

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:34 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Eric Giddens, Jeff Hassman, Susie Hines, Jenny Leeper, Jeff Orvis and Sasha Wohlpart. Others in attendance were: Dr. Andrew Pattee, Superintendent, Daniel Conrad, Director of Secondary Education, Pam Zeigler, Director of Elementary Education, and Dr. Adrian Talbot, Director of Human Resources. Also present: Lynn Zimmerman, Kathrine Luwgood, Darrell Smith, Rick Gersema, Joni Megivern, Jordan Doland, Julie Sigwarth, Angie Rowan, Sarah Briggs, Alsia Conkling, Dave Sires, Sam Meehan, Shawana Sisk, Elleigh McGraw.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement

Item No. 1 – Appointment of Acting Board Secretary

Director Hassman moved and Director Hines seconded the motion to appoint Dr. Adrian Talbot as Acting Board Secretary. Director voting in favor of the motion: Coil, Giddens, Hassman, Orvis, Wohlpart, Leeper and Giddens. Those voting “no”none. Motion carried.

Item No. 2 – Public Hearing: Peet Jr. High Portable Project:

President Coil reported that she had in her possession an affidavit of publication showing the notice of time and place of the public hearing for the Peet Jr. High portable project. This notice was published in the Waterloo/Cedar Falls Courier on January 3, 2019. The Board will now hold a public hearing on this project. President Coil asked for public comments. No public comments were offered. No written comments were received. President Coil then declared the public hearing closed.

Item No. 3 – Approval of the Following Consent Agenda Items:

Director Giddens moved and Director Orvis seconded the motion to approve the following items: Director Hines questioned the absence of date on one of the early graduation requests and Dr. Patte clarified the request and why the letter was not dated.

1. The January 14, 2019 Board of Education agenda
2. Approval of the December 10, 2019 Regular and January 9, 2019 special Board of Education meeting minutes
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Eric Giddens
4. Early Graduation Request
5. Human Resources Report
6. Open Enrollment
7. Agreement for Storage of Portable Single Classroom Unit

**Open Enrollment
January 14, 2019**

Carlie Addison Grace Rupe	6 th Grade
Current resident district:	Cedar Falls
District requested:	Janesville
Effective date:	2018-2019
Jace Michael Dean Rupe	2 nd Grade
Current resident district:	Cedar Falls
District requested:	Janesville
Effective date:	2018-2019
Kirah Gruchow	1 st Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2018-2019 – C
Kylie Gruchow	Kindergarten
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2018-2019 – C
Annabelle Stirling	Kindergarten
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2018-2019 – C

**Human Resource Report
January 14, 2019**

New Contracts* - Recommended for Approval

Teacher:

Harrison Brocka Orchard/North Cedar Special Education BA 3 \$19,453 Assuming a tentative start date of 1/16/19

Resignations* - Recommended for Approval

**All resignations will be effective End of School Year (EOSY) 2018-19 unless otherwise noted.

Teacher:

Megan Penn Cedar Heights Special Education No sooner than 01/14/2019 and/or subject to finding a suitable replacement

Coach:

Robert Welter Holmes Head 8th Grade Football EOSY 2018-19

Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

Item No. 4 – Public Comment

No public comments.

Item No. 5 – Communications

President Coil welcomed the students from Upper Iowa in attendance and thanked them for majoring in education.

The Cedar Falls Community School Board of Education student board liaison member, Marika Yang reported on the following:

- Finals are Finished
- Winter snow ball dance cancelled
- Senior Leadership will begin selection of class speaker
- Valentine fundraiser

Director Orvis and the Board congratulated Ms. Yang on her nomination for admission to the United States Naval Academy by Senator Grassley.

