

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Lowell Stutzman in the chair, and the following named Directors: Jenny Leeper, RJ Meyer, Bett Peterson, Megan Witt and Jeff Orvis by electronic means. Others in attendance were: Dr. Andrew Pattee, Superintendent, Denelle Gonnerman, Chief Financial Officer/Board Secretary, Dr. Adrian Talbot, Executive Director of Human Resources, and Janelle Darst, Communications Director.

President Stutzman stated that a governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body provides public access to the conversation of the meeting to the extent reasonably possible. The place of the meeting is the place in which the communication originates and the minutes of the meeting shall include a statement explaining why the meeting in person was impossible or impractical as pursuant to Iowa Code 21.8. The reason for the meeting being held by electronic means do to out of town travel.

Item No.1 – Approval of the Following Consent Agenda Items:

Director Peterson moved and Director Meyer seconded the motion to approve the following consent agenda:

1. The agenda of the July 10, 2024 Board of Education minutes.
2. Approval of the FY 24 end of the year accounts payable as presented and reviewed by Director Stutzman
3. Approval of Accounts Payable
4. Approval of Open Enrollment
5. Approval Human Resource Report
6. Management Inter-fund Loan
7. Approval of Agreements:
 - Participation of Non-resident Students in District Activities
 - Corrected Teamsters 2024-2025 Contract
 - Iowa Reading Research Center Partnering Agreement
 - Tri-County Child & Family Developmental Council

**Human Resources Report
July 16, 2024
2024-25 School Year**

New Contracts – Recommended for Approval

Teacher:

Emily Kaus	Holmes	School Counselor	MA	3 (Corrected)	SOSY 24-25	\$51,827
Piper Victoria	Southdale	Special Education	BA	3	SOSY 24-25	\$47,981
Nicole Herrold	North Cedar	Kindergarten	BA	5	SOSY 24-25	\$49,626

Resignations - Recommended for Approval

All resignations will be effective the End of School Year (EOSY) 2023-24 unless otherwise noted.

Teacher:

Lisa Freese	Southdale/Orchard Hill	TAG Teacher	EOSY 2023-24
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OPEN ENROLLMENT REPORT

July 16, 2024

Nora Alleyne-Newman	1 st Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2024-2025 – C
Gustavo A Rosales	11 th Grade
Current Resident District:	Hudson
District Requested:	Cedar Falls
Effective Date:	2024-2025
Ciara Deshay Weatherly	11 th Grade
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2024-2025
Zaelie Jean Wood	Kindergarten
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2024-2025

Josiah James Beckman	8 th Grade	
Current Resident District:	Cedar Falls	
District Requested:	CAM – IA Connections Academy	
Effective Date:	2024-2025	
Jasmyn Taylor Breddin	11 th Grade	
Current Resident District:	Cedar Falls	
District Requested:	Waterloo	
Effective Date:	2024-2025	
Dade Dehmlow	9 th Grade	
Current Resident District:	Cedar Falls	
District Requested:	Denver	
Effective Date:	2024-2025	
Kanon Dehmlow	7 th Grade	
Current Resident District:	Cedar Falls	
District Requested:	Denver	
Effective Date:	2024-2025	
Isabella L Fister	8 th Grade	
Current Resident District:	Cedar Falls	
District Requested:	Clayton Ridge – IA Virtual Academy	
Effective Date:	2024-2025	
Isabella Marie Gronewold	9 th Grade	
Current Resident District:	Cedar Falls	
District Requested:	Dike-New Hartford	
Effective Date:	2024-2025	
Kye James Gronewold	7 th Grade	
Current Resident District:	Cedar Falls	
District Requested:	Dike-New Hartford	
Effective Date:	2024-2025	
Rowan Halloran	7 th Grade	
Current Resident District:	Cedar Falls	
District Requested:	CAM – IA Connections Academy	
Effective Date:	2024-2025	
Annabelle Sundwall	11 th Grade	
Current Resident District:	Cedar Falls	
District Requested:	Union	
Effective Date:	2024-2025 – C	
Hunter Sundwall	10 th Grade	
Current Resident District:	Cedar Falls	
District Requested:	Union	
Effective Date:	2024-2025 – C	
Tommy Winn	10 th Grade	
Current Resident District:	Cedar Falls	
District Requested:	Waterloo	
Effective Date:	2024-2025 – C	
The following will be denied:		
Blake Michael Hesse	11 th Grade	Waterloo
Dakota Chambers, Jr.	1 st Grade	Waterloo

Directors voting in favor of the motion: Meyer, Orvis, Leeper, Peterson, Witt, and Stutzman. Those voting “no” none. Motion carried.

