

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Jeff Hassman, Susie Hines, James Kenyon, Jenny Leeper, Doug Shaw and Susan Lantz by conference call. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Daniel Conrad, Director of Secondary Education, Pam Zeigler, Director of Elementary Education, and Dr. Adrian Talbot, Director of Human Resources. Also present: Peter Olson, Sarah Shirley, Cody Carlson, Maria Perez, Eric Giddens, Mike Brocka, and Andrew Stephenson.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

President Coil stated that due to one or more Directors attending the meeting by electronic means, a governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body provides public access to the conversation of the meeting to the extent reasonably possible. The place of the meeting is the place in which the communication originates and the minutes of the meeting shall include a statement explaining why the meeting in person was impossible or impractical as pursuant to Iowa Code 21.8. The reason for the meeting being held by electronic means is due to out-of-town travel.

Item No. 1– Approval of the Following Consent Agenda Items:

Director Leeper moved and Director Shaw seconded the motion the Board approve the following consent agenda.

1. Approval of the December 14, 2015 Board of Education agenda
2. Approval of the November 28, 2016 special work session and November 28, 2016 regular Board of Education meeting minutes as presented
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Director Leeper.
4. Human Resource Report
5. River Hills 2017 Lease Agreement
6. PowerSchool Registration Agreement

**Human Resources Report
December 12, 2016**

2016-17 School Year *New Contracts - Recommended for Approval*

Diane Flaherty	Senior High	English/Language Arts (.39 FTE)	MA16	01/13/2017
		Probation of a partial FTE and 95/190 days:		(\$12,192)

2016-17 School Year *Resignations - Recommended for Approval*

Charmaine Carney	Senior High	English/Language Arts	EOSY	2016-2017
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Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw. Those voting “no” none. Motion carried.

Item No. 2– Public Comment:

Dr. Pattee reminded the public that school board meetings are open meetings. An open meeting means the meeting is open to the public to observe and listen to the proceedings of the meeting. At the public comment section of the agenda time is granted for citizens to make brief statements to the Board. To make a public comment, the District needs to be notified by 4:00 p.m. the day of the Board meeting, comments will be less than 3 minutes and comments should be germane to school district business. We do have three individual for public comment.

Kamyar Enshayan of 1703 Washington Street, Cedar Falls Iowa commented on the District’s need to explore adding solar features to Aldrich Elementary School so the Board could demonstrate to the youth of the community the use of renewable energy.

Eric Giddens of 1416 Madison Street, Cedar Falls Iowa commented on the energy design of Aldrich Elementary School and appreciated the District working with Cedar Falls Utilities on the design of the building. The building design should accommodate solar and asked for a commitment from the Board to add solar energy to Aldrich Elementary School.

Maria Perez of 915 Bluff Street, Cedar Falls Iowa commented on adding solar energy to Aldrich Elementary School to reduce the carbon foot print and to invest in renewable energy for the community.

Item No. 3 – Communications

High School Student Senate representative Julie Jorgensen reported on the following:

- Coat Drive: Senior Miranda Roakes is coordinating a coat drive and looking for donations. Coats can be brought to the High School.
- Sophomore, Junior and Senior leadership teams are having a bake sale December 14, 2016 with all proceeds going towards the coat drive.
- Student Senate will be caroling at 2:00 p.m. at Allen Hospital
- Dance marathon will be held February 17, 2017
- Update on band, orchestra and choir music concerts
- Boys and girls winter sports are starting
- Finals are after Christmas break and all students are busy studying

Dr. Pattee commented on the use of photovoltaic systems. The roof structure of Aldrich Elementary School is designed for the installation of a photovoltaic system in the future. In addition to, the building is being designed so a photovoltaic system for educational use in the court yard can be installed at a future time.

Dr. Pattee thanked the Cedar Falls community in their support in renewing the Physical Plant and Equipment Levy for an additional ten years.

Item No. 4 – Secretary’s Monthly Financial Report

Mr. Nefzger reviewed the monthly balances for November 2016 in the general, schoolhouse, student activity and food service funds. President Coil reported that the report would be filed subject to audit.