Janelle Darst reported on the following District news activities:

- Community Input Survey available online through the District web site, survey will close January 21, 2019. Have received very positive responses and support. More information will come when the survey is processed and completed.
- Pre-K registration opens January 25th at noon.
- Meeting for incoming 2019-20 school year Kindergarten parents will be held on March 5th at all of the elementary buildings. March 7th is the alternate date in the event of inclement weather.
- Lincoln Elementary School Lighthouse Team held a very successful food drive
- Mr. Jed Batterson, teacher at Aldrich Elementary School has been appointed to the Governor’s teacher’s Cabinet
- Update on forum with local legislators held at Peet Jr. High School on January 9th.
- “Let’s Talk Mental Health” event planned for April 1st, at the High School the public is invited to attend.

Item No. 6 – Approval of Plans, Specifications and Set Public Hearing for 2019 Roofing Projects

Rick Gersema, Supervisor of Building and Grounds and Darrell Smith from Terracon provided a brief review of the District's past roof repair and replacement projects and the specific roof project recommended for the Summer of 2019. The project includes replacing three sections of roof on Peet Junior High School. The project will include removing the existing roof and replacing it with a 90 mil EPDM rubber system. The total estimated cost of this project is estimated to be \$283,320, with the addition of Alternate I would be an extra \$30,798. Mr. Smith gave a detailed timeline with a target completion date of August 9, 2019 for the project. After a short question and answer period, Director Leeper moved and Director Wohlpart seconded the motion that the Cedar Falls Community School District approve the plans, specifications and form of contract and set January 28, 2019 at 5:30 p.m. as the date and time to hold a public hearing for the 2019 summer roofing project. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis and Wohlpart. Those voting "no" none. Motion carried.

Item No. 7 – Approval of Substantial Completion of Phase I Furniture Bid

Dr. Pattee reviewed the elementary furniture bid budget summary for the 2018 Aldrich, North Cedar, and Orchard Hill Elementary School furniture. Dr. Pattee reviewed five separate bids and explained the rationale leading to the actual amount being expended on furniture exceeding the original bid; he noted that individual building budgets and other District funds are available to cover the additional expenses. The additional expense is approximately 1% of the original amount budgeted for furniture for Aldrich Elementary, Orchard Hill Elementary and North Cedar Elementary. After a brief discussion, Director Orvis moved and Director Giddens seconded the motion that the Cedar Falls Board of Education accept as complete the, Phase I of the Aldrich, North Cedar and Orchard Hill Elementary Furniture contracts awarded on March 7, 2018 to the following vendors:

- Frank Cooney Company, Wood Dale, Illinois
- Kirk Gross Company, Waterloo, Iowa
- Koch Brothers, Inc., Des Moines, Iowa
- Premier Furniture & Equipment, Waverly, Iowa
- Storey-Kenworthy, Cedar Falls, Iowa

All claims for materials furnished, labor performed and/or services provided for Phase I of these contracts must be filed within the next 30 days. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis and Wohlpart. Those voting "no" none. Motion carried.

Item No. 8 – Approval of Substantial Completion of Hansen Elementary Water Main Replacement

Dr. Pattee reviewed the substantial completion of the Hansen Elementary Water Main Replacement. Dr. Pattee explained that the water main break had occurred in 2016- 2017 school year resulting in the closure of Hansen Elementary for one day. The water main had been repaired on a temporary basis at that time. Closure of West 4th Street by the City of Cedar Falls for reconstruction during the summer of 2018 presented an ideal opportunity for the water main to be replaced. The original contract was awarded to Dave Schmitt Construction, Cedar Rapids, Iowa in the amount of \$93,126. The final cost was \$83,126. This is \$10,000 under originally estimated budget. After a brief discussion, Director Hines moved and Director Leeper seconded the motion that the Cedar Falls Board of Education accept, as complete, the Hansen Elementary School Water Main Replacement Project. All claims for materials furnished, labor performed and/or services provided must be filed within the next 30 days. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis and Wohlpart. Those voting "no" none. Motion carried.