Annual Meeting:

Item No. 2 – Approval of Depository Banks and Maximum Deposit Resolutions

President Stutzman recommended the following depository banks and maximum deposit resolutions for fiscal year 2025. Director Leeper moved and Director Witt seconded the motion to approve the fiscal year 2025 Depository Banks and maximum deposit resolutions for the Cedar Falls Community School District as presented: Directors voting in favor of the motion: Meyer, Orvis, Leeper, Peterson, Witt, and Stutzman. Those voting “no” none. Motion carried.

Cedar Falls Community School District
 Depository Banks and Maximum Deposit Limits

Financial Institution	2023-24	2024-25
Bank Iowa	\$20,000,000	\$20,000,000
Collins Community Credit Union	\$50,000,000	\$50,000,000
Community Bank and Trust	\$20,000,000	\$20,000,000
Dupaco Credit Union	\$20,000,000	\$20,000,000
Farmers State Bank	\$50,000,000	\$50,000,000
First National Bank of Cedar Falls	\$20,000,000	\$20,000,000
Great Western Bank	\$20,000,000	\$20,000,000
Lincoln Savings Bank	\$30,000,000	\$30,000,000
PMA/Iowa Schools Joint Investment Trust (ISJIT)	\$75,000,000	\$75,000,000
Regions Bank	\$35,000,000	\$35,000,000
US Bank Iowa, NA	\$20,000,000	\$20,000,000
Veridian Credit Union	\$20,000,000	\$20,000,000
Wells Fargo, Iowa, NA	\$20,000,000	\$20,000,000

Item No. 3 – Approval of Appointment of School District Board Secretary

Director Peterson moved and Director Leeper seconded the motion to appoint Denelle Gonnerman as the District’s Board of Education Secretary for the 2024-2025 school year. Directors voting in favor of the motion: Meyer, Orvis, Leeper, Peterson, Witt, and Stutzman. Those voting “no” none. Motion carried. President Stutzman administered the oath of office to Mrs. Gonnerman. Mrs. Gonnerman answered in the affirmative.

Item No. 4 – Approval of Appointment of School Business Official

Director Meyer moved and Director Peterson seconded the motion that the Cedar Falls Community School District Board of Education approve the appointment of Denelle Gonnerman as the authorized school business official for the Cedar Falls Community School District for the 2024-2025 school year. Directors voting in favor of the motion: Meyer, Orvis, Leeper, Peterson, Witt, and Stutzman. Those voting “no” none. Motion carried.

Item No. 5 – Approval of Appointment of 2023-2024 School Board Treasurer

Director Witt moved and Director Meyer seconded the motion that the Cedar Falls Community School District Board of Education approve the appointment of Daniel Lynch as the Treasurer for the Cedar Falls Community School District for the 2024-2025 school year. Directors voting: Meyer, Orvis, Leeper, Peterson, Witt, and Stutzman. Those voting “no” none. Motion carried. Mrs. Gonnerman administered the oath of office to Mr. Lynch on August 5, 2024 at 12:57 pm. Mr. Lynch answered in the affirmative.

Regular Meeting:

Item No.6 – Public Comment

No public comments were heard.

Item No. 7 – Communications

Janelle Darst reported on the following District news activities:

- Thanks to Sturgis Falls
- CF Rock and Roll Revue concert fundraiser at the Regent of \$13,000 on the music programs for the District
- 2024-2025 School Registration is open
- Tiger Booster Club registration
- Para Job Fair July 24th at Aldrich Elementary
- New High School ribbon cutting September 16th, at 4:30 p.m.
- Class Challenge support Tiger Performance Center

Director Meyer inquired about enrollment projections.

Director Peterson complimented the Band event at the Regent

Item No. 8 – Secretary’s May Financial Reports

Mrs. Gonnerman reviewed with the Board the May 2024 fund balances for general, schoolhouse, student activity, and food service. President Stutzman stated the report would be filed subject to audit.

