

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the James L. Robinson Administrative Center, 1002 West First Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Jeff Hassman, Susie Hines, Susan Lantz, Jenny Leeper, and Doug Shaw by conference call. Others in attendance were: Dr. Andy Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Dan Conrad, Director of Secondary Education, Adrian Talbot, Director of Personnel and Pam Zeigler, Director of Elementary Education. Also in attendance: Andrew Wind, Sarah Eastman, and Sid Morris.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

President Coil reported due to one or more Directors attending the meeting by electronic means a governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body provides public access to the conversation of the meeting to the extent reasonably possible. The place of the meeting is the place in which the communication originates and the minutes of the meeting shall include a statement explaining why the meeting in person was impossible or impractical as pursuant to Iowa Code 21.8. The reason for the meeting being held by electronic means is due to personal reasons.

Item No.1 – Approval of the Following Consent Agenda Items:

Director Lantz moved and Director Leeper seconded the motion to approve the consent agenda as presented:

1. The May 8, 2017, Board of Education agenda as presented.
2. Approval of the April 24, 2017 Board of Education Minutes
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Jeff Hassman
4. Approval of Human Resource Report
5. Approval of Early Graduation Requests

Human Resources Report
May 8, 2017
2017-18 School Year

Teacher:

Joseph T. Amsberry	Southdale	Music: Band	BA 3	SOSY 2017-18	\$40,574**
Curtis L. Balvanz	Senior High	Industrial Technology	BA15 16	SOSY 2017-18	\$57,772**
Kailyn L. Bettle	Senior High/Holmes	English/Language Arts	BA 3	SOSY 2017-18	\$40,574**
Sydney L. Grell	Holmes	Health/Physical Edu.	BA 3	SOSY 2017-18	\$40,574**
Susan L. Rea	Peet Jr. High	Family Consumer Science	MA 15	SOSY 2017-18	\$62,522**
Ashleigh J. Robinson	Holmes Jr. High	Special Education	BA 3	SOSY 2017-18	\$40,574**
Joseph T. Rottinghaus	Holmes Jr. High	Mathematics	BA 3	SOSY 2017-18	\$40,574**
Jeremy R. Swanson	Hansen	Fourth Grade	MA 7	SOSY 2017-18	\$50,458
Caleb J. Wallace	Senior High	Special Education	BA 10	SOSY 2017-18	\$49,370**

Coach:

John Joachim	Senior High	Assistant Softball
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Administrator:

Savannah N. Conlee	Hansen/Lincoln	Associate Principal	\$84,500 07/01/2017
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*Employment with the Cedar Falls Community School District is contingent upon confirmation of medical examination and acceptable verification of employment, licensure, reference, education, criminal background, child and adult abuse registry, release from current contract (if applicable), and other pre-employment checks deemed necessary.

**NOTE: Salary amounts are projections based on placement on the 2016-17 CFEA Total Salary Schedule; actual salary will be finalized once the 2017-18 schedule is determined through collective bargaining.

Resignations* - Recommended for Approval**

***All resignations will be effective End of School Year (EOSY) 2016-17 unless otherwise noted.

Teacher:

Chad Anderson	Senior High	Industrial Technology	EOSY 2016-17
Maxine Barrows	Holmes Jr High	Family Consumer Science	EOSY 2016-17
Jennifer Meeske	Cedar Heights	Instructional Coach	EOSY 2016-17

***Pursuant to Iowa Code 279.19A (8) any and all coaching contracts in effect with this teacher shall automatically terminate at the end of the current school year.

'EOSY': End of School Year is the final day of teacher service, as determined by the official school calendar. In the event the school year is extended due to weather make up days, or other unanticipated causes the Superintendent may, at his sole discretion, approve an employee request to terminate employment prior to the end of the school year.

Directors voting in favor of the motion: Coil, Hassman, Hines, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No. 2 – Public Comment

Sid Morris of 5026 Sage Road, Cedar Falls thanked the Cedar Falls Board of Education for making the move to the City of Cedar Falls council chambers for Board meetings to be broadcast. Mr. Morris stated he also appreciated the budget presentation that took place in March of 2017.

Item No. 3 – Secretary’s Monthly Financial Report

Mr. Nefzger reviewed the April 2017 fund balances for general, schoolhouse, student activity, and food service. President Coil stated that the report would be filed subject to audit.

