

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Eric Giddens, Jeff Hassman, Jenny Leeper, Jeff Orvis and Sasha Wohlpart. Others in attendance were: Dr. Andrew Pattee, Superintendent, Daniel Conrad, Director of Secondary Education, Pam Zeigler, Director of Elementary Education, Denelle Gonnerman, Chief Financial Officer and Dr. Adrian Talbot, Director of Human Resources. Also present: Vee Bernard.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement

Item No. 1 – Approval of Appointment of School District Board Secretary

Director Wohlpart moved and Director Giddens seconded the motion to appoint Ms. Denelle Gonnerman as the District’s Board of Education Secretary for the remainder of the 2018-2019 school year. Directors voting in favor of the motion: Coil, Giddens, Hassman, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried. President Coil then administered the oath of office to Ms. Gonnerman. Ms. Gonnerman answered in the affirmative.

Item No. 2 – Approval of Appointment of School Business Official

Director Hassman moved and Director Orvis seconded the motion that the Cedar Falls Community School District Board of Education approve the appointment of Ms. Denelle Gonnerman as the authorized school business official for the Cedar Falls Community School District for the remainder of the 2018-2019 school year. Directors voting in favor of the motion: Coil, Giddens, Hassman, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried. President Coil thanked Ms. Gonnerman for her willingness to serve in this capacity.

Item No. 3 – Public Hearing: 2019 Roofing Projects

President Coil reported that she had in her possession an affidavit of publication showing the notice of time and place of the hearing for the proposed 2019 roofing project(s) having been published in the Waterloo/Cedar Falls Courier January 16, 2019. The Board will now hold a hearing for the 2019 roofing project(s). No public comments were offered. No written were received. President Coil then declared the public hearing closed.

Item No. 4 – Approval of the Following Consent Agenda Items:

Director Giddens moved and Director Leeper seconded the motion to approve the following items with the addition to the Human Resources report:

- The January 28, 2019 Board of Education agenda
- Approval of the January 14, 2019 Board of Education meeting minutes
- Approval of the bills as presented for payment as reviewed by the designated Board member, Eric Giddens
- Open Enrollment
- Approval of Human Resource Report
- Quarterly Transportation Report

Open Enrollment Report

January 28, 2019

Jesus M Guzman Rivera	2 nd Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2018-2019 – C
Naomi B Guzman Rivera	5 th Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2018-2019 – C
Barrett Clayton Moran	7 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2018-2019 – C

Emma Addison Moran	5 th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2018-2019 – C

**Human Resources Report
January 28, 2019
2018-19 School Year**

New Contracts* - Recommended for Approval

Teacher:

Maureen Hart	Cedar Heights	Special Education	BA 3	\$18,156	Assuming a tentative start date of 1/29/19
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*Employment with the Cedar Falls Community School District is contingent upon acceptable verification of employment, licensure, reference, education, criminal background, child and adult abuse registry, release from current contract (if applicable), and other pre-employment checks deemed necessary.

Resignations* - Recommended for Approval

**All resignations will be effective End of School Year (EOSY) 2018-19 unless otherwise noted.

Administrator:

Dan Conrad	Administration	Director of Secondary Education	06-30-2019
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*Pursuant to Iowa Code 279.19A, 8(b) termination of or resignation from a contract with a teacher constitutes an automatic termination of or resignation from an extracurricular contract in effect between the teacher and the Board.

Dr. Pattee announced there is one addition to the Human Resource report and it is with great sadness that Dan Conrad, Director of Secondary Education has announced his intent to retire at the end of the 2018-2019 school year.

Dr. Talbot reported that Mr. Conrad will be completing his 39th year in public education. Mr. Conrad joined Cedar Falls Community School District in 1999 and during his tenor the 7-12 grade secondary education program has flourished. Partnerships have been made with post-secondary institutions resulting in a significant number of students achieving post-secondary credits, while simultaneously meeting the requirements to graduate from high school. Expansion of a number of subjects have been made available for advance placement study, development of a comprehensive range of support for At-Risk students, and a 2017-2018 high school graduation rate of 97%, which is one of the highest in the State of Iowa. Mr. Conrad's leadership has been exponential in instrumentally planning and implementing teacher Professional Learning Communities (PLC) and collaborative teams. Students, staff, and the entire Cedar Falls Community has benefited greatly from Mr. Conrad's leadership. As a colleague, Mr. Conrad has always been knowledgeable, insightful, and a supportive partner. Always seeking the greater good and representing the District locally and at a State level in a way that has enhanced our tradition of excellence.

The Board thanked Mr. Conrad for his service, dedication, and guidance as he will be missed.

Directors voting in favor of the motion: Coil, Giddens, Hassman, Leeper, Orvis and Wohlpart. Those voting "no" none. Motion carried.

