u>
 Daniel Lynch, Treasurer		 Date	

Item No.17 – Approval of 2022-2023 SBRC for Special Education Administrative Cost – River Hills

Mrs. Gonnerman reviewed the School Budget Review Committee (SBRC) application request for additional allowable growth for special education administrative costs associated with the River Hills Consortium program. The total cost of the consortium program administrative salary expense is divided equally amongst member school districts based on the number of students enrolled. The total District request is for \$27,039.83.

This request, if approved by the SBRC, would allow the District to include \$27,039.83 in special education expense for the operation of the River Hill consortium program. Director Leeper moved and Director Meyer seconded the motion to approve the application to the School Budget Review Committee in the amount of \$27,039.83 for special education administrative costs associated with River Hills Consortium program for the 2022-23 school year. Directors voting in favor of the motion: Fite, Gruber, Hassman, Hines, Leeper, Meyer and Stutzman. Those voting “no” none. Motion carried.

Item No. 18 - Superintendent's Report

Dr. Pattee reported on the following:

January 10, 2022 Board meeting: Being moved to the Community Center Library
January 12, 2022 will be the Board/Admin Council Retreat
New High School Update
Off-site Filtering

Item No. 19– Questions, Comments, and Concerns

Director Meyer inquired on the timeline of the new High School

Director Gruber inquired on the pool and Tiger Performance Center timeline.

President Hassman inquired about volunteers in the school buildings.

Director Leeper thanked and welcomed the new Board members.

The new Board members thanked everyone for the welcoming and look forward to working together.

Item No. 20 – Adjournment

Director Leeper moved and Director Meyer seconded the motion to adjourn. Directors voting in favor of the motion Fite, Gruber, Hassman, Hines, Leeper, Meyer and Stutzman. Those voting “no” none. Motion carried.

The meeting was adjourned at 6:58 p.m.

Secretary

President