

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Jeff Hassman, Susie Hines, Susan Lantz, Jenny Leeper, Doug Shaw and James Kenyon by tele-conference. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business, and Dr. Adrian Talbot, Director of Human Resources. Also present Sarah Eastman, Jerry Hageman, Mark and Jenna Miller, and Bob Manning

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

President Coil stated a governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body provides public access to the conversation of the meeting to the extent reasonably possible. The place of the meeting is the place in which the communication originates and the minutes of the meeting shall include a statement explaining why the meeting in person was impossible or impractical as pursuant to Iowa Code 21.8. The reason for the meeting being held by electronic means is due to out-of-town travel.

Item No. 1 – Public Hearing: North Cedar Elementary School Project

President Coil reported that she had in her possession an affidavit of publication showing the notice of time and place of the public hearing for the proposed North Cedar Elementary School project. This notice was published in the Waterloo/Cedar Falls Courier on March 8, 2017. The Board will now hold a public hearing on this project. President Coil asked for public comments. No written or verbal comments were received. President Coil then declared the public hearing closed.

Item No. 2 – Approval of the Following Consent Agenda Items:

Director Lantz moved and Director Hines seconded the motion that the Board approves the following items:

1. The agenda of the March 27, 2017 Board of Education agenda
2. Approval of the February 27 Board work session and February 27th, 2017 regular Board of Education minutes
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Director Lantz
4. Approval of the open enrollment requests
5. Approval of human resource report
6. Approval of Agreements:
 - a. AEA Purchasing Agreement
 - b. Nashua-Plainfield CSD River Hills Amended Agreement
 - c. Kirkwood Service Experience Agreement
 - d. Athletic Training Services Agreement with CVMS (Cedar Valley Medical Specialists)

**Human Resource Report
2017-18 School Year**

New Contracts* - Recommended for Approval

Teacher:

Julie A. Fricke	Senior High	Special Education	BA 4	SOSY 17-18	\$41,830**
Michael Tweedt	Senior High	Special Education	BA30 6	SOSY 17-18	\$47,024**
Amanda Von Ehwegen	Senior High	Mathematics	BA15 6	SOSY 17-18	\$45,684**

**Employment with the Cedar Falls Community School District is contingent upon confirmation of medical examination and acceptable verification of employment, licensure, reference, education, criminal background, child and adult abuse registry, release from current contract (if applicable), and other pre-employment checks deemed necessary.*

**NOTE: Salary amounts are projections based on placement on the 2016-17 CFEA Total Salary Schedule; actual salary will be finalized once the 2017-18 schedule is determined through collective bargaining.

Resignations* - Recommended for Approval**

***All resignations will be effective End of School Year (EOSY) 2016-17 unless otherwise noted.

Teacher:

Patricia Black	Senior High	Spanish		EOSY 2016-17
John Goulden	Holmes	Social Studies		EOSY 2016-17
Susan Green	Holmes	Mathematics		EOSY 2016-17
Heather Lawrence-Richards	Hansen	1 st grade		EOSY 2016-17
Scott Lawrence-Richards	Senior High	English		EOSY 2016-17
Jeanna North	Lincoln	Special Education		EOSY 2016-17

Administrator:

David Meyer

Holmes

Associate Principal

06/30/2017

****Pursuant to Iowa Code 279.19A (8) any and all coaching contracts in effect with this teacher shall automatically terminate at the end of the current school year.*

'EOSY': End of School Year is the final day of teacher service, as determined by the official school calendar. In the event the school year is extended due to weather make up days, or other unanticipated causes the Superintendent may, at his sole discretion, approve an employee request to terminate employment prior to the end of the school year.

Open Enrollment Report

March 27, 2017

Madison Bergmann	1 st Grade
Current resident district:	Gladbrook-Reinbeck
District requested:	Cedar Falls
Effective date:	2016-2017 – C
Rilynn Bergmann	7 th Grade
Current resident district:	Gladbrook-Reinbeck
District requested:	Cedar Falls
Effective date:	2016-2017 – C
Sophie J Dias	6 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2016-2017 – C
Dakota W Fifield	2 nd Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2016-2017 – C
Azunie T Jenkins	4 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2016-2017 – C
Cameron A Marrero	Kindergarten
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2016-2017 – C
Madelyn Tomson	7 th Grade
Current resident district:	Jesup
District requested:	Cedar Falls
Effective date:	2016-2017 – C
Kathryn Tomson	7 th Grade
Current resident district:	Jesup
District requested:	Cedar Falls
Effective date:	2016-2017 – C
Avah Van Dorn	Kindergarten
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2016-2017 – C