Item No. 9 – Approval of Substantial Completion of Cedar Heights Elementary Entrance Remodeling

Dr. Pattee reviewed the substantial completion of the Cedar Heights Elementary Entrance Remodeling. Dr. Pattee stated that this project was part of a multi – year series of activities which had previously been completed throughout the District to increase the safety and security of facilities. Similar activities are occurring as current building projects are being brought to completion. The original contract was awarded to Kidder Construction, Waterloo, Iowa in the amount of \$192,285. The final cost for the project was \$168,137. This is \$24,148 under originally estimated budget. After a brief discussion Director Wohlpart moved and Director Orvis seconded the motion that the Cedar Falls Board of Education accept as complete the Cedar Heights Elementary Entrance Remodeling project.. All claims for materials furnished, labor performed and service on this contract must be filed within the next 30 days. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis and Wohlpart. Those voting "no" none. Motion carried.

Item No. 10 – Approval of 2019/20 Increased Allowable Growth for Drop-Out/At-Risk Prevention Application

Mr. Conrad reviewed the application for modified allowable growth for drop-out prevention for the 2019-20 school year. At-risk students include but are not limited to students in the following groups: homeless children and youth, dropouts, returning dropouts, and potential dropouts. Mr. Conrad reviewed the definition of a returning drop-out student as a student in grades 7-12 who has left the school and is now returning.

Mr. Conrad provided an overview of the different ways in which the District provides resources and support specifically intended to mitigate the risk some students face of dropping out of school. The recommendation includes an increase to 2.5 f.t.e of specialist mental health counseling support, provided through the District’s partnership with Black Hawk County Mental Health service. Mr. Conrad indicated that initial exploratory discussions have occurred with the City of Cedar Falls to increase the amount of full time equivalent (f.t.e.) School Resource Officer support. Dr. Pattee indicated the District’s graduation rate of approximately 98%, is among the highest in the state and is a strong indicator that these various forms of support for the At Risk population are proving to be very successful. Director Giddens expressed support for the increase in mental health services for students at a time when such services for the population at-large within the State are under strain. The District is requesting a total of \$882,274 of modified supplemental amount for at-risk and drop-out prevention. The recommendation represents a \$27,000 increase in the budget over 2018-19 school year, but there will be a reduction in the tax rate for property owners due to the overall increase in property assessed valuation.

After discussion, Director Giddens moved and Director Hassman seconded the motion to approve approve the application to the School Budget Review Committee requesting \$882,274 in Modified Supplemental Amount for mental health services, alternative programming, academic supports, credit & skills recovery, juvenile court liaison, school resource officer and student support services associated with the 2019-20 school year at-risk and dropout prevention program. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Item No. 11 – Superintendent’s Report

Dr. Pattee reported on the following:

- Facility Update – a presentation will be made at the next Board meeting on January 28th
- Legislative Update – a group representing various stake holders will go to the State Capital on February 5th to advocate for support for education during the legislative session
- Learning Conversation – Dr. Pattee reviewed a handout which he provided to the Board based on a comprehensive research study performed by John Hadee which calculated the degree of impact which an extensive list of variables had upon student achievement. The single greatest impact is affected by individual teacher in the classroom and the collective efficacy of teachers working collaboratively.

Director Giddens noted the decision made by a past Board of Directors to support the establishment of Professional Learning Communities was well aligned with Hadee’s findings

Director Wohlpart visited Peet Junior High and commented on the advantages of Learning Communities and thanked the staff.

Director Leeper thanked the Administrators for their presentations during the Board/Administrative Council session held on January 9.

Item No. 12 – Questions, Comments, and Concerns

Director Wohlpart reported that enlighten of our conversations on the need of a new high school she is encouraging the community to talk to your Legislators on the importance of “SAVE” (Secure an Advanced Vision for Education).

Item No. 13 – Adjournment

Director Hines moved and Director Hassman seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried. The meeting was adjourned at 6:26 p.m.

Secretary

President