Item No. 9 – Secretary’s June Financial Reports

Mrs. Gonnerman reviewed with the Board the June 2024 fund balances for general, schoolhouse, student activity, and food service. President Stutzman stated the report would be filed subject to audit.

Item No. 10 – Approval of Second of Two Readings of Board Policy Series 600

Dr. Pattee reviewed the process for recommended changes to Board Policy series 600. After a discussion, Director Peterson moved and Director Meyer seconded the motion to approve the second of two readings of Board Policy Series 600 as recommended. Directors voting in favor of the motion Meyer, Orvis, Leeper, Peterson, Witt, and Stutzman. Those voting “no” none. Motion carried

Policy Title:

School Term

Code No. **601.1**

The school district’s academic calendar shall accommodate the educational program of the school district. The calendar shall include, but not be limited to, the days for student instruction, professional development, summer school, and parent / teacher conferences.

The school academic year for students shall be for a minimum of 180 days or 1,080 hours in the school calendar. The school academic year for students may begin each year as outlined in Iowa Code. School district personnel may be required to report to work at the school district prior to this date. Each year the school calendar may include up to a maximum of five days or 30 hours of instruction delivered primarily over the internet.

Special education students may attend school on a school calendar different from that of the regular education program consistent with their Individualized Education Program.

The Board of Education, in its discretion, may excuse graduating seniors from up to five days, or 30 hours of instruction after the school district requirements for graduation have been met. The Board of Education may also excuse graduating seniors from making up days missed due to inclement weather if the student has met the school district’s graduation requirements.

The superintendent or designee shall develop annually the school calendar for recommendation, approval, and adoption by the Board of Education.

The Board of Education may amend the official school calendar when the board considers the change to be in the best interests of the school district's education program.

Policy Title: ***Health Education*** Code No. ***602.15***

Students will receive, as part of their health education, instruction including, but not limited to:

- personal health,
- food and nutrition,
- environmental health,
- safety and survival skills,
- consumer health,
- family life,
- human growth and development,
- substance abuse, and non-use, including the effects of alcohol, tobacco, drugs and poisons on the human body,
- human sexuality,
- self-esteem,
- stress management,
- interpersonal relationships,
- emotional and social health,
- health resources,
- prevention and control of disease, and
- communicable diseases.

The purpose of the health education program is to help each student protect, improve and maintain physical, emotional and social well-being.

While the areas stated above shall be included in health education, the instruction shall be adapted at each grade level to aid understanding by the students. Beginning no later than in grade seven, characteristics of communicable disease shall include information about sexually transmitted disease.

Parents who object to health education instruction in human growth and development may file a written request that the pupil be excused from the instruction. The written request shall include a proposed alternate activity or study acceptable to the superintendent or designee. The superintendent or designee shall have the final authority to determine the alternate activity or study.

Policy Title: ***School Library*** Code No. ***602.24***

The school district will maintain a school library in each building for use by employees and by students during the school day.

Materials for the libraries will be acquired according to board policy, "Instructional Materials Selection."

It is the responsibility of the principal of the building in which the school library is located to oversee the use of materials in the library. The District shall provide access to all parents and guardians of students enrolled in the district an online catalog of all books available to students in the school libraries. This access will be displayed on the school district's website.

It is the responsibility of the superintendent or designee to develop procedures for the selection and replacement of both library and instructional materials, for the acceptance of gifts, for the maintaining of library and instructional materials, and for the handling of challenges to either library or classroom materials.

Policy Title: ***Selection of Learning Resources*** Code No. ***603.3***

Statement of Policy

Learning resources are selected by the school district to support its educational goals and objectives and to implement, enrich, and support the instructional program. Resources must serve the breadth and depth of the curriculum and provide for the needs and interests of individual students. It is the obligation of the district to provide intellectual and physical access to materials that cover a wide range of abilities and many differing points of view. To this end, principles of intellectual freedom must be placed above personal opinion, and reason above prejudice, in the selection of resources.

The Board of Education shall delegate to the superintendent the authority and responsibility for the selection of all learning resources. The superintendent delegates responsibility for actual selection to the appropriately trained personnel who shall discharge this obligation consistent with the Board's selection criteria and procedures. The selection process shall involve representatives of the professional staff directly affected by the selections and/or the professional teacher librarian.

The Board also allows for systematic review of existing resources and permits the reappraisal of allegedly inappropriate resources through the established process.