OPEN ENROLLMENT REPORT – IN
March 27, 2017

Trey Vokoun	10 th Grade
Current Resident District:	Belle Plaine
District Requested:	Cedar Falls
Effective Date:	2017-2018
Hogan Hansen	9 th Grade
Current Resident District:	Denver
District Requested:	Cedar Falls
Effective Date:	2017-2018
Abel Brandt	Kindergarter
Current Resident District:	Dike-New Hartford
District Requested:	Cedar Falls
Effective Date:	2017-2018
Gage Kjormoe	Kindergarten
Current Resident District:	Dike-New Hartford
District Requested:	Cedar Falls
Effective Date:	2017-2018
Jeremiah D Allison	Kindergarten
Current Resident District:	Dunkerton
District Requested:	Cedar Falls
Effective Date:	2017-2018
Jaxton Jack Drewelow	Kindergarten
Current Resident District:	Hudson
District Requested:	Cedar Falls
Effective Date:	2017-2018
Kapalina Mae Gartley	Kindergarten
Current Resident District:	Hudson
District Requested:	Cedar Falls
Effective Date:	2017-2018
Carson Ramsay	Kindergarten
Current Resident District:	Hudson
District Requested:	Cedar Falls
Effective Date:	2017-2018
Delaney Weichers	Kindergarten
Current Resident District:	Hudson
District Requested:	Cedar Falls
Effective Date:	2017-2018
Jax Moulds	Kindergarten
Current Resident District:	Janesville
District Requested:	Cedar Falls
Effective Date:	2017-2018
Hailey Palmer	10 th Grade
Current Resident District:	North Tama County
District Requested:	Cedar Falls
Effective Date:	2017-2018
Adel Scherrer	10 th Grade
Current Resident District:	North Tama County
District Requested:	Cedar Falls
Effective Date:	2017-2018

Mallory A Welsch Current Resident District: District Requested: Effective Date:	10 th Grade North Tama County Cedar Falls 2017-2018
Ethan Noah Barnes Current Resident District: District Requested: Effective Date:	Kindergarten Waterloo Cedar Falls 2017-2018
Ava Everman Current Resident District: District Requested: Effective Date:	Kindergarten Waterloo Cedar Falls 2017-2018
Nolan Michael Hack Current Resident District: District Requested: Effective Date:	Kindergarten Waterloo Cedar Falls 2017-2018
Ethan S Marrero Current Resident District: District Requested: Effective Date:	Kindergarten Waterloo Cedar Falls 2017-2018
Presley A McBride Current Resident District: District Requested: Effective Date:	Kindergarten Waterloo Cedar Falls 2017-2018
Ameerah Smith Current Resident District: District Requested: Effective Date:	Kindergarten Waterloo Cedar Falls 2017-2018
Myles Robinson Current Resident District: District Requested: Effective Date:	Kindergarten Waverly-Shell Rock Cedar Falls 2017-2018

OPEN ENROLLMENT REPORT – OUT

March 27, 2017

Kaedan Craig Current Resident District: District Requested: Effective Date:	5-year old Preschool Cedar Falls Dike-New Hartford 2017-2018
Kathryn Knock Current Resident District: District Requested: Effective Date:	10 th Grade Cedar Falls – currently paying tuition to DNH Dike-New Hartford 2017-2018
Ashton Syharath Current Resident District: District Requested: Effective Date:	10 th Grade Cedar Falls – currently attends Peet Jr High Dike-New Hartford 2017-2018
Kaidence Luloff Current Resident District: District Requested: Effective Date:	7th Grade Cedar Falls – currently attends North Cedar Hudson 2017-2018