Item No. 4 – Communications

Julie Jorgensen, High School Student Senate representative reported on the following:

- Staff appreciation breakfast is scheduled for May 17, 2017
- Senior award night is May 9, 2017
- Prom is May 13, 2017
- Large group orchestra and band contest took place on May 6, 2017
- Blood Drive at High School on May 12, 2017
- Upcoming student senate elections

President Coil presented Ms. Jorgensen a plaque of appreciation and thanked her for all the work she has done.

Dr. Pattee reported that May is school Board appreciation month and distributed the Iowa Association of School Board recognition certificates to the Board of Education members and thanked them for their dedication and all they do for their leadership and passion for children.

Item No. 5 – Approval of 2017-2018 Student Fees

Mr. Nefzger reviewed the following fee recommendations for the 2017-2018 school year. There will be no change in text book fees or activity passes.

The Administration is recommending the following increases:

1. Increase the transportation fee for students that live inside the limits of riding the school bus by \$2.00 per month
2. Increase of .10 per meal for elementary, secondary and adults

After discussion on the use of text books and other online services, Director Lantz moved and Director Hines seconded the motion to approve the proposed 2017-2018 student fee schedule as presented. Directors voting in favor of the motion: Coil, Hassman, Hines, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Mr. Conrad gave a brief update on the Golden Age activity passes available to senior citizens throughout the school district.

Item No. 6 – Approval of Food Service Equipment Purchase

Mr. Nefzger reviewed the bids to purchase food service equipment. There are a total of 73 different items on the bid list, including a larger amount of equipment than usual. After discussion, Director Leeper moved and Director Hines seconded the motion that the Cedar Falls Community School District Board of Education approves the following food service bids for the 2017-2018 school year as presented. Directors voting in favor of the motion: Coil, Hassman, Hines, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Food Service Equipment Bid

<u>Company</u>	<u>Item No.</u>	<u>Cost</u>
Martin Brothers	6, 41, 59, 72	\$8,332.62
Rapids Wholesale	1, 2, 3, 5, 10, 12, 13, 14, 15, 20, 24, 27, 32, 33, 36, 38, 40, 42, 44, 45, 48, 56, 57, 58, 63, 70, 71	\$68,859.28
Rochester Restaurant Equipment	Bid Sent - Not Returned	----
Wilson Restaurant Supply	4, 7, 8, 9, 11, 16, 17, 18, 21, 22, 23, 25, 26, 28, 29, 30, 31, 34, 37, 39, 43, 46, 47, 49, 50, 51, 52, 53, 54, 55, 60, 61, 64, 65, 66, 67, 68, 69	\$35,243.42
	TOTAL	\$112,435.32

Item No. 7 – Approval of Easement with City of Cedar Falls/Orchard Hill Elementary

Mr. Nefzger reviewed the request for an easement at Orchard Hill Elementary. The easement would cross the City of Cedar Falls Orchard Hill park to connect with a storm water line at the south end of the park. The purpose of the easement is to provide storm water runoff from the new parking lot on the north side of the new addition of the Orchard Hill Elementary school. After discussion, Director Lantz moved and Director Hassman seconded the motion that the Cedar Falls Community School District Board of Education approve the agreement with the City of Cedar Falls for a perpetual and continual easement for the purpose of constructing, reconstructing, and maintaining storm sewer facilities upon a portion of the property of the City of Cedar Falls as presented. Directors voting in favor of the motion: Coil, Hassman, Hines, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No. 8 – Superintendent’s Report

Dr. Pattee reported on the following:

1. Commencement – May 28, 2017, 2:00 p.m. at the University of Northern Iowa McLeod Center
2. Retirement reception for school district employees, May 31, 2017 at 4:15 p.m. at Pheasant Ridge
3. Board and Administrative Council Retreat on June 7, 2017 at 9:30 a.m.
4. School Board meeting on May 22, 2017: Agenda item includes plans and specifications for elementary projects, as well as the baseball field.

Dr. Pattee stated it is teacher appreciation week and thanked all staff throughout the school district for all their work and dedication.

Dr. Pattee also reported that the June 12, 2017 Board meeting will begin at 5:30 p.m. as the District will begin a pilot with early start times throughout the 2017-2018 school year. A second June Board meeting will likely be held but that date has yet to be determined.

Item No. 9 – Questions, Comments, and Concerns

None.

Item No. 10 – Adjournment

Director Hines moved and Director Leeper seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Hassman, Hines, Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried. The meeting was adjourned at 7:42 p.m.

Secretary

President