



## CENTRAL RIVERS AREA EDUCATION AGENCY

August 17, 2018

President Joyce Coil, Cedar Falls CSD  
1002 West 1<sup>st</sup> Street  
Cedar Falls, IA 50613

Dear President Coil,

The Central Rivers AEA Board of Directors has a board member vacancy representing Director District 7, which includes Cedar Falls, Denver, and Janesville Community School Districts. The elected board member will fulfill the remainder of the existing term through December 2021.

A special election to fill the vacancy will be held on **Monday, September 24, 2018, at 1:00 p.m., at Central Rivers AEA, located at 1521 Technology Parkway, Cedar Falls, IA.** Iowa Code states that a member of the AEA board may be a member of a local school district board of education and shall be an elector and resident of the director district; however, cannot be a school district employee.

A legal notice will be published in the *Waterloo-Cedar Falls Courier* and the *Waverly Newspaper*, the week of August 19-26, 2018.

A candidate for election to the Central Rivers AEA Board of Directors shall file a "Statement of Candidacy" with the Central Rivers AEA board secretary not later than ten days prior to the date of the district convention. This form is available at your district's administrative office or from the Central Rivers AEA Cedar Falls office.

I am enclosing a blank ballot, a copy of the legal notice, a "Statement of Candidacy", and a "Resolution of Certification", which can be adopted by your board prior to the convention date. This authorizes one board member to cast the ballot at the convention should you not have a majority of your board present.

The board representative will need to bring the "Certification of Resolution" and the official ballot form to the convention. If you have any questions, please call me at 319-273-8201.

Sincerely,

Lori Thomas, Central Rivers AEA Board Secretary

Encl: Blank Ballot form  
Legal notice  
Statement of Candidacy  
Resolution of Certification

**RESOLUTION OF CERTIFICATION**

**Central Rivers Area Education Agency**

**Director District 7 Convention**

**If the board of education determines that a majority of the board will be unable to attend an elector convention of a director district for an area education agency, it should, by recorded board action appoint a delegate and an alternative who will carry the power to cast all of the board's weighted voting power to an elector district candidate.**

Code of Iowa, Section 273.8(3)

*"...Delegates to director district conventions shall not be bound by a school board or any school board member to pledge their votes to any candidate prior to the date of the convention."*

This certificate should be presented to the chairman of the elector district convention at the time the elector convention is held.

\*\* \*\* \* \* \* \* \*

We, the undersigned officers of the Board of Directors of the \_\_\_\_\_ School

District; certify that the board adopted a resolution at a board meeting on

\_\_\_\_\_, appointing \_\_\_\_\_

to serve as our delegate to the above named Director District Convention and Area Education Agency,

and appointing \_\_\_\_\_ to serve as an alternate delegate, both members of the

board; the delegate to have full authority to cast the weighted vote for the District Director on behalf of

the School Board. Certified this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Secretary, Board of Directors