

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Jeff Hassman, Susie Hines, Jeff Orvis, Jenny Leeper, Sasha Wohlpart and Eric Giddens by tele-conference. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Daniel Conrad, Director of Secondary Education, and Pam Zeigler, Director of Elementary Education. Also present Sarah Eastman and Larry Wyckoff.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

President Coil read the following statement:

A governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body provides public access to the conversation of the meeting to the extent reasonably possible. The place of the meeting is the place in which the communication originates and the minutes of the meeting shall include a statement explaining why the meeting in person was impossible or impractical as pursuant to Iowa Code 21.8. The reason for the meeting being held by electronic means is due to out-of-town travel by Eric Giddens.

Item No. 1 – Approval of the Following Consent Agenda Items:

1. Director Hines moved and Director Wohlpart seconded the motion to approve the consent agenda as presented:
2. The agenda of the October 9, 2017 Board of Education meeting
3. Approval of the September 25, 2017 Board of Education minutes
4. Approval of the bills as presented for payment as reviewed by Director Hassman

Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

Item No. 2 – Public Comment

Larry Wyckoff of 4241 East Park Road, Cedar Falls addressed the Board and asked if vests should be worn by the students on crossing guard duty in front of Southdale Elementary School. He stated more visibility was needed for the students.

Mr. Wyckoff also questioned what the District’s maximum borrowing capacity is.

Item No.3 – Communications

The Cedar Falls Community School Board of Education student board liaison member, Arlo Hettle.

Mr. Hettle reported on the following:

- Successful Homecoming week activities
- Upcoming food drive:
 - Partnering with Chick-fil-A portions of proceeds spent go to food drive
 - Trunk or Treat in high school parking lot encouraging food donations
- Men’s golf team placed seventh in the State
- Tiger Marching Band receive a Division I
- Choir and Orchestra concerts

Dr. Pattee commented that although he is not sure of the amount the District is nowhere near the maximum borrowing authority.

Item No. 4 – Approval of Certified Annual Report (CAR)

Mr. Nefzger reviewed the certified annual report and special education supplement for the Cedar Falls Community School District for the 2016-2017 school year. A considerable amount of data was presented in a Power Point presentation showing trends and performance of the District's individual funds over the past seven years and detailed information of miscellaneous income and federal funds received over the previous two years. Mr. Nefzger reviewed the special education supplement for the certified annual report showing trend lines over the past seven years for revenue, expenditures and special education fund balances. Mr. Nefzger reported that the District's special education fund balance for the 2016-2017 school year totaled a negative \$972,950.70. After discussion, Director Hassman moved and Director Leeper seconded the motion to approve the 2016-2017 certified annual report, 2016-2017 certified annual report special education supplement and submit a request to the School Budget Review Committee to seek allowable growth and supplemental aid for the negative special education balance of \$972,950.70 as presented. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis, and Wohlpart. Those voting "no" none. Motion carried.

Item No. 5 – Approval of Aldrich Elementary Storm Water Detention Maintenance Agreement

Mr. Nefzger reviewed the agreement between Midwest Development and the Cedar Falls Community School District for a joint storm water detention area that will serve both the new Aldrich Elementary School and The Arbors Third addition. The District will construct their portion of the detention area and Midwest Development will construct their portion of the detention area. Upon completion and full development of the Arbors Third addition the day to day management of the detention basin will be turned over to the Cedar Falls Community School District. There is no cost to the District other than the normal maintenance of the detention area such as mowing of grass once the project is completed. After a short discussion, Director Leeper moved and Director Hassman seconded the motion to approve the Aldrich Elementary Storm Water Detention Maintenance agreement. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis, and Wohlpart. Those voting "no" none. Motion carried.

Item No. 6 – Approval of Application to SBRC for LEP Allowable Cost Application

Mr. Nefzger reviewed the application to the School Budget Review Committee (SBRC) for Limited English Proficient (LEP) allowable costs for the 2016-2017 school year. Mr. Nefzger reported the District had total expenditures of \$246,029.15 and revenue of \$145,433.29 for a maximum allowable request to the SBRC in the amount of \$100,595.86. This is a slight decrease from the 2015-2016 requested amount of \$102,442.35. Dr. Pattee reported the District is serving students covering 26 different languages. After a brief discussion Director Hines moved and Director Wohlpart seconded the motion to approve the application to the School Budget Review Committee for excess Limited English Proficient (LEP) student costs in the amount of \$100,595.86. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis, and Wohlpart. Those voting "no" none. Motion carried.

Item No. 7 – Approval of 2017-2018 School Board Committee Assignments

Dr. Pattee reviewed the board committee assignments for the upcoming 2017-2018 school year. It was suggested that all board members be given access to a document that they could individually pick those assignments that are of most interest to that Director. Dr. Pattee agreed and a document will be developed and distributed.

2017-2018 Board Committee Assignments

IASB Legislative Network
IASB Delegate Assembly
Career & Technical Education Advisory Council
School Improvement Advisory Committee
County Conference Board
District Facility Committee
District Foundation Representative

Wellness Committee
Board Policy Review
District Technology Committee
World Language
Board Goal Committee
Design Facility Committee
Superintendent Goals Committee

Item No. 8 – Board of Education Goals

Dr. Pattee will set up a document for Board members to communicate they believe the goals should be for this upcoming school year.

Item No. 9 – Superintendent Goals

Dr. Pattee stated that once the Board has established their goals he will work on his goals for the upcoming school year as well.

Item No 10 - Superintendent's Report:

Dr. Pattee shared the following:

1. IASB State Convention – November 15-17, 2017
2. Urban Education Network UEN Legislative reception November 15, 2017
3. October 23rd School Board will include Iowa Assessments informational report
4. District requested banking services proposals from local financial institutions. The District will transfer all checking accounts to Farmers State Bank effective January 1, 2018.
5. Elementary construction update on all three construction projects (Aldrich, Orchard Hill and North Cedar Elementary buildings)
6. Update on the joint University of Northern Iowa, City of Cedar Falls and Cedar Falls Schools tennis court ribbon cutting will be held on October 10, 2017.

Item No 11 – Questions, Comments and Concerns

Ms. Leeper asked about the new Iowa assessment.

Dr. Pattee the Iowa Department of Education has awarded the state-wide assessment for students to America Institute for Research. The selection criteria were based on a matrix of multiple requirements.

Item No 12 – Adjournment

Director Hassman moved and Director Orvis seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

The meeting was adjourned at 6:55 p.m.

Secretary

President