The learning resources covered by this policy include both print and nonprint items selected for library media centers, classrooms, learning centers, and laboratories. Included are textbooks, gift materials, resources retrieved or viewed electronically, materials borrowed from other agencies, and guest speakers, among others.

General Selection Criteria

Staff members involved in selection of learning resources shall use the following criteria as a guide:

- a) educational significance;
- b) contribution the subject matter makes to the curriculum;
- c) the interests of students and staff;
- d) favorable reviews found in standard selection sources;
- e) favorable recommendations based on preview;
- f) examination of resources by professional personnel;
- g) reputation and significance of the author, producer, publisher, or speaker;
- h) validity and appropriateness of the resource for intended use;
- i) contribution the resource makes to the range of representative viewpoints on controversial issues;
- j) high degree of potential appeal to users;
- k) quality and variety of format;
- l) value commensurate with cost and/or need;
- m) timeliness and/or permanence; and
- n) integrity of the resource.

Specific Selection Criteria

- a) Learning resources shall be appropriate to the subject area, and for the age, emotional development, ability, learning styles, and social development of the students for whom the resources are intended.
- b) Physical format and appearance of resources shall be suitable for intended use.
- c) Resources shall be selected to give students an awareness of our pluralistic society, and provide a global perspective.
- d) Resources shall be selected which support multicultural/gender-fair viewpoints and encourage all students to understand, appreciate, relate to and value cultural and personal diversity.
- e) Resources shall be selected to meet the needs of the wide range of student physical, emotional, and cognitive development.
- f) Resources shall be selected which support and encourage students to examine their attitudes and behaviors as individuals, and to relate those attitudes and behaviors to the concepts of duties and responsibilities as citizens.
- g) Resources shall be selected for their strengths rather than rejected for their weaknesses of language and style or other elements.
- h) The selection process shall provide opportunities for participation by teachers, support staff, administrators, teacher librarian, and other members of the community.
- i) Selection, an ongoing process, shall include routine procedures for removal and/or replacement of worn, obsolete, dated, unused or unusable resources.
- j) Gift materials shall be judged by the criteria listed in the preceding statements and be accepted or rejected on the basis of the criteria.

Procedure for Reconsideration of Resources.

In the event resources are questioned, the principles of intellectual freedom shall be defended rather than specific resources. The Board recognizes the right of individual parents to request that their child not be required to read, view, or listen to specific resources, provided a written request is made to the appropriate building principal. A standing District Reconsideration Committee shall be formed in each building by the second week of each school year.

The purpose of the committee shall be to review any complaint received during the school year, learn all the circumstances related to the acquisition and use of the challenged resource, review the guidelines listed in the selection policy, decide whether the policy has been followed correctly, and then recommend action regarding future use of the resource. The committee shall consist of: building principal, a teacher librarian, a teacher, a parent or community member, the chair of the Secondary Library-Media Department, and the chair of the Elementary Library-Media Department. Any staff member responsible for the selection or the providing of the challenged material will not be included on the committee. If necessary, the principal will appoint a temporary replacement.

When Complaints are Received from Parents or other Community Members about Learning Resources

All staff members shall report complaints to the building principal orally or in written form.

The building principal or a designated representative shall contact the complainant to discuss the objection and attempt to resolve it informally by explaining the philosophy and goals of the school district, building, course, and/or library media center.

If the complaint is not resolved informally, the building principal shall provide the complainant with “The Learning Resources Selection Policy,” including the form “Statement of Concern About Learning Resources,” which must be filled out completely and returned to the building principal within ten working days, before the complaint will be given consideration.

If the completed form is not returned within the time period, the issue shall be considered closed. If the form is returned, the reasons for selection of the resource shall be restated by the appropriate staff and turned in to the building principal.