Item No. 5 – Approval of Plans, Specifications and Set Public Hearing Date for 2016 Aldrich Elementary School

Mr. Nefzger introduced Dan Channer and Adam Van Gorp from Struxture Architects, Michael Brocka from Modus Engineering and Peter Olson from Cedar Falls Utilities. Mr. Channer and the group reviewed the plans and specifications for the new Aldrich Elementary School. Mr. Channer reviewed the layout of the new school site which will allow for separation between bus and parent traffic. Mr. Channer reviewed the building floor plan discussing the base bid of a three section school, as well as the alternate bid that will increase the building from a three section to a four section building. Dr. Pattee commented that there has been great cooperation from the City of Cedar Falls associated with the 40 acre site.

Mr. Brocka reviewed the history of environmental and energy efficient designs that have been going into facilities since the construction of Cedar Heights Elementary in 2002. District design is developed and budgeted to maximize the envelope of the building for efficiencies. Aldrich Elementary School is designed for the installation of a solar photovoltaic system in the future and will be between 14% and 35% more energy efficient than the 2014 addition to Hansen Elementary School.

Mr. Olson discussed tax credits and legal issues associated with the District entering into an agreement for solar energy. It was noted that the District cannot legally be a part of the same type of agreement Cedar Falls Utilities has with the new solar farm. Mr. Olson also reviewed the Weidt Group report and how Cedar Falls Utilities works with the Weidt Group in determining energy efficiency components for the new elementary school. Mr. Olson also stated that Aldrich Elementary School was above average for energy efficiency when compared to other buildings.

Mr. Channer concluded the presentation with a review of the cafeteria, gym, classrooms, and kitchen spaces and reviewed the bidding processes, as well as alternates the District will be asking for during the bidding process. After a question and answer period, Director Hines moved and Director Lantz seconded the motion that the Cedar Falls Community School District Board of Education approve the proposed plans, specifications, proposed form of contract and set January 9, 2017 at 7:00 p.m. as the date and time to hold a public hearing for the 2016 Aldrich Elementary School building. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw. Those voting “no” none. Motion carried.

Item No. 6 – Informational Report: CAPS Update

Mr. Conrad provided an update on the Center for Advanced Professional Studies program (CAPS). Mr. Conrad shared information on the research and development in starting the CAPS program. Mr. Conrad stated the District has been working with local businesses on the concept of the CAPS program to become a mentor or host business. A startup grant was obtained from the Cedar Falls School Foundation, as well as an anonymous donation of \$10,000. The District is working with the Cedar Valley Chamber and Alliance, Hawkeye Community College (HCC) and University of Northern Iowa (UNI) in development of the program.

The CAPS program will:

- Provide students with career readiness skills by providing real world experiences outside the regular classroom in high skilled career areas.
- Opportunities for students to learn from and work directly with mentors from local businesses.
- Provide service for business partners – students completing projects that benefit the business while identifying potential future employees
- Win-Win for schools and business partners
- 10-15 students (11th & 12 graders) enrolled in each strand
- Course will be 3-period block for 1 semester (approximately 2 ½ hours per day)
- Curriculum developed in collaboration with Hawkeye Community College, CFHS staff, and business partners
- Classes will meet at a local host business. Mentors from the host business and other local businesses will assist and guide students during the course
- A Cedar Falls High School teacher and host business employees would team teach the course. Mentors from other local businesses could also assist students
- High school and college credit is awarded through HCC

Mr. Conrad stated that engineering and computer science courses will be offered for the second semester of the 2016-2017 school year and is tentatively planning to add informational technology, teacher education, and medical career courses in the fall of 2017-2018 school year. After a brief question and answer period the Board thanked Mr. Conrad and the team on their work on establishing the CAPS program.

Item No. 7 – Approval of IASB Promise of Iowa Resolution

Board members read the following IASB Promise of Iowa Resolution.

