The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present James Kenyon in the chair, and the following named Directors: Joyce Coil, Jeff Hassman by conference call, Susie Hines, Susan Lantz, Jenny Leeper, and Doug Shaw. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Daniel Conrad, Director of Secondary Education, Pam Zeigler, Director of Elementary Education and Dr. Adrian Talbot, Director of Human Resources. Also present Sarah Eastman.

President Kenyon reported a governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body provides public access to the conversation of the meeting to the extent reasonably possible. The place of the meeting is the place in which the communication originates and the minutes of the meeting shall include a statement explaining why the meeting in person was impossible or impractical as pursuant to Iowa Code 21.8. The reason for the meeting being held by electronic means is due to out-of-town travel.

Item No. 1 – Public Hearing: New Elementary School Building Grading:

President Kenyon reported that he had in his possession an affidavit of publication showing the notice of time and place of the public hearing for the proposed new elementary school building site grading. This notice was published in the Waterloo/Cedar Falls Courier on August 11, 2016. The Board will now hold a public hearing on this project. President Kenyon asked for public comments. No public comments were offered. No written comments were received. President Kenyon then declared the public hearing closed.

Dr. Pattee reported on a development of a memorandum of agreement between the City of Cedar Falls and the Cedar Falls Community School District concerning the new elementary site.

Item No. 2 – Approval of the Following Consent Agenda Items:

Director Hines moved and Director Lantz seconded the motion to approve the following items:

1. The consent agenda of the August 22, 2016, Board of Education meeting as presented:
2. Approval of August 8, 2016 Board of Education Minutes
3. Approval of Human Resource Report
4. Approval of the bills as presented for payment as reviewed by President Kenyon
5. Approval of Open Enrollment Request
6. Non-Profit Organization Membership
7. Approval of Agreements:
    - CUCCC Transportation Services Agreement
    - 28E Agreement with Community United Child Care

Human Resources Report
August 22, 2016

2016-17 School Year

New Contracts* - Recommended for Approval

Teacher:

Keli Broeren	Southdale	Kindergarten	BA 3	SOSY 2016-17	$40,574
Bethany Nuese	Cedar Heights	Second Grade	BA 4	SOSY 2016-17	$41,830

**Employment with the Cedar Falls Community School District is contingent upon confirmation of medical examination, and acceptable verification of employment, licensure, reference, education, criminal background, child and adult abuse registry, drug test, release from current contract (if applicable), other pre-employment checks deemed necessary, and satisfactory completion of the pre-employment process.*

Resignations - Recommended for Approval**

Coach:

Adam Reilly	Peet	Asst. JH	Men's Track	EOSY 2015-16
Kim Kockler	Peet	Asst 7th	Volleyball	08-01-2016
Stephanie Pickett	Peet	Asst 8th	Women's Basketball	EOSY 2015-16

***Pursuant to Iowa Code 279.19A (8) any and all coaching contracts in effect with this teacher shall automatically terminate at the end of the current school year.*

***'EOSY': *End of School Year is the final day of teacher service, as determined by the official school calendar. In the event the school year is extended due to weather make up days, or other unanticipated causes, the Superintendent may, at his sole discretion, approve an adjusted termination date to take affect prior to the end of the school year.*

Cedar Falls Community School District Service for Non-profit Organizations

It is the practice of the Cedar Falls Community School District that participation by our employees in activities of certain outside organizations provides benefits to both the employee and the District. The Cedar Falls Community School District therefore, approves the participation of Administration in the following organizations and considers such participation to be part of the scope of employment:

Organizations in which paid membership is in the name of the school or in the name of the employee which offer benefit to the District in the form of professional development, information or other professional service, included but not limited to:

AEA 267 Advisory Committee
American Association of School Administrators
American Association of School Personnel Administrators (AASPA)
Association for Supervision and Curriculum Development (ASCD)
Association of School Business Officials International
Cedar Falls Business and Professional Women
Cedar Falls Community Schools Foundation
Cedar Valley United Way
Cedar Valley United Way Community Impact Team
Community United Child Care Centers Board of Directors
Greater Cedar Valley Alliance Board of Directors
Iowa ASCD
Iowa ASCD Board of Directors
Iowa Association of School Boards
Iowa Association of School Business Officials
Iowa Association of School Business Officials Board of Directors
Iowa Board of Educational Examiners (BOEE)
Iowa School Employee Benefits Association Board of Trustees
Iowa Superintendents Finance and Leadership Consortium
Kiwanis International
Lions International
National Association of Elementary School Principals
National Association of Secondary School Principals
Rotary International
School Administrators of Iowa
Society for Human Resources Management (SHRM)
University of Northern Iowa Professional Development School
University of Northern Iowa Superintendent's Advisory Council
Urban Education Network

Other organizations, employment related participation that will be determined on a case-by-case basis.