Gilberto Martinez Current Resident District: District Requested: Effective Date:	7 th Grade Cedar Falls Hudson 2017-2018
Alexa Richmond Current Resident District: District Requested: Effective Date:	10 th Grade Cedar Falls – currently attends Peet Junior High Hudson 2017-2018
Mattie Dieken Current Resident District: District Requested: Effective Date:	5 th Grade Cedar Falls – currently attends Cedar Heights Hudson 2017-2018
Johnna Dieken Current Resident District: District Requested: Effective Date:	7 th Grade Cedar Falls – currently attends Cedar Heights Hudson 2017-2018
McCabe Trees Current Resident District: District Requested: Effective Date:	3 rd Grade Cedar Falls – currently attends North Cedar Janesville 2017-2018
Peyton Trees Current Resident District: District Requested: Effective Date:	7 th Grade Cedar Falls – currently attends North Cedar Janesville 2017-2018
Landon Robert Lee Roberts Current Resident District: District Requested: Effective Date:	Kindergarten Cedar Falls Janesville 2017-2018
Blake Porter Current Resident District: District Requested: Effective Date:	5 th Grade Cedar Falls – currently attends Lincoln Janesville 2017-2018
Blayne Porter Current Resident District: District Requested: Effective Date:	4 th Grade Cedar Falls – currently attends Lincoln Janesville 2017-2018
Keilee Porter Current Resident District: District Requested: Effective Date:	1 st Grade Cedar Falls – currently attends Lincoln Janesville 2017-2018
Daveon Hawkins Current Resident District: District Requested: Effective Date:	6 th Grade Cedar Falls – currently attends Lincoln CAM – Iowa Connections Academy 2017-2018
Layla Hawkins Current Resident District: District Requested: Effective Date:	Kindergarten Cedar Falls CAM – Iowa Connections Academy 2017-2018
Darquelo Sanders Current Resident District: District Requested: Effective Date:	11 th Grade Cedar Falls – currently attends CFHS CAM – Iowa Connections Academy 2017-2018

Lauryn Orsborn Current Resident District: District Requested: Effective Date:	9 th Grade Cedar Falls – currently doing IPI Clayton Ridge – Iowa Virtual Academy 2017-2018
Kaytlyn Orsborn Current Resident District: District Requested: Effective Date:	11 th grade Cedar Falls – currently doing IPI Clayton Ridge – Iowa Virtual Academy 2016-2017
KaeLeigh White Current Resident District: District Requested: Effective Date:	Kindergarten Cedar Falls Clayton Ridge – Iowa Virtual Academy 2017-2018
Gabriel R Ricketts Current Resident District: District Requested: Effective Date:	8 th grade Cedar Falls – currently attends Peet Jr High Denver 2017-2018
Eli M Ricketts Current Resident District: District Requested: Effective Date:	6 th Grade Cedar Falls – currently attends Cedar Heights Denver 2017-2018
Elizabeth G Ricketts Current Resident District: District Requested: Effective Date:	2 nd Grade Cedar Falls – currently attends Cedar Heights Denver 2017-2018
Simeon B Ricketts Current Resident District: District Requested: Effective Date:	1 st Grade Cedar Falls – currently attends Cedar Heights Denver 2017-2018
Riley Monroe Current Resident District: District Requested: Effective Date:	Kindergarten Cedar Falls Waverly-Shell Rock 2017-2018

Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No. 3 – Public Comment

No public comments were heard.

Item No. 4 – Communications

High School Student Senate representative Julie Jorgensen reported on the following:

- Annual Tiger Trot 5K will be held at 8:00 a.m. on April 22, 2017
- Staff appreciation breakfast will be held
- 2017-2018 Office elections and encouraged all students to participate
- Sophomore and Junior students will be taking the ITBS this week
- Physics students will be competing at Regionals March 24, 2017 at Regionals at UNI
- Senior Leadership will be at Bickford Cottages and will be dancing and socializing with the residents
- Preparations for Prom are underway
- Spring sports have started

Item No. 5 – Secretary’s Monthly Financial Report

Mr. Nefzger reviewed with the Board the February 2017 fund balances for general, schoolhouse, student activity, and food service. President Coil stated that the report would be filed subject to audit.

Item No. 6 – Approval of 2017-2018 School Year Calendar

Dr. Pattee reviewed the proposed 2017-2018 school year calendar. The first day of school is scheduled for August 24, 2017 and the last day of school is scheduled for May 30, 2018. There are no snow or make-up days. Spring break will follow the spring break calendar as established by the University of Northern Iowa. Director Hassman moved and Director Leeper seconded the motion to approve the 2017-2018 school year calendar as presented: Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw. Those voting “no” none. Motion carried.



**Cedar Falls Community Schools
 2017-2018 Calendar**



July 2017

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
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23	24	25	26	27	28	29
30	31					

August

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September

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August 24	First Day of School
September 4	Labor Day - No School
September 15	Professional Development
October 27	Fall Mid-Term

November 17	End of First Trimester
November 22	Professional Development
November 23-24	Thanksgiving: No School
Dec 25 - Jan 2	Winter Break: No School
January 3	PK-12 Students Return to School
January 11	End of Semester
January 12	7-12: No School - Teacher Workday
January 15	MLK Jr. Day: No School
February 23	Professional Development
February 27	End of Second Trimester

March 12-16	Spring Break
March 23	Spring Mid-Term

May 16	PK-6 Noon Dismiss/Performance Writing
May 27	Graduation
May 28	Memorial Day: No School
May 30	End of Second Semester
May 30	End of Third Trimester
May 31	Teacher Work Day

	Vacation
	Holidays
	Professional Development
	Workshop/Workday

Days missed due to inclement weather will be made up on subsequent week days at the end of the school year.