Resolution of Support: Promise of Iowa Public Education Campaign

WHEREAS, The state's children constitute "The Promise of Iowa" through their potential as our future leaders, citizens, innovators and caretakers of their generation; and

WHEREAS, We believe funding a strong system of public education is the best investment Iowans can make to strengthen our economy, create thriving communities and improve the quality of life for every Iowan; and

WHEREAS, Our students face new challenges and opportunities in a changing world, and their public schools are evolving to help students prepare for their future; and

WHEREAS, We must continue to find ways to close achievement gaps so that Iowa public schools fulfill the ideal of equity and opportunity for all; and we must keep pace with improvements in other states, to ensure our public schools provide our students and state with an advantage; and

WHEREAS, State policy makers, locally elected school board members, educators and the business community all made a shared commitment in 2013 landmark legislation to ensure the next generation of Iowa students receives a world-class education; and

WHEREAS, The Legislature has made progress in investing in public education, but in this era of competing priorities and limited resources, state funding has fallen short in meeting the real needs of our students; and

WHEREAS, The case must be made to the Legislature that Iowa taxpayers and voters support greater investments in our public schools and are willing to commit public resources to ensure every student in our state has a well-rounded curriculum and safe, modern school facilities in each community; and

WHEREAS, As locally elected citizens entrusted with public education, Iowa school boards must take on the responsibility to tell the story and rally public support and understanding for continued investments in public education that move our state forward.

NOW THEREFORE, BE IT RESOLVED, that the Cedar Falls Board of Education pledges to join and support the efforts of "The Promise of Iowa" campaign to ensure that Iowa lawmakers continue to prioritize investments to improve the community schools that create opportunities for more than 480,000 public school Iowa students.

At the conclusion, Director Shaw moved and Director Kenyon seconded the motion to approve the IASB Promise of Iowa Resolution as presented. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw. Those voting "no" none. Motion carried.

Item No. 8 – Approval of Increased Allowable Growth Application for Drop-Out Prevention

Mr. Conrad reviewed the application for modified allowable growth for drop-out prevention for the 2017-18 school year. Due to a change of Iowa Code beginning in the 2016-2017 school year, the application for at-risk drop-out prevention now must include at-risk dollars the District receives from the State of Iowa. Mr. Conrad reviewed the definitions of a returning drop-out student. A returning drop-out student is a student in grades 7-12 who has left the school and is now returning. A potential drop-out student is a resident student that demonstrates poor school judgment as indicated by two or more of the following categories:

1. High rate of absenteeism, truancy or frequent tardiness
2. Limited or no extra-curricular participation, lack of identification with school and discipline issues resulting in a suspension/exclusion
3. Poor grades, failing core classes or elementary students not being promoted or advancing to the next grade level
4. Low achievement in reading or math, which reflects two or more years in a lower grade level
5. Children in grades K-3 who make the definition of at-risk as adapted by the Iowa Department of Education

The District is requesting a total of \$828,149 of modified supplemental amount for at-risk and drop-out prevention. The projected property tax rate will be 0.4856 per \$1,000 of assessed valuation. After discussion, Director Lantz moved and Director Leeper seconded the motion to approve the 2017-2018 application for modified allowable growth for at-risk and drop-out prevention in the amount of \$828,149 as presented. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz and Leeper. Those voting "no" none. Motion carried.

Item No. 9 – Superintendent's Report

Dr. Pattee reported on the following:

- January 9, 2017 Board Meeting
- Administrative Council/Board Retreat is scheduled for January 11, 2017
- January 30, 2017 at 12:00 p.m. New Elementary School Bid Acceptance

Dr. Pattee also stated that upcoming projects to be paid for through the Physical Plant and Equipment Levy include:

- Baseball field upgrades
- Security entry improvements at Cedar Heights Elementary
- Replacement of a walk-in cooler/freezer at Central Services
- High School track repairs and improvements
- HVAC repairs at the Central Administration building

Item No. 10 – Questions, Comments, and Concerns

None

Item No. 11 – Closed Session of the Board of Education Under Iowa Code Section 21.5(1)(j)

Director Leeper moved and Director Hines seconded the motion that the Cedar Falls Board of Education enter into closed session to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed under 2011 Iowa Code 21.5(1)(j). Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw. Those voting “no” none. Motion carried.

Board room cleared at 9:00 p.m.

Board entered closed session at 9:05 p.m.

Board returned to open session at 9:25 p.m.

Item No. 12 – Adjournment

Director Hassman moved and Director Kenyon seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw. Those voting “no” none. Motion carried. The meeting was adjourned at 9:26 p.m.

President

Secretary