Open Enrollment Report

August 22, 2016

Keira McIlrath	10th Grade
Current resident district:	Cedar Falls
District requested:	Dike-New Hartford
Effective date:	2016-2017 – C

Gabriel Watts	1st Grade
Current resident district:	Cedar Falls
District requested:	Hudson
Effective date:	2016-2017 – C
Kyle Ray Ardens	12th Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2016-2017
Aleah Cook	11th Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2016-2017
Landan Neubauer	1st Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2016-2017
Rylee Nolan	3rd Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2016-2017
Kaydence Troyna	2nd Grade
Current resident district:	Waverly-Shell Rock
District requested:	Cedar Falls
Effective date:	2016-2017 – C
*Aiddan Mather	1st Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2016-2017

*This will be denied

Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Leeper, Lantz and Shaw. Those voting "no" none. Motion carried.

Item No. 2 – Public Comment

Dr. Pattee reminded the public that school board meetings are open meetings. An open meeting means the meeting is open to the public to observe and listen to the proceedings of the meeting. At the public comment section of the agenda time is granted for citizens to make brief statements to the Board. To make a public comment, the District needs to be notified by 4:00 p.m. the day of the Board meeting, comments will be less than 3 minutes and comments should be germane to school district business.

No public comments.

Item No. 3 – Secretary's Monthly Financial Reports

Mr. Nefzger reviewed the monthly balances for July 2016 for the general fund, schoolhouse, student activity and food service. President Kenyon reported that the report would be filed subject to audit.

Item No. 4 – Communications

Dr. Pattee thanked the Cedar Falls Community School Foundation for their $3,000 donation that was presented at the All Welcome Back staff meeting on August 22, 2016. The donation is for Professional Learning Communities (PLC) activity.

Director Leeper reported on the Cedar Falls Community School District Booster membership.

Mr. Conrad discussed the availability of activity passes for citizens in the community.

Dr. Pattee shared some opening day back to school activities.

Item No. 5– Facility Discussions

Dr. Pattee stated the District will need to renew the voted Physical Plant and Equipment Levy(PPEL). The current PPEL expires at the end of the 2017-2018 school year. The Administration is developing a ten year master plan for facilities, transportation, technology, preventative maintenance, and other upgrades. Development of the plan will include ranking projects based on educational benefits, safety enhancements, and efficiencies. Dr. Pattee stated this tax levy will not be a tax increase as it is a renewal of an existing levy. The earlies possible date to vote on the PPEL Levy is December 6, 2016 and would need a simple majority vote for approval.

Dr. Pattee reported on the upcoming North Cedar, Orchard Hill and new elementary school projects. The grading package for the new elementary building is currently out to bid and the results for approval will be shared at the September 12, 2016 school board meeting. The finalization of designs for all three projects will take place over the next few months with bidding and recommendations for approval for issuing contracts in the winter and spring of 2017.

Dr. Pattee reported we are approaching 450 kindergartener students for the 2016-2017 school year. That compares with the graduating class size of 2016 of 370 students. Dr. Pattee commented on the transition plan for elementary students at Orchard Hill and North Cedar elementary buildings during the construction process. Dr. Pattee stated the District will be working with RSP and Associates to update our enrollment projections. This report is due in December 2016. In conjunction with this report a review of the attendance boundary line established in May 2015 will take place.

Item No. 6 - Superintendent's Report

Dr. Pattee reviewed the following:

1. September 12, 2016 will be the organizational meeting of the school board
2. Tax rate comparison: Dr. Pattee reviewed the article in the Waterloo/Cedar Falls Courier concerning tax rates for citizens of 20,000 population or greater. It was noted in the article that citizens living in Cedar Falls have the second lowest overall tax rate from all taxing entities.
3. Update on 2016-2017 start of school year

Item No. 7 – Questions, Comments and Concerns

None

Item No. 8 – Adjournment

Director Coil moved and Director Lantz seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper, and Shaw. Those voting "no" none. Motion carried.

The meeting was adjourned at 7:36 p.m.

_____
Secretary

_____
President