

CEDAR FALLS COMMUNITY SCHOOLS  
 1002 West First Street  
 Cedar Falls, Iowa 50613

DATE: June 12, 2017

SUBJECT: Milk Bid

FROM: Doug Nefzger, Director of Business Affairs

**BIDDER'S LIST**

**FIRM PRICES**

	<u>Anderson- Erickson</u>	<u>Prairie Farms</u>
White Homogenized L.F. (Skim)	0.2430	0.2880
Chocolate Homogenized L.F. (Skim)	0.2470	0.2970
Strawberry Homogenized L.F. (Skim)	0.2470	0.3070
White Homogenized 1% B.F.	0.2480	0.2940

**ESCALATOR PRICES**

	<u>Anderson- Erickson</u>		<u>Prairie Farms</u>	
		Maximum		Maximum
White Homogenized L.F. (Skim)	0.2030	-----	0.2280	-----
Chocolate Homogenized L.F. (Skim)	0.2070	-----	0.2370	-----
Strawberry Homogenized L.F. (Skim)	0.2070	-----	0.2470	-----
White Homogenized 1% B.F.	0.2080	-----	0.2340	-----

	<u>Anderson- Erickson Firm BID PRICE</u>	<u>Anderson- Erickson Escalator BID PRICE</u>	<u>Prairie Farms Escalator BID PRICE</u>
Light Sour Cream, Grade A Homogenized, 5#	\$7.30	\$7.00	\$8.50
Orange Juice - 100% juice, 4 oz. Carton	\$0.2050	\$0.2000	\$0.2000
Yogurt - low fat, Grade A, 1% milk fat. 6 oz. carton, assorted flavors	\$0.5300	\$0.5200	\$0.4800
Yogurt - low fat, Grade A, 1% milk fat. 5 # container, assorted flavors	\$5.6500	\$5.5000	\$6.5500

Anderson Erickson successful bidder. (Escalator bid)  
Anderson Erickson is successful bidder for sour cream, orange juice,  
and yogurt.

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SPECIFICATIONS AND BID SHEET FOR  
FURNISHING MILK

April 24, 2017

Bids will be received until 1:00 p.m., May 12, 2017, at the Business Office of the Board of Education, 1002 West First Street, Cedar Falls, Iowa 50613. Submit one copy of the bid in an envelope marked "MILK BID".

The award of contract may be made by the Board of Directors of the Cedar Falls Community School District to any responsible bidder or bidders offering suitable supplies, equipment, and/or service at the lowest price, taking into consideration the quality of materials and/or service in the best interests of the School District. The right is reserved to reject any and all bids, or any part thereof, and to waive informalities, irregularities, or technicalities in any bid and to enter into such contract or contracts as shall be deemed in the best interests of the Cedar Falls Community School District.

Milk and the milk container and cases must meet Federal, State and Iowa, Department of Public Instruction, and local regulations. Milk, milk containers and cases failing to meet specifications will be returned at vendor's expense. The successful bidder who fails to meet these specifications shall be subject to contract cancellation.

Successful bidders will be asked to complete a nutrient analysis report at time of bid award for each item vendor will be supplying.

ADDITIONAL SPECIFICATIONS:

1. Bidder agrees to furnish milk during the 2017-2018 School Year. (August, 2017 to July, 2018). Estimated 2017-2018 consumption for bid analysis is: 275,000 half pints of white, 375,000 half pints of chocolate and 100,000 half pints of strawberry. Chocolate, white and strawberry milk bids will be awarded to one vendor.
2. Bid shall be based on furnishing Grade A milk in half-pint paper carton.
3. Deliveries are to be made to all schools by 7:30 a.m. twice per week, based on schedule provided. No double deliveries except in case of emergencies and prior approval must be secured from the Supervisor of Food Services. Summer deliveries will be as arranged with the building principal. Vendor shall pick up half-pints remaining in the buildings during the various vacation times.

## Cedar Falls School District - Milk Delivery Schedule

School	Monday	Tuesday	Wednesday	Thursday	Friday
Cedar Falls High School		√			√
Holmes Jr High		√			√
Peet Jr High	√			√	
Cedar Heights	√			√	
Hansen		√			√
Lincoln		√			√
North Cedar		√			√
Orchard Hill	√			√	
Southdale	√			√	
River Hills	√*				

\* River Hills delivery is once per week

4. Bidders must be able to deliver extra milk upon request from the Supervisor of Food Services with one (1) or two (2) days notice. Milk ordered for Saturday, must be delivered on Friday afternoon.
5. Successful bidder must also furnish coolers, where needed, to meet the cooling requirements for daily delivery. Estimated need: 4 coolers. The coolers are to be in good repair and clean appearance. (We do not want old rusty equipment in our buildings.)
6. Milk cartons and crates must be in clean condition. Damaged or opened milk cartons must be removed or replaced. Appropriate credit must be provided on invoices. Crating should be appropriate to accommodate paper cartons.
7. Truck drivers are to rotate the inventory, so milk remaining from one day will be used first the next day.
8. To assure that fresh milk products are being served, the cartons shall bear dates at least seven (7) days in advance of the delivery date. (Example: if the delivery date is the 10th, milk marked the 17th and later would be acceptable.)
9. The truck driver will take the temperature of one carton of milk from each new delivery at each building and record that temperature and time on the districts posted chart and initial that recording.
10. Company must provide proof of having a HACCP program or similar food safety program in place.
11. All items, milk and dairy supplies, will be awarded to one vendor.
12. No bids will be accepted by fax machine.

13. Any bidder who did not sell to the school district during the 2016-2017 school year shall furnish at least two references who can vouch for bidders' quality of product and service. These references should be schools, hospitals, etc., who used the bidder's milk during the 2016-2017 school year.

1. Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
Telephone \_\_\_\_\_

2. Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
Telephone \_\_\_\_\_

14. The school district is seeking bids for both firm and escalator prices. At the time of bid opening, the school district will assess the bids and best available market conditions and will make the award based on what is in the best interests of the school district. Escalator prices are to based on using June costs for raw milk.

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2017 - 2018 SCHOOL YEAR

I. Half-Pint Paper Milk Cartons

	BRAND NAME	FIRM PRICE (per carton)
White Homogenized - L.F. (Skim)	_____	_____
Chocolate Homogenized - L.F. (Skim)	_____	_____
Strawberry Homogenized - L.F. (Skim)	_____	_____
White Homogenized - 1% B.F.	_____	_____

Will vendor guarantee that the escalator price will not go over a certain maximum?

Yes

No

If yes, state maximums for each items in column provided.

	BRAND NAME	ESCALATOR PRICE (per carton)	MAXIMUM PRICE
White Homogenized - L.F. (Skim)	_____	_____	_____
Chocolate Homogenized - L.F. (Skim)	_____	_____	_____
Strawberry Homogenized - L.F. (Skim)	_____	_____	_____
White Homogenized - 1% B.F.	_____	_____	_____

BID PRICE

- 2. Light Sour Cream, Grade A Homogenized, 5# \_\_\_\_\_
- 3. Orange Juice - 100% juice, 4 oz. carton \_\_\_\_\_
- 4. Yogurt - low fat, Grade A, 1% milk fat, 6 oz. carton  
Assorted flavors as needed. \_\_\_\_\_
- 5. Yogurt - low fat, Grade A, 1% milk fat, 5# container,  
Assorted flavors as needed. \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email