Item No. 5 – Secretary's Monthly Financial Report

Denelle Gonnerman, Director of Business Affairs, reviewed with the Board the November 2018 fund balances for general, schoolhouse, student activity, and food service. President Coil stated the report would be filed subject to audit.

Item No. 6 – Secretary's Monthly Financial Report

Denelle Gonnerman, Director of Business Affairs, reviewed with the Board the December 2018 fund balances for general, schoolhouse, student activity, and food service. President Coil stated the report would be filed subject to audit.

Item No. 7 – Public Comment

There were no requests for public comment.

Item No. 8 – Communications

Janelle Darst reported on the District newsletter:

- Cedar Falls High School facilities website: The website is a hub of information as it relates to the High School facility needs and assessment process. The website will be continually updated over the next months as new information becomes available and students, staff and community members are highly encouraged to review the information.
- Iowa High School Press Association named CF High School journalism as 2018 All Iowa News Team of the Year.
- American School Counselor Association announced Peet Junior High as ASCA Model Program.
- Students Astoria Cao and Alex L. Glascock were two of the 53 Iowa students named as 2019 candidates for U.S. Presidential Scholars Program.
- Students Dara Hulstein and Marika Yang were two of 33 Iowa students nominated by Senator Chuck Grassley to the U.S. Naval Academy.
- High School golf coach Megan Youngkent named Coach of the Year by the National Federation of State High School Associations.
- CAPS program activities
- Orchard Hill Elementary is partially done and will be moving in soon.

Item No. 9 – Facilities Update

Dr. Pattee introduced Mr. Brad Leeper from InVision Architecture. Mr. Leeper reviewed the process of study on the current high school, including discovery, strategy and the implementation process. Mr. Leeper reviewed the discussion held at insight week, included topics on connectedness, community and colocation as drivers for any potential renovations or a new high school. Mr. Leeper reported on the existing conditions of the current high school, including site capacity, security and parking issues. The existing high school is 54 years of old and has had a total of thirteen additions, 75 % of the current high school has not been renovated, and only 26% of the building has air conditioning.

Mr. Leeper reviewed information gathered from Waukee, Ames, Johnston, Iowa City, and Ankeny Community School Districts on the size and number of acres of their high schools. Mr. Leeper compared the City of Cedar Falls population growth, high school enrollment growth, future projects, and historical growth of the community from 1950 to today, as well as the projected population trends for the next 20 years.

Mr. Leeper reviewed the 2001 master plan for the high school, which was built on a philosophy of “this is how much money we have and what can we do with it” versus the 2012 master plan focused on “what are the needs of the facility”. It appears that the renovations needed would incur approximately 76% of the cost of a new facility.

Mr. Leeper commented the next steps of the study will include new building space programming test, reviewing community surveys, and reaching out for an update with staff and community groups. A question and answer session took place on various topics, including future use of the existing high school and potential sights. After a question and answer session the Board of Education thanked Mr. Leeper for his work on this very important project.

Item No. 10 – Acceptance of Peet Jr. High Portable Project Bid

Dr. Pattee reviewed the bids for the Peet Jr. High portable relocation due to growth within enrollment. After discussion, Director Wohlpart moved and Director Orvis seconded the motion to approve the recommendation of the Administration to accept the bid for the portable relocation by Peter’s Construction, Waterloo, Iowa, including Alternate #1 for a total of \$125,114. Directors voting in favor of the motion: Coil, Giddens, Hassman, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

The following bids were received for the Peet Jr. High Portable. The recommendation is to accept the low bid by Peter's Construction, Waterloo, Iowa, \$121,121, plus Alternate #1 \$3,993 for a total of \$125,114.

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternative #1 (Refeed Low Voltage System)</u>
Peter's Construction	\$121,121	\$3,993
Don Gardner Construction	\$126,975	\$4,500
Koch Construction	\$141,900	\$3,900

Item No. 11 – Superintendent's Report

Dr. Pattee reported on the following:

- Inclement Weather Process
- Informational report at the February 11, 2019 Board meeting: Computer Science
- Informational report at the February 25, 2019 Board meeting: Science
- 2019-20120 School Calendar

Item No. 12 – Questions, Comments, and Concerns

None

Item No. 13 – Closed Session of the Board Under Iowa Code 21.5(1)(j)

Director Orvis moved and Director Hassman seconded the motion that the Cedar Falls Board of Education enter into closed enter into closed session to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed under 2011 Iowa Code 21.5(1)(j). Directors voting in favor of the motion: Coil, Giddens, Hassman, Leeper, Orvis, and Wohlpart. Those voting "no" none. Motion carried.

Board room was cleared at 7:01 p.m.

Board entered closed session at 7:02 p.m.

Board returned to open session at 7:21 p.m.

Item No. 14 – Adjournment

Director Leeper moved and Director Wohlpart seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Giddens, Hassman, Leeper, Orvis and Wohlpart. Those voting "no" none. Motion carried. The meeting was adjourned at 7:22 p.m.

Board Secretary

President