January 2018

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May

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June

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Item No. 7 – Approval of 2016-2017 School Year Calendar Adjustment

Dr. Pattee reviewed the request to adjust the current 2016/17 school year calendar and stated this would be a non- precedent adjustment. The District determines the calendar based on the number of hours of curriculum time. The District has a very unique situation. The school year began with flooding in September 2016. The Department of Education issued requirements for all teachers to have professional development training on English Language Learners (ELL) and Limited English Proficiency (LEP) students before the end of the 2016-2017 school year. As of today (March 27, 2017) student last day of school is scheduled for June 5, 2017. The recommendation is to have the last student day move to June 2, 2016 and convert June 5, 2017 into a training day to meet the professional development requirements established by the Department of Education. Teachers would check out on June 6, 2017 as per the current calendar. After discussion, Director Hines moved and Director Lantz seconded the motion to approve the non-precedent setting adjustment to the 2016/17 school year calendar as presented. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw. Those voting “no” none. Motion carried.

Item No. 8 – Approval of Plans & Specifications and Set Public Hearing for 2017 Orchard Hill Playground Equipment

Mr. Nefzger reviewed the plans, specifications for the installation of playground equipment at Orchard Hill Elementary. The District is replacing the playground equipment due to a portion the current playground equipment not meet the new safety standards and the upcoming construction project will require the District to relocate existing playground equipment. The recommendation for the type of playground equipment was made by Orchard Hill staff and Orchard Hill POWWER (parent group). The base bid is for new playground equipment with an estimated capacity of 76-80 students. As an alternate, the District is going to bid two additional pieces of playground equipment. The District will also be relocating the current equipment that still meets safety standards and all equipment will be combined into one location. Mr. Nefzger reported the Orchard Hill POWWER group graciously agreed to donate up to \$30,000 for the replacement and installation of new playground equipment. The project will be funded through the 2017-2018 school year physical plant and equipment levy. After discussion Director Leeper moved and Director Hines seconded the motion to approve the plans, specifications and form of contract and set April 10, 2017 at 7:00 p.m. as the date and time to hold a public hearing for the 2017 Orchard Hill Elementary playground project. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No. 9 – Approval of Custodial Supply Proprietary Bids

Mr. Nefzger reviewed the custodial supply proprietary bid for the 2017-2018 school year from Martin Brothers Distribution. Proprietary bids are for products that can only be purchased from that proprietor due to proprietary nature of the items. After discussion Director Hines moved and Director Leeper seconded the motion to approve the following custodial proprietary supply bids from Martin Brothers Distributing in the amount of \$123,620.36 as presented: Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No.	Description	Unit Size	Quantity	Unit Price	Total Price
1	Bona Crossliner #032505 One Size (No charge with purchase of Bona-SuperSport gym finish)	Each	35	\$0.00	\$0.00
2	Bona Prep 5 gallon pails	Pails	10	\$177.91	\$1,779.10
3	Bona Supersport Gym Finish 5 gallon pails	Pail	35	\$395.52	\$13,843.20
4	Hand Soap - Foaming Pro Von - #024830 Only [2] 1200 ml /case	Case	800	\$38.02	\$30,416.00
5	IDP Wax Finish One Step 5 gallon pail	Pail	50	\$93.21	\$4,660.50
6	Multi-Clean Defoamer [4] 1 gal/case	Case	30	\$43.68	\$1,310.40
7	Multi-Clean Carpet Extraction 4/1 gal/case	Case	20	\$48.32	\$966.40
8	Multi-Clean Carpet Spotter 12/1 qt/case	Case	8	\$45.72	\$365.76

9	Paper Towels Rolls - Georgia Pacific EnMotion #89460-22 Only 10"x800'/Roll - Touchless - 6 Rolls/Case [Order to be received in 4 shipments - dates to be determined]	Case	1000	\$52.55	\$52,550.00
10	R-T-U Quaternary FCS Sanitizer - #013528 EPA Registered, food contact surface, no rinse sanitizer 6/1 qt w/2 trigger sprayers	Case	50	\$27.68	\$1,384.00
11	Toilet Tissue - 9" Jumbo Roll - 1000' roll - 2 ply Must be compatible w/Ft. James Jumbo Roll Dispenser #860321 8/1000' rolls/case Only [Order to be received in 4 shipments - dates to be determined]	Case	700	\$23.35	\$16,345.00

Recommend acceptance of bid pricing by Martin Brothers for proprietary items needed by custodial staff TOTAL \$123,620.36