Resources shall not be removed from use, or access restricted within the district, pending a final decision. However, access to the resources can be denied to the student(s) of the complainant(s), if requested. Within 20 working days upon receipt of a completed “Statement of Concern About Learning Resources” form:

- a. The principal shall notify the superintendent, associate director of instruction, and the building’s Reconsideration Committee that a complaint has been received.
- b. Each member of the Reconsideration Committee must read, view, or listen to the learning resource in question in its entirety.
- c. After both the staff member responsible for selecting the learning resource and the complainant have met with the Reconsideration Committee, the committee will discuss the resource and make a decision.
- d. The building principal shall send written notification of the action taken to all involved parties as well as to the associate director of instruction and the superintendent.
- e. Any person not satisfied with the decision of the committee may file a request to appeal the decision to the Board of Education. Within ten working days of the receipt of the written notification, the complainant or user may file an appeal in the superintendent’s office for a school board hearing. It shall be the superintendent’s responsibility to schedule and expedite the hearing.
- f. Each Board member must read, view or listen to the learning resource in question in its entirety within 30 days of when the complaint was presented to them. At a following designated board meeting, the complainant and a representative of the Reconsideration Committee will be allowed to present information to the board pertaining to the complaint. The board will then deliberate action to be taken, with a decision being announced no later than the following board meeting. The superintendent or designee will provide written notification of the board’s decision to all participating parties within ten working days of the board’s decision.
- g. Persons dissatisfied with the decision of the board may appeal to the Iowa Board of Education pursuant to state law.

Policy Title:

School Counseling Program

Code No. ***604.1***

The Board will provide a student guidance and counseling program. The school counselor will be certified with the Iowa Board of Educational Examiners and hold the qualifications required by the Board. The school counseling program will serve grades preschool through twelve. The program will assist students with their personal, educational, and career development.

Item No. 11 – Discussion of 2024-2025 Legislative Priorities

Dr. Pattee and the Board reviewed the proposed list of 2024-25 Legislative resolutions as developed by the Iowa Association of School Boards (IASB) for the upcoming Iowa Legislative session. Dr. Pattee reported this year IASB has changed their request from previous years. The IASB is not requesting the Districts to select the Legislative priorities to focus on rather than return with suggestions and feedback on the eight platforms of Legislative priorities provided. The Board will provide final recommendation at the August 2024 school board meeting.

Item No. 12 – Superintendent’s Report

Dr. Pattee reported we are preparing and looking forward to the school year beginning on August 23, 2024.

Item No. 13 – Discussion, Questions, Comments, and Concerns

Director Meyer requested an update on new building, natatorium, and Tiger Performance Center. Dr. Pattee provided an update on the progress of these projects and the process for students and staff to return to school.

Director Stutzman inquired on the start of school on August 23, 2024. Dr. Pattee explained the many variables and factors that limit the District on when they can start school.

Item No. 14 – Closed Session of the Board of Education Under Iowa Code Section 21.5(1)(j)

Director Meyer moved and Director Peterson seconded the motion that the Cedar Falls Board of Education enter into closed session to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed under 2011 Iowa Code 21.5(1)(j). Directors voting in favor of the motion: Meyer, Orvis, Leeper, Peterson, Witt, and Stutzman. Those voting “no” none. Motion carried

Board room was cleared at 6:08 p.m.

Board entered closed session at 6:13 p.m.

Board returned to open session at 6:24 p.m.

Item No. 15 – Resolution to Set Public Hearing of 1015 Division Street

Director Witt moved and Director Peterson seconded the motion that the Cedar Falls Board of Education approve August 12, 2024 at 5:30 p.m. at the City of Cedar Falls, City Hall, 220 Clay Street, Cedar Falls, IA as the date and time to hold a public hearing for the proposal to convey real property known as 1015 Division Street, Cedar Falls, IA to Waterloo Christian School for \$2,800,169. Directors voting in favor of the motion: Meyer, Orvis, Leeper, Peterson, Witt, and Stutzman. Those voting “no” none. Motion carried

Item No. 16 – Closed Session of the Board of Education Under Iowa Code Section 21.5(1)(i)

Director Witt moved and Director Peterson seconded the motion that the Cedar Falls Board of Education enter into closed session to evaluate the professional competency of individuals whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session under 2011 Code of Iowa 21.5(1) (i). Directors voting in favor of the motion: Meyer, Orvis, Leeper, Peterson, Witt, and Stutzman. Those voting “no” none. Motion carried

Board room was cleared at 6:26 p.m.

Board entered closed session at 6:27 p.m.

Board returned to open session at 8:04 p.m.

Item No. 17 – Adjournment

Director Leeper moved and Director Peterson seconded the motion to adjourn. Meeting adjourned at 8:04 p.m. Directors voting in favor of the motion Meyer, Orvis, Leeper, Peterson, Witt, and Stutzman. Those voting “no” none. Motion carried

President _____

Secretary _____