Item No. 10– Approval of 28 E Agreement with UNI and City of Cedar Falls – Tennis Court Project

Mr. Nefzger reviewed the 28E agreement for the joint operation of the new tennis court complex that will be built on the University of Northern Iowa campus. The 28E agreement outlines a description of the shared facilities, governance, financing, construction, scheduling tennis complex time usage, and management of the facilities. The 28E agreement is a culmination of the original memorandum of understanding that was signed between UNI, City of Cedar Falls and the District to develop and operate as a joint tennis complex. The budget for Phase I of the construction is \$1.5 million. The project has received a \$500,000 grant from Black Hawk County Gaming Commission towards the construction of the project. After discussion, Director Lantz moved and Director Hassman seconded the motion the Cedar Falls Community School District Board of Education approve the 28E agreement for joint use between the University of Northern Iowa, City of Cedar Falls, and the Cedar Falls Community School District as presented.

Item No. 11– Approval of the 2017-2018 Proposed Budget for Publication and Set Public Hearing Date

Mr. Nefzger presented the 2017-2018 proposed budget to the Board of Education including information on operating fund revenues from local, state, federal sources and required expenditures for these funds. The proposed tax rate for the 2017-2018 school year would be \$14.27271 per thousand dollars of assessed valuation, up from \$12.76973 for the current 2016-2017 school year. Primary reason for the change is the implementation of the debt service levy for the \$32 million General Obligation bonds the community approved in April 2016. This amounts to \$1.18791 of the total. The remaining increase is primarily due to a request for additional dollars for the management levy, as well as the District's cash reserve levy. After discussion, Director Shaw moved and Director Lantz seconded the motion that the Cedar Falls Board of Education direct the secretary to publish the budget estimate and notice of public hearing, as required by law, in the Waterloo/Cedar Falls Courier, and that the public hearing for the 2017-2018 proposed budget be held at 7:00 p.m. on Monday, April 10, 2017 at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls Iowa 50613. Directors voting in favor of the motion Coil, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting "no" none. Motion carried.

	2017-18 Estimated Expenditures	Estimated Amount Necessary to be Raised by Taxation
General Operating Fund	\$58,944,648	\$20,984,317
Student Activity Fund	\$1,123,031	\$0
Management Fund	\$691,731	\$700,000
Fiduciary Fund	\$6,060	\$0
Capital Projects	\$25,185,839	\$0
Capital Projects (SAVE)	\$2,817,210	\$0
Physical & Plant Equipment Levy	\$4,824,900	\$3,401,712
Debt Service Fund	\$4,827,250	\$2,419,725
Nutrition Fund	\$2,655,085	\$0
Total	\$101,075,754	\$27,505,754

Item No. 12– Approval of the 2016-2017 School Year Budget Amendment and Set Public Hearing

Mr. Nefzger reviewed the proposed expenditure amendment to the 2016-2017 school year for instructional programs from \$40,700,355 to \$41,444,549. This increase is for expenditures from the new Teacher Learning Community (TLC) grant, additional technology equipment, additional staff and equipment due to increasing student enrollment. An increase in support services from \$16,392,197 to \$17,005,312 for technology equipment from increasing student enrollment. An increase in other expenditures from \$12,361,198 to \$34,912,469 for refinancing of the Series 2011 revenue bonds and implementation of elementary construction projects. The amendment to the 2016-2017 school year budget will not raise property taxes, but will give the District the legal authority to spend the additional dollars necessary for the additional expenses. After discussion, Director Hassman moved and Director Hines seconded the motion that the Cedar Falls Board of Education set 7:00 p.m. Monday, April 10, 2017 at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls Iowa 50613 as the time, date, and place to hold a public hearing to amend the current 2016-2017 school year estimated budget expenditures. Directors voting in favor of the motion Coil, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No. 13 – Superintendent Report

Dr. Pattee reported on the following

1. Regional robotics competition held at UNI on March 24 & 25, 2017
2. Ground breaking for the new Aldrich Elementary school will take place on April 11, 2017 at 2:30 p.m.
3. District received an award from the Cedar Valley Chamber and Alliance for the CAPS program in association with the Waterloo CTE program.

Item No. 14 – Questions, Comments, and Concerns

Director Lantz reported the robotics regional event competition that was at held at UNI-Dome was an economic boost throughout the community.

Director Coil reminded Board members of the upcoming Board retreat that is scheduled the morning of June 7, 2017.

Item No. 15 – Adjournment

Director Hines moved and Director Lantz seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried. The meeting was adjourned at 9:06p.m.

Secretary

President